



## **SPECIAL MEETING – FINANCE & CLAIMS COMMITTEE AGENDA**

**MARCH 20, 2025, 5:30 PM  
BY ZOOM VIRTUAL MEETING**

To allow public access, anyone may access a meeting by telephone and/or Zoom, or a recording in the City of Norwalk YouTube channel. Specific instructions and links can be found at [norwalkct.gov/meetings](https://norwalkct.gov/meetings).



Members of the public may call in to participate. Callers will not be able to see the meeting participants. All participants will be muted upon entering the meeting. To speak, dial \*9 on the phone and you will be called on by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide "live comments" may also use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called by the host of the meeting during the public comment section. All speakers must state their name and address. Comments must be on a topic on the agenda, and are limited to three minutes. Anyone disrupting the orderly conduct of the meeting, including by using threatening, hateful, or sexually-explicit language, will be removed. Please find the information using the link above.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be included into the record, they must be submitted by 12:00 p.m. the day of the meeting. Please email Chitsamay Lam at [clam@norwalkct.gov](mailto:clam@norwalkct.gov) with the subject line "Public Comment" to provide written public comment prior to the meeting.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **ACCEPTANCE OF MINUTES**
  - A. **Public Hearing Meeting: 02-13-25  
Special Meeting: 02-13-25**
- IV. **PUBLIC PARTICIPATION**
- V. **REPORTS**
  - A. **Narrative on Tax Collections dated March 2025**
  - B. **Monthly Tax Collector's Reports dated February 2025**

- C. **Claims Committee Report dated March 2025**
- D. **Oak Hills Park Authority Monthly Financial Statements for January 2025**
- E. **Tax Assessor Report and Resolution:**

**RESOLUTION**

**WHEREAS, the City of Norwalk, acting through its Tax Assessor, makes an assessment of property taxes on motor vehicles on October 1 of each year in accordance with Sections 12-40 et. seq. of the Connecticut General Statutes;**

**WHEREAS, for assessment years commencing on or after October 1, 2024, any municipality may, by vote of its legislative body elect to apply the modified schedule of depreciation under Section 12-63(b)(7)(B) of the Connecticut General Statutes;**

**WHEREAS, the Common Council is the legislative body of the City of Norwalk;**

**BE IT RESOLVED, that the Common Council of the City of Norwalk hereby elects to apply the modified schedule of depreciation under Section 12-63(b)(7)(B) of the Connecticut General Statutes as amended and in effect on the date of this resolution commencing from the October 1, 2024 Grand List.**

- F. **Update on the Fiscal Year 2025-2026 Operating Budget process**

**VI. OLD BUSINESS-NONE**

**VII. NEW BUSINESS**

- A. **Special Capital Appropriation Relating to School HVAC Grant Projects:**

**1. Approve the allocation of \$4,981,378.00 in Special Capital Appropriation funds for interim funding of the State's 60% share of the project costs in compliance with State HVAC grant requirements for Brien McMahon High School HVAC Improvement project.**

**2. Approve the allocation of \$1,996,352.00 in Special Capital Appropriation funds for interim funding of the State's 60% share of the project costs in compliance with State HVAC grant requirements for Brookside Elementary School HVAC Improvement project.**

**3. Approve the allocation of \$2,475,127.00 in Special Capital Appropriation funds for interim funding of the State's 60% share of the project costs in compliance with State HVAC grant requirements for Marvin Elementary School HVAC Improvement project.**

**4. Approve the allocation of \$1,815,319.00 in Special Capital Appropriation funds for interim funding of the State's 60% share of the project costs in compliance with State HVAC grant requirements for Silvermine Elementary School HVAC Improvement project.**

**5. Approve the allocation of \$6,395,171.00 in Special Capital Appropriation funds**

for interim funding of the State's 60% share of the project costs in compliance with State HVAC grant requirements for Rowayton Elementary School HVAC Improvement project.

6. Approve the allocation of \$3,877,126.00 in Special Capital Appropriation funds for interim funding of the State's 60% share of the project costs in compliance with State HVAC grant requirements for Naramake Elementary School HVAC Improvement project.

- B. Authorized the Mayor, Harry W. Rilling, to enter into a three (3)-year purchase agreement with Softchoice Corporation, Inc. for SQL and Windows Server Maintenance. The annual amount shall not exceed \$19,844.13, with a total amount not to exceed \$59,532.39. Account # 011370-574C, City IT Cybersecurity.
- C. Authorize the Mayor, Harry W. Rilling, to submit an application to the State of Connecticut for grant funds provided under the State of Connecticut's Local Capital Improvement Fund for Local Capital Improvement Program (\$859,498.31 – 2025 Grant)
- D. Authorize the Mayor, Harry W. Rilling to execute the Grant Assignment Certification, SFY 2026 assigning State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program apportioned funds to operation of transportation services coordinating entity, Norwalk Transit District. City match \$390,000 account 012010- 5A0620.
- E. Authorize the Purchasing Agent to issue a purchase order to CTL Corporation. for the supply of 300 Chromebooks, for an amount not to exceed \$136,800.00 account 09255010-5777-C0112.

VIII. ADJOURNMENT