

Memo

To: Members of the Personnel Committee
From: Nick Sacchinelli, Chairman
Date: August 18, 2016
Re: Personnel Committee Meeting – Wednesday August 24, 2016

There will be a meeting of the Personnel Committee on **Wednesday, August 24, 2016 at 7:00 pm** in **Conference Room 123 (first floor)**, 125 East Avenue, Norwalk, Connecticut.

AGENDA

1. Call to order / roll call
2. Public comments
3. Approval of minutes from meeting held on May 25, 2016
4. Discuss proposed 2016 Poll Worker and part time pay scale
5. Review and update the Assistant Civil Engineer job description
6. Adjourn

The next regular meeting is scheduled for Wednesday, September 28, 2016.

cc: Mayor Harry W. Rilling
Donna King, City Clerk
Irene Dixon, Assistant City Clerk
Bob Barron, Finance Director
Mario Coppola, Corp Counsel