

**CITY OF NORWALK  
FAIR RENT COMMISSION  
REGULAR MEETING  
OCTOBER 4, 2023**

**ATTENDANCE:** John Church, Chair; Fran Collier-Clemmons, Vice Chair; Brenda Penn-Williams, Lunise Constant

**OTHERS:** Carlos Duque, Fair Rent Coordinator; Atty. Russell Liskov

**CALL TO ORDER**

Commissioner Church called the meeting to order at 7:36 p.m. A quorum was present.

**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

**a. September 6, 2023**

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED THE MINUTES OF THE SEPTEMBER 6, 2023 MEETING.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

**\*\* THE MOTION TO APPROVE THE MINUTES OF SEPTEMBER 6, 2023 AS SUBMITTED PASSED UNANIMOUSLY.**

**CHAIR'S REPORT**

Commissioner Church thanked everyone for their attendance. He asked the Commissioners to think about moving forward with hybrid meetings and in person meetings.

**COORDINATOR'S REPORT**

Mr. Duque said that he started in November of last year and was able to assist over 380 families with rent, housing and landlord issues. He said that a local community resource based in New Haven that works with the Hispanic population has reached out to ask him to address their local chapter in Norwalk about the rights for undocumented individuals.

**REVIEW, DISCUSSION, AND MOTIONS ON OPEN CASES**

**a. 1824-23**

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1824-23.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**b. 1825-23**

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1825-23.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**c. 1826-23**

Atty. Liskov presented the case to the Commission. He recommended closing the case.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO CLOSE CASE #1826-23.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**d. 1830-23**

Atty. Liskov presented the case to the Commission. He recommended closing the case.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO CLOSE CASE #1830-23.**

**\*\* THERE WAS A SECOND.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**e. 1831-23**

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1831-23.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

A brief discussion followed about the family member who is a lawyer and advocating for the tenant. Atty. Liskov said that he would ask the attorney for a letter of representation.

**\*\* THE MOTION PASSED UNANIMOUSLY.**

f. 1832-23

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1832-23.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

g. 1833-23

Atty. Liskov presented the case to the Commission. He recommended closing the case.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO CLOSE CASE #1833-23.**

**\*\* COMMISSIONER CONSTANT SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

h. 1834-23

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1834-23.**

**\*\* COMMISSIONER CONSTANT SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

i. 1835-23

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1835-23.**

**\*\* COMMISSIONER CONSTANT SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

j. 1836-23

Atty. Liskov presented the case to the Commission. He recommended no action at this time.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1836-23.**  
**\*\* COMMISSIONER CONSTANT SECONDED.**  
**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **PRESENTATION OF NEW CASES**

#### **a. 1837-23**

Atty. Liskov presented the case to the Commission. He recommended to hear the case.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO HEAR CASE # 1837-23.**  
**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**  
**\*\* THE MOTION PASSED UNANIMOUSLY.**

#### **b. 1838-23**

Atty. Liskov presented the case to the Commission. He explained he had not had time to review the case.

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO TAKE NO ACTION ON CASE #1838-23.**  
**\*\* COMMISSIONER CONSTANT SECONDED.**  
**\*\* THE MOTION PASSED UNANIMOUSLY.**

### **OLD BUSINESS**

#### **a. Nominating Committee Update**

Commissioner Collier-Clemmons said that the Nominating Committee met on the 28th regarding nominating the Chairman and Vice Chair. She noted that four Commission members were qualified for Chair. The Committee moved to nominate John Church as Chair and Fran Collier-Clemmons as Vice Chair.

Commissioner Collier Clemmons opened the floor for nominations for the Chair. There were no nominations from the floor.

**\*\* COMMISSIONER COLLIER CLEMMONS PRESENTED THE SLATE WITH JOHN CHURCH FOR COMMISSION CHAIR.**  
**\*\* THERE WAS A SECOND.**  
**\*\* THE MOTION PASSED UNANIMOUSLY.**

**\*\* COMMISSIONER COLLIER CLEMMONS PRESENTED THE SLATE WITH FRAN COLLIER CLEMMONS FOR COMMISSION VICE CHAIR.**

**\*\* THERE WAS A SECOND.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

**NEW BUSINESS**

Commissioner Penn-Williams invited everyone to the NAACP event on October 13th at Giovanni's.

**ADJOURNMENT.**

**\*\* COMMISSIONER COLLIER-CLEMMONS MOVED TO ADJOURN.**

**\*\* COMMISSIONER PENN-WILLIAMS SECONDED.**

**\*\* THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:14 p.m.

Respectfully submitted,

S. L. Soltes

Telesco Secretarial Services