

CITY OF NORWALK
COMMUNITY SERVICES COMMITTEE
SPECIAL MEETING
VIA VIDEO AND TELECONFERENCE
AUGUST 3, 2023

ATTENDANCE: David Heuvelman, Chair; Greg Burnett, Diana Revolus (6:45 p.m.)
Barbara Smyth

STAFF: AnaVivian Estrella, Human Services Director; LaToya Fernandez;
Lutonya Russell-Humes

CALL TO ORDER/ ROLL CALL

Mr. Heuvelman called the meeting to order at 6:30 p.m. and acknowledged those in attendance as indicated above. He noted there was not a quorum present at the time of the meeting.

PUBLIC PARTICIPATION

There was no one present for Public Comments.

Presentation by Chief of Community Services

- City of Norwalk's Community Impact Mini-Grant Program

Ms. AnaVivian Estrella, Human Services Director delivered the presentation and expanded on the charts as follows:

Overview

- Maximum \$10,000 grant amount, eligible non-profits, maximum annual budget \$1 million.
- Total allocation to fund programs \$100,000 increased to \$150,000.
- Project based funding to support smaller non-profit organizations in Norwalk.
- Modified application process and reporting requirements.
- Two informational webinars offered 6/1 at 1pm and 6/5 at 6pm
- In-kind support from Fairfield County's Community Foundation to help non-profits.

Mr. Heuvelman noted for the record that Ms. Revolus entered the meeting at 6:45 p.m. and there was now a quorum present.

Ms. Estrella continued with the presentation and fielded questions and comments on the following charts:

Application Process – Focus Areas – Review & Scoring Process

Health (25%), Education (47.5%), Safety Net (27.5%)

Reviewed by panel comprised of Fairfield County Community Foundation Vice President
DEI Officer, Human Services Director

Scoring % points for need, focus, fiscal sustainability, evaluation, priority innovation.

Proposed Recipients

Charts of list organizations, proposed impact, focus area, and proposed award amounts.

There was discussion on the importance of these grants and the impacts of increased access to education, mentorship, afterschool programs, mental health, increased financial support to families for health and wellness programs, and job opportunities.

Mr. Heuvelman thanked Ms. Estrella and her staff for the hard work on the grant programs and the positive impact this represents for the City.

Action Items

Authorize the Mayor, Harry W. Rilling, to execute any and all documents or amendments as may be necessary to disburse the Community Impact Mini-Grant Program funding to support smaller nonprofits allocated to the Community Services Department.

Mr. Burnett asked about the account number that was not included in the agenda, and it was agreed to list the motion with the account number to be added.

** MR. BURNETT MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO
EXECUTE ANY AND ALL DOCUMENTS OR AMENDMENTS AS MAY BE
NECESSARY TO DISBURSE THE COMMUNITY IMPACT MINI-GRANT PROGRAM
FUNDING TO SUPPORT SMALLER NONPROFITS ALLOCATED TO THE
COMMUNITY SERVICES DEPARTMENT (ACCOUNT NUMBER TO FOLLOW).

** MS. SMYTH SECONDED THE MOTION

** MOTION PASSED UNANIMOUSLY.

Adjournment

** MS. REVOLUS MOVED TO ADJOURN.

** MS. SMITH SECONDED THE MOTION.

** MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

M. Knox

Telesco Secretarial Services

City of Norwalk

Community Services Commission

August 3, 2023