

**CITY OF NORWALK
FAIR HOUSING ADVISORY COMMISSION
SEPTEMBER 16, 2024**

ATTENDANCE: Jalin Sead, Chairman (by phone; joined meeting in person at 3:28 pm); Joe Mann; Daisy Franklin (by phone); Carol Frank; Rev. Dr. Richard W. Clarke; Alex Sollazzo.

STAFF: Attorney Margaret Suib, Fair Housing Officer

CALL TO ORDER

Chairman, Mr. Sead called the meeting to order at 3:03 pm.

PUBLIC COMMENT PERIOD

There was no one present from the public to comment at this time.

APPROVAL OF MINUTES

- **AUGUST 26, 2024 MINUTES (REGULAR MEETING)**
- **MR. MANN MOTIONED TO APPROVE THE MINUTES FOR AUGUST 26, 2024 AS PRESENTED.**
- **MS. CAROL FRANK SECONDED THE MOTION.**
- **THE MOTION PASSED UNANIMOUSLY.**

OLD BUSINESS

There was no discussion regarding old business at this time.

NEW BUSINESS

- CONTINUE PREPARING FOR SEARCH FOR NEW FHO, DISCUSSION OF PROCESS AND JOB DESCRIPTION.

The Chairman reported that he reached out to Brian Bidolli, Exec. Dir of Norwalk Redevelopment Agency, to set up a meeting to discuss the process and collaboration for searching for and hiring a Fair Housing Officer. Mr. Bidolli said he'd make himself available. The Commissioners discussed possible dates and time. The Chairman will arrange the meeting, likely by Zoom, and advise everyone of the date and time. The Commission also discussed whether the next FHO needs to be

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an attorney. Commissioners Frank and Franklin felt strongly “yes”, while Commissioner Mann thought there could be a good candidate who isn’t an attorney but knows fair housing law. Rev. Clarke suggested that the advertisement could state that an attorney is preferred. The Commissioners agreed that they’d like to be able to review all resumes/applications for the position.

Ms. Suib mentioned that after last month’s meeting, Commissioner Franklin had asked who her fair housing contacts are. Ms Suib said she is putting together a list of contacts that will hopefully be useful to her successor and will share it with the Commissioners.

****MS. FRANK MOTIONED TO ENTER INTO EXECUTIVE SESSION AT 3:28 PM.**

****REV. CLARKE SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

****MR. MANN MOTIONED TO EXIT EXECUTIVE SESSION AT 3:41PM.**

****MS. FRANK SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** REV. CLARKE MOTIONED TO ADJOURN AT 3:42 PM**

**** MS. FRANK SECONDED THE MOTION.**

****THE MOTION PASSED UNANIMOUSLY**

The meeting was adjourned at 3:42 pm.

Respectfully Submitted,

Margaret K. Suib
Fair Housing Officer