FINANCE/CLAIMS COMMITTEE MEETING
Thursday December 14 2017 7:00P.M.

CITY HALL
Common Council Chambers
125 East Avenue
Norwalk, Connecticut
AGENDA

1. Roll Call

2. Public Participation

3. Approve the Minutes of the following Finance Committee Meetings:
   October 12, 2017

4. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated:
   November 9, 2017
   December 14, 2017

5. Narrative on Tax Collections dated December 14, 2017- Receive Report and discuss.

6. Monthly Tax Collector's Reports - Receive Reports and discuss:
   October 31, 2017.
   November 30, 2017

7. Authorize the Purchasing Agent to issues purchase orders to Connection, the lowest authorized bidder, for the purchase of an upgrade to the City data back-up, archive, and restore system, including 36 months of Platinum Support, for an amount not to exceed $40,243.41, accounts 0916/0918-0600-5777-C0375 (budgeted IT capital project; no special appropriation required).

8. Receive Board of Estimate and Taxation Appropriations dated
   November 6, 2017
   November 30, 2017

9. Receive Oak Hills Authority Monthly Financial Statements for October 2017.

10. Authorize the Mayor, Harry W. Rilling, to execute any and all documents necessary to execute Tax Agreement for Property Taxes between the City of Norwalk, The Housing Authority of the City of Norwalk and Trinity Washington Village Phase Two Limited Partnership.

11. Approve 2018 Meeting Calendar.

12. Adjournment

CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
OCTOBER 12, 2017

ATTENDANCE: Bruce Kimmel, Chair; John Igneri; Shannon O'Toole; Douglas Hempstead; Nick Sacchinelli

STAFF: Robert Barron, Director of Finance; Fred Gilden, Comptroller

OTHERS: Karen DelVecchio, Director of IT

CALL TO ORDER

Mr. Kimmel called the meeting to order at 7:06 p. m. A quorum was present.

1. PUBLIC PARTICIPATION

No member of the public came forward.

2. APPROVE THE MINUTES OF THE FOLLOWING FINANCE COMMITTEE MEETINGS:

September 14, 2017

** **MR. IGNERI MOVED TO APPROVE THE SEPTEMBER 14, 2017 MINUTES AS SUBMITTED.**
** **THE MOTION PASSED UNANIMOUSLY.**

3. CLAIMS COMMITTEE: RECEIVE THE MONTHLY CLAIMS REPORT; REVIEW AND APPROVE CLAIMS AS REQUIRED FOR CLAIMS REPORT DATED: OCTOBER 12, 2017

4. NARRATIVE ON TAX COLLECTIONS DATED OCTOBER 2, 2017- RECEIVE REPORT AND DISCUSS.

5. MONTHLY TAX COLLECTOR'S REPORTS - RECEIVE REPORTS AND DISCUSS: SEPTEMBER 30, 2017.

Mr. Kimmel brought items 3, 4, and 5 forward. Mr. Barron noted that Ms. Biagiarelli was not present, but that she submitted her written report to the committee. Mr. Barron stated that as of the end of September, we collected $162.9 million, which is 52.84% of our $308.2 million adjusted tax levy. He stated that we also collected in excess of $7.9 million of our sewer use levy. He stated that we collected 77.92% of the year's Industrial Pretreatment Program fee on behalf of the Water Pollution Control Authority. Compared with the prior fiscal year, we are slightly ahead with regard to current taxes and current sewer use collections.

6. RECEIVE OAK HILLS AUTHORITY MONTHLY FINANCIAL STATEMENTS FOR AUGUST 2017.

Mr. Barron stated that the in the first two months of this Fiscal Year, revenues exceeded last year by $12 thousand, mainly due to Golf Fees. Expenses exceeded last year by $7 thousand. Our Gross Operating Profit for the first two months of the year is $5 thousand better than last year.
Mr. Barron stated that the Authority went before the Board of Estimate & Taxation this month. They reported that the course looks great. They lost more rounds than they anticipated due to the construction. The construction will be finished by the end of this calendar year. The course currently has 18 holes open.

Mr. Barron stated that the signed contract for the current restaurant vendor called for $9 thousand per month payments. It turned out to be way too much for the amount of volume the lessee was getting. As a result, the monthly payment was reduced to $6 thousand per month. The $6 thousand payments have been received on time and are up to date.

Mr. Barron stated that the current vendor is trying to sell his business but the lease finishes at the end of this calendar year. Mr. Barron stated that he believes the Authority will be seeking out other vendors at the conclusion of the lease.

Mr. Barron stated that he will invite the Authority to come before this committee at the December meeting.

7. RESOLUTION: APPROVE A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF $509,000 TO INCREASE THE AVAILABLE FUNDS FOR PHASE II ROOFING PROJECT (09187100-5777-C0439). THE FUNDS WILL BE DRAWN FROM THE BALANCE IN THE CAPITAL FUND.

** **MR. IGNERI MOVED TO APPROVE A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF $509,000 TO INCREASE THE AVAILABLE FUNDS FOR PHASE II ROOFING PROJECT (09187100-5777-C0439). THE FUNDS WILL BE DRAWN FROM THE BALANCE IN THE CAPITAL FUND.**

Mr. Barron stated that the funds will be drawn from the balance in the Capital Fund and we will not have to bond for the project. Money that was not spent on other projects can be put towards other projects, and that is what we are doing here. $581 thousand of available balances are being returned to the Capital Fund and will then be used for this project.

** **THE MOTION PASSED UNANIMOUSLY.**

8. AUTHORIZE THE DIRECTOR OF FINANCE TO EXECUTE AN UP-TO THIRTY-SIX (36) MONTH AGREEMENT WITH THE QUALIFIED LOW-BIDDER(S) FOR PROJECT #3794: ELECTRICITY GENERATION SUPPLY SERVICE FOR CITY LOCATIONS.

** **MR. KYDES MOVED TO AUTHORIZE THE DIRECTOR OF FINANCE TO EXECUTE AN UP-TO THIRTY-SIX (36) MONTH AGREEMENT WITH THE QUALIFIED LOW-BIDDER(S) FOR PROJECT #3794: ELECTRICITY GENERATION SUPPLY SERVICE FOR CITY LOCATIONS.**

Mr. Barron stated that when we go out to bid for electrical prices, the prices are only good for a two hour window. This necessitates us getting authorization in advance. Bids will be received on October 25th. We hope to see 15 -17% savings over our current rate.

9. RESCIND THE COUNCIL APPROVAL OF MAY 23, 2017:
AUTHORIZE THE MAYOR, HARRY RILLING, TO EXECUTE AN AGREEMENT WITH CDR SOLUTIONS FOR EMAIL (BUDGETED IT CAPITAL PROJECT; NO SPECIAL APPROPRIATION REQUIRED).
APPROVE AS REVISED:
AUTHORIZE THE MAYOR, HARRY RILLING, TO EXECUTE AN AGREEMENT WITH MIMECAST NORTH AMERICA, INC., FOR EMAIL ARCHIVING SYSTEM FOR AN AMOUNT NOT TO EXCEED $34,200.00, ACCOUNT 09150600-5777-C0375 (BUDGETED IT CAPITAL PROJECT; NO SPECIAL APPROPRIATION REQUIRED).

** **MR. KYDES MOVED TO RESCIND THE COUNCIL APPROVAL OF MAY 23, 2017: AUTHORIZE THE MAYOR, HARRY RILLING, TO EXECUTE AN AGREEMENT WITH CDR SOLUTIONS FOR EMAIL ARCHIVING SYSTEM FOR AN AMOUNT NOT TO EXCEED $34,250.00, ACCOUNT 09150600-5777-C0375 (BUDGETED IT CAPITAL PROJECT; NO SPECIAL APPROPRIATION REQUIRED) AND APPROVE AS REVISED: AUTHORIZE THE MAYOR, HARRY RILLING, TO EXECUTE AN AGREEMENT WITH MIMECAST NORTH AMERICA, INC., FOR EMAIL ARCHIVING SYSTEM FOR AN AMOUNT NOT TO EXCEED $34,200.00, ACCOUNT 09150600-5777-C0375 (BUDGETED IT CAPITAL PROJECT; NO SPECIAL APPROPRIATION REQUIRED).**

Ms. DelVecchio came forward and requested a Technical Correction of Common Council action of May 23, 2017. She stated that CDR Solutions was the winning bid reseller of the Mimecast Email Archiving Product. After review of the contract terms, it was determined that Mimecast's, and not CDR's, Terms and Conditions would comprise this Agreement. As a result, the Law Department is recommending a revised authorization.

** **THE MOTION PASSED UNANIMOUSLY.**

10. EXECUTIVE SESSION: DISCUSSION ON CYBERSECURITY.

** **MR. KIMMEL MOVED TO ENTER EXECUTIVE SESSION.**
** **THE MOTION PASSED UNANIMOUSLY.**

The meeting entered Executive Session at 7:29 and returned at 8:09 p. m.

ADJOURN

The meeting was adjourned at 8:10 p. m.

Respectfully submitted,

Tom Blaney
Telesco Secretarial Services

AGENDA

NOVEMBER 9, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE		APPROVED BY TAX COLLECTOR		REPORTED TO CLAIMS COMMITTEE
PAY TO:		*BILL No & AMOUNT TO REFUND*		*REASON*
ANASTACIO, ADRIAN JEFFREY		16-MV-302134	($167.23)	PRORATION
ANDERER, JOSEPH D		16-MV-302164	($21.45)	PRORATION
AVILES, CLAUDIA Y		16-MV-303527	($36.26)	PRORATION
BARTLETT HARRY A 4TH		16-MV-304517	($252.62)	PRORATIONS
BRIGGS, SARAH K		16-MV-307060	($29.93)	PRORATION
BROWN, JANNETTE RENE		16-MV-307335	($142.24)	PRORATION
CAB EAST LLC		16-MV-308432	($261.74)	PRORATION & ABATEMENT
	($685.35)	16-MV-308176	($423.61)	PRORATION & ABATEMENT
CAB EAST LLC	($4,746.61)	15-MV-SEE BACK UP		PRORATIONS
CAB EAST LLC	($2,827.01)	15-MV-SEE BACK UP		PRORATIONS
CACCIATURE, JOHN		16-MV-309169	($56.42)	PRORATION
CCAP AUTO LEASE LTD		16-MV-311324	($93.39)	PRORATION
CARRERAS, EMMA LEE		16-MV-310330	($19.80)	PRORATION
CCAP AUTO LEASE LTD		16-MV-311190	($55.87)	PRORATION
CCAP AUTO LEASE LTD		15-MV-310638	($324.54)	PRORATIONS
	($649.08)	15-MV-310692	($324.54)	PRORATIONS
CEHI, JOHN J JR		16-MV-311502	($14.79)	PRORATION
CERVANTES-BELTRAN LUZ T		15-MV-311136	($78.26)	PRORATION
CHANG, ANDREW C		16-MV-311867	($10.06)	PRORATION
COOLING, WILLIAM		16-MV-800356	($30.15)	OVERPAYMENT
CORBO, CHARLES ROBERT		16-MV-313973	($19.80)	PRORATION
COTE, NORMAN O		16-MV-314394	($12.85)	PRORATION
COUNIHAN, ROBERT EDWARD		16-MV-314442	($26.20)	PRORATION
DAIMLER TRUST		16-MV-315486	($203.82)	PRORATION
DAIMLER TRUST		16-MV-315518	($56.24)	PRORATION

PAY TO:		BILL No & AMOUNT TO REFUND		REASON
DAIMLER TRUST		16-MV-315429	($504.12)	PRORATIONS
	($796.87)	16-MV-315573	($292.75)	PRORATIONS
DAIMLER TRUST		16-MV-315596	($126.10)	PRORATIONS
	($383.88)	16-MV-315603	($257.78)	PRORATIONS
DAIMLER TRUST		16-MV-315598	($59.80)	PRORATIONS
DICOSTANZO NICK		16-MV-317683	($28.93)	PRORATION
DIZON, JOAN		15-MV-317457	($49.75)	PRORATION
DRESSLER, PETER E		16-MV-318695	($24.64)	PRORATION
ELITE LIMO SERV INC	($4,536.88)	16-MV-SEE BACK UP		PRORATIONS
ENTERPRISE FM TRUST		16-MV-320387	($181.27)	PRORATION
	($414.00)	16-MV-320444	($232.23)	PRORATION
ENTERPRISE FM TRUST		16-MV-320422	($379.46)	PRORATION
FAN LAURIE A		16-MV-321268	($20.16)	PRORATION
FINANCIAL SER VEH TRUST		16-MV-322038	($447.88)	PRORATIONS
	($1,012.88)	16-MV-322042	($565.00)	PRORATIONS
FINANCIAL SER VEH TRUST		16-MV-322323	($212.54)	PRORATION
FINANCIAL SER VEH TRUST		16-MV-322139	($245.70)	PRORATION
FIANACIAL SER VEH TRUST		16-MV-322247	($169.58)	PRORATIONS
	($654.19)	16-MV-322386	($484.61)	PRORATIONS
FINANCIAL SER VEH TRUST		16-MV-322213	($191.39)	PRORATION
FINANCIAL SER VEH TRUST		15-MV-321255	($521.39)	PRORATIONS
	($710.73)	15-MV-404780	($189.34)	PRORATIONS
FINANCIAL SER VEH TRUST	($8,105.64)	16-MV-SEE BACK UP		PRORATIONS
FINANCIAL SER VEH TRUST		16-MV-322085	($148.40)	PRORATIONS
	($562.10)	16-MV-322560	($413.70)	PRORATIONS
FLORES, MONICA		16-MV-323197	($33.13)	PRORATION
FOUR AMY ELLIXSON		16-MV-323602	($192.56)	PRORATION
GALBO, SANTO		16-MV-324342	($25.03)	PRORATION
GEE, ROBERT JOHN		16-MV-325266	($95.71)	PRORATION
GEORGETOWNS SUBARU INC		16-MV-800374	($299.62)	PRORATION

PAY TO:		*BILL No & AMOUNT TO REFUND*		*REASON*
GIANCOTTI, KATHLEEN		16-MV-325781	($10.27)	PRORATION
GODDEN, ROBERT KATHLEEN		15-MV-325146	($51.04)	PRORATION
GONZALEZ, ALICE A		15-MV-325491	($61.20)	PRORATION
GOURDET, LILIAN V		16-MV-327032	($34.92)	PRORATION
GRASSO, JOHN M		16-MV-327228	($27.14)	PRORATIONS
	($39.79)	16-MV-327232	($12.65)	PRORATIONS
GROSS, RACHEL L		16-MV-327667	($16.23)	PRORATION
GUNTER, HENRY A		16-MV-327967	($292.26)	PRORATION
HALL, CELIA R		16-MV-328357	($59.24)	PRORATION
HANN AUTO TRUST		16-MV-328580	($310.27)	PRORATION
HANN AUTO TRUST		16-MV-328606	($38.62)	PRORATIONS
	($69.04)	16-MV-328569	($30.42)	PRORATIONS
HANN AUTO TRUST		16-MV-328614	($117.45)	PRORATION
HARRIS, GONCA		15-MV-327667	($460.05)	ABATEMENT
HONDA LEASE TRUST	($4,520.39)	16-MV SEE BACK UP		PRORATIONS
HONDA LEASE TRUST		16-MV-330936	($227.59)	PRORATIONS
		16-MV-331006	($76.66)	PRORATIONS
	($407.09)	16-MV-331280	($102.84)	PRORATIONS
HONDA LEASE TRUST		16-MV-330918	($32.95)	PRORATIONS
		16-MV-331273	($65.60)	PRORATIONS
		16-MV-331389	($276.59)	PRORATIONS
	($487.98)	16-MV-331476	($112.84)	PRORATIONS
HONDA LEASE TRUST		15-MV-406722	($92.50)	PRORATION & ABATEMENTS
		16-MV-331050	($309.65)	PRORATIONS & ABATEMENTS
		16-MV-330882	($368.16)	PRORATIONS & ABATEMENTS
	($1,167.22)	16-MV-331311	($396.91)	PRORATIONS & ABATEMENTS
HONDA LEASEE TRUST		16-MV-330708	($25.49)	PRORATIONS
		16-MV-331249	($29.78)	PRORATIONS
	($174.95)	16-MV-331424	($119.68)	PRORATIONS
HONDA LEASE TRUST		16-MV-330698	($212.07)	PRORATION

PAY TO:		BILL No & AMOUNT TO REFUND		REASON
HUFF, MEGHAN ANN		16-MV-331818	($84.56)	PRORATION
HUGHES, MARY JANE		16-MV-331839	($30.25)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-331112	($93.66)	PRORATION & ABATEMENT
	($340.64)	16-MV-332282	($246.98)	PRORATION & ABATEMENT
HYUNDAI LEASE TITLING TRUST		16-MV-332169	($33.27)	PRORATION
HYUNDAI LEASE TITLING TRUST		16-MV-332168	($161.63)	PRORATION
HYUNDAI LEASE TITLING TRUST		16-MV-332411	($128.04)	PRORATION
INCERTO, ANTHONY ANGEL		16-MV-332742	($10.54)	PRORATION
INGRAHAM, ROBERT		16-MV-332798	($276.00)	PRORATION
INTERNATIONAL HEALTH CARE		16-MV-332854	($73.90)	PRORATION
JENSEN, JOSEPH H		16-MV-333698	($193.79)	PRORATION
JOHNSON, JUDITH E		16-MV-334009	($12.61)	PRORATION
JS LANDSCAPING AND ROOFING LLC		16-MV-800472	($10.35)	PRORATION
KAHLER, JOHN T		15-MV-333933	($22.72)	PRORATION
KELLY, HUGH J		16-MV-335852	($196.02)	PRORATION
LASHER, ROBERT CECIL		16-MV-338180	($53.31)	PRORATIONS
	($53.31)	16-MV-338181	($26.08)	PRORATIONS
LI, SHIHAO		16-MV-339173	($69.59)	PRORATION
LOPEZ-QUIRAMA, LAURA M		16-MV-339983	($14.02)	PRORATION
LOVITO, ANTHONY F		16-MV-340188	($43.92)	PRORATION
LUTHY EQUITY LLC		16-MV-340491	($32.54)	REFUND INTEREST/ORG.PYMT REC'D 10/17
		16-MV-340492	($22.14)	REFUND INTEREST/ORG.PYMT REC'D 10/17
	($155.12)	16-MV-340493	($30.99)	REFUND INTEREST/ORG.PYMT REC'D 10/17
MACIAS RAMOS, VIVIANA		16-MV-340755	($12.44)	PRORATION
MARQUEZ-ZAPATA, MARIA V		16-MV-341845	($21.10)	PRORATION
	($34.48)	16-MV-341844	($34.48)	PRORATION
MATIS PAINTING LLC		16-MV-342486	($102.54)	PRORATION
MCINTYRE, LEE JOSEPH		16-MV-343305	($27.72)	PRORATION
MENDENCE, KASEY M		16-MV-800441	($16.20)	OVERPAYMENT
MOISAIDIS, ARTHONTOULA		16-MV-345136	($75.34)	OVERPAYMENT

PAY TO:		BILL No & AMOUNT TO REFUND		REASON
MORALES, LILIA D		16-MV-345770	($42.01)	PRORATION
MORENO, GLENDA M		16-MV-345909	($16.19)	PRORATION
MURPHY, KRISTOPHER DAVID		16-MV-346697	($44.80)	PRORATION
MUSSER, MARGARET LOUISE		16-MV-346804	($10.01)	PRORATION
NISSAN INFINITI LT		16-MV-348196	($25.99)	PRORATION
NISSAN INFINITI LT		16-MV-347841	($21.77)	PRORATION
NOOR, SYED J		16-MV-348758	($12.44)	PRORATION
OCHOA, FRANCISCO		16-MV-349331	($57.54)	PRORATION
OPITZ, PHILIPP CHRISTIAN		16-MV-349798	($130.95)	PRORATION
OSPINA, DIANA P		16-MV-350167	($19.13)	PRORATION
PAREDES, MARILYN		16-MV-351010	($29.25)	PRORATION
PEREZ, ROBERT FREDERICK		16-MV-352046	($14.70)	PRORATION
PETERSON, DAVID ANDREW A		15-MV-350664	($537.75)	PRORATION & ABATEMENTS (BETHEL)
		15-MV-350662	($156.62)	PRORATION & ABATEMENTS (BETHEL)
	($1,002.39)	15-MV-350665	($308.02)	PRORATION & ABATEMENTS (BETHEL)
PIEDRA, BEVERLY		16-MV-352725	($85.61)	PRORATION
PISERCHIA, GLORIA L		16-MV-353010	($16.02)	PRORATION
PULGARIN DIAZ, CESAR A		16-MV-353853	($25.03)	PRORATION
RASMUSSEN, STEPHANIE LOUISE		16-MV-354666	($22.07)	PRORATION
RESNICK, MARTIN		16-MV-355119	($16.81)	PRORATION
RIHARDSON SADIE MAE		16-MV-355457	($17.87)	PRORATION
RIGIE, BERNARD		16-MV-355559	($57.39)	PRORATION
RINCON, MARCO A		15-MV-353912	($82.57)	PRORATION
ROJAS, LUIS A		16-MV-35701	($53.93)	PRORATION
RYDER, LYNN SUZANNE		16-MV-357791	($45.95)	PRORATION
SANDOVAL, LEONEL		16-MV-358536	($14.76)	PRORATION
SEAMAN CONSTRUCTION INC		16-MV-359736	($20.19)	PRORATION
SEIBERT, JOHN SINCLAIR		16-MV-359859	($94.95)	PRORATION
SHAH, CHIRAYU S		16-MV-360175	($33.44)	PRORATION
SMITH, MARK R		16-MV-361560	($20.27)	PRORATION

PAY TO:		BILL No & AMOUNT TO REFUND		REASON
SAPP, SANDRA Y		16-MV-358904	($37.11)	PRORATION
SCHLESINGER, KRISTEN LEE		16-MV-359325	($26.58)	PRORATION
SCHNEIDER, DANIEL MICHAEL		15-MV-357584	($416.68)	PRORATION
SCOFIELD, DANIEL H		16-MV-359628	($21.94)	PRORATION
SPEED, MALCOLM VENARD		16-MV-362136	($205.76)	PRORATION
SPENCER, WINNIFRED M		16-MV-362176	($44.80)	PRORATION
ST MARTIN BENJAMIN J		15-MV-361092	($160.38)	PRORATION
SUAREZ, BERNEY RAMIRO		16-MV-363136	($81.39)	PRORATION
SULLIVAN, KEESHA DIANNE		16-MV-363221	($43.89)	PRORATION
SUMBERG, ILENE P		16-MV-363255	($55.87)	PRORATION
SYMEONIDIS, VASILEIOS		16-MV-363523	($22.06)	PRORATION
TEED, JONATHAN S		16-MV-364152	($63.20)	PRORATION
THOMAS, LOVER B		16-MV-364629	($105.50)	PRORATION
TICCHIONI, ANTONIO		16-MV-364845	($18.66)	PRORATION
TOLAND-JANARDHANAM, ANDREA JANE		15-MV-363236	($500.81)	ABATEMENT
TOYOTA LEASE TRUST		16-MV-365719	($392.02)	PRORATIONS
	($392.02)	16-MV-366355	($267.64)	PRORATIONS
TOYOTA LEASE TRUST		16-MV-366214	($511.66)	PRORATION
TOYOTA LEASE TRUST		16-MV-365823	($67.69)	PRORATIONS
	($182.76)	16-MV-373481	($115.07)	PRORATIONS
USB LEASING LT		16-MV-367563	($328.49)	PRORATIONS
	($501.01)	16-MV-367553	($172.52)	PRORATION
USB LEASING LT		16-MV-367613	($353.11)	PRORATION
VAULT TRUST		16-MV-368557	($46.41)	PRORATION
VCFS AUTO LEASING CO		16-MV-368847	($341.78)	PRORATION
VCFS AUTO LEASING CO		16-MV-368835	($97.43)	PRORATION
VT INC TSTEE WOLT		15-MV-368167	($327.98)	PRORATION & ABATEMENT
	($799.33)	16-MV-369872	($471.35)	PRORATION & ABATEMENT
VW CREDIT LEASING LTD		16-MV-370267	($42.95)	PRORATION
VW CREDIT LEASING LTD		16-MV-370293	($58.21)	PRORATION

PAY TO:	*BILL No & AMOUNT TO REFUND*	*REASON*
WALLER, DIANA SCHOFIELD	16-MV-370540 ($37.91)	PRORATION
WHEELS LT	15-MV-800432 ($194.75)	PRORATION
WIELGOS, KRYZYSZTOF	16-MV-371495 ($203.32)	PRORATION
WILBERG, KENNETH S	16-MV-371523 ($120.91)	PRORATION
WILLIAMS, CHRISTINE	16-MV-371625 ($24.15)	PRORATION
WINSLOW, ROSANNE M	16-MV-372005 ($133.24)	PRORATION
ZAVALA, JAVIER	16-MV-372977 ($43.96)	PRORATION
CORELOGIC RE: 8 JENNIFER RD 5-62-151-0	15-RE-107497 ($3,863.55)	DUPLICATE PAYMENT
DEPANFILIS + VALERIE RE: 3 ORLANDO PLACE 5-68-217-0	15-RE-122702 ($3,561.85)	PAID IN ERROR
MAHANEY, SULLIVAN, ATTANASIO + MILLER RE: 4 OLD FARM PLACE 5-52-331-0	16-RE-125565 ($6,641.72)	DUPLICATE PAYMENT
ENGLISH, MARYANN RE: 4 SILVER RIVER CT 5-43-167-0	16-RE-108337 ($75.07)	SOLD PROPERTY

PAY TO:		BILL No & AMOUNT TO REFUND		REASON
MARK REALTY LLC				
RE: 17 MULLER AVE				
5-47-102-0		14-RE-114227	($1,260.00)	ABATE SEWER USE FEE PER WPCA
	($2,580.00)	15-RE-114315	($1,320.00)	ABATE SEWER USE FEE PER WPCA
MB FINANCIAL BANK				
RE: 201 SCRIBNER AVE				
5-68-43-0		15-RE-101521	($7,375.08)	DUPLICATE PYMT/OVERPAYMENT

		CAB EAST	
BILL #	PLATE #	VIN#	AMOUNT
15-307821	4AFBN1	1FAHP2KT	$ 493.59
15-307855	3ABGX6	1FMCU9H!	$ 67.93
15-307921	979ZXZ	1FMCU9G:	$ 207.92
15-307946	2ADNE7	1FMCU9J9	$ 211.16
15-307985	0ABGX1	1FMCU9G)	$ 89.17
15-308034	715ZZX	1FM5K8D8	$ 153.53
15-308063	737ZVS	3FA6P0D9	$ 208.19
15-308100	678ZVS	1FM5K8D8	$ 415.07
15-308104	GRANDE2	1FTFW1EF	$ 244.49
15-308127	449ZZM	2FMDK4JC	$ 79.41
15-308138	410ZDD	1FM5K8D8	$ 358.04
15-308152	314ZXR	3FA6P0HR	$ 210.21
15-308154	532ZMY	1FMCU9G)	$ 137.97
15-308160	423ZZM	1FADP3F2	$ 61.45
15-308184	598ZXF	3FA6P0HR	$ 157.60
15-308196	114ZLS	1FMCU9G)	$ 137.97
15-308206	314XVO	2LMDJ8JK:	$ 387.04
15-308246	5ARJR6	5LMJJ3JT5	$ 1,125.87
TOTAL			**$ 4,746.61**

		CAB EAST	
BILL #	PLATE #	VIN#	AMOUNT
15-307958	69CD61	1FTFW1EF1EKD78335	$ 267.91
15-307999	366ZXR	1FMCU9GXXDUD6283!	$ 237.87
15-308007	2AWDM7	2LMDJ8JK9FBL24357	$ 129.10
15-308078	722ZZV	1FMCU9HX1DUD6284:	$ 295.57
15-308109	786ZTT	1FTFW1ET3DFB25837	$ 253.98
15-308137	668WRR	1FMCU9GX5DUC6653(	$ 327.05
15-308143	6AFBH4	3FA6P0H74DR387056	$ 246.52
15-308169	UW7725	3FADP4BJ0DM198789	$ 85.45
15-308266	271YTD	1FM5K8D80EGA10794	$ 409.61
15-308280	126ZSJ	1FMJK2A55CEF63598	$ 573.95
TOTAL			**$ 2,827.01**

		FINANCIAL SER VEH TRUT	
BILL #	PLATE #	VIN#	AMOUNT
16-322070	379TFS	WBSDX9C53DE786080	$ 773.10
16-322079	216LEW	WBA3B5C58FF959421	$ 295.74
16-322101	8AGVE7	WBAVL1C59EVY23768	$ 249.80
16-322142	AB87827	WBA8F1C56GK438550	$ 788.19
16-322172	151YMK	WBA3N9C52EF721576	$ 258.63
16-322212	4116CZ	5UXKS4C53E0J95065	$ 311.85
16-322235	5ASJV4	WBA3D5C57EF147388	$ 369.19
16-322322	314ZAE	WBA5A7C55ED615353	$ 339.17
16-322324	7ABKF1	WBA3B5G57DNS02667	$ 413.40
16-322328	115LER	WBA3N9C54EK244575	$ 206.56
16-322382	2AHSR3	WBA3B5C54EF958894	$ 245.70
16-322417	4AEUD8	WBA3B5G5XDNS03490	$ 338.12
16-322428	6AGNP3	5UXKS4C56E0C06918	$ 624.68
16-322448	4AEUD4	WBAFV3C56ED684330	$ 572.25
16-322458	414ZCK	WBA3G7C58EKN37510	$ 328.11
16-322475	4AUDF5	WBA3B5G55FNS20474	$ 147.87
16-322522	4AJW2	WBAVL1C57EVY21971	$ 166.36
16-322538	4AGJX1	5UXWX9C55E0D35524	$ 348.15
16-322551	8AGVE1	5UXWX9C5XE0D39052	$ 298.60
16-322561	4AHEE1	5UXWX9C54E0D42433	$ 298.60
16-322573	1AHSR5	WBA3N9C59EF722305	$ 361.62
16-322581	963WTA	WBA3R1C50EF774346	$ 369.95
TOTAL			**$ 8,105.64**

HONDA LEASE

BILL #	PLATE #	VIN#	AMOUNT
16-330537	543XLU	5J6RM4H54EL073522	$ 66.28
16-330541	5AHUU3	2HKRM4H36EH661480	$ 118.33
16-330542	945ZFZ	2HKRM4H50EH702123	$ 99.23
16-330570	918XMY	19XFB2F55EE208506	$ 112.84
16-330599	4ANLN5	5J6RM4H57EL113771	$ 99.23
16-330603	262WDK	19XFB2F87EE210509	$ 128.04
16-330659	495ZVV	5J8TB4H39DL023988	$ 222.61
16-330687	7AJDK0	19XFB2F89EE222418	$ 153.53
16-330709	273XJY	1HGCT1B76GA002751	$ 77.43
16-330732	853TSS	5J8TB4H35EL019762	$ 287.06
16-330745	8AJMF0	19XFB2F50EE232079	$ 90.10
16-330751	387WUL	5FRYD4H26EB021916	$ 319.13
16-330756	1AKRB8	19XFB2F50EE212494	$ 112.84
16-330810	562XCX	1HGCR2F81EA157048	$ 99.76
16-330831	3AKHB3	5J6RM4H53EL084060	$ 165.51
16-330851	AD60618	1HGCR2F84GA061112	$ 301.15
16-330900	242JTA	1HGCR2F5XEA040316	$ 149.67
16-331002	AB47183	19XFB2F50FE276696	$ 154.30
16-331080	9ADWN9	1HGCR2F37EA106724	$ 53.51
16-331099	5AKHR9	19XFB2F83EE247380	$ 102.25
16-331133	0ALGD6	5FNYF4H54EB054936	$ 144.42
16-331228	AE78695	5J6RM4H31EL112307	$ 148.17
16-331230	3ALTW4	5J6RM4H54EL086304	$ 132.18
16-331260	698XAK	1HGCR2F82EA135334	$ 166.36
16-331293	940YDY	19UUA9F57EA000859	$ 95.44
16-331365	3AGWH4	5J8TB4H34EL024631	$ 163.98
16-331406	418SPE	19XFB2F59EE246112	$ 112.84
16-331409	2AGWH7	5FRYD4H4XEB042205	$ 284.98
16-331466	520XLY	5FNYF4H56EB031108	$ 240.89
16-331473	5AMXB7	2HKRM4H31EH707085	$ 118.33
TOTAL			$ 4,520.39

ELITE LIMO

BILL #	PLATE #	VIN#	AMOUNT
16-320079	Z9887Z	1LNHL9EK0EG602688	$ 96.97
16-320080	L7791L	KMHGH4JH5EU081513	$ 266.99
16-320081	Z2676Z	1LNHL9EK1EG606037	$ 152.27
16-320082	L3552L	1FTSS3EL0BDA04326	$ 39.52
16-320083	L6413L	5LMJJ3JTXFEJ03880	$ 236.18
16-320084	L7259L	2C3CCARG0FH781895	$ 86.26
16-320085	L4420L	2L1MJ5LK9EBL54580	$ 14.87
16-320086	L4547L	WDZPE8DC7E5930393	$ 61.58
16-320087	Z2675Z	1LNHL9EK5EG606039	$ 95.50
16-320089	Z9596Z	1LNHL9EK1FG602247	$ 112.49
16-320090	6320	1FDFE4FS0EDB10893	$ 61.90
16-320091	L6414L	WBAYF4C57FGS99483	$ 251.59
16-320092	Z2951Z	2C3CCARG4FH887606	$ 78.58
16-320094	L00074L	1LNHL9EK2FG601608	$ 135.05
16-320095	Z8212Z	1LNHL9EK6FG602857	$ 183.82
16-320096	Z2939Z	2C3CCARG5FH876419	$ 86.26
16-320098	Z5460Z	1GKS2HKC6FR261909	$ 227.97
16-320099	Z2873Z	2C3CCARG2FH757095	$ 86.26
16-320100	Z2940Z	2C3CCARG4FH876461	$ 127.87
16-320101	L8415L	1GKS2HKC7FR222956	$ 202.30
16-320102	L8439L	1GKS2HKC6FR267032	$ 193.06
16-320103	L8440L	1GKS2HKC9FR261385	$ 183.82
16-320104	Z2437Z	2C3CCARG8FH899788	$ 127.87
16-320105	L6902L	2C3CCARGXFH899789	$ 107.33
16-320106	Z2171Z	2C3CCARG4FH927277	$ 86.26
16-320107	Z00045Z	1LNHL9EK7FG601605	$ 135.05
16-320108	L8120L	2C3CCARG8GH161930	$ 55.45
16-320109	Z2372Z	1LNHL9EK4FG601643	$ 81.13
16-320110	L00046L	2C3CCARGXGH111627	$ 146.35
16-320111	Z2941Z	2C3CCARG0FH810845	$ 107.33
16-320114	Z2874Z	2C3CCARG9FH831466	$ 114.52
16-320115	Z00110Z	2C3CCARG3GH128804	$ 46.74
16-320118	L4558L	1GKS2FKC4GR422831	$ 55.98
16-320119	L7258L	2C3CCARG7GH198614	$ 110.40
16-320120	6055	1FDXE4FS0CDA87181	$ 132.85
16-320121	Z2527Z	2LMHJ5NKXEBL53259	$ 248.51
TOTAL			**$ 4,536.88**

AGENDA DECEMBER 14, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE COMMITTEE		**APPROVED BY TAX COLLECTOR**		**REPORTED TO CLAIMS**
PAY TO:		***BILL No & AMOUNT TO REFUND***		***REASON***
ANDERSON, DONALD C		14-MV-301657	($250.00)	ABATEMENT
ARINAITWE, ESAU M		15-MV-302700	($146.74)	OVERPAYMENT
BENNANI, ABDELLAH		16-MV-305231	($50.22)	PRORATION
BLOOM, PENNY LYNN		15-MV-305701	($17.75)	PRORATION
CAB EAST LLC		15-MV-307963	($159.37)	PRORATIONS & ABATEMENTS
		16-MV-308733	($399.99)	PRORATIONS & ABATEMENTS
		15-MV-308295	($26.16)	PRORATIONS & ABATEMENTS
	($865.86)	16-MV-308173	($280.34)	PRORATIONS & ABATEMENTS
CHAVARRIA, GILBERTO G		15-MV-311456	($57.65)	PRORATION
CHAVEZ-GARCIA, HESIQUIO		15-MV-402579	($36.19)	PRORATION
COHEN, JEFFRE J		16-MV-313106	($71.88)	ABATEMENT
DAIMLER TRUST		16-MV-315576	($535.07)	PRORATION
DAIMLER TRUST		16-MV-315531	($244.40)	PRORATION
BEDATISTA, MARA J		08-MV-315361	($129.13)	OVERPAYMENT
DEJESUS, CARMEN		15-MV-315882	($106.00)	OVERPAYMENT
DEURA, MARYAM A		16-MV-317265	($185.99)	PRORATION
DUNN, RICHARD T		16-MV-319043	($112.99)	PRORATION
ENTERPRISE FM TRUST		16-MV-320392	($385.30)	PRORATION
ENTERPRISE FM TRUST		16-MV-373600	($376.43)	ABATEMENT
ENTERPRISE FM TRUST	($1,205.09)	16-MV- SEE BACK UP		PRORATIONS
ENTERPRISE FM TRUST		16-MV-320361	($249.04)	PRORATIONS
		16-MV-320384	($156.94)	PRORATIONS
	($505.50)	16-MV-320399	($99.52)	PRORATIONS

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE COMMITTEE | **APPROVED BY TAX COLLECTOR** | **REPORTED TO CLAIMS**

PAY TO:		BILL No & AMOUNT TO REFUND		REASON
EVANS, FRED		16-MV-320878	($45.72)	PRORATION
FEATHERSTON, COLLEEN T		15-MV-800678	($14.48)	ABATEMENT
FIRST MORTGAGE FUND		16-MV-322726	($324.38)	PRORATION
FORD MOTOR CREDIT COMPANY LLC		16-MV-323451	($369.68)	PRORATION
GONZALES, CARLOS		15-MV-325458	($125.00)	OVERPAYMENT
GUSAK, SVITLANA V		16-MV-327994	($34.74)	PRORATION
HANN AUTO TRUST		16-MV-328604	($183.70)	PRORATION
HANN AUTO TRUST		16-MV-328599	($293.84)	PRORATION
HONDA LEASE TRUST		16-MV-331290	($53.31)	PRORATION
HONDA LEASE TRUST		16-MV-330667	($284.98)	PRORATIONS
HONDA LEASE TRUST		16-MV-330672	($197.16)	PRORATIONS
		16-MV-331275	($101.43)	PRORATIONS
	($859.08)	16-MV-331352	($275.51)	PRORATIONS
HONDA LEASE TRUST		16-MV-330867	($266.50)	PRORATIONS
HONDA LEASE TRUST		16-MV-330543	($192.36)	PRORATIONS
	($434.97)	16-MV-330715	($94.74)	PRORATIONS
HONDA LEASE TRUST	($737.89)	16-MV-SEE BACK UP		PRORATIONS
HONDA LEASE TRUST		16-MV-330981	($246.72)	PRORATION
HUSVETH, IVETT		15-MV-330883	($36.31)	PRORATION AND ABATEMENT
	($165.20)	16-MV-331977	($128.89)	PRORATION AND ABATEMENT
HYUNDAI LEASE TITLING TRUST		15-MV-331273	($301.29)	PRORATION AND ABATEMENT
	($307.04)	16-MV-332489	($307.04)	PRORATION AND ABATEMENT

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE COMMITTEE		APPROVED BY TAX COLLECTOR		REPORTED TO CLAIMS
PAY TO:		***BILL No & AMOUNT TO REFUND***		***REASON***
HYUNDAI LEASE TITLING TRUST		16-MV-332312	($259.46)	PRORATIONS
	($412.73)	16-MV-332352	($153.27)	PRORATIONS
HYUNDAI LEASE TITLING TRUST		16-MV-331319	($104.96)	PRORATION
JONES, CURTIS J		16-MV-334114	($76.23)	PRORATION
JONES, ELEANOR K		16-MV-334122	($64.87)	PRORATION
JP MORGAN CHASE BANK NA		16-MV-334990	($279.11)	PRORATIONS
	($323.27)	16-MV-373390	($44.16)	PRORATIONS
JP MORGAN CHASE BANK NA		16-MV-334441	($339.06)	PRORATIONS & ABATEMENT
		16-MV-334803	($67.30)	PRORATIONS & ABATEMENT
	($1,005.57)	16-MV-335013	($599.21)	PRORATIONS & ABATEMENT
JP MORGAN CHASE BANK NA		16-MV-334428	($59.59)	PRORATIONS & ABATEMENT
JP MORGAN CHASE BANK NA		16-MV-334414	($221.57)	PRORATIONS
	($348.14)	16-MV-334737	($126.57)	PRORATIONS
JP MORGAN CHASE BANK NA		16-MV-334643	($316.40)	PRORATIONS
	($772.64)	16-MV-334943	($456.24)	PRORATIONS
JP MORGAN CHASE BANK NA	($1,559.83)	16-MV-SEE BACK UP		PRORATIONS
JP MORGAN CHASE BANK NA		16-MV-334765	($315.64)	PRORATIONS
	($667.23)	16-MV-335053	($351.59)	PRORATIONS
JP MORGAN CHASE BANK NA		16-MV-334783	($307.55)	PRORATION
KRIEGER, KENNETH B		16-MV-337077	($19.51)	PRORATION
LAMONT, JOHN M		16-MV-337803	($15.64)	PRORATION
LAUTURE, JEAN E		16-MV-338299	($19.01)	PRORATION
LI, RICHARD		16-MV-339171	($47.75)	PRORATION

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE COMMITTEE | **APPROVED BY TAX COLLECTOR** | **REPORTED TO CLAIMS**

PAY TO:		*BILL No & AMOUNT TO REFUND*		*REASON*
MCGUIRE, LESTER E		16-MV-343266	($203.45)	PRORATION
MENDOZA, JULY		16-MV-344057	($41.08)	PRORATION
MIRANDA, MARIA CARMEN		16-MV-344885	($74.44)	PRORATION
MORGAN, JOSHUA MICHAEL		16-MV-345967	($380.98)	ABATEMENT
NISSAN INFINITI LT		16-MV-348339	($215.65)	PRORATION
NISSAN INFINITI LT		16-MV-348189	($376.20)	PRORATIONS
	($572.10)	16-MV-348240	($195.90)	PRORATIONS
NISSAN INFINITI LT		15-MV-346251	($371.66)	PRORATION
NISSAN INFINITI LT		16-MV-348053	($99.49)	PRORATION
NISSAN INFINITI LT		16-MV-348605	($406.33)	PRORATION
OLIVA-CAMEY, JUAN P		16-MV-349601	($45.57)	PRORATION
PALMIERI, FIORINDA		16-MV-350701	($67.45)	PRORATION
PAPADOPOULOS, LAZAROS		16-MV-350871	($191.10)	PRORATION
PEDONE, MARIO		16-MV-351677	($23.49)	PRORATIONS
	($74.33)	16-MV-351680	($50.84)	PRORATIONS
PFISTER, GARY C		16-MV-352536	($158.67)	PRORATION
QUITTELL, FREDERIC		16-MV-354120	($117.59)	PAID TWICE IN ERROR
QUEVEDO, JORGE LUIS		16-MV-353999	($114.63)	PRORATION
RAMIREZ, LILIANA P		16-MV-354406	($30.69)	PRORATION
SALGADO, CABANAS ORLANDO		16-MV-358113	($29.05)	PRORATION
SARATSIDIS, KONSTANTINOS		16-MV-358916	($12.82)	PRORATION
STONE, SUSAN C		16-MV-362924	($480.72)	PRORATION

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE COMMITTEE **APPROVED BY TAX COLLECTOR** **REPORTED TO CLAIMS**

PAY TO:		*BILL No & AMOUNT TO REFUND*		*REASON*
SUPERIOR LIMOUSINE LLC		16-MV-363312	($38.64)	PRORATIONS
	($194.77)	16-MV-363313	($156.13)	PRORATIONS
TOYOTA LEASE TRUST		16-MV-366571	($225.89)	PRORATION
TOYOTA LEASE TRUST		16-MV-365940	($174.92)	PRORATIONS
	($289.99)	16-MV-366552	($115.07)	PRORATIONS
TOYOTA LEASE TRSUT		16-MV-365532	($701.90)	PRORATION
TOYOTA LEASE TRUST		16-MV-366178	($231.52)	PRORATION
TOYOTA LEASE TRUST		15-MV-414054	($44.26)	PRORATION
TURNER-HESSION, KAREN		16-MV-367157	($26.20)	PRORATIONS
	($44.16)	16-MV-367158	($17.96)	PRORATIONS
USB LEASING LT		16-MV-367628	($333.83)	PRORATIONS
		16-MV-367667	($173.17)	PRORATIONS
	($832.79)	16-MV-367683	($325.79)	PRORATIONS
USB LEASING LT		16-MV-367575	($176.39)	PRORATION
USB LESING LT		16-MV-367550	($98.03)	PRORATIONS
	($347.47)	16-MV-367645	($249.44)	PRORATIONS
USB LEASING LT		16-MV-367559	($26.20)	PRORATION
USB LEASING LT		16-MV-367555	($105.77)	PRORATIONS
		16-MV-367661	($292.81)	PRORATIONS
		16-MV-367679	($498.28)	PRORATIONS
	($998.14)	16-MV-367693	($101.28)	PRORATIONS
USB LEASING LT		16-MV-365487	($279.79)	PRORATION

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE COMMITTEE **APPROVED BY TAX COLLECTOR** **REPORTED TO CLAIMS**

PAY TO:		*BILL No & AMOUNT TO REFUND*		*REASON*
VAULT TRUST		15-MV-366755	($171.51)	PRORATIONS
-	($321..05)	16-MV-368482	($149.54)	PRORATIONS
VAULT TRUST		16-MV-368503	($129.10)	PRORATIONS
	($376.17)	16-MV-368711	($247.07)	PRORATIONS
VAULT TRUST	($1,309.05)	16-MV- SEE BACK UP		PRORATIONS
VW CREDIT LEASING LTD		15-MV-365770	($237.07)	PRORATIONS
		15-MV-365867	($206.80)	PRORATIONS
	($678.74)	15-MV-366023	($234.87)	PRORATIONS
WELCH, KEITH N		16-MV-371065	($133.48)	PRORATION
WEST, LISA N		16-MV-371193	($21.22)	PRORATION
WHEELS LT		16-MV-371286	($57.65)	PRORATION
WOLFE, SARA BENNETT		16-MV-372125	($13.73)	PRORATION
XIONG, SUNNY		16-MV-372396	($49.04)	PRORATION

ENTERPRISE FM TRUST

BILL #	PLATE #	VIN#	AMOUNT
16-320379	5199CR	1GCWGFCA6D1166729	$ 188.18
16-320394	5198CR	1GCWGFCA5D1167273	$ 251.03
16-320413	5990CX	NM0LS7BN4DT157945	$ 245.96
16-320415	5989CX	NM0LS7BN4DT160831	$ 41.08
16-320416	5992CX	NM0LS7BN6DT157946	$ 245.96
16-320426	1435CM	1GCWGFCA9C1155075	$ 232.88
TOTAL			**$ 1,205.09**

HONDA LEASE

BILL #	PLATE #	VIN#	AMOUNT
16-330539	1ASPB6	1HGCR2F7XFA076624	102.69
16-330820	1AKWU9	5FNRL5H65EB108482	185.86
16-330857	6AJVU0	5J8TB4H34FL000802	143.5
16-330911	581YYK	1HGCR2F3XEA188271	106.68
16-330916	AA86656	5FRYD4H99GB030481	77.19
16-331155	0AKWN7	2HKRM4H31EH680986	88.84
16-331451	7AMXB9	1HGCR2F85EA300471	33.13
TOTAL			**737.89**

JP MORGAN CHASE BANK NA

BILL #	PLATE #	VIN#	AMOUNT
16-353709	0AKEF9	JM3KE4DY8F0457351	$ 126.20
16-334778	1AFDA7	JM3KE4CY8E0396969	$ 200.01
16-334792	2AFSL8	SAJWJ1CD3D8V46330	$ 519.55
16-334811	AF16460	JM1BM1V77E1114653	$ 170.93
16-334977	3AHDB0	JM3KE4CY7E0422848	$ 200.01
16-334981	538ZGU	JF2GPACC6F8256368	$ 343.13
TOTAL			**$ 1,559.83**

VAULT TRUST

BILL #	PLATE #	VIN#	AMOUNT
16-368477	5AHPT0	1GNKVGKD7EJ272489	$ 246.22
16-368563	2AJVS9	1GNSKCKC5FR124370	$ 338.03
16-368650	4AFFV8	2GNFLHE38E6223279	$ 258.01
16-368682	5AHBE9	2GNALAEK7E6150818	$ 104.80
16-368702	7AGVS1	1C4HJWFG7EL237808	$ 361.99
TOTAL			**$ 1,309.05**

TAX COLLECTOR'S REPORT
OCTOBER 2017

FISCAL YEAR 2017-2018 (2016 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 17 - OCT 17	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$18,742,512.33	$16,195,901.97	86.41%	$18,502,959.12	($239,553.21)	87.53%
PERSONAL PROPERTY	$20,774,746.28	$11,402,592.75	54.89%	$21,004,203.46	$229,457.18	54.29%
REAL ESTATE	$269,517,650.26	$136,142,293.11	50.51%	$268,720,222.22	($797,428.04)	50.66%
TOTAL TAX	**$309,034,908.87**	**$163,740,787.83**	**52.98%**	**$308,227,384.80**	**($807,524.07)**	**53.12%**
SEWER USE	$15,371,652.00	$7,986,463.69	51.96%	$15,646,239.00	$274,587.00	51.04%
IPP FEE	$204,250.00	$171,235.27	83.84%	$214,750.00	$10,500.00	79.74%

FISCAL YEAR 2016-2017 (2015 GRAND LIST)	ORIGINAL LEVY	JUN 16 - OCT 16				
AUTOMOBILE-REGULAR	$17,749,640.53	$15,264,869.32	86.00%	$17,708,158.18	($41,482.35)	86.20%
PERSONAL PROPERTY	$19,959,243.96	$10,779,027.55	54.01%	$19,961,151.78	$1,907.82	54.00%
REAL ESTATE	$265,387,336.38	$133,747,300.92	50.40%	$264,974,219.73	($413,116.65)	50.48%
TOTAL TAX	**$303,096,220.87**	**$159,791,197.79**	**52.72%**	**$302,643,529.69**	**($452,691.18)**	**52.80%**
SEWER USE	$15,359,855.00	$7,858,514.51	51.16%	$15,346,941.00	($12,914.00)	51.21%
IPP FEE	$212,250.00	$172,979.76	81.50%	$212,250.00	$0.00	81.50%

TAX DIFFERENCE 2016 G.L. vs. 2015 G.L. INCREASE/(DECREASE)	$5,938,688.00	$3,949,590.04	0.26%	$5,583,855.11	($354,832.89)	0.32%
SEWER DIFFERENCE 2016 G.L. vs. 2015 G.L. INCREASE/(DECREASE)	$11,797.00	$127,949.18	0.79%	$299,298.00	$287,501.00	-0.16%
IPP DIFFERENCE 2016 G.L. vs. 2015 G.L. INCREASE/(DECREASE)	($8,000.00)	($1,744.49)	2.34%	$2,500.00	$10,500.00	-1.76%

BACK TAXES COLLECTED	FISCAL YR 2017-2018 (JUL 17 - OCT 17)	FISCAL YR 2016-2017 (JUL 16 - OCT 16)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	$906,108.95	$1,555,969.93	($649,860.98)
PRIOR SEWER USE FEE	$82,415.93	$55,653.12	$26,762.81
PRIOR IPP FEE	$1,638.96	$3,292.38	($1,653.42)
TOTAL PRIOR TAX, SEWER & IPP	**$990,163.84**	**$1,614,915.43**	**($624,751.59)**
CURRENT INTEREST	$223,261.91	$232,706.78	($9,444.87)
PRIOR INTEREST	$309,441.60	$435,817.48	($126,375.88)
SEWER USE FEE INTEREST	$25,844.21	$32,202.06	($6,357.85)
IPP FEE INTEREST	$1,259.71	$1,442.26	($182.55)
TOTAL INTEREST COLLECTED	**$559,807.43**	**$702,168.58**	**($142,361.15)**
PRIOR LIEN FEE	$6,593.98	$16,424.17	($9,830.19)
CURRENT LIEN FEE	$0.00	$0.00	$0.00
TOTAL LIEN FEE COLLECTED	**$6,593.98**	**$16,424.17**	**($9,830.19)**
MISC FEES COLLECTED	**$65,316.67**	**$129,106.04**	**($63,789.37)**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$1,621,881.92**	**$2,462,614.22**	**($840,732.30)**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

TAX COLLECTOR'S REPORT
NOVEMBER 2017

FISCAL YEAR 2017-2018 (2016 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 17 - NOV 17	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$18,742,512.33	$16,380,719.56	87.40%	$18,493,803.72	($248,708.61)	88.57%
AUTOMOBILE-SUPPLEMENTAL	$3,260,045.73	$5,819.03	0.18%	$3,255,725.72	($4,320.01)	0.18%
PERSONAL PROPERTY	$20,774,746.28	$11,424,817.07	54.99%	$21,004,357.94	$229,611.66	54.39%
REAL ESTATE	$269,517,650.26	$136,916,895.17	50.80%	$268,718,999.30	($798,650.96)	50.95%
TOTAL TAX	**$312,294,954.60**	**$164,728,250.83**	**52.75%**	**$311,472,886.68**	**($822,067.92)**	**52.89%**
SEWER USE	$15,371,652.00	$8,011,603.00	52.12%	$15,646,239.00	$274,587.00	51.20%
IPP FEE	$204,250.00	$172,735.27	84.57%	$214,750.00	$10,500.00	80.44%

FISCAL YEAR 2016-2017 (2015 GRAND LIST)	ORIGINAL LEVY	JUN 16 - NOV 16				
AUTOMOBILE-REGULAR	$17,749,640.53	$15,496,244.46	87.30%	$17,689,229.80	($60,410.73)	87.60%
AUTOMOBILE-SUPPLEMENTAL	$3,315,742.19	$0.00	0.00%	$3,315,742.19	$0.00	0.00%
PERSONAL PROPERTY	$19,959,243.96	$10,815,991.50	54.19%	$19,961,151.78	$1,907.82	54.19%
REAL ESTATE	$265,387,336.38	$134,378,018.28	50.63%	$264,974,219.73	($413,116.65)	50.71%
TOTAL TAX	**$306,411,963.06**	**$160,690,254.24**	**52.44%**	**$305,940,343.50**	**($471,619.56)**	**52.52%**
SEWER USE	$15,359,855.00	$7,894,364.90	51.40%	$15,342,266.00	($17,589.00)	51.46%
IPP FEE	$212,250.00	$175,800.62	82.83%	$212,000.00	($250.00)	82.92%
TAX DIFFERENCE 2016 G.L. vs. 2015 G.L. INCREASE/(DECREASE)	$5,882,991.54	$4,037,996.59	0.31%	$5,532,543.18	($350,448.36)	0.36%
SEWER DIFFERENCE 2016 G.L. vs. 2015 G.L. INCREASE/(DECREASE)	$11,797.00	$117,238.10	0.72%	$303,973.00	$292,176.00	-0.25%
IPP DIFFERENCE 2016 G.L. vs. 2015 G.L. INCREASE/(DECREASE)	($8,000.00)	($3,065.35)	1.74%	$2,750.00	$10,750.00	-2.49%

BACK TAXES COLLECTED	FISCAL YR 2017-2018 (JUL 17 - NOV 17)	FISCAL YR 2016-2017 (JUL 16 - NOV 16)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	$1,111,458.42	$1,644,398.60	($532,940.18)
PRIOR SEWER USE FEE	$92,146.52	$67,135.12	$25,011.40
PRIOR IPP FEE	$2,638.96	$3,354.84	($715.88)
TOTAL PRIOR TAX, SEWER & IPP	**$1,206,243.90**	**$1,714,888.56**	**($508,644.66)**
CURRENT INTEREST	$258,351.50	$267,752.53	($9,401.03)
PRIOR INTEREST	$364,080.93	$461,094.99	($97,014.06)
SEWER USE FEE INTEREST	$29,739.10	$34,858.88	($5,119.78)
IPP FEE INTEREST	$1,788.46	$2,180.38	($391.92)
TOTAL INTEREST COLLECTED	**$653,959.99**	**$765,886.78**	**($111,926.79)**
PRIOR LIEN FEE	$7,473.06	$16,736.17	($9,263.11)
CURRENT LIEN FEE	$0.00	$0.00	$0.00
TOTAL LIEN FEE COLLECTED	**$7,473.06**	**$16,736.17**	**($9,263.11)**
MISC FEES COLLECTED**	**$74,829.71**	**$135,763.99**	**($60,934.28)**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$1,942,506.66**	**$2,633,275.50**	**($690,768.84)**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS

CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Backup, Archive, and Restore System Upgrade for City Business Systems.

Date: December 7, 2017

The City of Norwalk's business systems are comprised of over 50 different applications, supporting such areas as email, tax payments, property assessments, maps, purchase records, payroll records, financial statements, health/fire/building inspections and various permits.

One of the vital maintenance requirements of each of these systems is the ability to effectively and efficiently create backup copies of the terabytes of information contained therein for 1) archival purposes for records retention periods established by the State of Connecticut Librarian and 2) the recovery of information/records deleted or overwritten or as requested under FOI.

Upgrading the City's existing archive and restore system was identified as a need in the 2017/2018 capital budget process. The existing Unitrends backup and restore system was installed in April of 2012. With the ever-increasing storage requirements, the current system is reaching capacity and unable to complete backup operations in a timely manner off-hours.

In November 2017, City IT solicited bids for the upgrade from authorized Unitrends resellers and from the manufacturer directly. Two firms and Unitrends responded to the bid solicitation. The IT Department reviewed the responses with the ITT Committee and recommended the award be given to the lowest authorized reseller.

The ITT Committee unanimously approved this project at its December 6, 2017 meeting

The specific action requested is:

Authorize the Purchasing Agent to issues purchase orders to Connection, the lowest authorized bidder, for the purchase of an upgrade to the City data back-up, archive, and restore system, including 36 months of Platinum Support, for an amount not to exceed $40,243.41, accounts 0916/0918-0600-5777-C0375 (budgeted IT capital project; no special appropriation required), and forward onto the Common Council for further action.

Att: ITT Approval Form

City of Norwalk

Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

UniTrend Backup and Archive System Upgrade

Request Number: Unitrends 926S Modification Number : 0 Date of Request: 06-Dec-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes

BUDGET ACCOUNT: 0916/0918-0600-5777-C0375

VENDOR DATA

Gov Connection In,

per quote 24486734.01-W1

732 Milford Rd, Merrimack, NH 03054

SHIP **Dave Ross, Rm 203, City Hall**

Anthony Forno forno@connection.com

125 East Ave, Norwalk, CT

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	Model 926s Recovery Appliance	Unitrends	RS-926HDW-FREE-EXIST-P	$0.00	$0.00
1	One time Admin Expense HW	Unitrends	CTR-TRSFR-FEE?UNITRENDS	$10,682.86	$10,682.86
1	Recover 926S 36 MO PLATINUM	Unitrends	RS-926SSPL-FREE-36-P	$29,560.55	$29,560.55
	SUPPORT				$0.00
					$0.00
					$0.00
					$0.00
					$0.00
					$0.00
				Shipping	
				Total Price	**$40,243.41**

Date Presented: 06-Dec-17 **Date Approved:** 06-Dec-17

PROJECT **UniTrends Backup UPG** **ITT Signature:** signature on file: Karen Del Vecchio

SECTION A
SPECIAL APPROPRIATIONS

City of Norwalk Board of Estimate and Taxation
November 6, 2017

2. **Special Appropriations Agenda**

Advertised Item:

FY 2017-18

Approved

1. RESOLVED, that a sum not to exceed $8,030 be and the same is hereby transferred from Increased Revenues from the State of Connecticut to the Police Department Special Services Division. The funds will be allocated to revenue account No. 01-3010-4181 and expenditure account No. 01-3010-5120.

CITY OF NORWALK, DEPARTMENT OF FINANCE
Office of the Director

P: 203-854-7870 / F: 203-854-7848

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: November 2, 2017

TO: The Members of the Board of Estimate & Taxation

FROM: Robert Barron, Director of Finance

RE: Special Appropriation – Police Department State Reimbursement

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The Police Department is requesting a Special Appropriation to increase revenues and expenditures by $8,029.56. The Police Department Special Services division was recently reimbursed for the Public Safety Answering Point (PSAP) training conducted by the State of Connecticut. The funds will be allocated to revenue account 013010-4181 and expenditure account 013010-5120.

Finance recommends approval.

Asmani, Lunda

From:	Maddox, Simona
Sent:	Wednesday, November 1, 2017 10:00 AM
To:	Asmani, Lunda
Subject:	FW: 9/28/17 ACH - State of CT - PSAP Training

From: De Jesus, Mariana
Sent: Tuesday, October 03, 2017 11:21 AM
To: Maddox, Simona <smaddox@norwalkct.org>
Cc: Kulhawik, Thomas <TKulhawik@norwalkct.org>; Zecca, Susan <SZecca@Norwalkct.org>; Gonzalez, Ashley <AGonzalez@norwalkct.org>; Walsh, James <JWalsh@norwalkct.org>; Lee, Owen <OLee@norwalkct.org>; Docimo, Michael <MDocimo@norwalkct.org>
Subject: 9/28/17 ACH - State of CT - PSAP Training

Good morning Simona,

On 9/28/17, we received an ACH payment from the State of CT in the amount of $8,029.56 to reimburse the Police Department for overtime. The payment was posted to account 013010-4181.

Please sent to the Board of Estimate for approval since it is over $5,000 and please increase the budget in accounts 013010-4181 and 013035-5120 by $8,029.56 to reflect this increase in estimated revenue.

Thank you and have a great day.

Cordially,

Mariana De Jesus
Senior Accountant

NORWALK
The Sound of Connecticut

City of Norwalk
125 East Avenue
Norwalk, CT 06851
(203) 854-7920 Office
(203) 854.7710 Fax
Email: MDejesus@Norwalkct.org

CITY OF NORWALK, DEPARTMENT OF FINANCE
Office of the Director
P: 203-854-7870 / F: 203-854-7848
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

DATE: November 30, 2017

TO: The Members of the Board of Estimate & Taxation

FROM: Robert Barron, Director of Finance

RE: Special Appropriation

FISCAL YEAR 2017-18

$435,489 from Contingency to the Board of Education to offset reductions in State Aid.

Attached is the Board of Education's special appropriation request of $435,489 in order to offset the reduction in state aid and to continue making progress on the BOE strategic operating plan.

The amount requested, in addition to the $1,300,331 for the Special Education development program and $25,680 for Brien McMahon MacBooks which were reserved in September, equals $1,761,500. This amount equals 1% of the Board of Education's 2016-17 approved budget of $176,150,073.

Connecticut General Statue 10-248a allows the Board of Education to request any unexpended funds from the prior fiscal year to be deposited into a non-lapsing account for its use in the current year, provided such an amount does not exceed one per cent of the total budgeted appropriation for education in the prior fiscal year. This request was originally made to the Board of Estimate and Taxation in September of 2017; however, due to the uncertainty caused by the state not having an adopted budget, the Board of Estimate and Taxation tabled the item to be revisited in the future.

Now that the state has an approved budget, the Board of Education requests that this item be reconsidered. With the near completion of the FY 2016-17 audit these funds can no longer be reserved from the prior year surplus which is why this request is being made as a special appropriation from the current FY 2017-18's contingency account.

Additional information regarding this request is included in the attached supporting documentation provided by the Board of Education.

Finance recommends approval.

NORWALK PUBLIC SCHOOLS
125 East Avenue · PO Box 6001
Norwalk, CT 06852-6001
Office: (203) 854-4063
Email: hamilton@norwalkps.org

Thomas Hamilton
Chief Financial Officer

November 17, 2017

Mayor Harry W. Rilling
City of Norwalk
125 East Avenue
Norwalk, CT 06856

Dear Mayor Rilling:

In accordance with a formal request that was approved by the Board of Education on Tuesday, November 14, 2017, this is to request a special appropriation in the amount of $435,489.

As you will recall, the Board had submitted a request in September to the Board of Estimate and Taxation to deposit $435,489 of the Board's FY 2016-17 surplus into a non-lapsing account, pursuant to CGS 10-248(a). Under this State law, the Board of Estimate and Taxation is authorized to place up to 1% of the Board of Education's operating surplus from the prior year into a non-lapsing fund. $435,489 represented the amount of surplus that was still available to be reserved under this 1% cap, after accounting for the SPED Development Fund reserve.

The Board's request was tabled in September based on the uncertainty that surrounded the State budget situation at that time. Now that the State budget situation has been resolved, the Board of Education is requesting that these surplus funds be returned to the Board's budget. The Board of Education will see reductions of approximately $644,000 in various State grants for FY 2017-18, compared to the amounts received in FY 2016-17. While the District did plan for potential grant reductions, our ability to continue to make progress on achieving the objectives of the District's Strategic Operating Plan is still ultimately dependent upon the availability of funding. The return of these surplus funds to the Board of Education will help ensure that the progress the District has made in "raising the bar" and "closing the gap" continues unabated.

Moreover, I understand that there have been some discussions between the Board of Education and the City over improving snow removal operations at District schools. The approval of this appropriation will allow the District to fund a pilot program to contract out snow removal services at one high school, which will allow DPW crews to complete plowing operations at the remaining schools and all City locations more quickly than has been possible in the past. In turn, we hope this will allow us to avoid the need to cancel school when the roads are otherwise safe, but not all school lots have been plowed.

It is my understanding that the City Finance Director has determined that the best way to handle this request at this juncture, given the fact that the audit report for FY 2016-17 is almost final and is in the hands of the outside auditors, is through a special appropriation, rather than under the reserve mechanism outlined in CGS 10-248(a). For a number of years the City has authorized reserving up to 1% of the Board of Education's surplus for educational purposes, and this request is consistent with that past practice. As additional back up, I have attached the presentation that I provided to the Board of Education on this request. We appreciate your leadership and strong support for the Norwalk Public Schools.

Very truly yours,

Thomas Hamilton
Chief Financial Officer

Cc: Dr. Steven Adamowski, Superintendent of Schools
Mike Lyons, Chairman, Board of Education
Bryan Meek, Finance Committee Chairman

NORWALK
Public Schools

FY 2018 STATE BUDGET RECONCILIATION

November 14, 2017

MAJOR EDUCATION GRANTS

- Education Cost Sharing Grant (ECS)
- Alliance District Grant
- Priority School District Grant
- Special Education Excess Cost Reimbursement
- CGS Magnet School Grants
- Adult Education Grant
- Family Resource Center Grants
- Commissioner's Network Grant
- School Readiness & Child Day Care Grants
- Federal Pass-thru Grants:
  - Title I
  - Title II
  - Title III
  - IDEA Grants
  - National School Lunch Grants
- Miscellaneous Grants (Bilingual Education, School Breakfast, Healthy Foods, etc.)

NORWALK
Public Schools

Statewide Revenue Comparison:

Selected Education Revenues

	FY 2016-17 STATEWIDE ORIGINAL ALLOCATION	FY 2016-17 STATEWIDE ADJUSTED ALLOCATION	FY 2017-18 STATEWIDE ALLOCATION	FY 2018-19 STATEWIDE ALLOCATION	FY 2017-18 VARIANCE VS FY 2017 ADJUSTED	PERCENT VARIANCE
EDUCATION EQUALIZATION (ECS) - incl. Alliance District Grants	2,037,587,098	2,027,587,120	1,986,183,701	2,017,131,405	(41,403,419)	-2.0%
PRIORITY SCHOOL DISTRICT GRANT	38,342,720	35,842,720	31,609,003	31,609,003	(4,233,717)	-11.8%
PSD - EXTENDED SCHOOL HOURS GRANT	2,994,752	2,994,752	2,994,752	2,994,752	0	0.0%
PSD - SUMMER SCHOOL GRANT	3,499,699	3,499,699	3,499,699	3,499,699	0	0.0%
SPECIAL EDUCATION - EXCESS COST REIMBURSEMENT	139,805,731	135,555,731	142,542,860	142,119,782	6,987,129	5.2%
MAGNET SCHOOL OPERATING & TRANSPORTATION GRANTS	324,950,485	313,058,158	328,058,158	326,508,158	15,000,000	4.8%
ADULT EDUCATION	21,037,392	20,383,960	20,383,960	20,383,960	0	0.0%
FAMILTY RESOURCE CENTER GRANT	8,161,914	7,894,843	5,802,710	5,802,720	(2,092,133)	-26.5%
COMMISSIONER'S NETWORK GRANT	12,800,000	12,121,553	10,009,389	10,009,398	(2,112,164)	-17.4%
GRANT TOTAL	**2,589,179,791**	**2,558,938,536**	**2,531,084,232**	**2,560,058,877**	**(27,854,304)**	**-1.1%**

NORWALK Public Schools

State Revenue Comparison:
Selected Education Revenues

	ACTUAL FY 2014-15	ACTUAL FY 2015-16	ORIG. BUDGET FY 2016-17	REV. ACTUAL FY 2016-17	STATE BUDGET FY 2017-18	VARIANCE - FY18 vs. REV. BUDGET FY 17	PERCENT CHANGE	VARIANCE - FY18 vs. ORIG. BUDGET FY 17	PERCENT CHANGE
EDUCATION EQUALIZATION (ECS) - Payment to City	10,121,538	10,368,578	10,095,130	10,124,108	10,095,130	(28,978)	-0.3%	0	0.0%
ECS ALLIANCE DISTRICT GRANT	1,594,742	1,418,964	1,398,210	1,148,209	1,148,209	0	0.0%	(250,001)	-17.9%
ALLIANCE DISTRICT GRANT - C.G.S. ALLOCATION	0	200,000	200,000	200,000	0	(200,000)	-100.0%	(200,000)	-100.0%
MAGNET SCHOOL OPERATING & TRANS. GRANTS	1,698,080	1,662,980	1,913,341	1,614,497	1,713,341	98,844	6.1%	(200,000)	-10.5%
PRIORITY SCHOOL DISTRICT GRANT	4,276,092	4,092,922	3,907,780	3,907,780	3,446,662	(461,118)	-11.8%	(461,118)	-11.8%
PSD - EXTENDED SCHOOL HOURS GRANT	213,655	211,454	213,544	213,544	213,544	0	0.0%	0	0.0%
PSD - SUMMER SCHOOL GRANT	246,528	247,948	251,730	251,730	251,730	0	0.0%	0	0.0%
SPECIAL EDUCATION - EXCESS COST REIMB.	2,646,085	4,140,377	4,729,867	4,729,867	4,874,313	144,446	3.1%	144,446	3.1%
ADULT EDUCATION GRANTS	66,163	69,902	67,982	79,529	78,645	(884)	-1.1%	10,663	15.7%
FAMILY RESOURCE CENTER GRANTS	219,000	217,036	206,000	206,000	100,000	(106,000)	-51.5%	(106,000)	-51.5%
COMMISSIONER'S NETWORK GRANT	420,445	306,355	120,000	120,000	0	(120,000)	-100.0%	(120,000)	-100.0%
TOTAL - BOARD OF EDUCATION GRANTS	**11,380,790**	**12,567,938**	**13,008,454**	**12,471,156**	**11,826,444**	**(644,712)**	**-5.2%**	**(1,182,010)**	**-9.1%**

NORWALK
Public Schools

Priority School District Allocations

PRIORITY SCHOOL DISTRICT (PSD) ALLOCATIONS
Fiscal Year 2016-17

District	PSD Grant	PSD Extended School Hours Grant	PSD Summer School Grant
Bridgeport	$5,784,353	$393,383	$456,187
Danbury	$1,947,886	$199,283	$237,292
Derby	$988,371	$29,608	$33,738
East Hartford	$1,043,461	$152,176	$175,873
Hartford	$5,317,039	$402,726	$465,483
Meriden	$1,141,631	$167,943	$192,420
New Britain	$1,947,886	$208,064	$247,964
New Haven	$5,317,039	$356,577	$416,091
New London	$988,371	$67,036	$78,508
Norwalk	$3,907,780	$213,544	$251,730
Norwich	$988,371	$100,187	$115,551
Putnam*	$697,378	$11,613	$19,800
Stamford	$2,415,201	$294,142	$339,605
Waterbury	$2,369,582	$340,053	$399,388
Windham	$988,371	$58,417	$70,069
	$35,842,720	**$2,994,752**	**$3,499,699**

* Putnam is a transitional district receiving phase-out funding in 2016-17

NORWALK
Public Schools

How the District uses Alliance District and PSD Grant Funds

ALLIANCE DISTRICT GRANT

- 6.5 FTE Curriculum & Instructional Site Directors

PSD GRANT

- Tier 2 Elementary Interventionists
- MS Reading Interventionists
- Summer Learning (Tier 3) intervention
- Math & Literacy coach
- Read 180, Math 180, System 44
- Achieve 3000
- PD for administrators & teachers
- MS redesign
- Relay and Emerging Leaders program
- ELL Extra classes
- 10% of Kindergarten teacher salaries

NORWALK
Public Schools

Implications of State Budget for Norwalk BOE
Alliance Grant

- Alliance District Grant remains flat for FY 2017-18, compared to the actual amount we received in FY 2016-17, but is $250,000 less than the original approved FY 2016-17 budget

- We expect to receive $1.148 M under Alliance District grant in FY 2018, slightly more favorable than we had assumed in our budget planning

- 25% of Alliance District funding, or $287,052, that is now intended by the State to go to the BOE under the reauthorized Alliance District program, was sent in October to the City under the ECS grant. These funds need to be moved from the City to the BOE
  - The City Finance Director has agreed that the City can reclassify this revenue as Alliance District Grant funding through a journal entry

NORWALK
Public Schools

Implications of State Budget for Norwalk BOE
PSD Grant

- Base Priority School District Grant has been cut by 11.8% statewide, compared to the actual amount distributed under PSD grant in FY 2017

- Norwalk's PSD allocation has not yet been set by the CSDE, but if we use the 11.8% statewide cut as a guide, Norwalk's PSD grant will decline by $461,000 in FY 2018

- The PSD grant remains the primary funding source the District uses to fund tier 2 and tier 3 interventions, which are responsible for the District's success in closing the achievement gap

- A reduction of $461,000 has implications for how much we can afford to do during FY 2018 and beyond

- Because we employed conservative forecasts in our budget planning for FY 2017-18 we can accommodate this reduction, without needing to resort to making mid-year cuts to the local education budget in FY 2018

NORWALK
Public Schools

Implications of State Budget for Norwalk BOE
Other Grants

- $200,000 Alliance District/CGS Allocation Grant has not been renewed for FY 2018. While this was expected, BMHS student-based school budget is now picking up some CGS expenses in FY 2018
- Special Education Excess Cost Grant is funded with a modest increase statewide. Grant is reimbursement-based, and depends upon Norwalk's excess special education costs in relation to the entire State. We expect Norwalk's reimbursement to remain stable.
- Family Resource Center grants were reduced by 26.5% statewide. State law now requires municipalities with more than one FRC to close one by 12/31/17. Final impact on Norwalk is still being assessed, but we may need to close one of our two existing FRC's. Expenses have already been incurred by the District operating two centers so far this year, some of which will likely not be reimbursed by the State.
- Norwalk will not be receiving the Commissioner's Network Grant ($120,000) for FY 2018, but this reduction was anticipated.

NORWALK
Public Schools

Recommendations

- City Comptroller is able to reclassify the $287,052 of Alliance District funds that were included with the City's receipt of ECS funds in October 2017, and therefore no additional appropriation from the City will be necessary for the District to receive its full Alliance District allocation.

- In light of the reduction in State funding to the Board of Education for FY 2018, and the impact that these reductions will have on the Board of Education's ability to continue to aggressively implement the goals of the Strategic Operating Plan, we recommend that the Board of Education formally request a special appropriation from the City in an amount equal to the Board's request tabled from September to deposit $435,489 of the Board of Education's surplus from FY 2016-17 into a non-lapsing account, pursuant to CGS 10-248(a).

- If request is approved, we would recommend that the Board proceed with a pilot contracted snow removal plan at Brien McMahon High School for the upcoming winter, paid for from such funds.

- Remaining funds can be reserved for unanticipated expenses that arise during the current school year.

NORWALK
Public Schools

October 2017 Financial Commentary

Balance Sheet
Cash is lower than the prior year by $1k, Accounts Payable is higher by $18k, and unpaid Bond principal sits at $79k vs $0 last year. This leaves us at a net deficit position of $98k compared to the prior year, which is an $11k improvement from our September 30 comparison.

October Month vs Prior Year Month
Golf Revenue is higher than the prior year month by $49k mostly due to us shutting down to a 9 hole course last year in mid-October which adversely affected our revenue stream.

Personnel and employee benefits expenses are $10k higher than prior year month expenses. This is due to more personnel being needed to run a fully operational course.

Administrative expenses are in line with prior year month.

Park Maintenance is $21k higher primarily due to Ag&Chem and Water expenses.

Cart Expenses are higher by $8k due to the higher cost of the new cart fleet.

Operating Income is $18k higher than the prior year month attributable to favorable revenue of $48k offset by unfavorable expenses of $30k.

September YTD vs Prior YTD
Total Revenue is higher by $76k year over year for the four month period. We should continue to see this increase as we head further into Q2.

Personnel and employee benefits expenses are higher by $30k over the prior year. Management salaries increased $2k, Operations salaries increased $11k, and Course salaries increased $13k. A portion of this overage is due to having a fully operational golf course this year.

Administrative expenses are $5k higher than the prior year driven by advertising, insurance and utility expenses.

Park Maintenance is lower by $7k compared to the prior ytd primarily due to water expense.

Cart expenses are higher by $20k due to the current costs of the new cart and GolfBoard fleet offset by lower maintenance needed.

Operating Income is higher than the prior year by $28k due to favorable revenue of $76k offset by unfavorable expenses of $48k.

Budget Comparison YTD
The YTD Revenue is above budget by $37k driven mostly by green fees.

Personnel and employee benefits expenses are higher than budget by $22k primarily due to higher Operations personnel.

Administrative expenses are $2k under budget.

Sales & Operations as well as Park Maintenance are under budget by $1k.

Cart Expenses are $14k over budget.

Operating Income is $6k higher than the budget for the four month period. Favorable revenue of $37k and unfavorable expenses of $30k.

OAK HILLS SALES ANALYSIS OCTOBER 2017

Description	Oct-17	Oct-16	Inc/(Dec)	YTD FY18	YTD FY17	Inc/(Dec)
Revenue Rounds	3,207	2,425	32.2%	19,295	19,052	1.3%
Barter Rounds	259	225	15.1%	1,226	1,184	3.5%
Sub Total	3,466	2,650	30.8%	20,521	20,236	1.4%
Comp Rounds	105	85	23.5%	393	378	4.0%
Total All Rounds	3,571	2,735	30.6%	20,914	20,614	1.5%
Total Carts	2,179	1,348	61.6%	12,686	11,968	6.0%
Total Boards	86	25	244.0%	521	121	330.6%
Total Golf ID Cards	0	0	0.0%	92	111	-17.1%
Total Gift Cards	70	51	37.3%	140	85	64.7%
Total $ Revenue Rounds	$92,240	$66,763	38.2%	$570,432	$549,180	3.9%
Total Carts $	$32,787	$19,543	67.8%	$195,795	$181,898	7.6%
Total Board $	$1,635	$495	230.3%	$10,028	$2,395	318.7%
Total Golf ID Cards $	$0	$0	0.0%	$7,250	$8,535	-15.1%
Total Gift Cards $	$2,901	$2,275	27.5%	$8,214	$5,080	61.7%
Rain Chks/Gift Cards Redeemed	-$1,734	-$896	93.6%	-$14,218	-$12,202	16.5%
	$127,829	**$88,181**	**45.0%**	**$777,501**	**$734,886**	**5.8%**
$ Revenue/Revenue Round	**$28.76**	**$27.53**	4.5%	**$29.56**	**$28.83**	2.6%
Carts/Revenue Round	**67.9%**	**55.6%**	22.2%	**65.7%**	**62.8%**	4.7%
Cart $/Revenue Round	**$10.22**	**$8.06**	26.9%	**$10.15**	**$9.55**	6.3%
Cart $/Cart Round	**$15.05**	**$14.50**	3.8%	**$15.43**	**$15.20**	1.5%
Board $/Board Round	**$19.01**	**$0.00**	0.0%	**$19.25**	**$0.00**	0.0%
ID Card $/Card	**$0.00**	**$0.00**	0.0%	**$78.80**	**$76.89**	2.5%
Resident Adult 18 Rounds	791	522	51.5%	4,756	4,966	-4.2%
Resident Senior 18 Rounds	772	529	45.9%	4,189	3,927	6.7%
Junior/Golf Team 18 Rounds	56	26	115.4%	593	515	15.1%
Golf League 18 Rounds	0	0	0.0%	132	0	0.0%
Employee 18 Rounds	50	34	47.1%	334	287	16.4%
Non Resident 18 Rounds	1,110	770	44.2%	6,843	7,514	-8.9%
Total 9 Hole Rounds	313	544	-42.5%	1,642	1,843	-10.9%
Resident Adult 18 Rounds $	$23,179	$13,864	67.2%	$134,104	$131,697	1.8%
Resident Senior 18 Rounds $	$17,608	$11,386	54.6%	$96,011	$84,183	14.1%
Junior/Golf Team 18 Rounds $	$963	$418	130.4%	$10,626	$9,729	9.2%
Golf League 18 Rounds	$0	$0	0.0%	$2,622	$0	0.0%
Employee 18 Rounds $	$422	$266	58.6%	$2,892	$1,895	52.6%
Non Resident 18 Rounds $	$35,859	$29,721	20.7%	$242,786	$281,702	-13.8%
Total 9 Hole Rounds $	$6,964	$11,108	-37.3%	$37,834	$39,974	-5.4%
SR NONRES DISC	0	0	0.0%	3	1	200.0%
NONRES DISCOUNT	0	0	0.0%	6	0	0.0%
FAMILY REG	0	0	0.0%	1	2	-50.0%
CITY/OWNER REG	0	0	0.0%	2	2	0.0%
Total	0	0	0.0%	12	5	140.0%
GolfNow Rounds	266	58	358.6%	1118	476	134.9%
GolfNow Dollars	$7,547	$3,185	137.0%	$33,342	$25,447	31.0%
Dollars/Round	$28.37	$54.91	-48.3%	$29.82	$53.46	-44.2%

OAK HILLS SALES ANALYSIS OCTOBER 2017 CALENDAR

Description	Oct-17	Oct-16	Inc/(Dec)	YTD 2017	YTD 2016	Inc/(Dec)
Revenue Rounds	3,207	2,425	32.2%	33,051	34,833	-5.1%
Barter Rounds	259	225	15.1%	2,035	2,049	-0.7%
Sub Total	3,466	2,650	30.8%	35,086	36,882	-4.9%
Comp Rounds	105	85	23.5%	453	502	-9.8%
Total All Rounds	3,571	2,735	30.6%	35,539	37,384	-4.9%
Total Carts	2,179	1,348	61.6%	19,810	20,057	-1.2%
Total Boards	86	25	244.0%	702	121	480.2%
Total Golf ID Cards	0	0	0.0%	1,771	1,826	-3.0%
Total Gift Cards	70	51	37.3%	264	300	-12.0%
Total $ Revenue Rounds	$92,240	$66,763	38.2%	$970,695	$982,999	-1.3%
Total Carts $	$32,787	$19,543	67.8%	$308,746	$304,558	1.4%
Total Board $	$1,635	$495	230.3%	$14,108	$2,395	489.0%
Total Golf ID Cards $	$0	$0	0.0%	$133,385	$138,164	-3.5%
Total Gift Cards $	$2,901	$2,275	27.5%	$18,528	$22,045	-16.0%
Rain Chks/Gift Cards Redeemed	-$1,734	-$896	93.6%	-$28,845	-$26,215	10.0%
	$127,829	**$88,181**	**45.0%**	**$1,416,617**	**$1,423,946**	**-0.5%**
$ Revenue/Revenue Round	**$28.76**	**$27.53**	4.5%	**$29.37**	**$28.22**	4.1%
Carts/Revenue Round	**67.9%**	**55.6%**	22.2%	**59.9%**	**57.6%**	4.1%
Cart $/Revenue Round	**$10.22**	**$8.06**	26.9%	**$9.34**	**$8.74**	6.8%
Cart $/Cart Round	**$15.05**	**$14.50**	3.8%	**$15.59**	**$15.18**	2.6%
Board $/Board Round	**$19.01**	**$0.00**	0.0%	**$20.10**	**$0.00**	0.0%
ID Card $/Card	**$0.00**	**$0.00**	0.0%	**$75.32**	**$75.66**	-0.5%
Resident Adult 18 Rounds	791	522	51.5%	8,607	9,861	-12.7%
Resident Senior 18 Rounds	772	529	45.9%	7,038	6,542	7.6%
Junior/Golf Team 18 Rounds	56	26	115.4%	1,127	842	33.8%
Golf League 18 Rounds	0	0	0.0%	256	0	0.0%
Empl 18 Rounds	50	34	47.1%	566	547	3.5%
Non Resident 18 Rounds	1,110	770	44.2%	11,406	13,784	-17.3%
Total 9 Hole Rounds	313	544	-42.5%	2,691	3,257	-17.4%
Resident Adult 18 Rounds $	$23,179	$13,864	67.2%	$238,583	$258,836	-7.8%
Resident Senior 18 Rounds $	$17,608	$11,386	54.6%	$159,939	$136,485	17.2%
Junior/Golf Team 18 Rounds $	$963	$418	130.4%	$17,599	$14,792	19.0%
Empl 18 Rounds $	$422	$266	58.6%	$4,865	$3,315	46.8%
Non Resident 18 Rounds $	$35,859	$29,721	20.7%	$406,640	$499,811	-18.6%
Total 9 Hole Rounds $	$6,964	$11,108	-37.3%	$61,774	$69,760	-11.4%
SR NONRES DISC	0	0	0.0%	124	106	17.0%
NONRES DISCOUNT	0	0	0.0%	162	127	27.6%
FAMILY REG	0	0	0.0%	30	29	3.4%
CITY/OWNER REG	0	0	0.0%	30	28	7.1%
Total	0	0	0.0%	346	290	19.3%
GolfNow Rounds	266	58	358.6%	1502	769	95.3%
GolfNow Dollars	$7,547	$3,185	137.0%	$45,758	$40,936	11.8%
Dollars/Round	$28.37	$54.91	-48.3%	$30.46	$53.23	-42.8%

OAK HILLS PARK AUTHORITY
Balance Sheet FY18
As of October 31, 2017

	Total			
	As of Oct 31, 2017	As of Oct 31, 2016 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1021 NBT Money Market	218,396.11	218,651.98	-255.87	-0.12%
1022 NBT Payment Account	-24,139.23	-22,173.20	-1,966.03	-8.87%
1023 NBT Rent Escrow Sec Apt Right	1,351.00	1,311.00	40.00	3.05%
1050 Petty	1,400.00	400.00	1,000.00	250.00%
Total 1000 Cash	$ 197,007.88	$ 198,189.78	-$ 1,181.90	-0.60%
Total Bank Accounts	$ 197,007.88	$ 198,189.78	-$ 1,181.90	-0.60%
Accounts Receivable				
1201 Accounts Receivable	10,050.00	2,500.00	7,550.00	302.00%
Total Accounts Receivable	$ 10,050.00	$ 2,500.00	$ 7,550.00	302.00%
Other Current Assets				
1100 Inventory	31,790.72	45,817.96	-14,027.24	-30.62%
1300 Prepaid Expenses	15,534.82	28,756.68	-13,221.86	-45.98%
Total Other Current Assets	$ 47,325.54	$ 74,574.64	-$ 27,249.10	-36.54%
Total Current Assets	$ 254,383.42	$ 275,264.42	-$ 20,881.00	-7.59%
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment	913,442.02	1,045,810.82	-132,368.80	-12.66%
1510 Accumulated Depreciation/Amort.	-3,070,181.48	-2,961,909.68	-108,271.80	-3.66%
1561 Park Improvements	1,735,612.87	1,721,835.42	13,777.45	0.80%
1562 Restaurant	2,277,134.66	2,277,134.66	0.00	0.00%
1570 Capital Projects in Progress	71,706.14	0.00	71,706.14	100.00%
Total 1500 Fixed Assets	$ 1,927,714.21	$ 2,082,871.22	-$ 155,157.01	-7.45%
Total Fixed Assets	$ 1,927,714.21	$ 2,082,871.22	-$ 155,157.01	-7.45%
TOTAL ASSETS	$ 2,182,097.63	$ 2,358,135.64	-$ 176,038.01	-7.47%
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable	42,382.93	23,835.56	18,547.37	77.81%
Total Accounts Payable	$ 42,382.93	$ 23,835.56	$ 18,547.37	77.81%
Other Current Liabilities				
2100 Accrued Payroll	28,241.21	20,923.13	7,318.08	34.98%
2104 Accrued retirement contribution	233.80	99.79	134.01	134.29%
2105 Accrued Vacation Pay	22,916.35	24,899.20	-1,982.85	-7.96%
2106 Accrued Sick Leave Pay	27,878.03	26,696.57	1,181.46	4.43%

2200 Accrued Expenses	20,236.43	35,739.65	-15,503.22	-43.38%
2210 Security Deposit-Entrance House				
2212 Security Dep - Apt 2 Right	1,350.00	1,350.00	0.00	0.00%
Total 2210 Security Deposit-Entrance House	**$ 1,350.00**	**$ 1,350.00**	**$ 0.00**	**0.00%**
2250 Deferred Revenue	0.00	10,595.37	-10,595.37	-100.00%
2251 Tournament Deposits	0.00	1,800.00	-1,800.00	-100.00%
2254 Other Deferred	18,095.37	0.00	18,095.37	100.00%
Total 2250 Deferred Revenue	**$ 18,095.37**	**$ 12,395.37**	**$ 5,700.00**	**45.98%**
2400 Cart Sales Tax Due	4,947.28	1,221.00	3,726.28	305.18%
2500 Interest due City of Norwalk				
2501 Bond Due to City of Norwalk	8,744.35	9,973.79	-1,229.44	-12.33%
2503 150k Capital Debt	248.67	356.84	-108.17	-30.31%
2504 150k Operating Debt	497.32	774.04	-276.72	-35.75%
Total 2500 Interest due City of Norwalk	**$ 9,490.34**	**$ 11,104.67**	**-$ 1,614.33**	**-14.54%**
Total Other Current Liabilities	**$ 133,388.81**	**$ 134,429.38**	**-$ 1,040.57**	**-0.77%**
Total Current Liabilities	**$ 175,771.74**	**$ 158,264.94**	**$ 17,506.80**	**11.06%**
Long-Term Liabilities				
2701 Consolidated City Debt	2,034,195.80	2,034,195.80	0.00	0.00%
2730 Capital Debt (150k)	78,523.93	93,361.74	-14,837.81	-15.89%
2731 Operating Expense Debt (150k)	78,526.47	93,364.28	-14,837.81	-15.89%
2763 Wells Fargo Toro Utility	0.00	23,300.83	-23,300.83	-100.00%
2764 NBT Truck Loan	14,506.92	19,953.56	-5,446.64	-27.30%
2765 Deere Credit Inc. Progator Sprayer	18,770.16	25,062.13	-6,291.97	-25.11%
2766 Wells Fargo Eq Bandit Chipper	11,460.23	14,734.83	-3,274.60	-22.22%
2767 Deere Credit, Inc. Sweeper Vac	14,878.22	18,761.98	-3,883.76	-20.70%
2768 Deere Credit Inc. Greens Roller	11,384.48	14,290.09	-2,905.61	-20.33%
2769 Deere Credit, Inc. Gator	889.49	1,793.63	-904.14	-50.41%
2770 Deere Credit Inc. Hybrid Mower	15,844.81	25,931.74	-10,086.93	-38.90%
2771 Yard Card-Skid Mount	2,635.45	4,010.41	-1,374.96	-34.28%
2772 Wells Fargo 2017 Aera-Vator	4,664.28	0.00	4,664.28	100.00%
2773 DLL Finance Club Car CA550G Utility Cart	7,740.50	0.00	7,740.50	100.00%
2774 Wells - Sod Cutter, Progator, 3500-D Groundsmaster	63,582.64	0.00	63,582.64	100.00%
Total Long-Term Liabilities	**$ 2,357,603.38**	**$ 2,368,761.02**	**-$ 11,157.64**	**-0.47%**
Total Liabilities	**$ 2,533,375.12**	**$ 2,527,025.96**	**$ 6,349.16**	**0.25%**
Equity				
3000 Fund Balance				
3010 Fund Balance - Beginning	-42,873.28	-42,873.28	0.00	0.00%
Total 3000 Fund Balance	**-$ 42,873.28**	**-$ 42,873.28**	**$ 0.00**	**0.00%**
3500 Reserves				
3550 Reserve for Contingencies	405,368.10	405,368.10	0.00	0.00%
Total 3500 Reserves	**$ 405,368.10**	**$ 405,368.10**	**$ 0.00**	**0.00%**
3900 Retained Earnings	-832,320.44	-627,977.01	-204,343.43	-32.54%
Net Income	118,548.13	96,591.87	21,956.26	22.73%
Total Equity	**-$ 351,277.49**	**-$ 168,890.32**	**-$ 182,387.17**	**-107.99%**
TOTAL LIABILITIES AND EQUITY	**$ 2,182,097.63**	**$ 2,358,135.64**	**-$ 176,038.01**	**-7.47%**

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
October 2017

	Total			
	Oct 2017	Oct 2016 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	92,549.40	56,904.90	35,644.50	62.64%
4020 I.D. Cards	0.00	0.00	0.00	0.00%
4030 Tournament Fees	6,900.00	6,060.00	840.00	13.86%
4050 Cart Revenue	30,829.00	19,253.00	11,576.00	60.13%
4055 GolfBoard Revenue	1,537.00	0.00	1,537.00	100.00%
4060 Golf Revenue - Gift Certif.	2,901.00	2,275.00	626.00	27.52%
4070 Gift & Rain Checks Redeemed	-1,734.00	-896.00	-838.00	-93.53%
Total 4001 Golf Revenue	$ 132,982.40	$ 83,596.90	$ 49,385.50	59.08%
4200 Rental Income	1,350.00	1,350.00	0.00	0.00%
4300 Investment Income	28.12	38.12	-10.00	-26.23%
4400 Misc. Income	0.00	1,503.67	-1,503.67	-100.00%
4600 Restaurant Income	6,000.00	6,000.00	0.00	0.00%
4700 Advertising Revenue	0.00	0.00	0.00	0.00%
Total 4000 REVENUES	$ 140,360.52	$ 92,488.69	$ 47,871.83	51.76%
Total Income	$ 140,360.52	$ 92,488.69	$ 47,871.83	51.76%
Gross Profit	$ 140,360.52	$ 92,488.69	$ 47,871.83	51.76%
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	12,976.86	12,644.17	332.69	2.63%
5030 Operations	17,076.02	13,564.90	3,511.12	25.88%
5040 Operations O/T	24.38	0.00	24.38	100.00%
5050 Course Personnel	25,656.53	25,478.91	177.62	0.70%
5060 Course Personnel O/T	361.88	300.95	60.93	20.25%
5070 Seasonal Personnel	17,062.88	12,887.11	4,175.77	32.40%
5080 Seasonal Personnel O/T	593.87	350.21	243.66	69.58%
Total 5000 PERSONNEL EXPENSE	$ 73,752.42	$ 65,226.25	$ 8,526.17	13.07%
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	5,642.01	5,034.01	608.00	12.08%
5230 State Unemployment	1,502.18	968.20	533.98	55.15%
5250 Health Insurance	4,212.39	4,421.95	-209.56	-4.74%
5260 Workmans Compensation	1,326.54	923.92	402.62	43.58%
5270 Retirement Plans	657.27	441.07	216.20	49.02%
Total 5200 EMPLOYEE BENEFITS	$ 13,340.39	$ 11,789.15	$ 1,551.24	13.16%
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	531.40	500.87	30.53	6.10%
5430 Professional Fees	2,000.00	2,375.00	-375.00	-15.79%
5436 Advertising	994.59	1,480.00	-485.41	-32.80%

5440 Office Expense	778.71	1,742.08	-963.37	-55.30%
5441 Bank Charges	23.15	99.25	-76.10	-76.68%
5442 Credit Card Fees	3,224.64	3,217.86	6.78	0.21%
5445 Postage	9.80	31.00	-21.20	-68.39%
5450 Training and Dues	275.00	160.00	115.00	71.88%
5461 Authority Secretarial Services	270.00	260.00	10.00	3.85%
5469 Other Outside Services	311.87	203.33	108.54	53.38%
5470 Other Administrative	547.81	44.13	503.68	1141.36%
5480 Utilities	3,870.80	3,367.78	503.02	14.94%
5490 Water	0.00	203.10	-203.10	-100.00%
5500 Liability Insurance	3,941.30	3,832.00	109.30	2.85%
5520 Interest Expense	343.27	377.74	-34.47	-9.13%
Total 5400 ADMINISTRATIVE EXPENSES	$ 17,122.34	$ 17,894.14	-$ 771.80	-4.31%
5700 PARK MAINTENANCE				
5710 Water	18,034.05	14,593.63	3,440.42	23.57%
5720 Heating Fuel	145.04	314.04	-169.00	-53.81%
5730 Grounds Maintenance	6,892.11	8,809.89	-1,917.78	-21.77%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	-664.33	-1,162.91	498.58	42.87%
5752 Agriculture/Chemicals Utilized	2,727.44	-4,827.60	7,555.04	156.50%
Total 5750 Agriculture and Chemicals	$ 2,063.11	-$ 5,990.51	$ 8,053.62	134.44%
5760 Irrigation Maintenance	1,905.29	198.00	1,707.29	862.27%
5770 Consumable Tools	112.69	1,111.75	-999.06	-89.86%
5800 Equipment Maintenance	2,558.85	1,644.69	914.16	55.58%
5820 Building Maintenance	2,394.27	1,769.77	624.50	35.29%
5860 Gasoline/Diesel Fuel	1,478.24	674.50	803.74	119.16%
5880 Employee work clothes	126.85	0.00	126.85	100.00%
Total 5700 PARK MAINTENANCE	$ 35,710.50	$ 23,125.76	$ 12,584.74	54.42%
6000 CART EXPENSE				
6010 Cart Lease Expense	12,240.00	250.00	11,990.00	4796.00%
6020 Electricity	1,547.77	1,398.80	148.97	10.65%
6030 Maintenance	250.16	3,953.12	-3,702.96	-93.67%
6050 Cart Insurance	400.00	400.00	0.00	0.00%
Total 6000 CART EXPENSE	$ 14,437.93	$ 6,001.92	$ 8,436.01	140.56%
Total Expenses	$ 154,363.58	$ 124,037.22	$ 30,326.36	24.45%
Net Operating Income	-$ 14,003.06	-$ 31,548.53	$ 17,545.47	55.61%
Other Expenses				
8000 Depreciation/Amortization	19,694.55	17,957.30	1,737.25	9.67%
8001 Capital projects				
8100 Capital Projects - Cash	1,147.14	5,831.53	-4,684.39	-80.33%
Total 8001 Capital projects	$ 1,147.14	$ 5,831.53	-$ 4,684.39	-80.33%
8002 Bond to City	4,541.96	4,762.29	-220.33	-4.63%
8004 Capital Debt to City	124.33	174.65	-50.32	-28.81%
8005 Operating Debt to City	124.33	193.51	-69.18	-35.75%
Total Other Expenses	$ 25,632.31	$ 28,919.28	-$ 3,286.97	-11.37%
Net Other Income	-$ 25,632.31	-$ 28,919.28	$ 3,286.97	11.37%
Net Income	-$ 39,635.37	-$ 60,467.81	$ 20,832.44	34.45%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July - October, 2017

	Total			
	Jul - Oct, 2017	Jul - Oct, 2016 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	559,948.90	494,234.89	65,714.01	13.30%
4020 I.D. Cards	7,235.00	8,605.00	-1,370.00	-15.92%
4030 Tournament Fees	39,300.00	46,909.00	-7,609.00	-16.22%
4050 Cart Revenue	184,105.00	174,613.00	9,492.00	5.44%
4055 GolfBoard Revenue	9,353.00	0.00	9,353.00	100.00%
4060 Golf Revenue - Gift Certif.	8,214.00	4,880.00	3,334.00	68.32%
4070 Gift & Rain Checks Redeemed	-14,218.00	-12,183.00	-2,035.00	-16.70%
Total 4001 Golf Revenue	$ 793,937.90	$ 717,058.89	$ 76,879.01	10.72%
4100 Tennis Revenue	30,088.00	27,000.00	3,088.00	11.44%
4200 Rental Income	5,400.00	5,400.00	0.00	0.00%
4300 Investment Income	96.97	188.38	-91.41	-48.52%
4400 Misc. Income	121.12	4,303.67	-4,182.55	-97.19%
4600 Restaurant Income	24,000.00	24,000.00	0.00	0.00%
4700 Advertising Revenue	200.00	0.00	200.00	100.00%
Total 4000 REVENUES	$ 853,843.99	$ 777,950.94	$ 75,893.05	9.76%
Total Income	$ 853,843.99	$ 777,950.94	$ 75,893.05	9.76%
Gross Profit	$ 853,843.99	$ 777,950.94	$ 75,893.05	9.76%
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	51,976.67	50,193.55	1,783.12	3.55%
5030 Operations	89,805.94	77,617.24	12,188.70	15.70%
5040 Operations O/T	454.01	1,735.64	-1,281.63	-73.84%
5050 Course Personnel	103,659.33	101,638.36	2,020.97	1.99%
5060 Course Personnel O/T	683.68	859.38	-175.70	-20.44%
5070 Seasonal Personnel	66,313.64	55,365.41	10,948.23	19.77%
5080 Seasonal Personnel O/T	777.15	878.00	-100.85	-11.49%
Total 5000 PERSONNEL EXPENSE	$ 313,670.42	$ 288,287.58	$ 25,382.84	8.80%
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	24,219.52	22,877.63	1,341.89	5.87%
5230 State Unemployment	8,260.03	7,657.27	602.76	7.87%
5250 Health Insurance	16,849.56	17,016.57	-167.01	-0.98%
5260 Workmans Compensation	5,714.02	3,695.68	2,018.34	54.61%
5270 Retirement Plans	2,597.27	1,707.31	889.96	52.13%
Total 5200 EMPLOYEE BENEFITS	$ 57,640.40	$ 52,954.46	$ 4,685.94	8.85%
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	2,123.71	1,990.50	133.21	6.69%

5430 Professional Fees	8,375.00	9,500.00	-1,125.00	-11.84%
5436 Advertising	7,353.26	5,265.51	2,087.75	39.65%
5440 Office Expense	4,518.52	5,984.20	-1,465.68	-24.49%
5441 Bank Charges	104.75	295.75	-191.00	-64.58%
5442 Credit Card Fees	16,586.77	16,029.66	557.11	3.48%
5445 Postage	36.69	31.00	5.69	18.35%
5450 Training and Dues	1,005.00	535.00	470.00	87.85%
5461 Authority Secretarial Services	900.00	780.00	120.00	15.38%
5469 Other Outside Services	1,291.57	961.18	330.39	34.37%
5470 Other Administrative	1,758.86	791.45	967.41	122.23%
5471 Charitable Contributions	100.00	0.00	100.00	100.00%
5480 Utilities	16,351.40	14,556.72	1,794.68	12.33%
5490 Water		682.88	-682.88	-100.00%
5500 Liability Insurance	15,765.16	13,886.00	1,879.16	13.53%
5520 Interest Expense	2,164.65	2,086.37	78.28	3.75%
Total 5400 ADMINISTRATIVE EXPENSES	$ 78,435.34	$ 73,376.22	$ 5,059.12	6.89%
5600 SALES AND OPERATIONS				
5620 Pro Shop Maintenance	0.00		0.00	
5640 Golf Pro Supplies	130.58		130.58	
Total 5600 SALES AND OPERATIONS	$ 130.58	$ 0.00	$ 130.58	
5700 PARK MAINTENANCE				
5710 Water	38,748.99	46,224.14	-7,475.15	-16.17%
5720 Heating Fuel	989.88	853.31	136.57	16.00%
5730 Grounds Maintenance	10,700.91	10,811.12	-110.21	-1.02%
5740 Tree Maintenance	0.00	0.00	0.00	0.00%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	2,681.91	73.76	2,608.15	3536.00%
5752 Agriculture/Chemicals Utilized	35,879.06	36,159.47	-280.41	-0.78%
Total 5750 Agriculture and Chemicals	$ 38,560.97	$ 36,233.23	$ 2,327.74	6.42%
5760 Irrigation Maintenance	4,846.23	5,256.55	-410.32	-7.81%
5770 Consumable Tools	380.41	751.95	-371.54	-49.41%
5780 Tee and Green Supplies	171.26	124.94	46.32	37.07%
5795 Janitorial Supplies	91.21	781.24	-690.03	-88.32%
5800 Equipment Maintenance	8,140.72	9,378.98	-1,238.26	-13.20%
5820 Building Maintenance	7,424.82	7,768.47	-343.65	-4.42%
5840 Small Equipment	587.00	598.00	-11.00	-1.84%
5860 Gasoline/Diesel Fuel	5,421.32	4,342.33	1,078.99	24.85%
5880 Employee work clothes	126.85	0.00	126.85	100.00%
Total 5700 PARK MAINTENANCE	$ 116,190.57	$ 123,124.26	-$ 6,933.69	-5.63%
6000 CART EXPENSE			0.00	
6010 Cart Lease Expense	48,348.00	27,780.54	20,567.46	74.04%
6015 Board Lease Expense	7,588.23	1.00	7,587.23	100.00%
6020 Electricity	6,443.95	5,802.73	641.22	11.05%
6030 Maintenance	1,473.24	10,250.75	-8,777.51	-85.63%
6050 Cart Insurance	1,600.00	1,600.00	0.00	0.00%
Total 6000 CART EXPENSE	$ 65,453.42	$ 45,435.02	$ 20,018.40	44.06%
Total Expenses	$ 631,520.73	$ 583,177.54	$ 48,343.19	8.29%

Net Operating Income	**$ 222,323.26**	**$ 194,773.40**	**$ 27,549.86**	**14.14%**
Other Expenses				
8000 Depreciation/Amortization	78,778.20	71,829.20	6,949.00	9.67%
8001 Capital projects				
8100 Capital Projects - Cash	6,466.65	5,831.53	635.12	10.89%
Total 8001 Capital projects	**$ 6,466.65**	**$ 5,831.53**	**$ 635.12**	**10.89%**
8002 Bond to City	17,488.64	19,049.16	-1,560.52	-8.19%
8004 Capital Debt to City	544.32	698.60	-154.28	-22.08%
8005 Operating Debt to City	497.32	774.04	-276.72	-35.75%
Total Other Expenses	**$ 103,775.13**	**$ 98,182.53**	**$ 5,592.60**	**5.70%**
Net Other Income	**-$ 103,775.13**	**-$ 98,182.53**	**-$ 5,592.60**	**-5.70%**
Net Income	**$ 118,548.13**	**$ 96,590.87**	**$ 21,957.26**	**22.73%**

Oak Hills Park Authority
2017 Actual vs. Budget

	October Act	October Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
REVENUE								
4000 · REVENUES								
4001 · Golf Revenue								
4010 · Golf Fees	$92,549	$67,617	$24,932	36.9%	$559,949	$521,694	$38,255	7.3%
4020 · I.D. Cards	$0	$0	$0	0.0%	$7,235	$8,118	-$883	-10.9%
4030 · Tournament Fees	$6,900	$6,076	$824	13.6%	$39,300	$44,336	-$5,036	-11.4%
4050 · Cart Revenue	$30,829	$25,028	$5,801	23.2%	$184,105	$182,679	$1,426	0.8%
4055 · GolfBoard Revenue	$1,537	$323	$1,214	375.3%	$9,353	$5,558	$3,795	68.3%
4060 · Golf Revenue - Gift Certif.	$2,901	$2,391	$510	21.3%	$8,214	$5,825	$2,389	41.0%
4070 · Gift & Rain Checks Redeemed	-$1,734	-$1,190	-$544	45.8%	-$14,218	-$11,945	-$2,273	19.0%
Total 4001 · Golf Revenue	**$132,982**	**$100,247**	**$32,735**	**32.7%**	**$793,938**	**$756,265**	**$37,672**	**5.0%**
4100 · Tennis Revenue	$0	$0	$0	0.0%	$30,088	$30,000	$88	0.3%
4200 · Rental Income	$1,350	$1,350	$0	0.0%	$5,400	$5,400	$0	0.0%
4300 · Investment Income	$28	$29	-$1	-2.4%	$97	$156	-$59	-38.0%
4400 · Misc. Income	$0	$823	-$823	-100.0%	$121	$1,462	-$1,341	-91.7%
4600 · Restaurant Income	$6,000	$6,000	$0	0.0%	$24,000	$24,000	$0	0.0%
4700 · Advertising Revenue	$0	$0	$0	0.0%	$200	$0	$200	0.0%
Total Other Revenue	**$7,378**	**$8,201**	**-$823**	**-10.0%**	**$59,906**	**$61,018**	**-$1,112**	**-1.8%**
TOTAL REVENUE	**$140,361**	**$108,449**	**$31,912**	**29.4%**	**$853,844**	**$817,283**	**$36,561**	**4.5%**
EXPENSE								
5000 · PERSONNEL EXPENSE								
5010 · Management Salary	$12,977	$12,853	-$124	-1.0%	$51,977	$52,091	$115	0.2%
5030 · Operations	$17,076	$10,621	-$6,455	-60.8%	$89,806	$71,038	-$18,768	-26.4%
5040 · Operations O/T	$24	$0	-$24	0.0%	$454	$0	-$454	0.0%
5050 · Course Personnel	$25,657	$23,550	-$2,107	-8.9%	$103,659	$100,037	-$3,622	-3.6%
5060 · Course Personnel O/T	$362	$195	-$167	-85.8%	$684	$563	-$121	-21.5%
5070 · Seasonal Personnel	$17,063	$16,459	-$604	-3.7%	$66,314	$67,858	$1,544	2.3%
5080 · Seasonal Personnel O/T	$594	$331	-$263	-79.3%	$777	$621	-$156	-25.1%
Total 5000 · PERSONNEL EXPENSE	**$73,752**	**$64,008**	**-$9,744**	-15.2%	**$313,670**	**$292,208**	**-$21,463**	-7.3%
5200 · EMPLOYEE BENEFITS								
5210 · Payroll Taxes	$5,642	$5,103	-$539	-10.6%	$24,220	$23,076	-$1,143	-5.0%
5230 · State Unemployment	$1,502	$1,188	-$314	-26.4%	$8,260	$8,043	-$217	-2.7%
5250 · Health Insurance	$4,212	$4,670	$458	9.8%	$16,850	$18,246	$1,397	7.7%
5260 · Workmans Compensation	$1,327	$1,381	$54	3.9%	$5,714	$5,636	-$78	-1.4%
5270 · Retirement Plans	$657	$603	-$54	-9.0%	$2,597	$2,397	-$200	-8.3%
Total 5200 · EMPLOYEE BENEFITS	**$13,340**	**$12,945**	**-$395**	-3.1%	**$57,640**	**$57,399**	**-$242**	-0.4%
5400 · ADMINISTRATIVE EXPENSES								
5420 · Telephone	$531	$536	$5	0.9%	$2,124	$2,140	$16	0.8%
5430 · Professional Fees	$2,000	$2,167	$167	7.7%	$8,375	$8,875	$500	5.6%
5436 · Advertising	$995	$600	-$395	-65.8%	$7,353	$7,400	$47	0.6%
5440 · Office Expense	$779	$1,247	$468	37.5%	$4,519	$5,275	$756	14.3%
5441 · Bank Charges	$23	$65	$42	64.4%	$105	$286	$181	63.3%
5442 · Credit Card Fees	$3,225	$3,753	$528	14.1%	$16,587	$17,950	$1,363	7.6%
5445 · Postage	$10	$16	$6	38.0%	$37	$43	$6	14.1%
5450 · Training and Dues	$275	$82	-$193	-237.0%	$1,005	$273	-$732	-268.3%
5461 · Authority Secretarial Services	$270	$304	$34	11.2%	$900	$1,005	$105	10.5%
5469 · Other Outside Services	$312	$262	-$50	-18.9%	$1,292	$1,190	-$102	-8.6%
5470 · Other Admin	$548	$750	$202	27.0%	$1,759	$2,729	$970	35.6%
5471 · Charitable Contributions	$0	$0	$0	0.0%	$100	$100	$0	0.0%
5480 · Utilities	$3,871	$3,112	-$759	-24.4%	$16,351	$15,504	-$848	-5.5%
5490 · Water	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5400 · ADMINISTRATIVE EXPENSES	**$12,838**	**$12,894**	**$56**	0.4%	**$60,506**	**$62,769**	**$2,263**	3.6%
5500 · DEBT SERVICE AND INSURANCE								
5500 · Liability Insurance	$3,941	$3,831	-$111	-2.9%	$15,765	$15,433	-$332	-2.2%

Oak Hills Park Authority
2017 Actual vs. Budget

	October Act	October Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
5520 · Interest	$343	$740	$396	53.6%	$2,165	$3,004	$840	28.0%
Total 5500 · DEBT SERVICE AND INSURANCE	**$4,285**	**$4,570**	**$286**	6.3%	**$17,930**	**$18,438**	**$508**	2.8%
5600 · SALES AND OPERATIONS								
5620 · Pro Shop Maintenance	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5640 · Golf Pro Supplies	$0	$675	$675	100.0%	$131	$1,125	$994	88.4%
5680 · Golf Pro Work Clothes	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5600 SALES AND OPERATIONS	$0	**$675**	**$675**	100.0%	**$131**	**$1,125**	**$994**	88.4%
5700 · PARK MAINTENANCE								
5710 · Water	$18,034	$7,733	-$10,301	-133.2%	$38,749	$40,426	$1,677	4.1%
5720 · Heating Fuel	$145	$182	$37	20.3%	$990	$1,032	$42	4.1%
5730 · Grounds Maintenance	$6,892	$8,330	$1,437	17.3%	$10,701	$13,350	$2,649	19.8%
5740 · Tree Maintenance	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5751 · Agriculture&Chemicals-Purch	-$664	-$1,613	-$949	58.8%	$2,682	$32,846	$30,164	91.8%
5752 · Agriculture/Chemicals Utilized	$2,727	$0	-$2,727	0.0%	$35,879	$0	-$35,879	0.0%
5760 · Irrigation Maintenance	$1,905	$220	-$1,685	-764.5%	$4,846	$5,075	$229	4.5%
5770 · Consumable Tools	$113	$1,267	$1,154	91.1%	$380	$1,063	$682	64.2%
5780 · Tee and Green Supplies	$0	$0	$0	0.0%	$171	$71	-$101	-142.7%
5795 · Janitorial Supplies	$0	$82	$82	100.0%	$91	$350	$259	73.9%
Total 5700 · PARK MAINTENANCE	**$29,152**	**$16,201**	**-$12,951**	-79.9%	**$94,490**	**$94,212**	**-$278**	-0.3%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	$2,559	$2,233	-$326	-14.6%	$8,141	$9,576	$1,435	15.0%
5820 · Building Maintenance	$2,394	$0	-$2,394	0.0%	$7,425	$8,736	$1,311	15.0%
5840 · Small Equipment	$0	$1,345	$1,345	100.0%	$587	$477	-$110	-23.0%
5860 · Gasoline/Diesel Fuel	$1,478	$477	-$1,001	-209.8%	$5,421	$4,567	-$854	-18.7%
5880 · Employee work clothes	$127	$353	$226	64.1%	$127	$0	-$127	0.0%
Total 5800 · PARK EQUIPMENT	**$6,558**	$4,409	**-$2,150**	-48.8%	**$21,701**	**$23,356**	**$1,656**	7.1%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	$12,240	$0	-$12,240	0.0%	$48,348	$36,108	-$12,240	-33.9%
6015 · Board Lease Expense	$0	$0	$0	0.0%	$7,588	$7,588	$0	0.0%
6020 · Electricity	$1,548	$1,350	-$197	-14.6%	$6,444	$5,354	-$1,090	-20.3%
6030 · Maintenance	$250	$200	-$50	-25.1%	$1,473	$757	-$716	-94.5%
6050 · Cart Insurance	$400	$400	$0	0.0%	$1,600	$1,600	$0	0.0%
6060 · Misc. Cart Expense	$0	$167	$167	100.0%	$0	$500	$500	100.0%
Total 6000 · CART EXPENSE	**$14,438**	**$2,117**	**-$12,321**	-582.0%	**$65,453**	**$51,908**	**-$13,545**	-26.1%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	**$154,364**	**$117,819**	**-$36,545**	-31.0%	**$631,521**	**$601,414**	**-$30,106**	-5.0%
TOTAL OPERATIONAL NET INCOME	**-$14,003**	**-$9,370**	**-$4,633**	49.4%	**$222,323**	**$215,869**	**$6,454**	3.0%
Depreciation/Amortization								
Restructured Debt	$4,542	$4,202	-$340	-8.1%	$17,489	$17,149	-$340	-2.0%
Capital Funding $150k	$124	$124	$0	0.0%	$544	$544	$0	0.0%
$150K Operating Debt	$124	$124	$0	0.0%	$497	$497	$0	0.0%
Total Other Expense	**$4,791**	**$4,451**	**-$340**	-7.6%	**$18,530**	**$18,191**	**-$340**	-1.9%
NET INCOME BEFORE CAPITAL EXPENSES	-$18,794	-$13,821	-$4,972	36.0%	$203,793	$197,678	$6,115	3.1%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash								
8001 · Capital projects								
8100 - Capital Proj Cash	$1,147	$4,167	$3,020	72.5%	$6,467	$15,420	$8,953	58.1%
8101 - Capital Proj Financed	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Contingency								
Total 8000 · OTHER EXPENSE	$1,147	$4,167	$3,020	72.5%	$6,467	$15,420	$8,953	58.1%
NET INCOME	-$19,941	-$17,988	-$1,953	10.9%	$197,326	$182,259	$15,067	8.3%

Listed Below is the request for Finance Committee Meeting Dates for 6:30 PM Second Thursday of each month except as noted below.

Date

Thursday January 11 2018
Thursday February 08 2018
Thursday March 08 2018
Thursday April 12 2018
Thursday May 10 2018
Thursday June 14 2018
Thursday July 12 2018
Thursday August 09 2018
Thursday September 13 2018
Thursday October 11 2018
Thursday November 08 2018
Thursday December 13 2018

CITY OF NORWALK, DEPARTMENT OF FINANCE
Robert Barron, CPFO
Director of Finance
rbarron@norwalkct.org

P: 203-854-7870 / F: 203-854-7848
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

December 7, 2017

Finance Committee and Common Council Members:

I recommend the approval of the Washington Village Phase II Tax Abatement proposal subject to final revisions by the city's Corporation Counsel. Phase I (80 units) of the Washington Village/South Norwalk Choice Neighborhoods Transformation Plan is nearing completion with Phase II (85 units) to begin in 2018. The entire development will have 273 mixed-income units and will transform the existing 136 distressed public housing units into an economically diverse development by blending them with 67 workforce and 70 market rate units. I believe that the Washington Village Redevelopment project will be a great benefit to the city by replacing a distressed area with a new mixed income community. The city is not collecting property tax on these properties currently so this contract, in whatever form you choose to approve, will not only benefit the city's redevelopment goals, but will also increase its tax base.

The terms of the contract have been negotiated with Trinity Financial and I believe the final terms represent the necessary tax break for Trinity to secure investors and complete the development, along with providing the City of Norwalk an appropriate level of property taxes for the life of the agreement. The terms of this proposal are detailed in the abatement document and illustrated in the operating pro forma document and show that in Phase II the city is to receive property taxes of $85 thousand in the first year and close to $144 thousand in the 15th year of the agreement.

The terms in the Phase II proposal are the same as was approved in Phase I last year. The tax rates are calculated as follows: $1,000 per unit in each unit's first year, followed by 7.25% of the prior year's (PY) Effective Gross Income (EGI) in years 2-4, and 8.25% of the PY EGI in years 5-15. The EGI in your pro forma document includes the income received by residents, the governmental operating subsidies, less an assumed vacancy rate.

Regards,

Robert Barron, CPFO
Director of Finance

The New Washington Village:

A Mixed-Income Community with Family Housing

The Income Mix

	Proposed Units	
	No.	%
PHU	136	49.8%
LIHTC	67	24.5%
Market Rate	70	25.6%
Total	**273**	**100.0%**

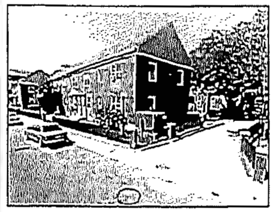
***2014 Area Median Income for Norwalk is $125,100 (Family of Four)**

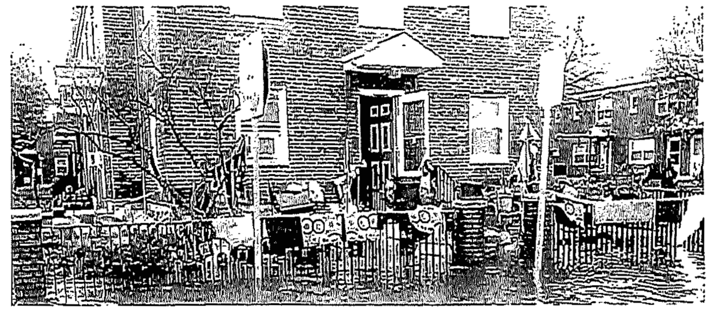
The Unit Mix

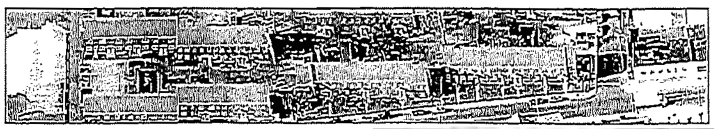
	Proposed Units	
	No.	%
One-Bed	95	34.8%
Two Bed	143	52.4%
Three-Bed	31	11.4%
Four-Bed	4	1.5%
Total	**273**	100.0%

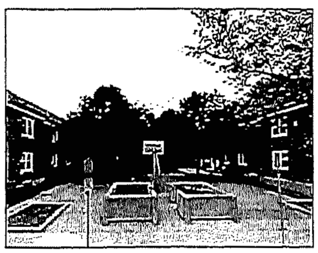
Current Washington Village:

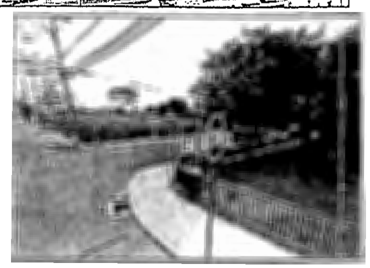
Oldest Public Housing in CT







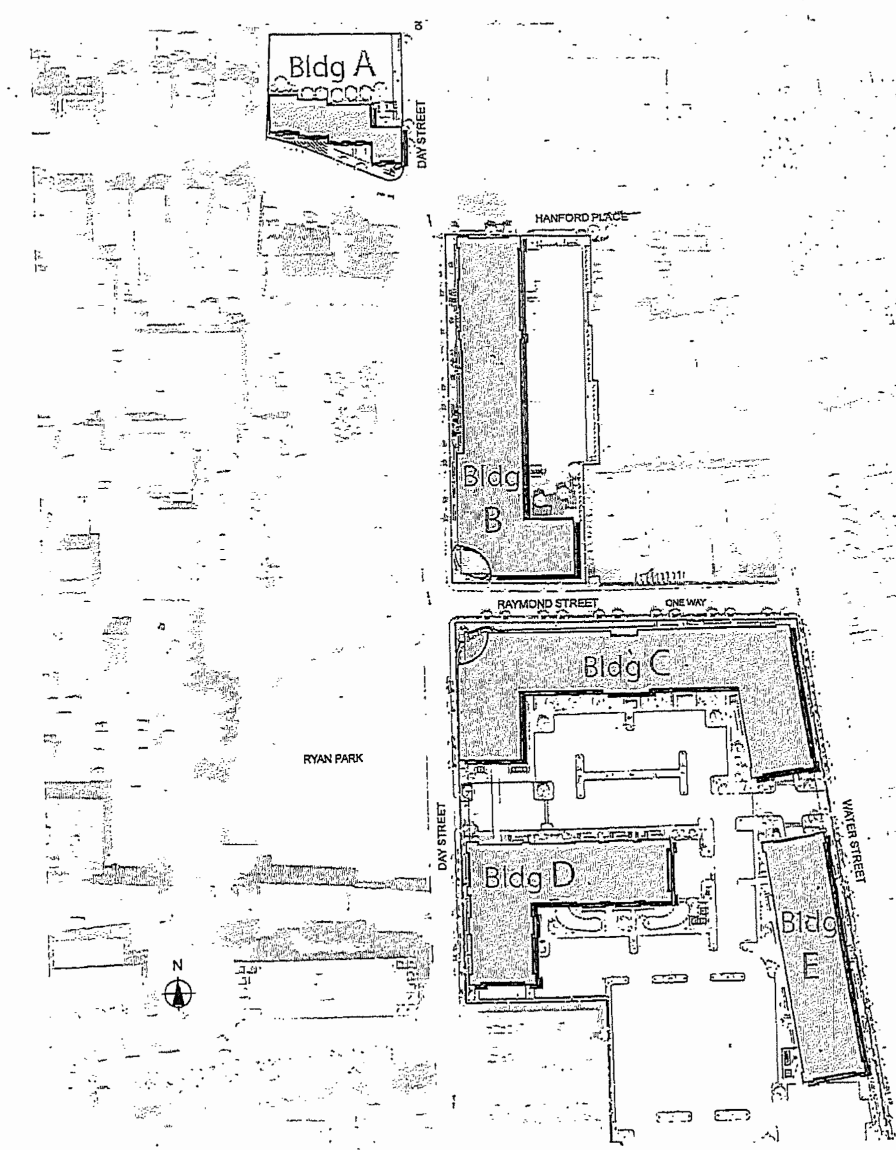




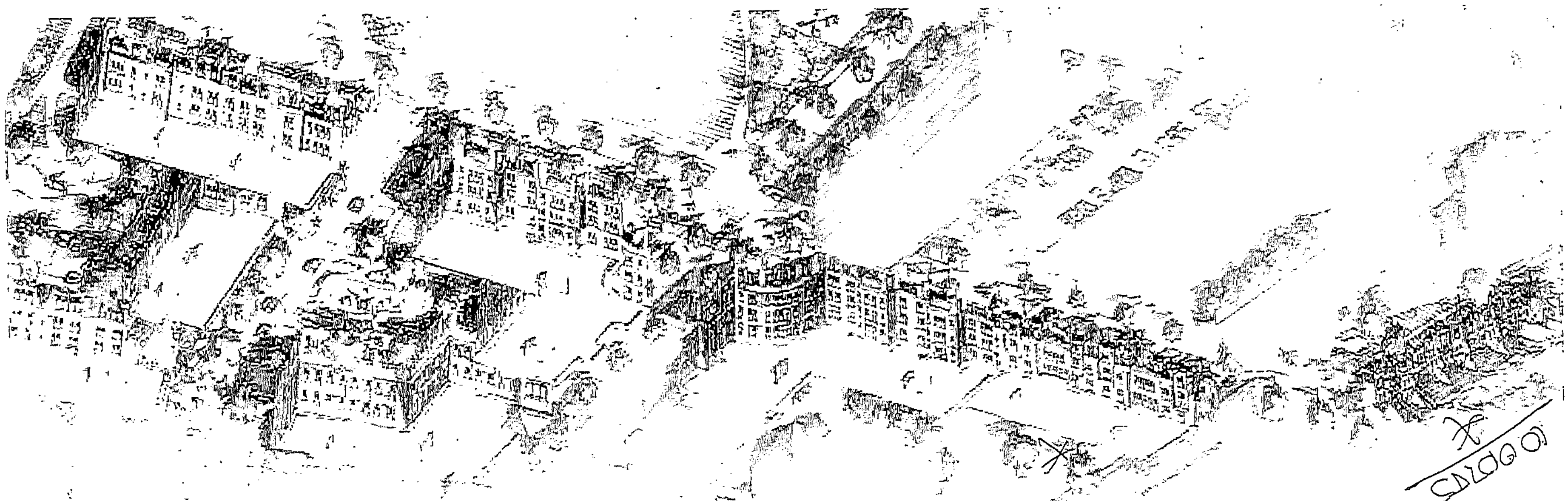
- Obsolete
- Cramped Units
- Damaged by Flooding
- Inwardly Focused Urban Design from a By-Gone Era

The New Washington Village:

Constructed on Three Parcels in Three Phases



Phase 1	**80 Units**
Building A:	10 Units
Building B:	70 Units
Phase 2	
Building C:	85 Units
Phase 3	**108 Units**
Building D:	50 Units
Building E:	58 Units



OPERATING PRO FORMA -- Washington Village Phase Two

as of: November 21, 2017

REVENUE	Units %	Units #	Monthly Stabilized Rents: Gross/Unit	Utility Allowance/Unit	Net/Unit	Total Monthly	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Unit Type																					
Section 8 PBV																					
One-Bed	4.71%	4	$ 1,425.00	$ (96.81)	$ 1,328.19	$ 5,312.76	$ 63,753	$ 65,028	$ 66,329	$ 67,655	$ 69,008	$ 70,389	$ 71,796	$ 73,232	$ 74,697	$ 76,191	$ 77,715	$ 79,269	$ 80,854	$ 82,471	$ 84,121
Two-Bed	17.65%	15	$ 1,720.00	(121.31)	$ 1,598.69	$ 23,980.35	$ 287,764	$ 293,519	$ 299,390	$ 305,378	$ 311,485	$ 317,715	$ 324,069	$ 330,551	$ 337,162	$ 343,905	$ 350,783	$ 357,799	$ 364,955	$ 372,254	$ 379,699
Three-Bed	2.35%	2	$ 2,206.00	(145.81)	$ 2,060.19	$ 4,120.38	$ 49,445	$ 50,433	$ 51,442	$ 52,471	$ 53,520	$ 54,591	$ 55,683	$ 56,796	$ 57,932	$ 59,091	$ 60,273	$ 61,478	$ 62,708	$ 63,962	$ 65,241
Subtotal	24.71%	21				$ 33,413.49	$ 400,962	$ 408,981	$ 417,161	$ 425,504	$ 434,014	$ 442,694	$ 451,548	$ 460,579	$ 469,791	$ 479,187	$ 488,770	$ 498,546	$ 508,517	$ 518,687	$ 529,061
Public Housing Units (PHU)																					
One-Bed	9.41%	8	$ 385.00	(96.81)	$ 288.19	$ 2,305.52	$ 27,666	$ 28,220	$ 28,784	$ 29,360	$ 29,947	$ 30,546	$ 31,157	$ 31,780	$ 32,415	$ 33,064	$ 33,725	$ 34,399	$ 35,087	$ 35,789	$ 36,505
Two-Bed	12.94%	11	$ 385.00	(121.31)	$ 263.69	$ 2,900.59	$ 34,807	$ 35,503	$ 36,213	$ 36,938	$ 37,676	$ 38,430	$ 39,198	$ 39,982	$ 40,782	$ 41,598	$ 42,430	$ 43,278	$ 44,144	$ 45,027	$ 45,927
Three-Bed	2.35%	2	$ 385.00	(145.81)	$ 239.19	$ 478.38	$ 5,741	$ 5,855	$ 5,972	$ 6,092	$ 6,214	$ 6,338	$ 6,465	$ 6,594	$ 6,726	$ 6,861	$ 6,998	$ 7,138	$ 7,280	$ 7,426	$ 7,575
Subtotal	24.71%	21				$ 5,684.49	$ 68,214	$ 69,578	$ 70,970	$ 72,389	$ 73,837	$ 75,314	$ 76,820	$ 78,356	$ 79,923	$ 81,522	$ 83,152	$ 84,815	$ 86,512	$ 88,242	$ 90,007
LIFTC (Non-public)																					
One-Bed	12.94%	11	$ 1,580.00	(96.81)	$ 1,483.19	$ 16,315.09	$ 195,781	$ 199,697	$ 203,691	$ 207,764	$ 211,920	$ 216,158	$ 220,481	$ 224,891	$ 229,389	$ 233,977	$ 238,656	$ 243,429	$ 248,298	$ 253,264	$ 258,329
Two-Bed	14.12%	12	$ 1,896.00	(121.31)	$ 1,774.69	$ 21,296.28	$ 255,555	$ 260,666	$ 265,880	$ 271,197	$ 276,621	$ 282,154	$ 287,797	$ 293,553	$ 299,424	$ 305,412	$ 311,521	$ 317,751	$ 324,106	$ 330,588	$ 337,200
Subtotal	27.06%	23				$ 37,611.37	$ 451,336	$ 460,363	$ 469,570	$ 478,962	$ 488,541	$ 498,312	$ 508,278	$ 518,444	$ 528,813	$ 539,389	$ 550,177	$ 561,180	$ 572,404	$ 583,852	$ 595,529
Market																					
One-Bed	11.76%	10	$ 1,750.00		$ 1,750.00	$ 17,500.00	$ 210,000	$ 214,200	$ 218,484	$ 222,854	$ 227,311	$ 231,857	$ 236,494	$ 241,224	$ 246,048	$ 250,969	$ 255,989	$ 261,109	$ 266,331	$ 271,657	$ 277,091
Two-Bed	11.76%	10	$ 2,050.00		$ 2,050.00	$ 20,500.00	$ 246,000	$ 250,920	$ 255,938	$ 261,057	$ 266,278	$ 271,604	$ 277,036	$ 282,577	$ 288,228	$ 293,993	$ 299,873	$ 305,870	$ 311,987	$ 318,227	$ 324,592
Subtotal	23.53%	20				$ 38,000.00	$ 456,000	$ 465,120	$ 474,422	$ 483,911	$ 493,589	$ 503,461	$ 513,530	$ 523,801	$ 534,277	$ 544,962	$ 555,861	$ 566,979	$ 578,318	$ 589,885	$ 601,682
Gross Rental Income	100.00%	85					$ 1,376,512	$ 1,404,042	$ 1,432,123	$ 1,460,766	$ 1,489,981	$ 1,519,781	$ 1,550,176	$ 1,581,180	$ 1,612,803	$ 1,645,060	$ 1,677,961	$ 1,711,520	$ 1,745,750	$ 1,780,665	$ 1,816,279
+ ACC Operating Subsidy		21	PHU	$ 299.83	per month/unit	$ 6,296.34	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556	$ 75,556
Total Gross Income							$ 1,452,068	$ 1,479,599	$ 1,507,679	$ 1,536,322	$ 1,565,537	$ 1,595,337	$ 1,625,732	$ 1,656,736	$ 1,688,360	$ 1,720,616	$ 1,753,517	$ 1,787,076	$ 1,821,306	$ 1,856,221	$ 1,891,835
Vacancy & Collection Loss			Rate																		
(less): Section 8 Rate Vacancy		@	3.5%	of Section 8 PBV rent			$ (14,034)	$ (14,314)	$ (14,601)	$ (14,893)	$ (15,190)	$ (15,494)	$ (15,804)	$ (16,120)	$ (16,443)	$ (16,772)	$ (17,107)	$ (17,449)	$ (17,798)	$ (18,154)	$ (18,517)
(less): PHU Vacancy		@	3.5%	of PHU rent and ACC Operating Subsidy			$ (5,032)	$ (5,080)	$ (5,128)	$ (5,178)	$ (5,229)	$ (5,280)	$ (5,333)	$ (5,387)	$ (5,442)	$ (5,498)	$ (5,555)	$ (5,613)	$ (5,672)	$ (5,733)	$ (5,795)
(less): LIHTC Vacancy		@	5%	of LIFTC rent			$ (22,567)	$ (23,018)	$ (23,479)	$ (23,948)	$ (24,427)	$ (24,916)	$ (25,414)	$ (25,922)	$ (26,441)	$ (26,969)	$ (27,509)	$ (28,059)	$ (28,620)	$ (29,193)	$ (29,776)
(less): Market Rate Vacancy		@	10%	of Market rent			$ (45,600)	$ (46,512)	$ (47,442)	$ (48,391)	$ (49,359)	$ (50,346)	$ (51,353)	$ (52,380)	$ (53,428)	$ (54,496)	$ (55,586)	$ (56,698)	$ (57,832)	$ (58,988)	$ (60,168)
Effective Gross Income (EGI)							$ 1,364,836	$ 1,390,674	$ 1,417,030	$ 1,443,912	$ 1,471,332	$ 1,499,300	$ 1,527,828	$ 1,556,926	$ 1,586,607	$ 1,616,881	$ 1,647,760	$ 1,679,257	$ 1,711,384	$ 1,744,153	$ 1,777,578
						YoY Growth		*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*	*2%*

EXPENSES		PUPY: Year 1	PUPY: Years 2-15	PUPY: Year 15	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10	Year 11	Year 12	Year 13	Year 14	Year 15
Management Fee	per unit	$802.84	5% of CY EGI	$ 1,045.63	$ 68,242	$ 69,534	$ 70,851	$ 72,196	$ 73,567	$ 74,965	$ 76,391	$ 77,846	$ 79,330	$ 80,844	$ 82,388	$ 83,963	$ 85,569	$ 87,208	$ 88,879
Administrative	per unit	$1,411.76	3% Annual Growth	$ 2,135.42	$ 120,000	$ 123,600	$ 127,308	$ 131,127	$ 135,061	$ 139,113	$ 143,286	$ 147,585	$ 152,012	$ 156,573	$ 161,270	$ 166,108	$ 171,091	$ 176,224	$ 181,511
Maintenance	per unit	$1,411.76	3% Annual Growth	$ 2,135.42	$ 120,000	$ 123,600	$ 127,308	$ 131,127	$ 135,061	$ 139,113	$ 143,286	$ 147,585	$ 152,012	$ 156,573	$ 161,270	$ 166,108	$ 171,091	$ 176,224	$ 181,511
Utilitites																			
Electric	per unit	$470.59	3% Annual Growth	$ 711.81	$ 40,000	$ 41,200	$ 42,436	$ 43,709	$ 45,020	$ 46,371	$ 47,762	$ 49,195	$ 50,671	$ 52,191	$ 53,757	$ 55,369	$ 57,030	$ 58,741	$ 60,504
Gas	per unit	$400.00	3% Annual Growth	$ 605.04	$ 34,000	$ 35,020	$ 36,071	$ 37,153	$ 38,267	$ 39,415	$ 40,598	$ 41,816	$ 43,070	$ 44,362	$ 45,693	$ 47,064	$ 48,476	$ 49,930	$ 51,428
Water & Sewer	per unit	$658.82	3% Annual Growth	$ 996.53	$ 56,000	$ 57,680	$ 59,410	$ 61,193	$ 63,028	$ 64,919	$ 66,867	$ 68,873	$ 70,939	$ 73,067	$ 75,259	$ 77,517	$ 79,843	$ 82,238	$ 84,705
Real Estate Taxes	per unit	$1,000.00	See Below Note: Real Estate	$ 1,692.85	$ 85,000	$ 98,951	$ 100,824	$ 102,735	$ 119,123	$ 121,385	$ 123,692	$ 126,046	$ 128,446	$ 130,895	$ 133,393	$ 135,940	$ 138,539	$ 141,189	$ 143,893
Insurance	per unit	$1,270.59	3% Annual Growth	$ 1,921.88	$ 108,000	$ 111,240	$ 114,577	$ 118,015	$ 121,555	$ 125,202	$ 128,958	$ 132,826	$ 136,811	$ 140,916	$ 145,143	$ 149,497	$ 153,982	$ 158,602	$ 163,360
Resident Services	per unit	$517.65	3% Annual Growth	$ 782.99	$ 44,000	$ 45,320	$ 46,680	$ 48,080	$ 49,522	$ 51,008	$ 52,538	$ 54,114	$ 55,738	$ 57,410	$ 59,132	$ 60,906	$ 62,733	$ 64,615	$ 66,554
Security	per unit	$352.94	3% Annual Growth	$ 533.86	$ 30,000	$ 30,900	$ 31,827	$ 32,782	$ 33,765	$ 34,778	$ 35,822	$ 36,896	$ 38,003	$ 39,143	$ 40,317	$ 41,527	$ 42,773	$ 44,056	$ 45,378
Misc	per unit	$475.00	3% Annual Growth	$ 718.48	$ 40,375	$ 41,586	$ 42,834	$ 44,119	$ 45,442	$ 46,806	$ 48,210	$ 49,656	$ 51,146	$ 52,680	$ 54,261	$ 55,888	$ 57,565	$ 59,292	$ 61,071
Subtotal	per unit	$8,771.96		$ 13,279.90	$ 745,617	$ 778,631	$ 800,126	$ 822,234	$ 859,413	$ 883,075	$ 907,410	$ 932,439	$ 958,180	$ 984,654	$ 1,011,883	$ 1,039,889	$ 1,068,693	$ 1,098,320	$ 1,128,792
Replacement Reserve	per unit	$400.00	3% Annual Growth	$ 605.04	$ 34,000	$ 35,020	$ 36,071	$ 37,153	$ 38,267	$ 39,415	$ 40,598	$ 41,816	$ 43,070	$ 44,362	$ 45,693	$ 47,064	$ 48,476	$ 49,930	$ 51,428
Total Operating Expenses	per unit	$9,171.96		$13,884.94	$ 779,617	$ 813,651	$ 836,197	$ 859,387	$ 897,680	$ 922,490	$ 948,008	$ 974,254	$ 1,001,250	$ 1,029,016	$ 1,057,576	$ 1,086,953	$ 1,117,169	$ 1,148,250	$ 1,180,220
				YoY Growth		*4%*	*3%*	*3%*	*4%*	*3%*	*3%*	*3%*	*3%*	*3%*	*3%*	*3%*	*3%*	*3%*	*3%*
NET OPERATING INCOME					$ 585,219	$ 577,024	$ 580,833	$ 584,525	$ 573,652	$ 576,810	$ 579,820	$ 582,672	$ 585,357	$ 587,864	$ 590,184	$ 592,304	$ 594,215	$ 595,904	$ 597,358
Debt Service					(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)	(499,811)
Net Cash Flow					$ 85,408	$ 77,213	$ 81,022	$ 84,714	$ 73,841	$ 76,999	$ 80,009	$ 82,861	$ 85,546	$ 88,053	$ 90,373	$ 92,493	$ 94,404	$ 96,093	$ 97,547
DSCR Debt Coverage Ratio (Net Operating Income / Debt Service)					1.17	1.15	1.16	1.17	1.15	1.15	1.16	1.17	1.17	1.18	1.18	1.19	1.19	1.19	1.20
Real Estate Tax Basis					$ 1,000	7.25%	7.25%	7.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%	8.25%

Notes

- Market Rate Rents: Based on Costar Market Update Summer 2017
- LIHTC Rents: Equal to 60% AMI maximum tax credit rents for 2017
- PHU Rents: Based on Washington Village August 2017 rent roll provided by Norwalk Housing Authority
- ACC Operating Subsidy; Based on average per unit contribution as of August 2017 Rent Roll per the Master Developer Agreement between Norwalk Housing Authority and
- Debt Service: $7,525,000 loan amount, 5.75% rate, 35 year amortization and a 15 year term. Per the Term Sheet with CHFA dated October, 2017, the minimum required DSCR is 1.15
- Operating Expense Estimates (excluding taxes): Opex estimates, other than real estate taxes, have been provided by Trinity Management based on operating data from comparable affordable and mixed-income properties within the TrinMan portfolio.
- Real Estate Taxes: Year-1 $1,000/unit; Years 2-4 7.25% of the Previous Year's EGI; Years 5-15 8.25% of Previous Year's EGI.
- Authorship: This 15-year operating pro forma was produced by Trinity Washington Village Phase One Limited Partnership, an affiliate of Trinity Financial, Inc., in consultation with Trinity Management, LLC. with contractual term updates by Robert Barron, Director of Finance, City of Norwalk, CT