ECONOMIC AND COMMUNITY DEVELOPMENT
COMMITTEE OF THE COMMON COUNCIL
SPECIAL MEETING
SEPTEMBER 19, 2024
VIA TELECONFERENCE

ATTENDANCE: Josh Goldstein; Chair, James Frayer, Lisa Shanahan, Jalin Sead, Sr., Darlene Young, Heather Dunn

STAFF: Sabrina Godeski

OTHER: Owen Lee; Deputy Harbor Master, Dajuan Wiggins, Nicole Eaddy, Steven Ivan

CALL TO ORDER

Mr. Goldstein called the meeting to order at 7:00 p.m.

ROLL CALL

Mr. Goldstein called the roll as reflected above.

PUBLIC PARTICIPATION

There was no one present for public participation.

I. ADMINISTRATION

A. Approval of the Minutes of August 1st, 2024 regular meeting.

** **MS. SHANAHAN MOVED TO APPROVE THE MINUTES OF THE REGULAR MEETING.**

Mr Goldstein noted the Ms. Smyth's name was incorrectly spelled with an "i" instead of a "y".

** **THE MOTION TO APPROVE THE MINUTES PASSED UNANIMOUSLY.**

B. Approval of the Minutes of August 1st , 2024 Special Joint Meeting

** **MS. EADDY MOVED TO APPROVE THE MINUTES.**

Ms. Eaddy noted her name had been misspelled as was Ms. Niedzielski-Eichner's

** **THE MINUTES AS AMENDED PASSED UNANIMOUSLY.**

II. NEW BUSINESS

A. REDEVELOPMENT AGENCY

1. Authorize the Mayor, Harry W. Rilling to execute any and all documents for submission of the PY49 CAPER to HUD.

** **MR. SEAD MOVED THE MOTION FORWARD.**

Mr. Ivan explained CAPER is a yearly report supplied to HUD at the end of every program year. He explained what was necessary to stay in compliance.

** **MR. GOLDSTEIN MOVED TO TAKE THE ITEM TO THE COUNCIL.**
** **THE MOTION PASSED UNANIMOUSLY.**

2. Authorize the Mayor, Harry W. Rilling, to execute an agreement for a five-year extension of the contract designating the Norwalk Redevelopment Agency as the administrator of the City's annual CDBG entitlement grant.

** **MS. YOUNG MOVED TO APPROVE THE MOTION.**

Mr. Ivan explained how they were administering the funding. He stated the motion proposed was to renew the authorization for five years. He said why they needed to renew the authorization. He indicated they would handle the particulars to create an agreement similar to the previous one.

** **THE MOTION PASSED UNANIMOUSLY**

B. ECONOMIC AND COMMUNITY DEVELOPMENT

1. Authorize the purchase of a 2024 PackMan Landing Craft for the Harbormaster from Munson Boats in an amount not to exceed one hundred ninety-eight thousand, one hundred forty-nine dollars ($198,149) via sole source procurement.
   ACCT: 134010-5796-AEC26

** **MS. SHANAHAN MOVED THE MOTION FORWARD.**

Mr. Lee described the advantages of the vessel they wished to purchase. He stated it would work from a harbor commission standpoint, but a law enforcement standpoint as well.

Mr. Frayer noted that after discussions with Mr. Lee, he was fully behind the purchase. Mr. Frayer did note that the city may want to consider a designated marina for the central maintenance of all vessels used by first responders. Mr. Lee agreed.

Mr. Lee answered Ms. Young's questions about the life expectancy of the current vessel and the one they would be purchasing. Mr. Lee said the decommissioned vessel may be put up for auction. Mr. Frayer noted that they may get rid of it due to necessary repairs. Mr. Lee said the only value was in the replacement motor worth six to seven thousand dollars.

Ms. Young was curious about the delivery time. Mr. Lee stated they wouldn't know until they got on the schedule. He noted a conservative estimate was 6-12 months. Ms. Young wanted to know if the current vessel would last until. Mr. Lee said he couldn't give any guarantees. Mr. Goldstein asked if there was a contingency plan if the current boat didn't make it through the next season. Mr. Lee explained the stopgap was to use one of the marine police vessels. Mr. Frayer noted that if they needed a vessel to handle larger jobs there were services in the city that could come in, but the city would have to pay for those services. Mr. Sead had questions about the fee structure. Mr. Lee said to his knowledge there were no charges by the Coast Guard or the City of Norwalk for a rescue or moving a mooring. However, for a vessel that beached itself due to negligence, the city does try to recoup those costs. Mr. Frayer stated there is a coast when the sea tow is called in.

** **THE MOTION PASSED UNANIMOUSLY.**

2. Authorize the Mayor, Harry W. Rilling, to enter an agreement with ARC Documents Solutions, LLC for document digitization and cataloging in an amount not to exceed $284,995.50.
   ACCT: 133710-5796-AEC12
   0922 3730 5777 C0801

** **MS. SHANAHAN MOVED TO APPROVE THE MOTION.**

Ms. Godeski gave her presentation on the document digitization project. She described what items would be digitized. She stated it would allow an individual to access all the information about their property in one place. Ms. Godeski explained the scanning process and how it would affect the system.

** **THE MOTION PASSED UNANIMOUSLY.**

III. OLD BUSINESS

There was no old business to discuss

ADJOURNMENT

** MS. SHANAHAN MOVED TO ADJOURN THE MEETING.
** THE MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 7:33 p.m.

Respectfully submitted
China Mayhew
Telesco Secretarial Services.