

**ECONOMIC AND COMMUNITY DEVELOPMENT
OF THE COMMON COUNCIL
125 East Avenue
P.O. Box 5125
Norwalk, CT 06856**

TO: MEMBERS, ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE OF THE
COMMON COUNCIL

FROM: JOHN KYDES, CHAIRMAN

DATE: JUNE 29, 2023

RE: MEETING NOTICE

The Regular Meeting of the Economic & Community Development Committee is scheduled for Thursday, July 6, 2023 at 7:00pm. To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.



Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.



Members of the public who wish to provide "live comments" will need to register in advance and use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will be called on by the host of the meeting during the public comment section. Please find the information using the link above.



Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above. The meeting recording and minutes will be posted on the City of Norwalk website within seven (7) days after the meeting.



Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Maritza Alvarado at malvarado@norwalkct.gov to provide written public comment prior to the meeting.

**ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE OF THE COMMON COUNCIL
REGULAR MEETING
JULY 6, 2023 @ 7:00PM
AGENDA**

CALL TO ORDER

ROLL CALL

PUBLIC PARTICIPATION

I. ADMINISTRATION

- A.** Approval of the Minutes of June 1, 2023 Meeting.

II. NEW BUSINESS

A. PLANNING AND ZONING

1. Authorize the Mayor, Harry W. Rilling, to execute any and all documentation to ratify and approve the Waterfront Industrial Zones Study. (Steve Kleppin)

B. TRANSPORTATION, MOBILITY, AND PARKING

1. Authorize the Mayor, Harry W. Rilling, to execute a contract via sole source procurement with Stantec Inc. to complete project review, closeout, and requisition requests to the Connecticut Department of Transportation for grant reimbursement in an amount not to exceed \$60,000 for NRV Phase 2. (Jim Travers & Garrett Bolella)

ACCT: 0923-3750-5777-C0777

0922-3750-5777-C0777

0923-4120-5777-C0824

2. Authorize the Mayor, Harry W. Rilling, to execute an amendment to increase the Fuss and O'Neill contract by \$200,000 for Additional Transportation Engineering and Related Design Services for Wall Street Corridor Improvements. (Jim Travers & Garrett Bolella)

ACCT: 0923-3750-5777-C0800

3. Authorize the Mayor, Harry W. Rilling, to execute an amendment to increase the WSP contract by \$25,000 for Additional Design Services for the Phase 4 Traffic Signal Upgrade Project. (Jim Travers & Garrett Bolella)

ACCT: 0921-4120-5777-C0232

C. BUSINESS DEVELOPMENT & TOURISM

1. Authorize the Mayor, Harry W. Rilling, to execute a 3-year lease agreement with Rent-a-Christmas in an amount not to exceed \$138,584 (\$46,195 per year) for the Wall Street and South Norwalk Holiday Extravaganza Christmas Trees installation and

maintenance. (Sabrina Godeski)

ACCT: 133710-5796-AEC16
09243780-5777-C0680

D. BUILDING AND CODE ENFORCEMENT

1. Authorize the Mayor, Harry W. Rilling to execute a 1-year contract with Star Inc., Light the Way with 4 options to extend the term for a period of 1 year each in an amount not to exceed \$13,000 per year for litter clean-up services within the Wall Street Business District. (Jessica Vonashek)

ACCT: 01-3720-5258

III. OLD BUSINESS

ADJOURNMENT

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

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**ECONOMIC AND COMMUNITY DEVELOPMENT COMMITTEE OF THE COMMON
COUNCIL
REGULAR MEETING
VIA TELECONFERENCE
JUNE 1, 2023**

ATTENDANCE: John Kydes, Chair; David Heuvelman; Lisa Shanahan; Barbara Smyth; Darlene Young

STAFF: Alexis Cherichetti, Senior Environmental Officer; Sabrina Godeski, Director of Business Development and Tourism; Steve Kleppin, Director of Planning and Zoning; Jessica Vonashek, Chief of Economic and Community Development

OTHERS: Tod Kallenbach, Dorenburg Kallenbach Advertising, LLC;
Tim Love, Utile Consulting Firm

CALL TO ORDER

Mr. Kydes called the meeting to order at 7:02 p.m.

ROLL CALL

Mr. Kydes called the Roll as indicated above. A Quorum was present.

PUBLIC HEARING ON THE 2023 NEIGHBORHOOD ASSISTANCE ACT PROGRAM

<https://www.norwalkct.org/1709/Neighborhood-Assistance-Act-Tax-Credit-P>

Ms. Godeski provided an overview of the Neighborhood Assistance Act Program.

There were no members of the public who wished to comment this evening.

Mr. Kydes closed the Public Hearing.

PUBLIC PARTICIPATION

Public participation comments are not verbatim and represent a summarization of statements unless otherwise noted. Speakers are Norwalk residents unless otherwise noted.

Mr. Kydes reviewed the rules for public participation.

Mr. Richard Bonenfant suggested not chasing the boat yards out of Water Street. He said he was not in favor of turning single family zones into two family zones. He said that Zoning Commissioners should be able to have a dialogue with the community because this is a Citywide review of Zoning. Mr. Bonenfant said he does not agree that Mr. Kleppin is the only one they can talk to. He added that he heard the public hearing is going to be virtual only and does not agree with that.

There were no other members of the public who wished to comment this evening.

I. ADMINISTRATION

A. Approval of the Minutes of May 4, 2023 Meeting.

**** MS. SMYTH MOVED TO APPROVE THE MINUTES AS PRESENTED
** MOTION PASSED WITH ONE (1) ABSTENTION (MR. HEUVELMAN)**

II. NEW BUSINESS

A. PLANNING AND ZONING

- ** MR. HEUVELMAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS THERETO AS MAY BE NECESSARY FOR THE CITY OF NORWALK TO RECEIVE GRANT FUNDS FROM THE NATIONAL FISH & WILDLIFE FOUNDATION AND ITS NATIONAL COASTAL RESILIENCE FUND GRANT PROGRAM IN THE AMOUNT OF \$211,750. – Alexis Cherichetti**

Ms. Cherichetti reviewed the request.

- ** MOTION PASSED UNANIMOUSLY**

- ** MS. SMYTH MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ANY AND ALL AGREEMENTS, DOCUMENTS, INSTRUMENTS AND AMENDMENTS THERETO AS MAY BE NECESSARY FOR THE CITY OF NORWALK TO RECEIVE GRANT FUNDS FROM THE STATE OF CONNECTICUT ACTING BY THE CONNECTICUT PORT AUTHORITY THROUGH THE SMALL HARBOR IMPROVEMENT PROJECTS PROGRAM (SHIPP) IN THE AMOUNT OF \$44,000. – Steve Kleppin**

Mr. Kleppin reviewed the request.

- ** MOTION PASSED UNANIMOUSLY**

3. WATERFRONT STUDY DISCUSSION – Steve Kleppin & UTILE Consulting Firm

Ms. Vonashek explained that Mr. Kleppin worked with the team to address items that were concerning. She shared her screen and presented the existing zoning along with the proposed zoning for waterfront parcels and solutions for the waterfront parcels.

Ms. Young asked for an example of a CD 5W business. Ms. Vonashek said it would be a mixed use building with the potential for a dock/slip system. They are trying to balance public access with the marine piece. Mr. Kydes asked if this is a widely used Zoning designation. Mr. Kleppin explained that this is one of the transect zones. Mr. Heuvelman asked how difficult it would be to turn space on Commerce Street into green space. Ms. Vonashek said that if it was requested by the public, it would take a zoning amendment. She said they are essentially removing the industrial use out of the more northern piece but all existing uses are legacied.

Ms. Vonashek explained that public hearings will take place on June 21st and June 28th.

4. ZONING REWRITE UPDATE – Steve Kleppin

Mr. Kleppin reported that there has been a series of neighborhood meetings and they have additional meetings scheduled. He said they received a lot of feedback that included similar comments. As a result of the comments, they went back and cut back on some of the areas proposed for upzoning. Mr. Kleppin said they are working on a sustainability round table and trying to pull together a different stakeholder group.

Mr. Kydes asked about the change to two family zoning in an existing one family zone. Mr. Kleppin said they scaled that back to make it more palatable for people. Ms. Shanahan said that in her district, people are concerned about density and flooding. Ms. Smyth said she attended three of the meetings and said it was very helpful to hear comments from the residents. She told Mr. Kleppin that he did a good job listening to the residents. She said she has been hearing from her constituents about multifamily housing in the more historic areas, such as Golden Hill. Mr. Kleppin said he met with the residents in Golden Hill.

Ms. Vonashek said that Mr. Kleppin's team put out 19,000 flyers in both English and Spanish encouraging people to attend the public hearings on June 21st and June 28th.

B. BUSINESS DEVELOPMENT AND TOURISM

**** MS. SHANAHAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ALL DOCUMENTS TO RENEW THE CONTRACT FOR MARKETING SERVICES BETWEEN THE CITY OF NORWALK AND DORENBURG KALLENBACH ADVERTISING, LLC FOR ONE HUNDRED AND FIFTY THOUSAND DOLLARS (\$150,000). – SABRINA GODESKI & TOD KALLENBACH
ACCT: 01-37-80-5258**

Ms. Godeski reviewed the request.

Mr. Kallenbach shared his screen and summarized their marketing efforts on behalf of the City. He presented their scope of services and their marketing initiatives. He reviewed the 2023 Business Marketing Campaign and presented more promotional ideas for the upcoming year.

Ms. Godeski said their Special Events Coordinator came on board today.

Ms. Young asked how the City is doing in drawing people to Norwalk and what do those numbers look like. Ms. Godeski said that Norwalk is one of the sole municipalities that funds

marketing. She said she is not sure if any other towns track as closely as Norwalk, but can check to learn about other municipality campaigns. She said that new Events Coordinator will create events. Ms. Young said she would be interested in knowing what the attendance is for Norwalk events. Ms. Godeski agreed and said she would like to see which events draw the most people.

**** MOTION PASSED UNANIMOUSLY**

C. REDEVELOPMENT AGENCY

**** MS. YOUNG MOVED TO ADVANCE THE SUBMITTED APPLICATIONS TO THE COMMON COUNCIL FOR THEIR APPROVAL AT THE JUNE 13, 2023 COMMON COUNCIL MEETING FOR THEIR INCLUSION IN THE 2023 CONNECTICUT NEIGHBORHOOD ASSISTANCE ACT PROGRAM. – Katie O’Leary**

Ms. Godeski explained that this action is to advance the package to the Common Council for its ratification from the State.

**** MOTION PASSED UNANIMOUSLY**

**** MR. HEUVELMAN MOVED TO AUTHORIZE THE MAYOR, HARRY W. RILLING, TO EXECUTE ALL DOCUMENTS TO EXECUTE A CONTRACT WITH KERAMIDA INC. IN AN AMOUNT NOT TO EXCEED \$31,490 TO COMPLETE A GREENHOUSE GAS INVENTORY AND MODELING. – JESSICA VONASHEK
ACCT: 133710-5796-AEC19**

Ms. Vonashek explained the request and said this is an opportunity to expand their Climate Action Plan. The funding will come from ARPA funds that were not utilized for the Economic Impact Analysis for The Maritime Aquarium.

**** MOTION PASSED UNANIMOUSLY**

III. OLD BUSINESS

There was no old business discussed this evening.

ADJOURNMENT

**** MS. YOUNG MOVED TO ADJOURN
** MOTION PASSED UNANIMOUSLY**

There was no further business, and the meeting was unanimously adjourned at 8:27 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services

Memorandum

June 30, 2023

To: Economic & Community Development Committee

From: Steve Kleppin, Planning & Zoning Director

I have attached a draft memorandum the Committee can send to the Planning and Zoning Commission outlining your requested changes to the Industrial Waterfront Land Use Plan (Plan). The three areas that we discussed are circled below:

Figure 29. Land Use Vision

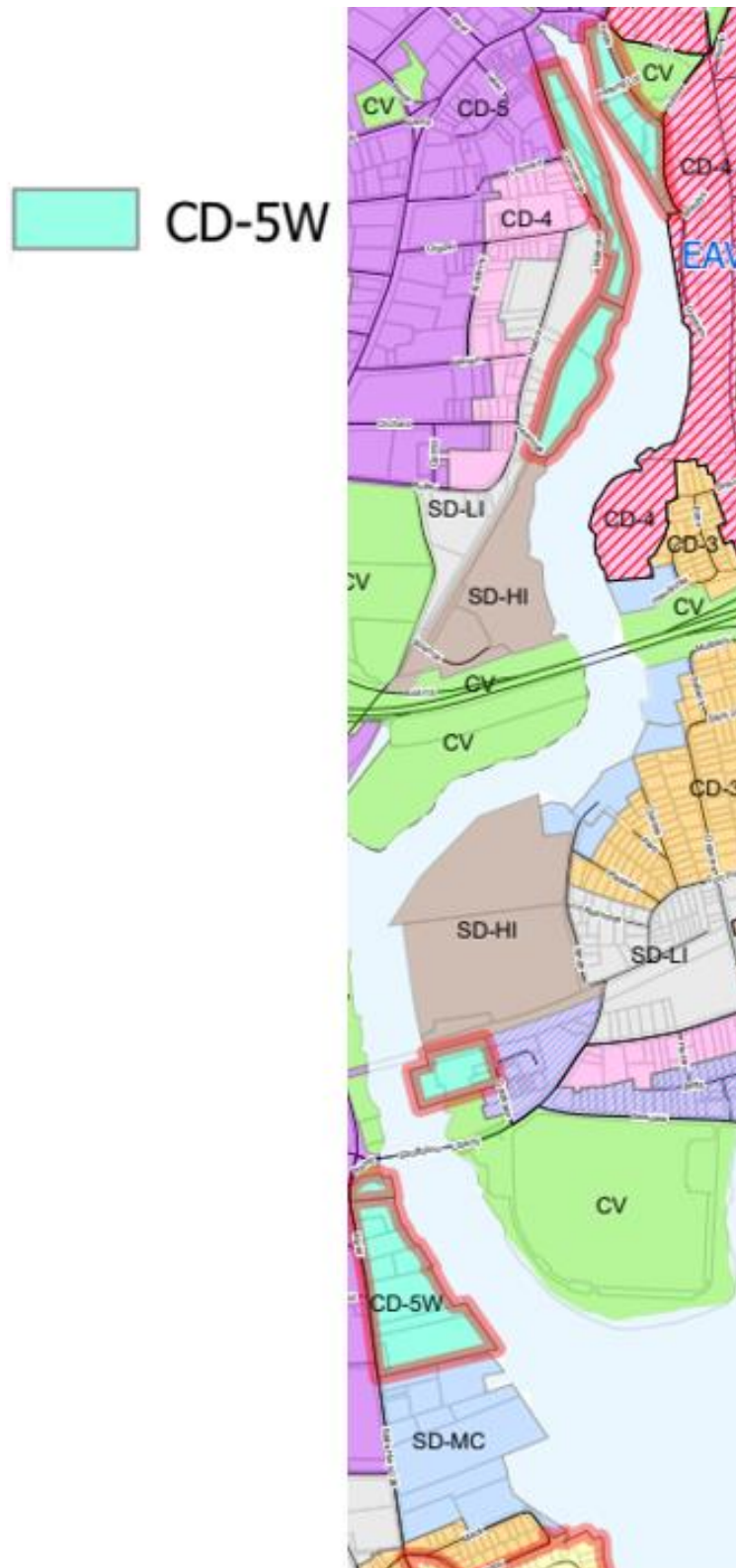
LEGEND

	Areas with Viable Land Use Alternatives
	Marine Commercial
	Heavy Industrial
	Mixed-Use Heavy Industrial / Commercial
	Mixed-Use Light Industrial / Commercial
	Mixed-Use Artisan
	Neighborhood Business
	Public Institutional
	Open Space
	Residential



It is important to reiterate that the Plan can provide multiple options for a given area, while the zoning will only have a single designation for a property. That is because there can be multiple uses that may be appropriate for a given location for longer term planning purposes and also provide flexibility and justification for future land use decisions, including the potential purchase of a parcel(s) for open space.

The proposed zoning for the three areas is CD-5W, as indicated on the map below:



The CD-5W zone is a maritime zone that permits a mix of uses and densities that are consistent with surrounding land use, while also requiring water dependency, that can range from traditional maritime uses to enhanced public access and amenities which allow the public to experience these important resources.

CD-5W **TABLE 4.3.1-H DISTRICT STANDARDS:**
URBAN CENTER – WATER COMMUNITY DISTRICT



General Description

The CD-5W Urban Center – Water Community District consists of higher density Mixed Use areas along the Norwalk River waterfront, including Residential, Office, Commercial, Civic, Institutional, and Marine Uses. It has a tight network of Streets with wide Sidewalks, street lights and regular tree spacing, defining medium-sized blocks. Buildings are set close to the Sidewalks.

Staff will be recommending to the Commission that the potential list of uses within the CD-5 be expanded to include some of the maritime uses to allow the market to dictate the use of the property while also preserving the maritime heritage of the area.

END

Memorandum

June 30, 2023

To: Planning & Zoning Commission

From: Economic & Community Development Committee

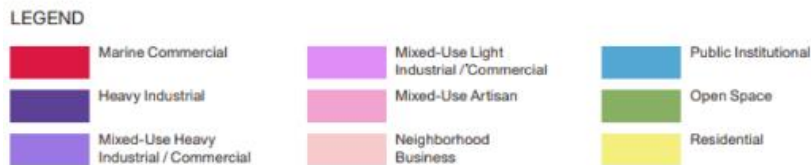
Re: Amendment to the Citywide Plan - Industrial Waterfront Study

The Economic & Community Development Committee of the Common Council has been discussing the proposed draft of the Norwalk Industrial Waterfront Land Use Plan (Plan) with Staff over the last several months. While we are generally supportive of the findings and recommendations within the Plan, we request three modifications to the Plan:

1. Revisions to Character Area #10, West Bank Industrial Lowlands (Upper Harbor Ave & Commerce St.) to allow for potential public access and uses more compatible with the Wall St. area.
2. Revisions to Character Area #2, East Side Inter Bridge Area (area west of Liberty Square) to allow for more waterfront access and mixed-use, post Walk Bridge construction.
3. Revisions to Character Areas #17 & #18, Water Street, consider differentiating the northern and southern portions to allow public access and amenities by the harbor, closer to Washington Street, while encouraging more traditional water dependent uses in the southern portion.

1. Upper Harbor/Harbor Ave. & Commerce St.

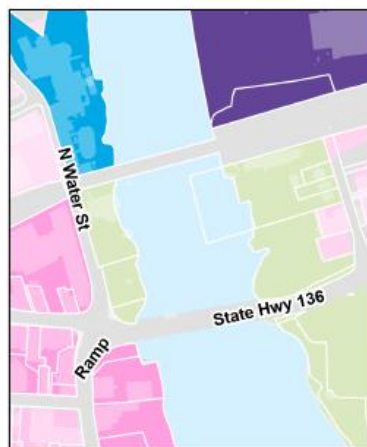
The draft Plan recommends that this area remain industrial. Existing zoning for the King Properties is Industrial No. 1, which is the most intense industrial use, while the Devine properties are zoned CBD-W, a mixed-use waterfront zone, that was added as a placeholder zone, when the West Avenue/Wall Street rezoning was approved. We recommend the Plan be revised to indicate two possible development options for the lowland areas, one which allows for a mixed-use type of development, including increased pedestrian access and/or a scenario that permits the area become greenspace. The mixed-use option provides flexibility of uses and is more consistent with the land uses that are occurring and what we envision for Wall Street. The inclusion of the greenspace option in the Plan, provides for future support for preserving the properties for green space and public access. The Committee is supportive with the zoning designation for these parcels on the draft zoning map, but would request that the Plan recommendations for these areas be amended as follows:



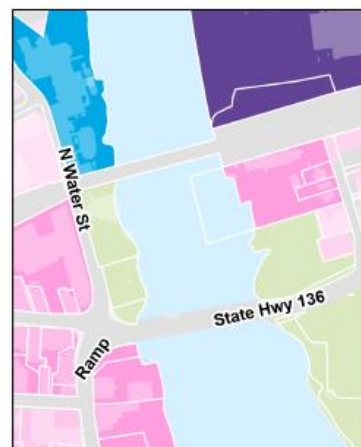
West of Liberty Square

The draft Plan recommends three plausible scenarios for this area. The Committee would urge the Commission to remove existing Figures 37 and 38 (page 65) from the Plan and consider just two options. Similar to the upper Harbor Avenue and Commerce Street area, we would recommend that the Plan be revised to consider either a mixed-use environment with public access and amenities or a publicly accessible green space option, as follows:

**Figure 36. Character area 2
Alternative A - Open Space**



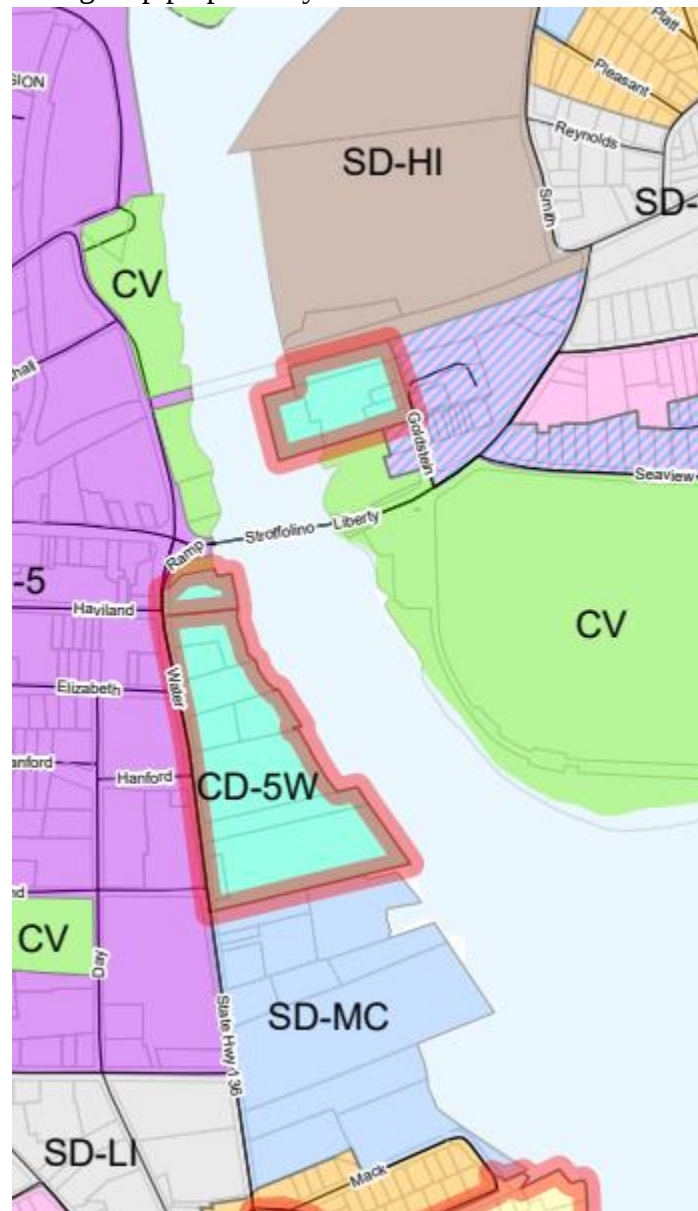
**Figure 37. Character area 2
Alternative B - Mixed Use Artisan**



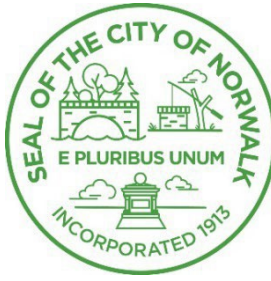
In addition, we are supportive of the change for this area of the draft zoning map for the CD-5W zone, which would allow mixed-use development, including water dependent uses.

Water Street

The Committee acknowledges that there are differing visions of Water Street. While Norwalk's maritime businesses and boating community are extremely important to our history and culture, the existing land uses effectively cut the public off and exclude them from the water. We would recommend that the plan be revised so that the northern portion of Water Street embrace the revitalized South Norwalk areas just inland of these sites and provide a more mixed-use, publicly accessible area, that connects pedestrians to Washington Street to the north. The Committee agrees with the draft zoning proposed for this area, as indicated in the latest draft zoning map prepared by the Commission.



END



Contract Staff Summary

Department/Staff Contact	Jim Travers Transportation, Mobility, and Parking
Common Council Committee	EDC
Date Approved by Committee	
Purpose/Scope	Grant funded project review, close out, and requisition requests to CTDOT for reimbursement.
Vendor (Indicate if new or existing vendor)	Stantec
Term of Contract	Through project close out, should not exceed 12 months
Method of Procurement (Indicate if sole source)	Sole Source
Cost of Contract	\$60,000.
Funding Source/Account Number	0923-3750-5777-C0777; 0922-3750-5777-C0777, 0923-4120-5777-C0824
Additional Information/Other Details	



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: _____

DEPARTMENT: _____

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
	Other, please explain:

TOTAL COST: _____ MUNIS Account: _____

VENDOR: _____

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
		Supports	
Purchasing Agent Name		Does Not Support	Department Head Name
		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	
Date			Date

JUSTIFICATION:

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



May 19, 2023

Mr. James Travers
Director of Transportation, Mobility and Parking
City of Norwalk
125 East Avenue
Norwalk, CT 06851-5125

Re: Amendment for Transportation Engineering and Related Services
Design Services for the Wall Street Corridor Improvements
Norwalk, Connecticut
Fuss & O'Neill Reference No. 20210301.A10

Dear Mr. Travers:

At your request, we are pleased to provide this amendment in order to revise our design services scope associated with our agreement entitled "Design Services for the Wall Street Corridor Improvements" dated February 17, 2022. The table below depicts tasks Fuss & O'Neill seeks to void or amend due to the increase in the project size, extended design limits, and expanded scope.

Task	Wall St. Task Descriptions	Action
01	Preliminary Engineering & Survey	Void – Remove previously established permit approvals and reallocate its' associated fees to Task 6
02	Traffic Operations and Safety Study	Complete
03	Stakeholder Meetings & Public Involvement	Amend
04	Concept Design	Amend
05	Utility Notification Letter, Meetings & Coordination	Amend
06	Preliminary Design (30%)	Void – New project limits and design requirements due to State & Federal construction funds in-place
07	Geotechnical Services	Amend
08	Semi-Final Design (70%)	Void – Reallocate funds to Task 6. Subsequent Amendment necessary to determine level of effort and fee when applicable.
09	Final Design (100%)	Void – Reallocate funds to Task 6. Subsequent Amendment necessary to determine level of effort and fee when applicable.
10	Bidding Assistance & Design Services During Construction	Void – Reallocate funds to Task 6. Subsequent Amendment necessary to determine level of effort and fee when applicable.

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Task	East Wall St. Task Descriptions	Action
100	Utility Notification, Meetings & Coordination	Complete
200	Final Plans For Review (90%)	Complete
300	Final Design (100%)	Complete
400	Construction Documents	No changes - Active
500	Contingency	Complete

Per our discussion on May 5, 2023, the overall project has increased in size, complexity, and coordination. Since February 2022, the project has expanded to a construction cost of approximately \$26,850,000 encompassing several phases, many of which the city has been awarded various State and Federal funds to help build segments of the project while seeking additional grants to ensure the remaining phases will have money set aside to construct those areas in the future. Due to the project's growth, Fuss & O'Neill will reallocate funds previously established in Task 1 pertaining to Permitting as well as Tasks 8 – 10 (Semi-Final Design through Bidding Assistance) and transfer those funds to Task 6 (Preliminary Design). This amendment requests an additional amount of funds necessary to complete the following scope of services associated with the Preliminary Design advancement.

Scope of Services

- 1) Develop a **Preliminary Design (30%) package** for the new project phase limits / earmarks. See *Attachment 1* for revised design phasing limits and below for material included within the PD package.
 - a. The PD package will include time to properly prepare, annotate, plot, and present the plans to depict various construction funding limits or earmarks based on the city's current list of State and/or Federal funding platforms.
 - b. Time is included to generate and differentiate PD construction costs based on available and recently awarded State & Federal projects throughout the entire Phase 2 limits. It is anticipated one overall estimate will not be sufficient, thus, time is included to breakdown and develop three estimates based on three different State or Federal funding programs.
 - c. The PD package will be developed in the manner similar to LOTCIP, which involves specific language and designations throughout the plans that satisfy State funding requirements instead of what was originally anticipated, a review by city personnel only, not State or Federal agencies.
 - d. The PD plans will not include design of the traffic signals or detailed design of the gateway features, Yankee Doodle Garage pathway, arches, streetscape, hardscape,



Mr. James Travers

May 19, 2023

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landscape and/or lighting & electrical elements. The PD plans will also not include detailed assessment, design, permitting, and/or structural analysis of the Burnell Boulevard or Wall Street bridges.

- i. The goal of the PD package is to ensure all reviewing parties evaluate, comment, and agree on the overall scope of work, the proposed roadway network, its' lane arrangements, horizontal and vertical geometry, operations, bicycle facilities, driveway accesses, curb-lines, sidewalk widths, utility impacts, and preliminary cost. The detailed elements listed within 1.d are all affected by changes to the preliminary alignment and geometry, thus the scope & fee to advance those design elements will be included in subsequent design phases covered under forthcoming task amendments.
- 2) Expand the topographic survey surrounding the Yankee Doodle Garage (performed by F&O) to capture existing features between the Wall / Mott / Belden / West intersection and the garage in order to establish a base-map for future design of the path between the two entities.
- 3) Incorporate both the field survey for the Yankee Doodle Garage project and the future path extending to the new intersection into the overall downtown corridor base-map surveyed by Redniss & Mead.
- 4) Expand the topographic survey north on Main Street by approximately 75 feet in order to capture enough data to design and implement a roundabout at the intersection of Main Street and Burnell Boulevard which was not originally anticipated within the initial design or RFP.
- 5) Review, identify, and field survey new features constructed since the original survey was completed in the Spring of 2022 throughout the Phase 2 limits (*see Attachment 1*) such as the electric vault on Wall Street.
- 6) Increase the level of coordination and number of meetings with the Norwalk Transit District.
 - a. Coordination is only through PD.
 - b. Communication will revolve around their needs, requirements, and/or design constraints as it relates to their buses and loading zones. The detailed design of their amenities such as shelters / canopies is not included in PD. These services will be added in subsequent design phases and amendments. The goal of PD is to ensure their operations, street and curb-line geometry, parking stalls, sidewalk space, and roadway pavement structure is acceptable prior to detailing streetscape elements such as their shelters, benches, receptable cans, hardscape, ITS infrastructure, etc.



Mr. James Travers

May 19, 2023

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- 7) Recover funds spent on assisting the City on the Wall Street LOTCIP application recently endorsed by WestCOG.
 - a. \$12,600 recovery; to be placed in a new project task after authorization.
 - b. Fuss & O'Neill is requesting \$20,000 for additional grant assistance with the formal CTDOT LOTCIP application because the solicitation package was recently accepted and endorsed by WestCOG in May, 2023. F&O will utilize these funds to assist the city with comments from WestCOG and/or the Department in order to receive an official Commitment to Fund Letter.
- 8) Enhance the concept development and stakeholder / public engagement efforts due to the increased material and design documents associated with the expanded Phase 2 design limits. Due to the increased Preliminary Design limits, more material will be generated during PD, thus increasing the number of graphics, displays, setup, and coordination of documents for the third & final public charrette.
- 9) Additional geotechnical information per the DOT's Pavement Design Unit will be required to conform to their LOTCIP guidelines & procedures. The steps to support a pavement design through the Local Roads division based on recent updates from the Pavement Design Unit include:
 - a. Performing an initial pavement condition survey for the existing roadway and completing the Pavement Evaluation Form for Local Roads Programs
 - b. Determining a suitable treatment category for the observed field condition
 - c. Collecting the appropriate level of information for the selected treatment category
 - d. Performing a pavement design analysis for the required design life, and
 - e. Ensuring that the proposed pavement structure has been properly justified and incorporated into the application materials.

Preliminary Design (30%) Package

This stage of the project will advance Phase 2 (*see Attachment 1*) of the overall concept / master plan developed in Task 4 to a design completion of approximately 30%. All plans will be provided at a scale of 1 inch = 20 feet, unless otherwise noted.

Preliminary Horizontal and Vertical Design

- Develop preliminary baseline alignments and horizontal geometry for all roadway segments in accordance with the following resources:
 - Highway Design Manual; Connecticut Department of Transportation, Revised 2013
 - A Policy on Geometric Design of Highways and Streets; American Association of State Highway and Transportation Officials, Seventh Edition, 2018



Mr. James Travers

May 19, 2023

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- Urban Street Design Guide; National Association of City Transportation Officials, 2013
- City of Norwalk Standards and/or Details

Preliminary Drainage Design

- F&O will develop plans and details to relocate existing roadway storm drainage facilities that are necessary to proposed curb lines. F&O will request information from City engineering staff on drainage issues that they are aware of.
- We will develop a preliminary layout of structures, outlets and pipes. Improvements will be limited to relocating the existing drainage inlets and connecting them to the existing system.
- This scope does not include the evaluation of the storm drainage system to its ultimate discharge outlet, CCTV inspection, nor detailed drainage information such as top of frame elevations, pipe sizing, and/or inverts.

Cover, Gen. Notes & Legend, Index & Boring Locations, and Exist. Conditions Plans

- A preliminary cover sheet, general notes and legend plan, index and boring locations plan, and existing conditions plan will be created indicating the project area and the topographic layout.

Miscellaneous Details

- Preliminary details anticipated for the roadway construction will include items such as the following: curbing, drainage, pavement sections, sidewalks, brick pavers, light posts, street trees, pavement markings, erosion control systems, and special pavement treatments.
- Fuss & O'Neill will utilize the City of Norwalk details as necessary or per request.
- Advanced details pertaining all streetscape, landscape, hardscape, bridge activities, gateway elements, bus shelters / canopies, Yankee Doodle Garage pathway, or lighting components will not be added to the plans until the design is advanced to its' next design submission and the overall PD layout, geometry, and design is endorsed.

Typical Cross Sections Plans

- Develop Typical Cross Sections for the project roadway segments.
- 12 Typical Sections have been assumed.



Mr. James Travers

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Roadway Plans

- Roadway Construction plans utilizing the horizontal alignment/baselines will be used to identify the proposed layout, materials, and construction activities necessary to reconstruct roadway corridors and intersection improvements.
 - *Right-of-Way and Rights to Construct Designations*
 - We do anticipate property acquisitions, permanent easements and/or land swaps for this project. Therefore, Fuss & O'Neill will create a Schedule of Property Owners table for those affected properties indicating the estimated square foot areas of these encroachments. This table will be incorporated within the design report during subsequent design phases when an overall Design Report is initiated.
 - Any required and/or formal right-of-way, taking or easement maps can be provided, if requested, at an additional cost.
 - We do anticipate the Contractor will need to obtain rights for construction and/or temporary utility easements. These locations will not be shown within the PD plans. During subsequent design phases, F&O will then identify on the general construction plans designations such as "required" until those rights have been "acquired" by the city prior to the Final Design submission.
 - ✓ Rights may consist of but not limited to; Right to Grade, Right to Construct Sidewalk, Right to Construct Driveway, Right to Install Fence, Right to Install Sedimentation Control Systems etc.

Profiles

- Develop preliminary profiles and vertical geometry for the project roadways. The proposed profiles will be designed in accordance with the above-mentioned references. Special attention will be given to the crosswalks to ensure approved grades are met per ADA and/or PROWAG requirements.

Drainage and Erosion & Sedimentation Control Plans

- Preliminary drainage modifications and erosion control & sedimentation features will be shown in approximate locations based on the proposed horizontal geometry and preliminary profiles.
- The drainage design such as structures frame elevations, inverts, sumps etc. will be advanced once all test pits are performed and underground utilities are identified after preliminary design.



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- Rights to install erosion control may be necessary. These designations will be shown within the general roadway construction plans as previously mentioned.

Utility Plans

- Depict proposed test pits within the PD plans to assist in further identifying potential underground conflicts and gaining additional information.
- Depict potential private utility relocations such as utility poles and/or the resetting of water and gas gate valves.

Signing & Pavement Markings

- Fuss & O'Neill will develop lane uses and widths, and other uses of the roadway area, including parking or bike lanes.
- Signage will be developed during the next design phase.

Preliminary Design Construction Cost Estimate

- F&O will prepare a preliminary construction cost estimate, based on the most recently available CTDOT Highway Cost Estimation Software.

PD Submission

The Preliminary Design Submission to the City as well as any State or Federal agencies will include the following materials in Portable Document Format:

- Electronic copy consisting of:
 - Cover Sheet
 - General Notes & Legend Plan
 - Index Plan & Boring Locations
 - Existing Conditions Plans
 - Miscellaneous Details
 - Typical Cross Sections Plans
 - Roadway Plans
 - Profiles
 - Drainage and Erosion & Sedimentation Control Plans
 - Utility Plans
 - Signing and Pavement Marking Plans
- Electronic copy of Preliminary Design Construction Cost Estimate



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Assumptions

The scope detailed above was developed with the following assumptions. Should any of these assumptions prove to be incorrect, additional scope and fee may result.

1. If applicable, all assumptions within the February 17, 2022 agreement apply.
2. All permits will be identified and evaluated after the Preliminary Design (30%) due to the various State & Federal funding sources involved with construction. No permits are included in this amendment. As mentioned above, the previously established fee for permit approvals within the February 17, 2022 agreement will be reallocated to the Preliminary Design (30%) budget.
3. Coordination with the Norwalk Transit District is through Preliminary Design only in order to achieve geometry & operational consensus prior to advancing to detailed design components.
4. Design Development meetings will be enhanced as part of subsequent design phases due to the unknown number of design submissions required after PD due to the various State & Federal funding sources and requirements.
5. The supplemental survey will not include any permitting components associated with the Burnell Boulevard or Wall Street bridges. It is anticipated additional information pertaining to regulatory waterbody and/or coastal lines such as High Mean Water, Low Mean Water, Coastal Jurisdiction Line, Harbor Line, etc. are needed to suffice future permitting approvals associated with any proposed work on or adjacent to the two bridges. This information will be captured in future amendments, as applicable.
6. Traffic Signal Designs, Streetscape, Landscape, Electrical Design, MPT, Staging, Detour, and/or Cross Section plans are not included in the PD submission. The detailed design of these elements and gateways features, pathways, streetscape components, etc. will be advanced during the next design phase.
7. Details associated with gateway elements, Yankee Doodle Garage pathway, green infrastructure, bridge components, special Norwalk Transit District features such as shelters, benches, signage, etc. are not included in this submission.
8. Structural loading calculations, foundation or parapet designs, utility coordination & survey, or permitting is not included for the improvements over the bridges.
9. The project bid package & specifications as well as an overall Design Report will be initiated in subsequent design phases.

Fees

Fuss & O'Neill proposes an additional budget of **\$200,000** be established for professional services in support of this effort as outlined above. Fees are shown on the table on the following page.



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May 19, 2023

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Authorization/Amendments	Notes	Subtotal
Initial Contract Fee	Wall St.	\$350,000
Amendment No. 1	East Wall St. - Design	\$49,500
Amendment No. 2	East Wall St. - Electrical	\$60,000
Amendment No. 3	Wall St. – Void / Amend Initial Tasks	\$200,000
Revised Contract Total:		\$659,500

Direct costs for any reproductions, mileage and mailings are included in the above cost.

Fees are valid for 90 days. If authorization extends beyond this duration, Fuss & O'Neill reserves the right to renegotiate the fee.

This amendment will be completed under the Terms and Conditions of our original agreement titled "Design Services for the Wall Street Corridor Improvements" and dated February 17, 2022.

Unless expressly instructed by the client to the contrary, Fuss & O'Neill will consider the data provided by organizations that are engaged with respect to mapping current climate conditions and follow the recommendations of applicable municipal, state and/or federal guidelines and standards for design, including consideration of project purpose and location, and future climate conditions relevant to the design life and/or anticipated service life or duration of the project, using applicable available data relevant to the project geography.

Receipt of a signed copy of the Authorization to Proceed enclosed with this amendment will serve to authorize the work outlined in the Scope of Services. Thank you for requesting consulting service from Fuss & O'Neill. We look forward to continuing our work with you on this project.

Sincerely,

John A. Guzze, PE
Project Manager

Kristen E. Solloway, PE
Vice President

Attachments: Authorization to Proceed
Attachment 1

Authorization to Proceed

Kristen E. Solloway, PE
Fuss & O'Neill
146 Hartford Road
Manchester, CT 06040

Re: Amendment for Transportation Engineering and Related Services
Design Services for the Wall Street Corridor Improvements
Norwalk, Connecticut
Fuss & O'Neill Reference No. 20210301.A10

Budget: \$200,000.00

Dear Ms. Solloway:

I hereby authorize Fuss & O'Neill to proceed with the above-referenced project in accordance with the General Terms and Conditions date February 17, 2022 and this Amendment dated May 19, 2023.

Printed Name

Date

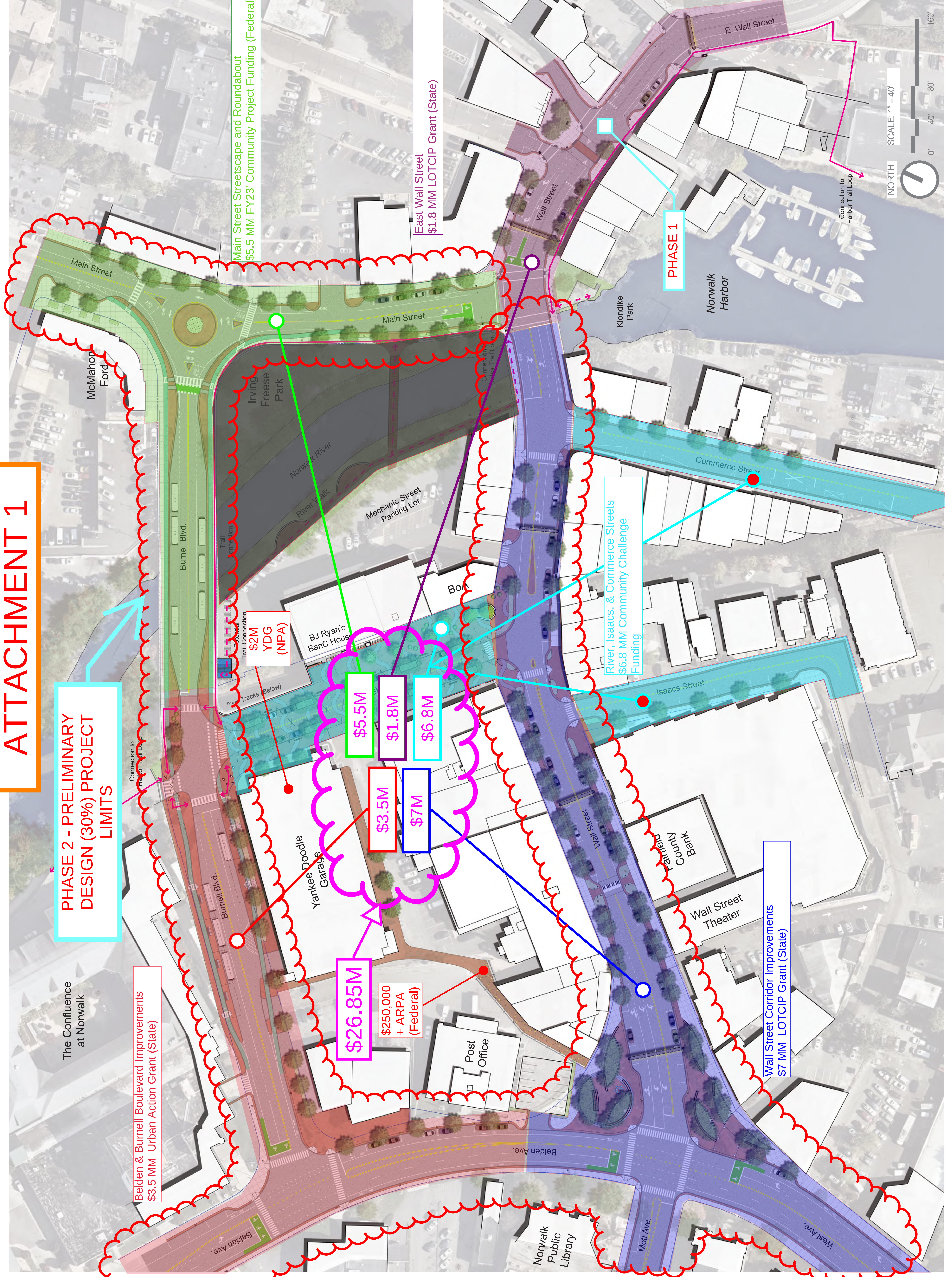
Signature

Title

City of Norwalk – *please complete information below.*

*Submit invoice as follows (✓ one →):	_____ Mail	_____ Email	_____ Online
Billing Contact: Name:			
Address:			
Phone/Email:			
Accounts Payable Contact: Name:			
Address:			
Phone/Email:			
Purchase Order Number:			

**** Indicate address, email address and website link if different than already provided.***



ATTACHMENT 1

PHASE 2 - PRELIMINARY
DESIGN (30%) PROJECT
LIMITS

\$26.85M

\$250,000
+ ARPA
(Federal)

\$3.5M

\$7M

\$5.5M

\$1.8M

\$6.8M

\$2M
YDG
(NPA)

East Wall Street
\$1.8 MM LOTCIP Grant (State)

PHASE 1

River, Isaacs, & Commerce Streets
\$6.8 MM Community Challenge
Funding

Wall Street Corridor Improvements
\$7 MM LOTCIP Grant (State)

Belden & Burnell Boulevard Improvements
\$3.5 MM Urban Action Grant (State)

Main Street Streetscape and Roundabout
\$5.5 MM FY23 Community Project Funding (Federal)



DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 06/06/2023

DEPARTMENT: TMP

Procurement by non-competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☒	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). Please forward this form and supporting documentation within 48 hours of the Emergency
☐	Other, please explain:

TOTAL COST: \$25,000.00 MUNIS Account: 0921-4120-5777-C0232

VENDOR: WSP

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Conners Digitally signed by Sharon Conners Date: 2023.06.08 13:52:09 -04'00'	X	Supports	<i>James Travers</i>
Purchasing Agent Name		Does Not Support	Department Head Name
Sharon Conners		Single Source Requires Common Council Authorization (in excess of \$20,000.00)?	Jim Travers
Date <u>06/06/2023</u>	X		Date <u>06/06/2023</u>

JUSTIFICATION:

Recently the City has been awarded a CMAQ grant for approximately \$3.1MM. The plans for this grant began in 2019. WSP was the consultant who originally designed the phase 4 traffic signal upgrade project.

The project was awarded to begin construction on May 15, 2023. There are requirements of CTDOT that include mast arm shop drawings, as-built plans, and fine-tuning signal optimization. The designing consultant is best suited to supply these requirements as they are intimately familiar with the plans. TMP recommends that we engage WSP for the completion and oversight of these items. WSP is the best firm to perform this work since based on CTDOT required documents, mast arms shop drawing shall be reviewed and stamped by the designer.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): _____

Vendor 1: _____

Vendor 2: _____

EMERGENCY: Explain in detail the nature of the emergency



June 1, 2023

City of Norwalk Transportation Mobility & Parking
c/o Mr. Fred Eshraghi, CVP,SCI
Traffic Engineer
City Hall
125 East Avenue
PO Box 5125
Norwalk, CT 06856-5125

Re: SPN 0102-0360 Phase 4 Traffic Signal Upgrade & DMS Installation, Construction
Engineering Services (CES)

Dear Mr. Eshraghi,

Per our discussions on the subject project, we prepared the attached scope of work and cost to support the City of Norwalk with our engineering services during construction of the subject project.

Thank you for the continued support and direction on this exciting project delivery for the City. We If you have any questions regarding this proposal, please do not hesitate to call me at 609-512-3523.

Very truly yours,

Stewart Gordon, PE, PTOE
Project Manager

Anthony Moretti, PE
Area Manager

SG/LM
cc: 52830, 2.0; V.Karimi,

WSP USA
500 Winding Brook Drive
Glastonbury, CT 06033

Tel. +1 860 659-0444

Tel. +1 860 633-8117
wsp.com

Supplemental Work No. 2

June 1, 2023

CONSTRUCTION ENGINEERING SERVICES Phase 4 Traffic Signal Upgrade & DMS Installation City of Norwalk, Connecticut

This proposal contains construction engineering services to be performed for Phase 4 Traffic Signal Upgrade & DMS Installation, compensation, timing of the services and form the basis of agreement between the City of Norwalk, hereinafter, called the "CLIENT," and WSP USA Inc., hereinafter called the "ENGINEER."

This supplemental scope of work reflects construction engineering services for the traffic control signal and DMS project being constructed under State Project No. 0102-0360.

The following scope of work reflects our limited engineering service efforts during construction of the project improvements.

- Task 1. Shop Drawing Review – WSP will perform shop drawing review for the traffic signal mast arms for four intersections.
- Task 2. **Fine tune system parameters / timing plans and revise signal plans** - Field observation by city staff is often critical to identifying localized problems and solutions. This can include minor adjustments to the detector settings or fine tuning to adjust the split and/or offset at the problem intersection for the time of day during which the problem was observed. WSP will provide engineering and technical personnel to work in cooperation with City staff to implement, fine-tune, and adjust existing traffic signal system control equipment with the proposed signal timings and phasing. For budgeting purposes, we have assumed no more than two (2) site visits (8 hour working days) for a 2-person field crew for implementation, and 24 hours of engineering time for optimizing operational parameters.
- Task 3. **As-Built Plans** - Contractor shall prepare and maintain on a current basis an accurate and complete set of Record Drawings showing clearly all changes, revisions, and substitutions during construction. Contractor's as-built information shall be clear and legible, and at a minimum, the following information shall be inserted and dimensioned on those drawings and specifications, in RED, by Contractor: the exact location of all installations in their finished condition, field changes and the final location of all signal equipment above and underground, conduits and handholes, and other significant construction features, and annotated specifications showing clearly all changes, revisions, and substitutions during construction. Record drawings and annotated specifications will be delivered to WSP who will be responsible for preparing the final, reproducible as-built drawings based upon the information submitted by Contractor.

WSP will prepare traffic control signal (TCS) as-built plans for four (4) intersections (East Avenue with Eversley Avenue and St John St, and West Avenue with Garner and 20 West Avenue/Baptist Church Driveway) and US Route 1 (Van Buren Avenue) at Maple St/Stevens St for weather sensor installation. As-Built plans will also be provided as a result of the TCS timing modifications as part of the signalized optimization up to 14 traffic signals. As stated above, it is assumed that the contractor and the city project inspection team will provide WSP red-line markups of all TCS plans for preparation of as-built plans.

SERVICES NOT INCLUDED

The following services are not anticipated and therefore, not included in this Agreement at this time:

- Respond to RFI's, preparation of change orders, and any change of plans.
- Additional field survey and ROW mapping
- Traffic volume counts
- Roadway curb-tie plan
- Roadway grading and drainage plans
- Geotechnical services for designing structures
- Management of traffic during construction
- Field inspection and punch lists during construction

Should services be required in these areas, or areas not previously described, the ENGINEER will prepare a proposal or amendment, [at the CLIENT's written request], that contains the Scope of Services, Compensation, and Schedule to complete the additional services.

COMPENSATION

1. The total estimated compensation for performing the Scope of Services described in this agreement is estimated below:

WSP Fixed Labor Fee*	\$24,200.00
WSP Direct Expenses	\$800.00
Total Costs	<u>\$ 25,000.00</u>

* Labor fee is defined as the fee for direct labor, overhead, and profit exclusive of direct costs.

2. The breakdown of the Labor Fee is as follows:

Task 1 Shop Drawing Mast Arm Review	\$5,000.00
Task 2 Fine tune system parameters	\$10,900.00
Task 3 As-Built Drawings	\$8,300.00
Total Fixed Labor Fee	\$24,200.00

3. The total Fixed Labor Fee for services rendered will be invoiced monthly as a percentage of completion.
4. The ENGINEER will not exceed the total estimated cost as stated herein without prior approval from the CLIENT.
5. All direct costs (reimbursable expenses) for items such as printing, mail, faxes, mileage, and telephone will be invoiced to the CLIENT at cost. An initial upset limit for direct costs of \$800.00 has been established.

PERIOD OF SERVICE

The ENGINEER agrees to render construction engineering services according to various tasks described above. It is anticipated that the project construction will be substantially completed by February 2, 2023 from WSP's Notice to Proceed.



CTDOT will install Adaptive Control Signal (ACS) technologies, specifically Synchro Green software, at 14 intersections in the Walk Bridge Contract footprint. New, compatible controllers will also be installed at all the below intersections except MLK Jr Drive / West Avenue at North Main Street since compatible controllers will be installed at this intersection as part of another City project. Intersections 1 through 12 will help mitigate impacts from the closures in South Norwalk. Intersections 13 and 14 will help mitigate impacts from the closures in East Norwalk.

1. MLK Jr Dr / West Ave at North Main St
2. MLK Jr Dr at Webster Bank Dr
3. North Main St at Ann St
4. North Main St at Marshall St
5. North Main/South Main at Washington St
6. MLK Jr Dr at Madison St
7. MLK Jr Dr at Monroe St
8. MLK Jr Dr at Bates Ct
9. South Main St at Monroe St/Hanford Pl
10. Water St at Hanford Pl
11. MLK Jr Dr at Washington St & Couch St at Fairfield Ave/Flax Hill Rd
12. Washington St at Water St/North Water St
13. Fort Point St at Seaview Ave
14. Fort Point St at Van Zant St

Under a separate project, SPN 102-0360, the City is embarking upon design and implementation of an intelligent transportation system on City and State-owned roadways to accommodate diverting traffic from Interstate-95 (I-95) onto local roadways. This project could help with detour mitigation/haul routes (see Figure 5).

CTDOT will place three (3) construction signs announcing Walk Bridge construction and two (2) construction signs announcing East Avenue Station construction at the locations identified in Specification No. 0100244A -Signs. These are temporary signs that will be removed at the end of construction.

To further mitigate traffic impacts, the special provisions include contract deadlines with associated liquidated damages and value engineering incentive provisions to keep the construction on schedule.

Rent-A-Christmas LLC
50 Pine Street, Unit E
New Rochelle, NY 10801 US
+1 9293744750
finance@rent-a-christmas.com
https://www.rent-a-christmas.com



Sales Quote

ADDRESS

Sabrina Godeski
City of Norwalk
125 East Avenue
Norwalk, CT 06851
United States

SHIP TO

Sabrina Godeski
City of Norwalk
50 Washington St.
Norwalk, CT 06854
United States

SALES QUOTE # 1126

DATE 06/29/2023

EXPIRATION DATE 07/15/2023

SHIP VIA

LTL Freight

SALESPERSON

Kristen Parness

TRANSACTION TYPE

3-Season Agreement

	SKU	QTY	RATE	AMOUNT
38' Town Square Panel Tree, Warm White Lights, 3-Year Lease		1	45,843.00	45,843.00T
38' Town Square Ornament Package, 3-Year Lease		1	5,492.83	5,492.83T
4' Town Square Snowburst Tree Topper, Warm White LED, 3-Year Lease		1	1,012.44	1,012.44T
4' White Fence w/ Post, 3-Year Lease		12	250.27	3,003.24T
Storage & Refurbishment, 3-Year Lease		3	3,321.09	9,963.27T
Hardware & Electric		1	2,214.06	2,214.06T
Site Engineering		1	2,214.06	2,214.06T
Full Service Installation & Removal		3	17,043.24	51,129.72T

50 Washington St.
15% off Christmas in July promotion through 7/15
Shipping includes 12 River quote #1127
3-Year Agreement. Annual Spend = \$36,719.91

SUBTOTAL	120,872.62
DISCOUNT 15%	-18,130.89
TAX	0.00
SHIPPING	7,418.00
TOTAL	\$110,159.73

Accepted By

Accepted Date

Rent-A-Christmas LLC
 50 Pine Street, Unit E
 New Rochelle, NY 10801 US
 +1 9293744750
 finance@rent-a-christmas.com
 https://www.rent-a-christmas.com



Sales Quote

ADDRESS

Sabrina Godeski
 City of Norwalk
 125 East Avenue
 Norwalk, CT 06851
 United States

SHIP TO

Sabrina Godeski
 City of Norwalk
 12 River St.
 Norwalk, CT 06850
 United States

SALES QUOTE # 1127

DATE 06/29/2023

EXPIRATION DATE 07/15/2023

SHIP VIA

LTL Freight

SALESPERSON

Kristen Parness

TRANSACTION TYPE

3-Season Agreement

	SKU	QTY	RATE	AMOUNT
22' Town Square Panel Tree, 3-Year Lease		1	13,183.61	13,183.61T
Multi-color lights				
3' Town Square Snowburst Tree Topper, Warm White LED, 3-Year Lease		1	784.92	784.92T
Storage & Refurbishment, 3-Year Lease		3	838.11	2,514.33T
Hardware & Electric		1	558.74	558.74T
Site Engineering		1	558.74	558.74T
Full Service Installation & Removal		3	5,280.10	15,840.30T

12 River St.
 Tree to go on city-provided platform
 15% off Christmas in July promotion through 7/15
 Shipping & transpo incl. on 50 Washington quote #1126
 3-Year Pricing. Annual Spend = \$9,474.85

SUBTOTAL	33,440.64
DISCOUNT 15%	-5,016.10
TAX	0.00
TOTAL	\$28,424.54

Accepted By

Accepted Date





