FINANCE/CLAIMS COMMITTEE MEETING
Thursday, October 13, 2022, 7:00 P. M.
By Zoom Virtual Teleconference:

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Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. For these comments to be read into the record, they should be submitted at least three hours in advance of the meeting start time. Please email Chitsamay Lam at clam@norwalkct.org to provide written public comment prior to the meeting.

Public should watch via the youtube link to the City of Norwalk CT
is https://www.youtube.com/channel/UCRcAj0a6fNzo2prQ6LhSjVA

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AGENDA

1. Call to Order
2. Roll Call
3. Public Participation
4. Approve the Minutes of the following Finance Committee Meetings:

   September 8, 2022 – Regular Meeting
5. Claims Committee: October 2022
6. Narrative on Tax Collections dated October 2022 – Receive Report and discuss.
7. Monthly Tax Collector's Reports dated September 2022– Receive Report and discuss.
8. Received Oak Hills Authority Monthly Financial Statements for August 2022.
9. A. RESOLUTION: Requesting a Special Capital Appropriation in the amount of $195,000 to increase the appropriation to fund the Fire Station 5 Roof Replacement Account # 0923110-5777-C0796 to purchase three new vehicles. The $195,000 of bonds or notes of the City shall be issued in accordance with the provisions and terms set forth in the original bond resolutions that authorized the issuance of bonds or notes of the City for Project # 0923110-5777-C0796 (Fire Station 5 Roof Replacement).

   B. RESOLUTION: Requesting a Special Capital Appropriation in the amount of $25,000 to increase the appropriation to fund the Fire Vehicles Account #0923110-5777-C0829 to purchase three new vehicles. The $25,000 of bonds or notes of the City shall be issued in accordance with the provisions and terms set forth in the original bond resolutions that authorized the issuance of bonds or notes of the City for Project #0923110-5777-C0829 Fire Vehicles).
10. A. Authorize the Mayor, Harry W. Rilling, to enter into agreement with Adashi Systems, LLC., the incident commend software for Fire trucks, amount not to exceed $31,130.00 annually. Capital project Account 09231370-5777-C0375 (Fire Truck Technology upgrade)

B.Authorize the Mayor, Harry W. Rilling, for one time purchase of Toughbooks, modems, and assorted Hardwares with Telrepco (NASPO - National Association of State Procurement Officials, State of Connecticut Contract Number: 15PSX0221) for Fire Truck Technology upgrade with amount not to exceed $90,925. Capital project Account 09231370-5777-C0375 (Fire Truck Technology upgrade)

11. Authorize the Mayor, Harry W. Rilling, to submit an application to the State of Connecticut Department of Emergency Services and Public Protection Division of Emergency Management & Homeland Security Grant for the Emergency Management Performance Grant which is approximately $75,000.

12. Adjournment.

CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
SEPTEMBER 8, 2022

ATTENDANCE: Greg Burnett, Chair; David Heuvelman, John Kydes, Jen McMurrer, Bryan Meek, Nora Niedzielski-Eichner

STAFF: Chitsamay Lam, Comptroller; Lisa Biagiarelli, Tax Collector; Henry Dachowitz, Finance Director; Tom Ellis, Budget Director; William Ford, Tax Assessor; Joyce Lui, IT Director

OTHERS: Joe Andrasko, Oak Hills Chair; Michael Docima, Norwalk Police Department; Deputy Police Chief Susan Zecca; Patrick Donovan, Brian Reilly, QDS IT Management; John Valente, Safeground Analytics Inc.

CALL TO ORDER

Mr. Burnett called the meeting at 7:03 p.m.

ROLL CALL

Mr. Burnett called the roll. A quorum was present.

PUBLIC PARTICIPATION

Mr. Burnett said that no emailed comments had been received. There was no one present on the call that wished to address the Committee at this time.

APPROVE THE MINUTES OF THE FOLLOWING FINANCE COMMITTEE MEETINGS:

- **July 14, 2022 – Regular Meeting**

Mr. Burnett noted that the correct set of minutes listed on the agenda should be for August 11, 2022.

**** MR. HEUVELMAN MOVED THE MINUTES OF THE AUGUST 11, 2022 MEETING.**
**** THE MOTION TO APPROVE THE MINUTES OF THE AUGUST 11, 2022 MEETING AS SUBMITTED PASSED WITH FOUR (4) IN FAVOR (BURNETT, HEUVELMAN, KYDES AND NIEDZIELSKI-EICHNER) AND TWO (2) ABSTENTIONS (MEEKS, MCMURRER).**

Claims Committee: September 2022

Narrative on Tax Collections dated September 2022 – Receive Report and discuss.

Monthly Tax Collector's Reports dated August 2022– Receive Report and discuss.

Ms. Biagiarelli presented her report. The staff is in the process of sending out the past due notices. These notices include the phrase "Demand Letter" which is required statutory language. She informed the Committee members that there were a number of recent incidents where checks were removed from the mail stream and cashed by fraudsters.

There will be a levy notice in the newspaper for businesses. The next tax sale will be held in 2023. A number of accounts have been turned over to the State Marshals for collection.

Mr. Burnett asked for confirmation that there were no claims over $10,000 this month. Ms. Biagiarelli confirmed that this was so and noted that those claims were being processed.

Mr. Burnett asked if they were aware of the magnitude of the check fraud. Ms. Biagiarelli said that some of the checks were mailed from the Darien Post Office. She outlined how these checks were stolen and suggested that the residents mail their checks early and monitoring their bank statements. Another possible solution could be using echecks.

Mr. Heuvelman asked about the staff shortage. Ms. Biagiarelli said that there was one staff member out sick and there were also two vacancies.

Mr. Meek said that there were mail collection boxes that had been modified to prevent the check thefts.

Mr. Burnett thanked Ms. Biagiarelli for all her hard work.

Report of the Tax Assessor's Office: Elderly Homeowner Senior Tax Relief Programs

Mr. Ford greeted the Committee members and explained that there were two forms of benefits, a State allocation and a local allocation. Norwalk has a two tier table for allocations. He displayed the information on the screen and narrated an overview of the details for the tax relief programs.

Mr. Heuvelman asked if there were any deferral programs. Mr. Ford said that there was a deferral program and there were currently five participants in that program. The deferred amount is recorded in the land records. A resident can pay a portion of any given year's taxes.

Ms. Niedzielski-Eichner asked if the City was offering the maximum amount of credit to be applied. Mr. Ford confirmed that the City was offering the maximum amount. The discussion moved to the percentages offered in other states.

Ms. Niedzielski-Eichner asked what percentage of the taxes due would represent. Mr. Ford said that he would sent the Committee that number. Discussion followed about the increase in home sales due to the increased real estate property value during COVID.

Ms. Niedzielski-Eichner said that there were programs for disabled individuals and veterans. She wished to know if the exemptions could be stacked, such as an individual who was both elderly and a disabled veteran. Mr. Ford reviewed the details with her.

Ms. Niedzielski-Eichner asked if there was any type of outreach to the home owners. Mr. Ford said that there was no way for him to know who qualified, but the information is available at the Senior Center and from other resources.

Mr. Ford said that he would include the information about the disabled and the veterans programs with the Committee information.

Mr. Meek had a question about the deferral calculations. Mr. Ford reviewed the details with him.

Mr. Meek said that Norwalk was fairly generous but he would like to see Norwalk offer the same type of benefits that the surrounding towns have. Mr. Ford said that it was important to remember that the median incomes in the surrounding towns were significantly different from those in Norwalk. He added that he would review the Westport Elderly Tax Relief program.

Ms. Biagiarelli added that the State has a requirement that the residents must pay at least 25% of their taxes. That includes the residents who are in the deferral program. She gave a brief overview of the statute and the details.

Mr. Burnett said that this particular report was for Informational Purposes Only. He noted that the number of program participants had increased.

Ms. Niedzielski-Eichner asked who initiated the last increase for the Elderly Tax Relief program. Mr. Burnett said that the recommendation comes from the Tax Assessor's Office and the Committee reviews it. He gave a brief overview of the process. Discussion followed.

Mr. Meek said that he would like to see the instructions expanded. He felt that the awareness was fairly thorough. He had some concerns about the application process and listed some of the details. Some of the seniors are not required to file a return. Mr. Ford said that the individuals would be advised to bring in their documentation for the staff.

Received Oak Hills Authority Monthly Financial Statements for July 2022.

Mr. Andrasko, the Oak Hills Authority Chair, greeted the Committee members. He said that the course had done well for the first month of the new fiscal year. August appeared to also be a strong month. At this time, their revenue has exceeded expectations. However, there has been a challenge in filling seasonal staff. The Authority has made the required payments to the City. The 2022 audit is underway. The cash reserves will be drawn down in the winter and they do not expect to have to draw on their line of credit. This may be the second year in a row that they have not needed to draw on the line of credit.

Mr. Burnett said that at the last month's meeting, there had been a discussion about the restaurant situation. Mr. Andrasko said that they were working on having a breakfast offering and they will continue to discuss this.

Mr. Meek said that he was pleased with the progress at Oak Hills and noted that Mr. Gartner had reviewed the financials with him. Mr. Meek felt that the Authority needed to take a stronger stand on the cash flow situation.

Mr. Burnett thanked Mr. Andrasko for his report.

RESOLUTION:

A. Requesting a Special Capital Appropriation in the amount of $200,000 to increase the appropriation to fund the Police Cars and Vans Replacement Account #09213010-5777-C0665 to purchase three new vehicles. This capital appropriation shall be funded through a reallocation of $200,000 of authorized but unissued general obligation bonds or notes of the City from Project #09213610-5777-C0638(Police Communications Console). The $200,000 of bonds or notes of the City shall be issued in accordance with the provisions and terms set forth in the original bond resolutions that authorized the issuance of bonds or notes of the City for Project #09213610-5777-C0638 (Police Communications Console).

Mr. Burnett said that the two part resolution would be considered separately.

**** MS. MCMURRER MOVED THE ITEM**.

Mr. Burnett said that Deputy Chief Zecca and Mr. Docima were present to speak about the item, along with Mr. Dachowitz.

Mr. Dachowitz said that when the Police Department shifted from analog to digital communication, the project was done on time and under budget. The Police Department would like to transfer the excess funding towards the cost of three new vehicles.

Mr. Docima said that he felt this was a way to purchase the vehicles and was in favor of this.

Deputy Chief Zecca said that the communication work was still underway and would continue until sometime next year. Mr. Docima said that he believed that there were no issues with the funding for this.

Mr. Burnett said that he was pleased that they were able to find a way to make this happen.

Ms. Niedzielski-Eichner said that it was time to convert over to electric vehicles. She appreciated that they were using the existing capital budget, but urged everyone to undertake the planning necessary for an electric infrastructure. She asked if the vehicles would be hybrids.

Deputy Chief Zecca said that the vehicles would be gas powered. The electric vehicles are very hard to come by at this time.

**** THE MOTION REQUESTING A SPECIAL CAPITAL APPROPRIATION IN THE AMOUNT OF $200,000 TO INCREASE THE APPROPRIATION TO FUND THE POLICE CARS AND VANS REPLACEMENT ACCOUNT #09213010-5777-C0665 TO PURCHASE THREE NEW VEHICLES. THIS CAPITAL APPROPRIATION SHALL BE FUNDED THROUGH A REALLOCATION OF $200,000 OF AUTHORIZED BUT UNISSUED GENERAL OBLIGATION BONDS OR NOTES OF THE CITY FROM PROJECT #09213610-5777-C0638(POLICE COMMUNICATIONS CONSOLE). THE $200,000 OF BONDS OR NOTES OF THE CITY SHALL BE ISSUED IN ACCORDANCE WITH THE PROVISIONS AND TERMS SET FORTH IN THE ORIGINAL BOND RESOLUTIONS THAT AUTHORIZED THE ISSUANCE OF BONDS OR NOTES OF THE CITY FOR PROJECT #09213610-5777-C0638 (POLICE COMMUNICATIONS CONSOLE) PASSED WITH FIVE (5) IN FAVOR (BURNETT, HEUVELMAN, KYDES, MCMURRER AND MEEK) AND ONE (1) OPPOSED (NIEDZIELSKI-EICHNER).**

Mr. Burnett said that as the Council moves in to the Capital Budget cycle, he would like to know if there were additional items in the Capital Budget that had come in under budget. He would like to have a Capital Item Budget review for the October or November meeting. Mr. Dachowitz explained that it was not easy to calculate the budgets, but suggested that when the project closes out, they can considered transferring funds to other projects. He added that the inflation that has occurred in the last 15 or 16 months may cause the cost of estimated projects to increase. This is being monitored carefully.

Mr. Burnett asked if there were closed out projects that had come in under budget with excessive funding available and requested a report of these projects.

B. RESOLUTION: Deauthorize in the amount of $200,000 of authorized but unissued bonds from the Police Communications Console Account #09213610-5777-C0638 to purchase three vehicles for the Police Department.

**** MS. MCMURRER MOVED THE ITEM**.

Ms. Niedzielski-Eichner said that her earlier vote of opposition was against the fact that the vehicles were gas powered rather than electric.

**** THE MOTION TO DEAUTHORIZE IN THE AMOUNT OF $200,000 OF AUTHORIZED BUT UNISSUED BONDS FROM THE POLICE COMMUNICATIONS CONSOLE ACCOUNT #09213610-5777-C0638 TO PURCHASE THREE VEHICLES FOR THE POLICE DEPARTMENT PASSED UNANIMOUSLY**.

A. Authorize the Mayor Harry W. Rilling to enter into contact with Vision Government Solutions for Revaluation of Residential Properties in an amount not to exceed $900,000 Account No. 011321-5258 Tax Assessor Revaluation Other Professional Services.

**** MS. NIEDZIELSKI-EICHNER MOVED THE ITEM**.

Mr. Ford said that every five years, the City must do a revaluation. They have split the project into two components, residential and commercial. Vision Government has been chose to perform the residential properties.

Mr. Donovan said that his company was providing the revaluation services for the residential component. It is a large project.

Mr. Dachowitz said that there had been concerns about the last reval when the valuations increased significantly. The areas of concern were included in the RFP and were addressed. Mr. Mr. Dachowitz said that they were working on communicating with the residents. There has been a migration from New York and Boston to Norwalk. The reval will increase on the residential side and they want to have the residents understand the evaluation process and why there is an increase.

Mr. Meek asked if Vision had been used in 2013. Mr. Dachowitz said that this was so. Mr. Meek asked how they would evaluate the properties that were still in litigation from the botched reval done four years ago. Mr. Dachowitz said that this company would only be handling the residential component.

Mr. Heuvelman asked how the selection process was done. Mr. Dachowitz said that they had reviewed the submitted RFPs and selected two candidates who qualified. Mr. Dachowitz said that he had reached out to the two finalist to negotiate the costs.

Mr. Kydes asked if Council Members were involved in the RFP process. Mr. Dachowitz said that there were no Council Members involved in the RFP process.

Mr. Kydes asked for clarification regarding whether the inspectors would be visiting properties. Mr. Ford said that this would be a full physical inspection and boots on the ground. Every ten years, the State requires a physical inspection.

Ms. Niedzielski-Eichner asked why they had split the reval into pieces. Mr. Ford said that they had broken it into segments because he had done it in the past and felt that the results were more accurate.

**** THE MOTION TO AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO CONTACT WITH VISION GOVERNMENT SOLUTIONS FOR REVALUATION OF RESIDENTIAL PROPERTIES IN AN AMOUNT NOT TO EXCEED $900,000 ACCOUNT NO. 011321-5258 TAX ASSESSOR REVALUATION OTHER PROFESSIONAL SERVICES PASSED UNANIMOUSLY**.

Authorize the Mayor Harry W. Rilling to enter into contact with Safeground Analytics Inc. for Revaluation of Commercial Properties in an amount not to exceed $160,000 Account No. 011321-5258 Tax Assessor Revaluation Other Professional Services.

**** MS. MCMURRER MOVED THE ITEM**.

Mr. Ford said that Mr. Valente, of Safeground Analytics Inc. would present the item. Mr. Valente said that he had been in the field for 40 years. His company has been working in Norwalk on the new mall. The company is focused on cooperation, collaboration and communication. He said that they work on giving the residents and business owners an explanation. While the owner/resident may not agree with the assessment, they often have a new understanding of the process. Discussion followed.

Mr. Meek said that there were still a number of commercial properties that were still in adjudication. Mr. Ford said that they had started with 435 properties that were in adjudication, but now were down to less than 89 outstanding properties.

Mr. Meek asked about the large percentage increases that some properties experienced. Mr. Ford reviewed the process. Mr. Dachowitz said that they settle when they feel it is appropriate. When no agreement can be reached, they go to court. They are working hard to get the values correct.

**** THE MOTION TO AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO CONTACT WITH SAFEGROUND ANALYTICS INC. FOR REVALUATION OF COMMERCIAL PROPERTIES IN AN AMOUNT NOT TO EXCEED $160,000 ACCOUNT NO. 011321-5258 TAX ASSESSOR REVALUATION OTHER PROFESSIONAL SERVICES PASSED UNANIMOUSLY**.

Authorize the Mayor Harry W. Rilling to enter into contract with Quality Data Services, Inc. for a one-year managed. Cloud service in an amount not to exceed $22,500 Account No. 09221370-5777-C0375.

**** MS. MCMURRER MOVED THE ITEM**.

Ms. Lui presented the item. She said that Mr. Reilly from Quality Data Services was present to answer questions. The server will be exclusive to the City of Norwalk. The current provider has the information on a shared server.

Mr. Dachowitz said that he felt that having one company handling the software while another one is the host was dangerous. He was in favor of this contract.

Mr. Reilly said that they would be the one vendor that they will have to call if there is a problem. They will handle the problems for the City.

Mr. Meek said that it was a great price for the service. Mr. Reilly said that there were some advantages in terms of paying for software licenses.

Mr. Burnett asked about cyber security. Mr. Reilly reviewed the details with the Committee including the type of data that would be stored on the server.

Mr. Meek said that he was pleased with the direction that the City was moving in terms of cloud storage.

Ms. Niedzielski-Eichner asked about renewals and what the termination clause addressed. Mr. Dachowitz said that this was a one year contract, but that they were expecting to have a long term relationship with the company. He added that he expected that there would be another request before the year was out for a long term contract.

**** THE MOTION TO AUTHORIZE THE MAYOR HARRY W. RILLING TO ENTER INTO CONTRACT WITH QUALITY DATA SERVICES, INC. FOR A ONE-YEAR MANAGED. CLOUD SERVICE IN AN AMOUNT NOT TO EXCEED $22,500 ACCOUNT NO. 09221370-5777-C0375 PASSED UNANIMOUSLY**.

ADJOURNMENT

**** MS. NIEDZIELSKI-EICHNER MOVED TO ADJOURN.**
**** THE MOTION PASSED UNANIMOUSLY**.

The meeting adjourned at 8:46 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services

ITEM #5

AGENDA

OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

MOTOR VEHICLE

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
ACAR LEASING LTD	21-MV-300286	$423.49	PRORATION
	21-MV-300290	$171.41	PRORATION
ACAR LEASING LTD	20-21-MV-SEE ATTACHED	$3,487.19	PRORATION
ACAR LEASING LTD	21-MV-SEE ATTACHED	$6,509.79	PRORATION
ALFARO-RODRIGUEZ LAURA MARCELA	21-MV-301593	$16.67	PRORATION
ARIAS TATIANA VANESSA	21-MV-303188	$23.24	PRORATION
AUDETT ALLISON C	21-MV-303547	$38.79	PRORATION
AUDIOCOM INC	20-MV-303606	$30.80	PRORATION
BACKIEL JOYCE M	20-MV-303934	$45.57	PRORATION
BARDELLI SANDRA LEE	20-MV-401061	$92.10	PRORATION
BALDWIN PARKER DAVID	21-MV-304144	$79.97	PRORATION
BOCCAROSSA BONNIE L	21-MV-306298	$72.76	PRORATION
BOCCHETTA DAVID S	21-MV-306306	$18.16	PRORATION
BOCCHETTA GINA LYNN-KRISTIE	21-MV-306307	$124.76	PRORATION
BRITO OMAR J	21-MV-307302	$21.09	PRORATION
BROWN GORDON NEILL	21-MV-307549	$15.26	PRORATION
	21-MV-307548	$593.74	PRORATION
CAB EAST LLC	21-MV-308525	$218.33	PRORATION
	21-MV-308720	$386.20	PRORATION
CALI J & COMPANY CONTR DIV LLC	21-MV-309207	$328.22	PRORATION
CALISE CHRISTOPHER	21-MV-309219	$2,464.65	PRORATION
CAMPBELL GINETTE DENISE	21-MV-309373	$94.90	PRORATION
CCAP AUTO LEASE LTD	21-MV-311218	$517.45	PRORATION
CCAP AUTO LEASE LTD	21-MV-311242	$154.14	PRORATION

ITEM #5

AGENDA

OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
CCAP AUTO LEASE LTD	21-MV-311327	$123.42	PRORATION
CCAP AUTO LEASE LTD	21-MV-311306	$379.40	PRORATION
CHACON ROSA LIND	21-MV-311772	$109.32	PRORATION
	21-MV-311773	$443.47	PRORATION
CLEARLY MICHAEL BRIAN	21-MV-312895	$197.15	PRORATION
COPELAND TODD WILSON JR	21-MV-313995	$13.68	PRORATION
CULHANE MICHAEL CARROLL JR	21-MV-315136	$310.88	PRORATION
DAVIDSON DAVID SAMUEL	21-MV-316131	$22.61	PRORATION
DENISE LOVELIE	21-MV-317131	$75.46	PRORATION
DEURA MARYAM A	21-MV-317395	$516.53	PRORATION
DEURA MOHAMMAD A JR	21-MV-317401	$868.00	PRORATION
DI COSTANZO RALPHA JOSEPH JR	21-MV-317594	$11.12	PRORATION
DOMYAN STEPHEN LOUIS JR	21-MV-318389	$12.19	PRORATION
DOSUS INC	21-MV-318595	$29.86	PRORATION
DRINX UNLIMITED INC	21-MV-318755	$16.33	PRORATION
ELY DIANE K	21-MV-320223	$14.07	PRORATION
FACCENDA LEONARD CHARLES JR	21-MV-321121	$67.67	PRORATION
FAIR TITLING TRUST	19-MV-SEE ATTACHED	$962.19	PRORATION
FIGUEROADE-RAMIREZ DELA ORALIA	21-MV-322035	$75.07	PRORATION
FROELICH LAURA CHRISTINE	21-MV-323718	$10.39	PRORATION
GABRIELLI TRUCK LEASING LLC	21-MV-323467	$767.10	PRORATION
	21-MV-323468	$767.10	PRORATION
	21-MV-323469	$767.10	PRORATION
	21-MV-323470	$767.10	PRORATION
GAGSTETTER RICHARD J JR	21-MV-324059	$69.62	PRORATION

ITEM #5

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OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
GIBSON KIM DIANE	21-MV-325672	$21.54	PRORATION
GONZALEZ-LOYA YVETTE	21-MV-326730	$59.38	PRORATION
GORDON ROBERT	21-MV-326852	$118.36	PRORATION
GRAVES EBEN WHITTIER	21-MV-327183	$89.57	PRORATION
GUEVARA MALDONAD DENIS ANTONIO	21-MV-327829	$59.38	PRORATION
GURMAN JOANNA H	21-MV-326852	$100.78	PRORATION
HASS MICHAEL CHRISTOPHER	19-MV-404646	$212.16	PRORATION
HONDA LEASE TRUST	21-MV-330750	$450.27	PRORATION
	21-MV-330955	$630.69	PRORATION
HONDA LEASE TRUST	21-MV-330876	$459.47	PRORATION
	21-MV-331318	$184.75	PRORATION
HONDA LEASE TRUST	21-MV-331331	$269.24	PRORATION
HONDA LEASE TRUST	21-MV-330448	$215.22	PRORATION
	21-MV-330924	$371.88	PRORATION
HYUNDAI LEASE TITLING TRUST	21-MV-332275	$145.81	PRORATION
HYUNDAI LEASE TITLING TRUST	21-MV-332141	$318.92	PRORATION
HYUNDAI LEASE TITLING TRUST	21-MV-331985	$868.82	PRORATION
	21-MV-331318	$333.91	PRORATION
	21-MV-332398	$573.85	PRORATION
HYUNDAI LEASE TITLING TRUST	21-MV-332421	$374.74	PRORATION
HYUNDAI LEASE TRUST	21-MV-332328	$287.37	PRORATION
JACKSON AYALA AMY	21-MV-303815	$53.87	PRORATION
KADAR LASZLO	21-MV-335413	$47.02	PRORATION
KANAPARTHY SRI SMITHA	21-MV-334645	$573.35	PRORATION

ITEM #5

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OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
KORINIOTU PANAGIOTA	21-MV-336887	$122.08	PRORATION
	21-MV-336886	$85.74	PRORATION
KUELZOW ROBERT JAMES	21-MV-337261	$94.29	PRORATION
KWESKIN HELEN TRUSS	21-MV-336521	$239.93	PRORATION
KYRIAKIDES IOANNIS M	21-MV-337478	$22.91	PRORATION
	21-MV-337479	$44.94	PRORATION
LAMETTA MICHAEL	21-MV-337816	$234.29	PRORATION
LANZA JOHN ANDREW	21-MV-338022	$37.69	PRORATION
LOPEZ-DEARBIETO LINA C	21-MV-339999	$15.33	PRORATION
LP SERVICE INC	21-MV-339319	$282.98	PRORATION
MAFFUCCI LIZABETH DIANE	20-MV-339998	$163.70	PRORATION
MANGOLD DAVIS PHILIP	21-MV-341590	$127.97	PRORATION
MARIN GLAUDYS	21-MV-341830	$50.61	PRORATION
MAYOR MICHAEL R	21-MV-342954	$43.44	PRORATION
MERCURI VINCENZO	21-MV-344408	$34.46	PRORATION
MOLIN MICHELLE	20-MV-344267	$148.07	PRORATION
NISSAN INFINITI LT	20-MV-347599	$139.42	PRORATION
NISSAN INFINITI LT	20-MV-800454	$112.18	PRORATION
NISSAN INFINITI LT	21-MV-348325	$272.13	PRORATION
O'BRIEN DAVID S	21-MV-349318	$20.80	PRORATION
OESTMANN HENRY WILLIAM	21-MV-349525	$17.03	PRORATION
	21-MV-345416	$529.46	PRORATION
ORNBERG DIANA CHRISTINE	20-MV-348928	$38.76	PRORATION
PALADINO VICTOR JOSEPH R	20-MV-349660	$75.71	PRORATION
	21-MV-350851	$75.19	PRORATION

ITEM #5

AGENDA

OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
PEREIRA MICHELLE H	21-MV-352208	$241.48	PRORATION
PETRIZZI GERALDINE A	20-MV-352647	$219.85	PRORATION
PIRO EDWARD D	21-MV-353158	$17.19	PRORATION
PORTILLO-GOMEZ NELSON ADAN	21-MV-353586	$115.71	PRORATION
	21-MV-353587	$67.37	PRORATION
PULCINI RICHARD	18-MV-354565	$330.32	PRORATION
	19-MV-355008	$284.99	PRORATION
	20-MV-352807	$330.32	PRORATION
REAGAN CORDELIA CAROLYN	21-MV-355117	$51.61	PRORATION
ROGERS BERNHARD ANDREW	21-MV-356989	$169.64	PRORATION
ROJAS-VANEGAS MARLON A	21-MV-357107	$18.52	PRORATION
ROLDAN EDISON	19-MV-358131	$72.14	PRORATION
	20-MV-355794	$68.66	PRORATION
	20-MV-413549	$11.97	PRORATION
RUGANI BEVERLY A	21-MV-356540	$10.60	PRORATION
SANDOVAL-TUCCINA JOSEPH A	18-MV-359490	$107.45	PRORATION
	19-MV-360069	$99.96	PRORATION
	20-MV-357669	$97.04	PRORATION
SANTIAGO VICTOR	21-MV-359243	$100.69	PRORATION
SANTOS-BAQUEDANO MARVIN ALEXIS	21-MV-359348	$130.15	PRORATION
SCARPATI CHRISTOPHER VINCENT	21-MV-359645	$471.54	PRORATION
SCHACHT CINDY JOY	20-MV-358240	$139.09	PRORATION
SCHMITZ CYNTHIA A	21-MV-359805	$21.64	PRORATION
SOCCI SANDRA M	21-MV-362058	$248.98	PRORATION
STEPHENS DENNIS DARRYL	21-MV-362942	$12.83	PRORATION

ITEM #5

AGENDA

OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
STRAND STACEY JOELLEN	21-MV-362357	$16.91	PRORATION
TAMAYO ISABEL	21-MV-364016	$288.16	PRORATION
TORELLI PAULA MARIE	20-MV-415415	$133.72	PRORATION
TOYOTA LEASE TRUST	21-MV-SEE ATTACHED	$2,868.89	PRORATION
TOYOTA LEASE TRUST	20-MV-354583	$735.26	PRORATION
TOYOTA LEASE TRUST	20-MV-365000	$281.15	PRORATION
	21-MV-366547	$359.91	PRORATION
	21-MV-366161	$576.10	PRORATION
USB LEASING LT	21-MV-367919	$799.88	PRORATION
USB LEASING LT	21-MV-367901	$699.52	PRORATION
VANARASE PARAG ARVIND	21-MV-366805	$50.39	PRORATION
VAULT TRUST	21-MV-369033	$494.26	PRORATION
VCFS AUTO LEASING CO	21-MV-369281	$426.44	PRORATION
VW CREDIT LEASING LTD	21-MV-370764	$41.96	PRORATION
VW CREDIT LEASING LTD	21-MV-370747	$89.21	PRORATION
WILKINS JON DOUGLAS	21-MV-370155	$83.16	PRORATION
WILSON WILLIAM JEREMY ROLLS	21-MV-372286	$88.11	PRORATION
WINDELS CECILE P	21-MV-372313	$41.36	PRORATION
ZAMBO CLAY RICHARD	21-MV-373126	$29.47	PRORATION

REAL ESTATE

ALCRAFT INC			
6 RYAN AVE			
5-83-33-0	21-RE-118643	$126.30	PAID IN ERROR

ITEM #5

AGENDA

OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No	AMOUNT REFUNDED	REASON
ALJ ASSOCIATES LLC			
253 WESTPORT AVE	19-RE-101103	$1,883.00	
5-10-215-0	20-RE-101110	$1,675.00	ADJ DPW
FRATINO ANTOINETTE			
2 COLUMBINE LN			
5-31-15-0	21-RE-109810	$4546.46	PAID IN ERROR
69 FORT POINT ST			
3-8-30-0	21-RE-109809	$3459.88	PAID IN ERROR
JOSHI PRAHLAD & KIRTI			
170 FLAX HILL RD A/1			
2-48-39-A/1	21-RE-113578	$539.55	PAID IN ERROR
PARRENT JOSEPHINE			
130 MAIN ST UNIT B2			
1-77-1-B2	21-RE-120712	$581.21	PAID IN ERROR
PICCARO CHRISTOPHER C JR			
WEISS LAUREN M			
9 RANGE RD			
6-32B-22-0	20-RE-125992	$367.00	SEW CODE CHG

ITEM #5

AGENDA

OCTOBER 13TH 2022

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE			**APPROVED BY TAX COLLECTOR**
PAY TO:	**BILL No & AMOUNT REFUNDED**		**REASON**
PILKINGTON BRYAN &			
SEWELL JENNIFER			
63 MELBOURNE RD EXT			
5-5-129-0	21-RE-101492	$9,562.14	PAID IN ERROR
WILKINS JON DOUGLAS			
8 ISLAND DRIVE			
3-75-14-0	21-RE-128805	$3,131.76	PAID IN ERROR

ACAR LEASING LTD

BILL #	PLATE #	VIN#	AMOUNT
20-300482	AL17195	3GKALTEX2JL180903	$ 38.42
21-300343	AL17195	3GKALTEX2JL180903	$ 585.97
21-300316	AW82830	1GCRYAEF5LZ183205	$ 267.23
21-300361	AC65924	1GKKNVLS0KZ193869	$ 761.24
21-300530	AP36547	3GNAXTEXXJL320557	$ 323.29
21-300679	BA43437	1GYKPDRS4LZ237214	$ 701.86
21-300734	AU23827	1GNEVHKWXKJ229927	$ 809.18
		TOTAL	**$ 3,487.19**

ACAR LEASING LTD

BILL #	PLATE #	VIN#	AMOUNT
21-300311	AB51295	1G6KM5RS9JU155285	$ 1,071.71
21-300322	AS65224	1GNEVGKW3KJ207746	$ 391.89
21-300348	AV66869	1GKS2HKJ0KR384095	$ 1,204.06
21-300350	AW78021	KL4CJGSM6KB731830	$ 243.46
21-300413	AA78284	1GTU9FEL0KZ282183	$ 1,206.65
21-300626	AA78288	3GKALTEV6KL228550	$ 511.63
21-300666	AW53203	2GNAXUEV7L6143011	$ 461.08
21-300705	AT26657	1GYS4BKJ2KR305653	$ 1,419.31
		TOTAL	**$ 6,509.79**

FAIR TITLING TRUST

ITEM #5

BILL No	VEHICLE	VIN #	PLATE #	AMOUNT
19-321590	2018/NISSAN	3N1CN7AP4JL800486	AT80661	$40.59
19-321593	2016/TOYOTA	4T1BF1FK5GU546183	AT21640	$209.61
19-321595	2014/SUBARU	JF2GPBCC0EH331120	AU30552	$68.45
19-321599	2015/TOYOTA	4T1BF1FK5FU084464	AT15291	$250.60
19-321600	2015/NISSAN	1N4AL3AP2FC484663	AT22578	$113.54
19-321601	2017/NISSAN	1N4AL3AP4HN355248	AU61497	$279.40
			TOTAL:	$962.19

TOYOTA LEASE TRUST

BILL #	PLATE #	VIN#	AMOUNT
21-365863	BA36075	58AE21B16LU008035	$ 500.67
21-366001	AV65878	2T2BZMCA3KC202037	$ 566.35
21-366037	AN74384	2T3RFREV8JW746952	$ 537.34
21-366058	AF11805	5TDBZRFH4KS958929	$ 420.57
21-366349	AS42021	JTMRJREV2JD243770	$ 196.02
21-366674	AW02474	JTJBZMCA1K2040649	$ 647.94
		TOTAL	**$ 2,868.89**

CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851
www.norwalkct.org

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: October 11, 2022
Re: **Narrative for September 2022 Tax Collector's Report**

As of the end of September, 2022, having concluded the first three months of the fiscal year, we collected in excess of $194 million against our $362.6 million adjusted levy, or **53.58%**. We also collected **50.64%** of our sewer use levy, more than $8.9 million, and **74.23%** of the Industrial Pretreatment Program (IPP) fee billing on behalf of the WPCA. Compared with the prior fiscal year (September, 2021) we are very slightly behind relative to taxes (-.04%). We are slightly ahead with sewer use (+.17%); and behind with the IPP fee (-5.29%).

With regard to prior years' collections, through the end of September 2022, we show a net collection more than $1.4 million since July 1, 2022. This amount is more than $1 million less than what we collected during the first quarter of the prior fiscal year. This variance is expected, since we held a tax sale in October 2021, and the disparity is directly attributable to the robust payment activity involved with the tax sale.

Delinquent notices, called "demand for payment" notices, were sent to Norwalk taxpayers in September. The term, "demand" is a statutory term, and is not meant to imply rudeness to the taxpayer. The tax collector is required to "make demand" for payment prior to initiating collection enforcement measures. We are continuing to issue alias tax warrants for selected accounts owing past due business personal property taxes. These are served by a state marshal. We issue approximately 25 warrants per month during non-collection months. In conjunction with this, last month we published a tax collector's notice of levy in the local newspaper, listing those business personal property accounts that have been turned over to the state marshals for collection. All of the accounts listed owed either in excess of $1,000; or were past due two or more years. This was done to notify not only the taxpayers, but also other creditors that the property is subject to levy and seizure for back taxes.

We also continue to pursue our health permit initiative for business establishments owing back taxes that have been delinquent for at least one year. We also expect to begin working with the collection agency approved by the Common Council earlier this year; that endeavor will likely take place within the next four to six weeks.

The tax sale site at City of Norwalk Tax Sale 2021 (arcgis.com) remains active online. Our next tax sale is scheduled to be held on July 17, 2023. We will begin work on that sale next month. Maintaining high current and back tax collection rates promotes budgetary stability, and allows the Board of Estimate and Taxation to set lower mill rates for all taxpayers. A higher current collection rate enables less of an allowance for "uncollectible" taxes, and correspondingly lower mill rates.

With the assistance of the IT Division, we implemented an upgrade to the Munis property tax software system over the Columbus Day weekend. This was necessary, as the prior version of the software will no longer be supported by the vendor. This upgrade should be distinguished from a separate endeavor, namely our conversion to a new software system that is scheduled to occur in March and April 2023. That conversion involves only the assessment and collection divisions, and does not affect other city departments that will continue to use the

Munis financial and other systems. We have scheduled the upgrade and the conversion for times that will cause the least amount of disruption for the public, and the least amount of duplicate effort in our divisions. We will continue to work closely with the other divisions involved, as this is a group effort.

We are also looking ahead to the month of November, a short month with three holidays, and the time when we usually run the files for the second installment billing. Ideally, we like to have bills in the mail by December 10 . However, this will depend on the work schedules and progress in the assessor's division, as we need to coordinate with them. Their division relies on receiving data from the Connecticut Department of Motor Vehicles for newly registered vehicles that are added to the tax rolls subsequent to the "grand list" date of October 1, 2021 (first time registration, not registration renewed). Those vehicles need to be priced, in some cases, and there is other work involved to prevent duplicate billings. Having our bills out at the regular time will help streamline and even expedite the collection cycle, with an eye toward the software conversion in March 2023. Looking ahead to that time, we hope to get delinquent notices in the mail in early to mid-February 2023, and file our lien continuing certificates by the first week of March 2023, in advance of the software conversion later that month.

We are still short staffed and have two vacancies out of our eight person staff. We expect to fill those vacancies within the next few months, prior to the second installment collection cycle.

I am prepared to respond to any questions, and will continue to keep all stakeholders informed of our progress.

ITEM #7

TAX COLLECTOR'S REPORT
SEPTEMBER 2022

FISCAL YEAR 2022-2023 (2021 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 22 - SEP 22	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$27,605,498.25	$22,681,498.77	82.16%	$27,337,853.56	($267,644.69)	82.97%
PERSONAL PROPERTY	$26,217,238.98	$11,861,920.44	45.24%	$21,932,782.10	($4,284,456.88)	54.08%
REAL ESTATE	$315,360,461.09	$159,761,551.52	50.66%	$313,341,321.00	($2,019,140.09)	50.99%
TOTAL TAX	**$369,183,198.32**	**$194,304,970.73**	**52.63%**	**$362,611,956.66**	**($6,571,241.66)**	**53.58%**
SEWER USE	$17,981,973.00	$8,916,379.07	49.59%	$17,608,217.56	($373,755.44)	50.64%
IPP FEE	$190,750.00	$143,626.43	75.30%	$193,500.00	$2,750.00	74.23%

FISCAL YEAR 2021-2022 (2020 GRAND LIST)	ORIGINAL LEVY	JUN 21 - SEP 21				
AUTOMOBILE-REGULAR	$21,672,160.18	$18,551,598.46	85.60%	$21,459,640.34	($212,519.84)	86.45%
PERSONAL PROPERTY	$22,966,731.64	$12,110,457.93	52.73%	$23,004,792.96	$38,061.32	52.64%
REAL ESTATE	$308,716,745.40	$157,161,812.59	50.91%	$305,776,474.44	($2,940,270.96)	51.40%
TOTAL TAX	**$353,355,637.22**	**$187,823,868.98**	**53.15%**	**$350,240,907.74**	**($3,114,729.48)**	**53.63%**
SEWER USE	$16,488,685.00	$8,257,816.57	50.08%	$16,362,837.00	($125,848.00)	50.47%
IPP FEE	$187,000.00	$151,070.51	80.79%	$190,000.00	$3,000.00	79.51%

TAX DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	$15,827,561.10	$6,481,101.75	-0.52%	$12,371,048.92	($3,456,512.18)	-0.04%
SEWER DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	$1,493,288.00	$658,562.50	-0.50%	$1,245,380.56	($247,907.44)	0.17%
IPP DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	$3,750.00	($7,444.08)	-5.49%	$3,500.00	($250.00)	-5.29%

BACK TAXES COLLECTED	FISCAL YR 2022-2023 (JUL 22 - SEP 22)	FISCAL YR 2021-2022 (JUL 21 - SEP 21)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	$821,241.39	$1,436,802.50	($615,561.11)
PRIOR SEWER USE FEE	$78,920.09	$115,241.62	($36,321.53)
PRIOR IPP FEE	$1,895.34	$6,791.12	($4,895.78)
TOTAL PRIOR TAX, SEWER & IPP	**$902,056.82**	**$1,558,835.24**	**($656,778.42)**
CURRENT INTEREST	$206,042.88	$249,916.17	($43,873.29)
PRIOR INTEREST	$237,400.83	$570,173.02	($332,772.19)
SEWER USE FEE INTEREST	$19,434.03	$37,646.25	($18,212.22)
IPP FEE INTEREST	$1,089.91	$2,911.73	($1,821.82)
TOTAL INTEREST COLLECTED	**$463,967.65**	**$860,647.17**	**($396,679.52)**
PRIOR LIEN FEE	$4,495.51	$7,251.54	($2,756.03)
CURRENT LIEN FEE	$0.00	$0.00	$0.00
TOTAL LIEN FEE COLLECTED	**$4,495.51**	**$7,251.54**	**($2,756.03)**
MISC FEES COLLECTED	**$41,316.36**	**$80,887.39**	**($39,571.03)**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$1,411,836.34**	**$2,507,621.34**	**($1,095,785.00)**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION

Oak Hills Park Authority
August 2022 Financial Commentary

Operations Updates:

- Management will meet with Vice Chair Alan Dutton in September to discuss capital improvement planning and timing for the new fiscal year.
- Golf rounds are nearly 12% over budget for the first two months of FY23. Cart rentals and discount ID card sales also exceeded expectations. Dry weather and the current popularity of golf helped push rounds so high.
- September and October are much fuller than normal with Outing events. This should help keep our rounds high through the first four months of the fiscal year.

YTD Financial Highlights:

- FY23 YTD net operating income was over budget by $95k and we ended August with a $643k cash balance.
  - Revenue was over-budget by $110k thanks to strong golf and cart rounds.
  - Expenses were $15k higher than budget mainly due much higher than normal water expense due to the dry, hot conditions; offset by lower than expected wages as a result of being understaffed.
- OHPA made $30k in repayments to the City for the first two months of the new fiscal year.

Other:

- The annual fiscal audit is complete with the report in the review stage with our auditors PKF O'Connor Davies. Once the report is complete, OHPA will pay down our debt to the City of Norwalk by 1% of the annual golf revenue for FY22.
- Our LOC expires in Nov so the Controller will be working with our bank shortly to do the standard annual extension. We need our signed audit report in order to complete this.

Updated through ***8/31/2022***

		Rest of Year				
		Budget	**Proj.**	**Variance**	**Var %**	**Comments**
Sales	Revenue Rounds	23,565	23,565	-	0.0%	Projections are still in line with Budget
	Non-Revenue Rounds	4,690	4,690	-	0.0%	Projections are still in line with Budget
	Total Rounds	**28,255**	**28,255**	-	0.0%	
	Carts	16,105	16,105	-	0.0%	Projections are still in line with Budget
	ID Cards	1,137	1,137	-	0.0%	Projections are still in line with Budget

		Budget	**Proj.**	**Variance**	**Var %**	**Comments**
P&L	Golf Revenue	1,389,406	1,389,406	-	0.0%	Projections are still in line with Budget
	Tennis Revenue	26,000	26,000	-	0.0%	Projections are still in line with Budget
	Restaurant Revenue	80,000	80,000	-	0.0%	Projections are still in line with Budget
	Other Revenue	30,692	30,692	-	0.0%	Projections are still in line with Budget
	Total Revenue	**1,526,098**	**1,526,098**	**-**	**0.0%**	
	Salaries	747,566	747,566	-	0.0%	Projections are still in line with Budget
	Employee Benefits	128,301	128,301	-	0.0%	Projections are still in line with Budget
	Administrative	147,199	147,199	-	0.0%	Projections are still in line with Budget
	Debt Service & Insurance	89,204	89,204	-	0.0%	Projections are still in line with Budget
	Sales & Operations	4,312	4,312	-	0.0%	Projections are back in line with Budget
	Park Maintenance	180,843	180,843	-	0.0%	Projections are still in line with Budget
	Park Equipment	78,456	78,456	-	0.0%	Projections are still in line with Budget
	Carts	14,575	14,575	-	0.0%	Projections are still in line with Budget
	Operating Expense	**1,390,456**	**1,390,456**	**-**	**0.0%**	
	Uncategorized Exp/Rev					
	Operating Income	**135,642**	**135,642**	**-**	**0.0%**	
Balance Sheet	Capital Improvements	(160,450)	(163,943)	(3,493)	2.2%	Golf Simulator, tennis court, restaurant and house improvements
	Line of Credit Balance	-	-	-		We do not expect to borrow during the remainder of this fiscal year.
	Cash Balance	285,814	421,785	135,971	47.6%	In line with above

Updated through ***8/31/2022***

Year To Date

		Budget	Actuals	Variance	Var %	Comments
Sales	Revenue Rounds	11,609	12,969	1,360	11.7%	Hot, dry weather helped raise expected golf rounds and cart rentals
	Non-Revenue Rounds	2,310	1,267	(1,043)	-45.2%	Includes season passholder rounds
	Total Rounds	13,919	14,236	317	2.3%	
	Carts	7,934	8,507	573	7.2%	Hot, dry weather helped raise expected golf rounds and cart rentals
	ID Cards	60	71	11	18.3%	

		Budget	Actuals	Variance	Var %	Comments
P&L	Golf Revenue	566,066	656,392	90,326	16.0%	Driven mostly by greens fees, but revenue in general was higher across the board
	Tennis Revenue	16,800	16,800	-	0.0%	
	Restaurant Revenue	-	16,003	16,003		Additional revenue related to FY22 Q4
	Other Revenue	208	3,799	3,591	1726.4%	Budget does not include a portion of booking fee revs from GolfNow
	Total Revenue	**583,074**	**692,994**	**109,920**	**18.9%**	
	Management Salary	38,125	28,989	(9,136)	-24.0%	Overall lower staffing
	Operations Salary	60,973	64,565	3,592	5.9%	Additional rounds / outings required slight overage in staffing needs
	Maintenance Salary	92,773	80,890	(11,883)	-12.8%	Overall lower staffing
	Employee Benefits	32,434	30,093	(2,341)	-7.2%	
	Administrative	43,861	49,079	5,218	11.9%	Higher utilities for 1. fully operational restaurant and 2. pump house usage due to dry weather
	Interest & Insurance	16,882	15,999	(883)	-5.2%	
	Sales & Operations	1,288	3,185	1,897	147.3%	
	Park Maintenance	67,357	88,182	20,825	30.9%	Driven entirely by an overage in water expense due to the very dry weather
	Park Equipment	15,044	15,027	(17)	-0.1%	
	Carts	4,480	12,371	7,891	176.1%	Timing of property tax on cart fleet
	Operating Expense	**373,217**	**388,380**	**15,163**	**4.1%**	
	Operating Income	**209,857**	**304,614**	**94,757**	**45.2%**	
Balance Sheet	Capital Improvements	(10,000)	(6,507)	3,493	-34.9%	Kitchen equipment; improvements to Halfway House
	Line of Credit Balance	-	-	-		
	Cash Balance	505,963	642,658	136,695	27.0%	In line with operating income overage

ITEM #8

Oak Hills Park Authority
FY22 Actual vs. Budget

	August Act	August Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
REVENUE								
4000 · REVENUES								
4001 · Golf Revenue								
4010 · Golf Fees	$229,317	$193,959	$35,358	18.2%	$462,684	$395,237	$67,447	17.1%
4020 · I.D. Cards	$1,655	$3,154	-$1,499	-47.5%	$6,965	$7,885	-$920	-11.7%
4025 · Season Pass	$9,763	$9,763	$0	0.0%	$17,927	$19,527	-$1,600	-8.2%
4030 · Tournament Fees	$4,840	$3,854	$986	25.6%	$22,465	$17,683	$4,782	27.0%
4050 · Cart Revenue	$71,012	$64,983	$6,029	9.3%	$147,445	$132,419	$15,026	11.3%
4060 · Golf Revenue - Gift Certif.	$607	$1,310	-$703	-53.7%	$4,567	$3,211	$1,356	42.2%
4070 · Gift & Rain Checks Redeemed	-$1,918	-$3,197	$1,279	-40.0%	-$5,661	-$9,895	$4,234	-42.8%
Total 4001 · Golf Revenue	**$315,276**	**$273,826**	**$41,450**	**15.1%**	**$656,392**	**$566,066**	**$90,326**	**16.0%**
4100 · Tennis Revenue	$8,400	$8,400	$0	0.0%	$16,800	$16,800	$0	0.0%
4200 · Rental Income	$0	$0	$0	0.0%	$0	$0	$0	0.0%
4300 · Investment Income	$118	$84	$34	41.2%	$197	$142	$55	39.0%
4400 · Misc. Income	$1,780	$33	$1,747	5241.2%	$3,602	$67	$3,535	5303.1%
4500 · Golf Simulator Revenue	$0	$0	$0	0.0%	$0	$0	$0	0.0%
4600 · Restaurant Income	$16,003	$0	$16,003	0.0%	$16,003	$0	$16,003	0.0%
4700 · Advertising Revenue	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total Other Revenue	**$26,301**	**$8,517**	**$17,784**	**208.8%**	**$36,602**	**$17,008**	**$19,594**	**115.2%**
TOTAL REVENUE	**$341,577**	**$282,343**	**$59,235**	**21.0%**	**$692,993**	**$583,074**	**$109,920**	**18.9%**
EXPENSE								
5000 · PERSONNEL EXPENSE								
5010 · Management Salary	$14,903	$19,063	$4,160	21.8%	$28,989	$38,125	$9,136	24.0%
5030 · Operations	$31,879	$29,725	-$2,154	-7.2%	$64,271	$60,973	-$3,298	-5.4%
5040 · Operations O/T	$300	$0	-$300	0.0%	$294	$0	-$294	0.0%
5050 · Course Personnel	$25,925	$25,040	-$885	-3.5%	$51,268	$50,081	-$1,188	-2.4%
5060 · Course Personnel O/T	$478	$0	-$478	0.0%	$1,115	$0	-$1,115	0.0%
5070 · Seasonal Personnel	$13,579	$21,346	$7,767	36.4%	$27,866	$42,692	$14,826	34.7%
5075 · Outside Seasonal Personnel	$354				$354		-$354	0.0%
5080 · Seasonal Personnel O/T	$292	$0	-$292	0.0%	$286	$0	-$286	0.0%
Total 5000 · PERSONNEL EXPENSE	**$87,712**	**$95,174**	**$7,817**	7.8%	**$174,444**	**$191,870**	**$17,426**	9.1%
5200 · EMPLOYEE BENEFITS								
5210 · Payroll Taxes	$6,642	$7,514	$872	11.6%	$13,235	$14,786	$1,551	10.5%
5230 · State Unemployment	$2,887	$2,778	-$110	-3.9%	$6,061	$5,644	-$416	-7.4%
5250 · Health Insurance	$2,313	$2,800	$487	17.4%	$4,627	$5,600	$973	17.4%
5260 · Workmans Compensation	$2,039	$2,164	$124	5.7%	$5,023	$5,300	$278	5.2%
5270 · Retirement Plans	$585	$550	-$36	-6.5%	$1,147	$1,103	-$45	-4.0%
Total 5200 · EMPLOYEE BENEFITS	**$14,467**	**$15,805**	**$1,338**	8.5%	**$30,093**	**$32,434**	**$2,341**	7.2%
5400 · ADMINISTRATIVE EXPENSES								
5420 · Telephone	$1,028	$1,061	$32	3.0%	$2,234	$2,121	-$113	-5.3%
5430 · Professional Fees	$2,750	$2,792	$42	1.5%	$5,500	$5,583	$83	1.5%
5436 · Advertising	$992	$1,126	$134	11.9%	$1,985	$2,169	$184	8.5%
5440 · Office Expense	$1,738	$1,316	-$422	-32.0%	$3,337	$2,883	-$454	-15.8%
5441 · Bank Charges	$28	$49	$21	43.1%	$50	$90	$40	44.2%
5442 · Credit Card Fees	$7,455	$6,298	-$1,157	-18.4%	$13,604	$13,020	-$584	-4.5%
5445 · Postage	$0	$0	$0	0.0%	$0	$22	$22	100.0%
5450 · Training and Dues	$0	$0	$0	0.0%	$0	$438	$438	100.0%
5461 · Authority Secretarial Services	$120	$148	$28	19.1%	$240	$297	$57	19.1%
5469 · Other Outside Services	$607	$528	-$78	-14.8%	$1,214	$1,061	-$153	-14.4%
5470 · Other Administrative	$498	$1,003	$506	50.4%	$1,044	$2,007	$962	48.0%
5480 · Utilities	$10,752	$6,805	-$3,947	-58.0%	$19,871	$14,171	-$5,700	-40.2%
5499 · Bad Debt Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5490 · Water	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5400 · ADMINISTRATIVE EXPENSES	**$25,967**	**$21,126**	**-$4,841**	-22.9%	**$49,079**	**$43,861**	**-$5,218**	-11.9%
5500 · DEBT SERVICE AND INSURANCE								
5500 · Liability Insurance	$7,783	$7,803	$20	0.3%	$15,566	$15,606	$41	0.3%

ITEM #8

Oak Hills Park Authority
FY22 Actual vs. Budget

	August Act	August Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
5520 · Interest	$206	$596	$389	65.3%	$433	$1,276	$843	66.1%
Total 5500 · DEBT SERVICE AND INSURANCE	**$7,989**	**$8,399**	**$410**	4.9%	**$15,999**	**$16,882**	**$884**	5.2%
5600 · SALES AND OPERATIONS								
5620 · Clubhouse/Pro Shop Maint.	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5640 · Golf Pro Supplies	$2,477	$187	-$2,290	-1221.9%	$3,148	$808	-$2,341	-289.7%
5680 · Golf Pro Work Clothes	$0	$480	$480	100.0%	$37	$480	$443	92.3%
Total 5600 SALES AND OPERATIONS	**$2,477**	**$667**	**-$1,810**	-271.2%	**$3,185**	**$1,288**	**-$1,897**	-147.3%
5700 · PARK MAINTENANCE								
5710 · Water	$26,775	$12,365	-$14,411	-116.5%	$44,153	$23,664	-$20,489	-86.6%
5715 · Nature and Open Space	$0	$0	$0	0.0%	$180	$180	$0	0.0%
5720 · Heating Fuel	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5730 · Grounds Maintenance	$577	$1,918	$1,341	69.9%	$5,690	$7,035	$1,344	19.1%
5740 · Tree Maintenance	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5751 · Agriculture&Chemicals-Purch	$390	$14,178	$13,788	97.2%	$574	$33,534	$32,959	98.3%
5752 · Agriculture/Chemicals Utilized	$14,808	$0	-$14,808	0.0%	$33,647	$0	-$33,647	0.0%
5760 · Irrigation Maintenance	$2,342	$1,742	-$600	-34.5%	$3,576	$2,787	-$790	-28.3%
5770 · Consumable Tools	$50	$0	-$50	0.0%	$340	$14	-$327	-2401.5%
5780 · Tee and Green Supplies	$0	$51	$51	100.0%	$0	$144	$144	100.0%
5795 · Janitorial Supplies	$9	$0	-$9	0.0%	$21	$0	-$21	0.0%
Total 5700 · PARK MAINTENANCE	**$44,952**	**$30,253**	**-$14,699**	-48.6%	**$88,182**	**$67,357**	**-$20,825**	-30.9%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	$4,665	$898	-$3,767	-419.4%	$7,589	$4,939	-$2,650	-53.6%
5810 · Equipment Rental	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5820 · Building Maintenance	$1,873	$4,709	$2,836	60.2%	$3,162	$6,917	$3,755	54.3%
5840 · Small Equipment	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5860 · Gasoline/Diesel Fuel	$3,509	$2,188	-$1,321	-60.4%	$4,276	$3,188	-$1,088	-34.1%
5880 · Employee work clothes	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5800 · PARK EQUIPMENT	**$10,046**	**$7,795**	**-$2,251**	-28.9%	**$15,027**	**$15,044**	**$18**	0.1%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	$7,916	$0	-$7,916	0.0%	$7,916	$0	-$7,916	0.0%
6020 · Electricity	$1,941	$1,684	-$258	-15.3%	$3,654	$3,381	-$273	-8.1%
6030 · Maintenance	$0	$280	$280	100.0%	$0	$299	$299	100.0%
6050 · Cart Insurance	$400	$400	$0	0.0%	$800	$800	$0	0.0%
6060 · Misc. Cart Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 6000 · CART EXPENSE	**$10,258**	**$2,364**	**-$7,893**	-333.9%	**$12,371**	**$4,480**	**-$7,891**	-176.1%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	**$203,868**	**$181,583**	**-$21,930**	-12.3%	**$388,380**	**$373,216**	**-$15,163**	-4.1%
TOTAL OPERATIONAL NET INCOME	**$137,710**	**$100,759**	**$36,950**	36.7%	**$304,614**	**$209,857**	**$94,756**	45.2%
Restructured City Debt	$15,383	$14,886	-$497	-3.3%	$28,763	$28,853	$90	0.3%
Commercial Debt	$21,633	$25,000	$3,367	13.5%	$43,247	$48,000	$4,753	9.9%
	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total BS Debt Payments	**$37,016**	**$39,886**	**$2,870**	7.2%	**$72,010**	**$76,853**	**$4,843**	6.3%
NET INCOME BEFORE CAPITAL EXPENSES	**$137,710**	**$100,759**	**$36,950**	36.7%	**$304,614**	**$209,857**	**$94,756**	45.2%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash	$24,582	$22,500	-$2,082	-9.3%	$49,164	$45,000	-$4,164	-9.3%
8001 · Capital projects								
8100 - Capital Proj Cash	$6,507	$10,000	$3,493	34.9%	$6,507	$10,000	$3,493	34.9%
8101 - Capital Proj Financed	$0	$0	$0	0.0%	$0	$0	$0	0.0%
8006 · Disposed Assets	$0	$0			$0	$0		
Capital Contribution								
Total 8000 · OTHER EXPENSE	$24,582	$22,500	$1,411	-9.3%	$49,164	$45,000	-$671	-9.3%
NET INCOME	**$113,128**	**$78,259**	**$34,868**	44.6%	**$255,450**	**$164,857**	**$90,592**	55.0%

OAK HILLS PARK AUTHORITY
Balance Sheet FY22
As of August 31, 2022

	Total			
	As of Aug 31, 2022	As of Aug 31, 2021 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1021 NBT Money Market	670,912.04	638,416.91	32,495.13	5.09%
1022 NBT Payment Account	-40,156.65	-22,274.16	-17,882.49	-80.28%
1023 NBT Rent Escrow Sec Apt Right	1.00	1,351.00	-1,350.00	-99.93%
1024 NBT Capital Reserve Savings Account	10,501.69	0.00	10,501.69	
1050 Petty	1,400.00	1,400.00	0.00	0.00%
Total 1000 Cash	**$ 642,658.08**	**$ 618,893.75**	**$ 23,764.33**	**3.84%**
Total Bank Accounts	**$ 642,658.08**	**$ 618,893.75**	**$ 23,764.33**	**3.84%**
Other Current Assets				
1100 Inventory	51,121.37	37,984.09	13,137.28	34.59%
1200 Receivables	14,062.96	7,520.44	6,542.52	87.00%
1300 Prepaid Expenses	27,854.60	24,976.89	2,877.71	11.52%
Total Other Current Assets	**$ 93,038.93**	**$ 70,481.42**	**$ 22,557.51**	**32.00%**
Total Current Assets	**$ 735,697.01**	**$ 689,375.17**	**$ 46,321.84**	**6.72%**
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment	1,597,008.13	1,597,008.13	0.00	0.00%
1510 Accumulated Depreciation/Amort.	-4,295,130.83	-4,038,877.49	-256,253.34	-6.34%
1520 Furniture & Fixtures	47,635.23	47,635.23	0.00	0.00%
1560 Leasehold Improvements	157,690.84	88,497.24	69,193.60	78.19%
1561 Park Improvements	2,043,360.87	1,821,963.05	221,397.82	12.15%
1562 Restaurant	2,277,134.66	2,277,134.66	0.00	0.00%
1565 Amortize Leasehold Improvements	-80,074.28	-37,099.84	-42,974.44	-115.83%
Total 1500 Fixed Assets	**$1,747,624.62**	**$1,756,260.98**	**-$ 8,636.36**	**-0.49%**
Total Fixed Assets	**$1,747,624.62**	**$1,756,260.98**	**-$ 8,636.36**	**-0.49%**
TOTAL ASSETS	**$2,483,321.63**	**$2,445,636.15**	**$ 37,685.48**	**1.54%**
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable	84,887.64	66,135.06	18,752.58	28.35%
Total Accounts Payable	**$ 84,887.64**	**$ 66,135.06**	**$ 18,752.58**	**28.35%**
Other Current Liabilities				
2051 Accounts Payable - OHMGA Revenue	258.00	95.00	163.00	171.58%
2100 Accrued Payroll	37,149.86	35,114.69	2,035.17	5.80%
2104 Accrued retirement contribution	212.14	1,205.62	-993.48	-82.40%

2105 Accrued Vacation Pay	18,804.19	20,578.87	-1,774.68	-8.62%
2200 Accrued Expenses	29,813.83	31,865.50	-2,051.67	-6.44%
2210 Security Deposit-Entrance House				
2212 Security Dep - Apt 2 Right	0.00	1,350.00	-1,350.00	-100.00%
Total 2210 Security Deposit-Entrance House	**$ 0.00**	**$ 1,350.00**	**-$ 1,350.00**	**-100.00%**
2250 Deferred Revenue				
2251 Tournament Deposits	6,000.00	6,100.00	-100.00	-1.64%
2253 Deferred Tennis Revenue	8,400.00	8,000.00	400.00	5.00%
2254 Other Deferred	105,856.75	111,690.45	-5,833.70	-5.22%
Total 2250 Deferred Revenue	**$ 120,256.75**	**$ 125,790.45**	**-$ 5,533.70**	**-4.40%**
2400 Cart Sales Tax Due	4,509.00	4,402.00	107.00	2.43%
Total Other Current Liabilities	**$ 211,003.77**	**$ 220,402.13**	**-$ 9,398.36**	**-4.26%**
Total Current Liabilities	**$ 295,891.41**	**$ 286,537.19**	**$ 9,354.22**	**3.26%**
Long-Term Liabilities				
2701 Consolidated City Debt	1,905,190.33	2,022,558.70	-117,368.37	-5.80%
2772 Wells Fargo 2017 Aera-Vator	197.16	812.46	-615.30	-75.73%
2773 DLL Finance Club Car CA550G Utility Cart	0.50	1,548.50	-1,548.00	-99.97%
2774 Wells - Sod Cutter, Progator, 3500-D Groundsmaster	4,808.58	18,675.85	-13,867.27	-74.25%
2775 Deere Credit, Inc. Hybrid Mower	2,150.19	8,396.78	-6,246.59	-74.39%
2776 Wells Fargo MTE 2018 TurfCo Blower	2,087.33	3,743.93	-1,656.60	-44.25%
2777 DLL Finance Club Car CA502 Utility Cart	2,759.93	4,599.95	-1,840.02	-40.00%
2778 Wells Fargo Used Kubota Tractor Mini Ex	12,566.16	18,363.70	-5,797.54	-31.57%
2779 Wells Fargo Groundsmaster Mower and Procore Aeration	40,280.99	47,304.00	-7,023.01	-14.85%
2780 DLL Club Car 2021 Cart Fleet	218,936.88	291,915.84	-72,978.96	-25.00%
2781 GPSi Visage Software 2021 Cart Fleet	57,120.00	81,600.00	-24,480.00	-30.00%
Total Long-Term Liabilities	**$2,246,098.05**	**$2,499,519.71**	**-$253,421.66**	**-10.14%**
Total Liabilities	**$2,541,989.46**	**$2,786,056.90**	**-$244,067.44**	**-8.76%**
Equity				
3900 Retained Earnings	-307,610.18	-529,621.39	222,011.21	41.92%
Net Income	248,942.35	189,200.64	59,741.71	31.58%
Total Equity	**-$ 58,667.83**	**-$ 340,420.75**	**$ 281,752.92**	**82.77%**
TOTAL LIABILITIES AND EQUITY	**$2,483,321.63**	**$2,445,636.15**	**$ 37,685.48**	**1.54%**

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
August 2022

	Total			
	Aug 2022	Aug 2021 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	229,316.72	200,351.00	28,965.72	14.46%
4020 I.D. Cards	1,655.00	2,480.00	-825.00	-33.27%
4025 Season Pass	9,763.36	11,059.44	-1,296.08	-11.72%
4030 Tournament Fees	4,840.00	14,950.00	-10,110.00	-67.63%
4050 Cart Revenue	71,012.00	69,321.00	1,691.00	2.44%
4060 Golf Revenue - Gift Certif.	607.00	1,125.00	-518.00	-46.04%
4070 Gift & Rain Checks Redeemed	-1,918.00	-2,626.75	708.75	26.98%
Total 4001 Golf Revenue	**$ 315,276.08**	**$ 296,659.69**	**$ 18,616.39**	**6.28%**
4100 Tennis Revenue	8,400.00	8,000.00	400.00	5.00%
4200 Rental Income	0.00	1,375.00	-1,375.00	-100.00%
4300 Investment Income	118.02	122.56	-4.54	-3.70%
4400 Misc. Income	1,780.41	552.67	1,227.74	222.15%
4600 Restaurant Income	16,002.96	546.41	15,456.55	2828.75%
Total 4000 REVENUES	**$ 341,577.47**	**$ 307,256.33**	**$ 34,321.14**	**11.17%**
Total Income	**$ 341,577.47**	**$ 307,256.33**	**$ 34,321.14**	**11.17%**
Gross Profit	**$ 341,577.47**	**$ 307,256.33**	**$ 34,321.14**	**11.17%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	14,903.12	18,284.40	-3,381.28	-18.49%
5030 Operations	31,879.07	28,897.24	2,981.83	10.32%
5040 Operations O/T	299.95	0.00	299.95	
5050 Course Personnel	25,925.38	24,822.39	1,102.99	4.44%
5060 Course Personnel O/T	478.01	355.72	122.29	34.38%
5070 Seasonal Personnel	13,579.30	17,969.69	-4,390.39	-24.43%
5075 Outside Seasonal Personnel	354.44	0.00	354.44	
5080 Seasonal Personnel O/T	292.24	-58.39	350.63	600.50%
Total 5000 PERSONNEL EXPENSE	**$ 87,711.51**	**$ 90,271.05**	**-$ 2,559.54**	**-2.84%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	6,641.56	6,864.53	-222.97	-3.25%
5230 State Unemployment	2,887.34	3,125.31	-237.97	-7.61%
5250 Health Insurance	2,313.34	2,149.73	163.61	7.61%
5260 Workmans Compensation	2,039.34	2,151.16	-111.82	-5.20%
5270 Retirement Plans	585.48	564.72	20.76	3.68%
Total 5200 EMPLOYEE BENEFITS	**$ 14,467.06**	**$ 14,855.45**	**-$ 388.39**	**-2.61%**
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	1,028.40	1,172.03	-143.63	-12.25%
5430 Professional Fees	2,750.00	2,650.00	100.00	3.77%
5436 Advertising	991.60	992.49	-0.89	-0.09%

5440 Office Expense	1,738.18	1,568.24	169.94	10.84%
5441 Bank Charges	27.80	80.35	-52.55	-65.40%
5442 Credit Card Fees	7,455.03	5,810.00	1,645.03	28.31%
5461 Authority Secretarial Services	120.00	140.00	-20.00	-14.29%
5469 Other Outside Services	606.84	583.90	22.94	3.93%
5470 Other Administrative	497.58	2,488.57	-1,990.99	-80.01%
5480 Utilities	10,751.74	6,002.44	4,749.30	79.12%
5500 Liability Insurance	7,782.84	6,940.50	842.34	12.14%
5520 Interest Expense	206.38	677.27	-470.89	-69.53%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 33,956.39**	**$ 29,105.79**	**$ 4,850.60**	**16.67%**
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	1,025.00	-1,025.00	-100.00%
5640 Golf Pro Supplies	2,477.26	261.58	2,215.68	847.04%
Total 5600 SALES AND OPERATIONS	**$ 2,477.26**	**$ 1,286.58**	**$ 1,190.68**	**92.55%**
5700 PARK MAINTENANCE				
5710 Water	26,775.28	10,986.05	15,789.23	143.72%
5730 Grounds Maintenance	577.04	2,217.00	-1,639.96	-73.97%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	390.00	1,364.58	-974.58	-71.42%
5752 Agriculture/Chemicals Utilized	14,807.90	12,165.06	2,642.84	21.72%
Total 5750 Agriculture and Chemicals	**$ 15,197.90**	**$ 13,529.64**	**$ 1,668.26**	**12.33%**
5760 Irrigation Maintenance	2,342.32	807.55	1,534.77	190.05%
5770 Consumable Tools	50.30	0.00	50.30	
5780 Tee and Green Supplies	0.00	146.19	-146.19	-100.00%
5795 Janitorial Supplies	8.98	0.00	8.98	
5800 Equipment Maintenance	4,664.75	468.05	4,196.70	896.63%
5820 Building Maintenance	1,872.99	2,406.70	-533.71	-22.18%
5860 Gasoline/Diesel Fuel	3,508.50	1,235.11	2,273.39	184.06%
5880 Employee work clothes	0.00	500.00	-500.00	-100.00%
Total 5700 PARK MAINTENANCE	**$ 54,998.06**	**$ 32,296.29**	**$ 22,701.77**	**70.29%**
6000 CART EXPENSE				
6010 Cart Lease Expense	7,916.17	0.00	7,916.17	
6020 Electricity	1,941.47	1,758.00	183.47	10.44%
6030 Maintenance	0.00	27.92	-27.92	-100.00%
6050 Cart Insurance	400.00	400.00	0.00	0.00%
Total 6000 CART EXPENSE	**$ 10,257.64**	**$ 2,185.92**	**$ 8,071.72**	**369.26%**
Total Expenses	**$ 203,867.92**	**$ 170,001.08**	**$ 33,866.84**	**19.92%**
Net Operating Income	**$ 137,709.55**	**$ 137,255.25**	**$ 454.30**	**0.33%**
Other Expenses				
8000 Depreciation/Amortization	24,582.00	22,462.26	2,119.74	9.44%
8001 Capital projects				
8100 Capital Projects - Cash	6,506.99	1,413.50	5,093.49	360.35%
Total 8001 Capital projects	**$ 6,506.99**	**$ 1,413.50**	**$ 5,093.49**	**360.35%**
8006 Disposed Assets	0.00	-2,450.00	2,450.00	100.00%
Total Other Expenses	**$ 31,088.99**	**$ 21,425.76**	**$ 9,663.23**	**45.10%**
Net Other Income	**-$ 31,088.99**	**-$ 21,425.76**	**-$ 9,663.23**	**-45.10%**
Net Income	**$ 106,620.56**	**$ 115,829.49**	**-$ 9,208.93**	**-7.95%**

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July - August, 2022

	Total			
	Jul - Aug, 2022	Jul - Aug, 2021 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	462,683.82	400,150.32	62,533.50	15.63%
4020 I.D. Cards	6,965.00	7,330.00	-365.00	-4.98%
4025 Season Pass	17,926.72	22,118.88	-4,192.16	-18.95%
4030 Tournament Fees	22,465.00	17,810.00	4,655.00	26.14%
4050 Cart Revenue	147,445.00	137,462.00	9,983.00	7.26%
4060 Golf Revenue - Gift Certif.	4,567.00	2,471.00	2,096.00	84.82%
4070 Gift & Rain Checks Redeemed	-5,661.00	-8,199.75	2,538.75	30.96%
Total 4001 Golf Revenue	**$ 656,391.54**	**$ 579,142.45**	**$ 77,249.09**	**13.34%**
4100 Tennis Revenue	16,800.00	16,000.00	800.00	5.00%
4200 Rental Income	0.00	2,750.00	-2,750.00	-100.00%
4300 Investment Income	196.86	215.54	-18.68	-8.67%
4400 Misc. Income	3,602.05	1,417.67	2,184.38	154.08%
4600 Restaurant Income	16,002.96	546.41	15,456.55	2828.75%
Total 4000 REVENUES	**$ 692,993.41**	**$ 600,072.07**	**$ 92,921.34**	**15.49%**
Total Income	**$ 692,993.41**	**$ 600,072.07**	**$ 92,921.34**	**15.49%**
Gross Profit	**$ 692,993.41**	**$ 600,072.07**	**$ 92,921.34**	**15.49%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	28,989.39	36,583.45	-7,594.06	-20.76%
5030 Operations	64,270.84	55,709.44	8,561.40	15.37%
5040 Operations O/T	294.10	-15.81	309.91	1960.22%
5050 Course Personnel	51,268.38	49,822.69	1,445.69	2.90%
5060 Course Personnel O/T	1,115.14	665.09	450.05	67.67%
5070 Seasonal Personnel	27,865.79	32,338.03	-4,472.24	-13.83%
5075 Outside Seasonal Personnel	354.44	0.00	354.44	
5080 Seasonal Personnel O/T	286.39	159.75	126.64	79.27%
Total 5000 PERSONNEL EXPENSE	**$ 174,444.47**	**$ 175,262.64**	**-$ 818.17**	**-0.47%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	13,235.49	13,325.11	-89.62	-0.67%
5230 State Unemployment	6,060.64	6,374.36	-313.72	-4.92%
5250 Health Insurance	4,626.68	4,299.46	327.22	7.61%
5260 Workmans Compensation	5,022.90	5,240.76	-217.86	-4.16%
5270 Retirement Plans	1,147.16	1,127.65	19.51	1.73%
Total 5200 EMPLOYEE BENEFITS	**$ 30,092.87**	**$ 30,367.34**	**-$ 274.47**	**-0.90%**
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	2,234.04	2,166.78	67.26	3.10%

5430 Professional Fees	5,500.00	5,300.00	200.00	3.77%
5436 Advertising	1,985.24	1,988.32	-3.08	-0.15%
5440 Office Expense	3,337.38	3,038.84	298.54	9.82%
5441 Bank Charges	50.19	106.20	-56.01	-52.74%
5442 Credit Card Fees	13,603.94	11,860.08	1,743.86	14.70%
5450 Training and Dues	0.00	371.00	-371.00	-100.00%
5461 Authority Secretarial Services	240.00	260.00	-20.00	-7.69%
5469 Other Outside Services	1,213.68	1,158.32	55.36	4.78%
5470 Other Administrative	1,044.30	3,276.67	-2,232.37	-68.13%
5480 Utilities	19,870.67	12,264.51	7,606.16	62.02%
5500 Liability Insurance	15,565.67	13,881.00	1,684.67	12.14%
5520 Interest Expense	432.87	1,017.03	-584.16	-57.44%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 65,077.98**	**$ 56,688.75**	**$ 8,389.23**	**14.80%**
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	19,842.74	-19,842.74	-100.00%
5640 Golf Pro Supplies	3,148.37	518.31	2,630.06	507.43%
5680 Golf Pro Work Clothes	36.90	492.85	-455.95	-92.51%
Total 5600 SALES AND OPERATIONS	**$ 3,185.27**	**$ 20,853.90**	**-$ 17,668.63**	**-84.73%**
5700 PARK MAINTENANCE				
5710 Water	44,153.39	16,901.96	27,251.43	161.23%
5715 Nature and Open Space	179.99	0.00	179.99	
5730 Grounds Maintenance	5,690.42	6,104.46	-414.04	-6.78%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	574.34	1,653.69	-1,079.35	-65.27%
5752 Agriculture/Chemicals Utilized	33,646.75	31,617.95	2,028.80	6.42%
Total 5750 Agriculture and Chemicals	**$ 34,221.09**	**$ 33,271.64**	**$ 949.45**	**2.85%**
5760 Irrigation Maintenance	3,576.44	1,785.78	1,790.66	100.27%
5770 Consumable Tools	340.11	25.22	314.89	1248.57%
5780 Tee and Green Supplies	0.00	416.59	-416.59	-100.00%
5795 Janitorial Supplies	20.77	0.00	20.77	
5800 Equipment Maintenance	7,588.65	7,744.53	-155.88	-2.01%
5820 Building Maintenance	3,161.80	5,410.29	-2,248.49	-41.56%
5860 Gasoline/Diesel Fuel	4,276.27	1,235.11	3,041.16	246.23%
5880 Employee work clothes	0.00	500.00	-500.00	-100.00%
Total 5700 PARK MAINTENANCE	**$ 103,208.93**	**$ 73,395.58**	**$ 29,813.35**	**40.62%**
6000 CART EXPENSE				
6010 Cart Lease Expense	7,916.17	0.00	7,916.17	
6020 Electricity	3,654.38	3,395.73	258.65	7.62%
6030 Maintenance	0.00	67.90	-67.90	-100.00%
6050 Cart Insurance	800.00	800.00	0.00	0.00%
Total 6000 CART EXPENSE	**$ 12,370.55**	**$ 4,263.63**	**$ 8,106.92**	**190.14%**
Total Expenses	**$ 388,380.07**	**$ 360,831.84**	**$ 27,548.23**	**7.63%**
Net Operating Income	**$ 304,613.34**	**$ 239,240.23**	**$ 65,373.11**	**27.33%**
Other Expenses				
8000 Depreciation/Amortization	49,164.00	44,924.52	4,239.48	9.44%
8001 Capital projects				
8100 Capital Projects - Cash	6,506.99	7,565.07	-1,058.08	-13.99%

Total 8001 Capital projects	**$ 6,506.99**	**$ 7,565.07**	**-$ 1,058.08**	**-13.99%**
8006 Disposed Assets	0.00	-2,450.00	2,450.00	100.00%
Total Other Expenses	**$ 55,670.99**	**$ 50,039.59**	**$ 5,631.40**	**11.25%**
Net Other Income	**-$ 55,670.99**	**-$ 50,039.59**	**-$ 5,631.40**	**-11.25%**
Net Income	**$ 248,942.35**	**$ 189,200.64**	**$ 59,741.71**	**31.58%**

OAK HILLS SALES ANALYSIS AUGUST 2022 FISCAL REPORT

Description	Aug-22	Aug-21	Inc/(Dec)	YTD FY23	YTD FY22	Inc/(Dec)
Revenue Rounds	6,298	6,093	3.4%	12,969	11,900	9.0%
Season Pass Rounds	339	653	-48.1%	692	1,427	-51.5%
POS System Servicer Rounds	274	312	-12.2%	575	621	-7.4%
Barter Rounds	0	0	0.0%	0	0	0.0%
Comp Rounds	0	118	-100.0%	0	145	-100.0%
Total All Rounds	6,911	7,176	-3.7%	14,236	14,093	1.0%
Total Carts	4,133	4,468	-7.5%	8,507	8,857	-4.0%
Total Boards	0	0	0.0%	0	0	0.0%
Total Golf ID Cards	25	25	0.0%	71	58	22.4%
Total Season Passes	0	0	0.0%	0	0	0.0%
Total Gift Cards	9	13	-30.8%	91	30	203.3%
Total GPS Ad Sales	0	0	0.0%	0	0	0.0%
Total $ Revenue Rounds	$231,610	$215,096	7.7%	$459,715	$417,003	10.2%
Total Carts $	$75,520	$73,723	2.4%	$156,806	$146,191	7.3%
Total Board $	$0	$0	0.0%	$0	$0	0.0%
Total Golf ID Cards $	$1,655	$2,480	-33.3%	$6,965	$6,550	6.3%
Total Season Pass $	$0	$0	0.0%	$0	$0	0.0%
Total Gift Cards $	$607	$1,125	-46.0%	$4,567	$2,471	84.8%
Total GPS Advertising $	$0	$0	0.0%	$0	$0	0.0%
Rain Chks/Gift Cards Redeemed	-$1,918	-$2,627	-27.0%	-$5,661	-$8,200	-31.0%
	$307,473	**$289,797**	**6.1%**	**$622,392**	**$564,014**	**10.4%**
$ Revenue/Revenue Round	**$36.78**	**$35.30**	4.2%	**$35.45**	**$35.04**	1.2%
Carts/Revenue Round	**65.6%**	**73.3%**	-10.5%	**65.6%**	**74.4%**	-11.9%
Cart $/Revenue Round	**$11.99**	**$12.10**	-0.9%	**$12.09**	**$12.28**	-1.6%
Cart $/Cart Round	**$18.27**	**$16.50**	10.7%	**$18.43**	**$16.51**	11.7%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$0.00**	**$0.00**	0.0%
ID Card $/Card	**$66.20**	**$99.20**	-33.3%	**$98.10**	**$112.93**	-13.1%
Resident Adult 18 Rounds	715	963	-25.8%	1,562	2,082	-25.0%
Resident Senior 18 Rounds	804	851	-5.5%	1,612	1,727	-6.7%
Junior/Golf Team 18 Rounds	407	300	35.7%	780	527	48.0%
Golf League 18 Rounds	29	36	-19.4%	29	80	-63.8%
Employee 18 Rounds	105	120	-12.5%	233	236	-1.3%
Non Resident 18 Rounds	3,826	3,509	9.0%	7,871	6,669	18.0%
Total 9 Hole Rounds	412	314	31.2%	882	579	52.3%
Total Revenue Rounds	***6,298***	***6,093***	***3.4%***	***12,969***	***11,900***	***9.0%***
Resident Adult 18 Rounds $	$25,362	$32,408	-21.7%	$33,848	$71,336	-52.6%
Resident Senior 18 Rounds $	$23,570	$23,763	-0.8%	$48,229	$48,012	0.5%
Junior/Golf Team 18 Rounds $	$9,297	$5,939	56.5%	$17,447	$10,374	68.2%
Golf League 18 Rounds	$0	$720	-100.0%	$0	$1,600	-100.0%
Employee 18 Rounds $	$714	$828	-13.7%	$1,579	$1,632	-3.3%
Non Resident 18 Rounds $	$163,422	$143,880	13.6%	$338,261	$270,350	25.1%
Total 9 Hole Rounds $	$9,245	$7,558	22.3%	$20,353	$13,699	48.6%
Total $ Revenue Rounds	***231,610***	***215,096***	***7.7%***	***459,715***	***417,003***	***10.2%***
Senior Non-Resident ID	0	0	0.0%	0	2	-100.0%
Adult Non-Resident ID	0	0	0.0%	1	1	0.0%
Family ID	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***0***	***0***	***0.0%***	***1***	***3***	***-66.7%***
GolfNow Rounds	1065	280	280.4%	2361	583	305.0%
GolfNow Dollars	$45,096	$11,401	295.5%	$99,033	$23,632	319.1%
Dollars/Round	$42.34	$40.72	4.0%	$41.95	$40.53	3.5%
City of Norwalk debt paydown	**$14,513.10**					

OAK HILLS SALES ANALYSIS AUGUST 2022 CALENDAR

Description	Aug-22	Aug-21	Inc/(Dec)	YTD 2022	YTD 2021	Inc/(Dec)
Revenue Rounds	6,298	6,093	3.4%	28,362	29,024	-2.3%
Season Pass Rounds	339	653	-48.1%	1,871	4,218	-55.6%
POS System Servicer Rounds	274	312	-12.2%	1,524	1,674	-9.0%
Barter Rounds	0	0		0	0	
Comp Rounds	0	118	-100.0%	2	201	-99.0%
Total All Rounds	6,911	7,176	-3.7%	31,759	35,117	-9.6%
Total Carts	4,133	4,468	-7.5%	16,551	19,356	-14.5%
Total Boards	0	0	0.0%	0	2	-100.0%
Total Golf ID Cards	25	25	0.0%	1,114	1,139	-2.2%
Total Season Passes	0	0	0.0%	15	37	-59.5%
Total Gift Cards	9	13	-30.8%	196	144	36.1%
Total GPS Ad Sales	0	0	0.0%	0	0	0.0%
Total $ Revenue Rounds	$231,610	$215,096	7.7%	$1,056,642	$1,017,047	3.9%
Total Carts $	$75,520	$73,723	2.4%	$301,994	$315,233	-4.2%
Total Board $	$0	$0	0.0%	$0	$42	-100.0%
Total Golf ID Cards $	$1,655	$2,480	-33.3%	$135,540	$140,781	-3.7%
Total Season Pass $	$0	$0	0.0%	$35,215	$74,300	-52.6%
Total Gift Cards $	$607	$1,125	-46.0%	$14,155	$11,355	24.7%
Total GPS Advertising $	$0	$0	0.0%	0	$0	0.0%
Rain Chks/Gift Cards Redeemed	-$1,918	-$2,627	-27.0%	-$14,680	-$19,235	-23.7%
	$307,473	**$289,797**	**6.1%**	**$1,528,865**	**$1,539,523**	**-0.7%**
$ Revenue/Revenue Round	**$36.78**	**$35.30**	4.2%	**$37.26**	**$35.04**	6.3%
Carts/Revenue Round	**65.6%**	**73.3%**	-10.5%	**58.4%**	**66.7%**	-12.5%
Cart $/Revenue Round	**$11.99**	**$12.10**	-0.9%	**$10.65**	**$10.86**	-2.0%
Cart $/Cart Round	**$18.27**	**$16.50**	10.7%	**$18.25**	**$16.29**	12.0%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$0.00**	**$21.00**	-100.0%
ID Card $/Card	**$66.20**	**$99.20**	-33.3%	**$121.67**	**$123.60**	-1.6%
Resident Adult 18 Rounds	715	963	-25.8%	3,685	5,605	-34.3%
Resident Senior 18 Rounds	804	851	-5.5%	3,663	4,512	-18.8%
Junior/Golf Team 18 Rounds	407	300	35.7%	1,510	1,143	32.1%
Golf League 18 Rounds	29	36	-19.4%	29	157	-81.5%
Empl 18 Rounds	105	120	-12.5%	471	461	2.2%
Non Resident 18 Rounds	3,826	3,509	9.0%	17,340	16,000	8.4%
Total 9 Hole Rounds	412	314	31.2%	1,664	1,146	45.2%
Total Revenue Rounds	***6,298***	***6,093***	***3.4%***	***28,362***	***29,024***	***-2.3%***
Resident Adult 18 Rounds $	$25,362	$32,408	-21.7%	$129,567	$190,183	-31.9%
Resident Senior 18 Rounds $	$23,570	$23,763	-0.8%	$108,070	$123,296	-12.3%
Junior/Golf Team 18 Rounds $	$9,297	$5,939	56.5%	$33,618	$20,454	64.4%
Golf League 18 Rounds	$0	$720	-100.0%	$0	$3,143	-100.0%
Empl 18 Rounds $	$714	$828	-13.7%	$3,173	$3,182	-0.3%
Non Resident 18 Rounds $	$163,422	$143,880	13.6%	$744,131	$649,644	14.5%
Total 9 Hole Rounds $	$9,245	$7,558	22.3%	$38,083	$27,146	40.3%
Total $ Revenue Rounds	***231,610***	***215,096***	***7.7%***	***1,056,642***	***1,017,047***	***3.9%***
SR NONRES DISC	0	0	0.0%	63	72	-12.5%
NONRES DISCOUNT	0	0	0.0%	66	75	-12.0%
FAMILY REG	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***0***	***0***	***0.0%***	***129***	***147***	***-12.2%***
GolfNow Rounds	1065	280	280.4%	5766	1446	298.8%
GolfNow Dollars	$45,096	$11,401	295.5%	$244,896	$55,804	338.9%
Dollars/Round	$42.34	$40.72	4.0%	$42.47	$38.59	10.1%

NORWALK PLANNING & ZONING COMMISSION
125 East Avenue
Norwalk, Connecticut

MEMORANDUM September 26, 2022

TO: Common Council

FROM: Bryan Baker, Principal Planner

SUBJECT: #2022-44 Special Appropriation – Norwalk Fire Department – Special appropriation request for roof replacement and purchase of new vehicles

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At their September 21, 2022, meeting, the Planning & Zoning Commission made the following recommendation:

BE IT RESOLVED by the Norwalk Planning & Zoning Commission that application #2022-44 Special Appropriation – Norwalk Fire Department – Special appropriation request for roof replacement and purchase of new vehicles be **APPROVED**.

BE IT FURTHER RESOLVED that the reasons for this action are to implement the following Plan of Conservation and Development goals, policies and actions:

1. To achieve Plan of Conservation and Development Goal #1 listed in Chapter 11: Public Facilities, Infrastructure & Services: *"Norwalk's infrastructure and public facilities are resource-efficient, well-maintained, cost-effective, sustainable and resilient"* through Strategy B. *"Continue to update, modernize and maintain Norwalk's infrastructure and city facilities"* by implementing action vi. *"Ensure Norwalk's emergency services departments are provided with appropriate funding for equipment and facilities to provide superior service and maintain a high level of public safety;"* and

BE IT FURTHER RESOLVED that notice of this action be forwarded to the Common Council.

Authorize the Mayor, Harry W. Rilling, to enter into agreement with Adashi Systems, LLC., the incident commend software for Fire trucks, amount not to exceed $31,130.00 annually. Capital project Account 09231370-5777-C0375 (Fire Truck Technology upgrade)

Authorize the Mayor, Harry W. Rilling, for one time purchase of Toughbooks, modems, and assorted Hardwares with Telrepco (NASPO - National Association of State Procurement Officials, State of Connecticut Contract Number: 15PSX0221) for Fire Truck Technology upgrade with amount not to exceed $90,925. Capital project Account 09231370-5777-C0375 (Fire Truck Technology upgrade)

Adashi Systems LLC
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Company Background & Experience

Adashi Systems is a United States-based software company which delivers exceptional technological solutions for public safety agencies and first responders worldwide. We are passionate about creating technology that enables public safety agencies and first responders to manage incidents efficiently, effectively, and safely.

Public safety departments across the world have selected our software to serve as an integral part of their incident response and operations strategy. Commanders and first responders endorse Adashi Systems' software because of its multifaceted capabilities. Our products allow them to effectively staff and manage small- and large-scale incidents over multiple operational periods and retain focus on the specific details which directly influence on-the-ground response time, decision-making, and incident management.

The Adashi Systems platform is specifically designed for public safety organizations to improve the staffing, notification, management, and reporting of critical incidents. Each product is supported by a user friendly, intuitive interface to improve communication and effectiveness. Our core suite of products includes solutions for department staffing and scheduling, mobile notification, incident mapping, situational awareness, automatic vehicle location, command and control, personnel accountability, and reporting. While serving as a powerful stand-alone solution, Adashi excels by collaborating and integrating with existing systems to provide a more complete and intuitive solution end-to-end for our customers.

While each Adashi Systems product can serve as a standalone solution, together they provide an end-to-end solution for public safety agencies. Our products are specifically designed to help public safety agencies with rostering, notification, response, incident command, and situational awareness. Adashi's full suite of products prepare departments to manage incidents before, during, and after they occur.

With our products' seamless integration, departments have access to the critical information for their needs at every step of the way. Serving as a complete operational management system, Adashi Systems brings ease and efficiency to a department's daily operations from start to finish.

Our solutions are in use at some of the largest fire and rescue agencies in the world. A few examples are Fire Department of New York (FDNY), Fire Rescue New South Wales (FRNSW), Australia, Detroit Fire Department, Los Angeles County Fire Department, and the San Diego Fire Department.

More information and case studies can be found at
www.adashi.com

Product Summaries

First Response MDT provides Fire/Ems based first responders with vital information and intelligence as they begin their response to an incident. First Response MDT provides responders quick access to crucial information such as location, directions, maps, guidance, preplans, incident notes, and contact information. The product leverages ArcGIS Engine technology by Esri for its map rendering engine. Our system automates, routes, and provides more precise information to responders, incident commanders, EOC's, and all involved.

RollCall is a cloud-based staff scheduling and overtime management platform specifically designed for the fire service. The product allows shift commanders to view real-time and future staffing needs, automatically assign rules-based overtime, validate staffing decisions, maintain appropriate staffing levels, approve requests for trades and vacation/sick days, and create a daily roster for export to RMS and payroll. First responders can submit shift change requests from any location and device and bid on voluntary overtime instantly.

Alert is a revolutionary way to notify departments of incoming incidents and boost turn out and response times. This digital incident dashboard directly connects with computer automated dispatch to notify stations of new incidents and display all active calls. The alerting system is designed to give firefighters access to critical data, improve turn out and response times, and create a common operating picture across the whole agency.

LiveView is an interactive incident information and situational awareness platform. Using the live incident dashboard, commanders can view all incidents occurring in their jurisdiction. It also provides key incident and unit information, a common operating picture across multiple agencies, and improved situational awareness.

Broadcast is an interactive communication platform that allows agencies to communicate with staff and members to communicate critical information during emergencies. Messages can be delivered via SMS, voice or email.

ITEM #10

Adashi C&C

COMMAND & CONTROL

LIKE NEVER BEFORE

Adashi's C&C is a robust incident and resource management platform. Designed for use at all types and sizes of incidents, the software platform provides the commander an interactive data dashboard for effective decision making. C&C provides situational awareness, real-time collaboration, tactical planning, tracking, management, communication, logging, and reporting.

SYSTEM FEATURES

- Real-time collaboration
- ESRI Maps compatible
- Navteq Street maps included
- Real-time weather integration
- CAD Integration
- RMS Integration
- Intuitive touch screen interface
- Real-time logging of all activities
- After incident reporting
- Enterprise Platform
- Web Independent - Internet Not Required

f in YouTube

US: +01.443.808.0737
Toll-Free: +1.877.563.9980 x1
Email: sales@adashisystems.com
www.adashisystems.com

Collaboration & C.O.P.

Map-Based Management – With multiple map views at your fingertips, manage your incident directly on a map. Choose from your ESRI layers, Google, Bing, Pictometry (where available) and Navteq maps. Draw on the map, view and place resources on a map, and share maps for real-time situational awareness and a common operating picture.

Resource Management and Tracking – Full AVL (Automatic Vehicle Location) allows incident commanders to see, communicate and re-route units in real time. Resources in the field instantly receive a pop-up notification of messages and the new assignment. Easily drag and drop roles and resources on the map to reflect either their current or planned location and include messages with their new assignments.

Incident Action Plan – Use the electronic tactical worksheet to develop a detailed Incident Action Plan and assign resources directly onto the map. Drag and drop to efficiently manage roles and resources within the incident display. Define your strategy and game plan with all connected resources.

Collaboration – Get everyone on the same page fast. Use annotation to share a single encompassing view of the incident in real time with other connected users. Personnel can share information, drawings, and photographs and collaborate in the collection of accurate and timely data.

Electronic Drawing Board – Draw and drag icons on the map to mark boundaries, define zones of approach, identify objectives, notate hazards or define cordon zones, staging areas, and more. Draw on maps, photographs, pre-plans, and other media. Share your strategy with all connected resources.

Intelligence & Coordination

NIMS-Based Command – When an incident is initiated, a flexible incident command org chart allows you to drag and drop your resources to groups and assignments as defined in NIMS. Organizational charts expand as the incident progresses. Maintain critical span of control at each level with ease.

Pre-plans – Access and view pre-plan data and documents such as building plans, response plans, hydrants, hazards, and photographs. These pre-defined items of interest will appear automatically when the associated address or selected perimeter is chosen by you or your CAD. Annotate the preplan with crew entry points, icons, tasks, and responsibilities. Use this capability to draw boundaries, define zones of approach, identify objectives, notate hazards or define cordon zones, staging areas, and more.

Easy CAD Integration – Upon CAD dispatch, data is automatically transferred. Critical Information, including Address/Coordinates, Incident Notes, Contact Information and Responding Units, is available to the incident commander.

All-Hazards Database Management – Add and modify hazard categories, types, and descriptions as needed to fit your organization's specific needs. Add guidance, SOGs, local response plans, and other critical data to specific incident types. Use the pre-loaded repository of CAMEO/ALOHA hazard data, identification, and reference tools. Populate your maps with automated airborne hazard prediction and map visualization of hot/warm zones, isolation distances, and evacuation areas based on real-time weather.

Benchmarks and Checklists – Customizable benchmarks and checklists are available at the touch of a button. All activities are time-stamped and recorded in the log.

US: +01.443.808.0737
Toll-Free: +1.877.563.9980 x1
Email: sales@adashisystems.com
www.adashisystems.com

Adashi

ITEM #10

Adashi MDT

FIRSTRESPONSE MDT

MISSION-CRITICAL INFORMATION IN ONE INTEGRATED SYSTEM

FirstResponse MDT is changing emergency response. Designed for easy access on a moving vehicle, responders can view and access mission-critical data – when they need it the most. With FirstResponse MDT, first responders can now respond to incidents more efficiently and effectively with the vital information they need to handle any emergency.

FIRSTRESPONSE MDT SYSTEM FEATURES

- Seamless integration to dispatch
- Two-way instant messaging
- Map-based intelligence
- AVL of other responding units
- Critical information dashboard
- Real-time wind and weather data
- Intuitive intelligent design
- Integrated with the Adashi ecosystem

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ITEM #10

Adashi MDT

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FIRSTRESPONSE MDT SYSTEM FEATURES

EFFICIENT RESPONSE

Notification

Adashi's FirstResponse MDT instantaneously notifies first responders when 9-1-1 dispatches an incident and provides a detailed summary page of dispatch information. Incident information, real-time updates, and turn-by-turn directions are displayed even before the responders get in the vehicles.

Dispatch

Direct integration with dispatch allows responders to communicate their status and receive to-the-minute incident updates.

Real-Time Routing

FirstResponse MDT generates a reliable, efficient route with turn-by-turn navigation as soon as dispatch is received. ArcGIS maps allow first responders to access routing instructions that automatically incorporate turn restrictions, physical barriers and gates, one-way streets, restricted access areas, and relative road heights.

Critical Information Dashboard

Access pre-plans, standard operating guidelines, checklists, local benchmarks, an editable Incident Action Plan (IAP), hazard predictions & modelling, AVL data, weather information, and more to provide a complete picture of the incident ground and identify any hazards or threats.

ENHANCED INFORMATION

Two-Way Instant Messaging

The IM feature lets crews communicate messages, photos, and high-resolution video streaming in real-time. Create a common operating picture among public safety agencies across all connected users.

Custom Mapping Layers

Responders can access Esri, HERE (Formerly Navteq), Pictometry, Google/ Bing, and local or custom GIS overlays including hydrants, sewage/power lines, and points of interest to gain a complete view of the situation.

Multiple System Integrations

FirstResponse MDT integrates with computer automated dispatch (CAD), records management systems, and other existing systems for simple transfer of important data. Our MDT also seamlessly integrates with Adashi's incident command and staffing software to provide an end-to-end tool for its users. With the full Adashi system in place, public safety agencies have a complete organizational life-cycle management tool.

Dynamic Interface

With our unique information dashboard, responders can view all of their key information in one place. No fumbling between maps or scrolling through screens on a moving vehicle. Everything first responders need is in a clear, easy-to-use format, specifically designed for public safety needs.

WEB-INDEPENDENT

First Responders can see pre-plans, checklists, and other critical information even if there is no Internet/cellular connection. All information is stored locally on the MDT device to make for quick and easy retrieval. Using FirstResponse MDT, responders also can communicate with other units or commanders at the scene even if regular radio/cellular channels fail.

Adashi Systems is a leading provider of technology to emergency response agencies worldwide. Our team has many years of experience in the public safety industry, and our products are specifically designed to help first responders. From before the start of a 9-1-1 call, Adashi's software optimizes public safety staffing, response, and command until the fire is contained, the terrorists apprehended, and the medical condition stabilized.

Adashi

ITEM #10

Adashi

THE ADASHI PUBLIC SAFETY PLATFORM

The Adashi Systems suite of products is the first and one-of-a-kind framework for coordinated, intelligent response. The Adashi platform is specifically designed for public safety organizations to improve the staffing, notification, response, management, and reporting of critical incidents. Our enterprise-grade platform helps first responders perform their duties effectively, even in the worst situations - giving public safety agencies a mission-critical solution. All Adashi products seamlessly work together to assist with every stage of the incident management process. Use Adashi to make your department as safe, efficient, and organized as possible.

THE ADASHI PLATFORM ENABLES YOU TO:

- **Staff Appropriately**
- **Arrive Informed**
- **Manage Effectively**
- **Go Home Safely**

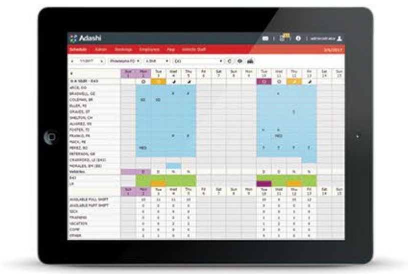
1500+ public safety agencies use Adashi products worldwide

Adashi works with departments of all sizes, including one with 7,500+ active duty firefighters

One of our largest customers uses Adashi's software in a fleet of 650+ vehicles

ITEM #10

Staff Scheduling and Overtime Management



Adashi RollCall

Adashi RollCall is a cloud-based staff scheduling and overtime management platform specifically designed for public safety agencies. The software automates callbacks to help departments cut costs, save time, and make more informed staffing decisions. Administrators and first responders can access the scheduling tools from any web browser or device including mobile phones and tablets via the Adashi RollCall mobile apps. Adashi RollCall also interfaces directly with RMS systems for accurate reporting and increased accountability.

Emergency Response MDT Software

Adashi FirstResponse MDT

Adashi FirstResponseMDT get first responders on scene faster with the critical information they need in one, easy-to-use dashboard. Seamless integration to dispatch auto-triggers a premiere navigation system including Esri map technology, Google/Bing maps, and your department's custom or local layers. Designed for easy access on a moving vehicle, our main dashboard also displays incident pre-plans, the location of hydrants and other responding units, detailed incident guidance, hazmat modeling, real-time weather data, and more to help responders handle any type of emergency.

Incident Command, Management, and Reporting

Adashi C&C

Adashi C&C is an electronic ICS platform with an interactive data dashboard. The full-scale incident management software helps commanders efficiently annotate maps, pre-plans, and photographs with strategic information; communicate tactical objectives; perform dynamic and analytical risk analysis; manage groups and divisions; assign resources to tasks; and track personnel accountability. Commanders can also complete standard ICS forms right in Adashi C&C for quick and easy reporting once the incident has been contained.

Live Incident Dashboard

Adashi LiveView

Adashi LiveView is a complete live incident information platform. Using the live incident dashboard, commanders can view all incidents and locations of their units. The revolutionary incident mapping software provides key incident and unit information, improves situational awareness, and helps departments maintain a common operating picture across multiple agencies or jurisdictions.

Staffing

Adashi RollCall ensures the appropriate number of staff arrive on shift via its complete staff scheduling and overtime management platform.

Response

Adashi FirstResponse MDT navigates crews to the incident with the mission-critical data they need from their RMS and other information sources.

Incident Command

Adashi C&C helps commanders track assets, assign tasks, manage incidents, and log their activities with Adashi's eICS platform.

Common Operating Picture

Adashi LiveView provides chiefs with a big-picture view of their jurisdiction with real-time incident mapping.

Toll-Free: +01-877-563-9980
Email: sales@adashi.com

www.adashi.com

Adashi

NORWALK
The Sound of Connecticut

DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 07/22/2022 **DEPARTMENT:** Fire/IT

Procurement by non–competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☑	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). **Please forward this form and supporting documentation within 48 hours of the Emergency**
☐	Other, please explain:

TOTAL COST: $31,130.00 **MUNIS Account:** 09231370-5777-C375

VENDOR: Adashi

Purchasing Agent Signature	**The Purchasing Agent**		**Department Head Signature**
	X	**Supports**	Gino Gatto
Purchasing Agent Name		**Does Not Support**	**Department Head Name**
	X	**Single Source Requires Common Council Authorization (in excess of $20,000.00)?**	Gino Gatto
Date			**Date** 08/01/2022

JUSTIFICATION:

Adashi's incident command software is the only product compatible with the Department's current Scott SCBA air-pack software. The software is accessed through the apparatus Mobile Data Terminals (MDTs) and the Incident Commander MDT located at the command post. This accountability software allows real-time tracking of all on-scene firefighter's air supply, providing instant alerts to the command post of any firefighter with depleting air. It will also alert the command post of any firefighter SCBA emergency button activations. Additionally, Adashi software enables instant transmission of incident command emergency alerts including building evacuation tones and roll-calls (Personnel Accountability Reports). Adashi is compatible with our CAD software (Nexgen), station alerting system (PURVIS), and our current records management software (RMS), Firehouse. Adashi and ESO (our new RMS) are currently completing the interface.
Adashi will also utilize the City GIS mapping system. This allows for in-house customization and updating of the Department hydrant map and no-hydrant districts.
Also of note, Stamford Fire operates with Adashi for on-scene operations. This will allow Norwalk and Stamford seamless safety accountability when operating together. Stamford and Norwalk provide primary mutual aid.
The funding for the initial contract will be from the IT Department account # 09231370-5777-C375.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): No Other Vendor Available

Vendor 1: ______________________________

Vendor 2: ______________________________

EMERGENCY: Explain in detail the nature of the emergency

N/A

ITEM #10

Company Information

Adashi Systems, LLC
101 N. Haven Street, Suite 301
Baltimore, MD 21224
Phone: 1.877.563.9980, Ext. 1
Sales: sales@adashi.com

Quote Number	00000012
Net Terms	Net 30
Expiration Date	2022-08-01

Customer Information

Contact Name	Mark Conte	Account Name	Norwalk Fire Dept (CT)
Phone	(203) 854-0222	Bill To	CT USA
Email	mconte@norwalkct.org		

Product	Quantity	Sales Price	Total Price	Line Item Description
Adashi C&C Safety Monitor units: 1 - 4	2.00	USD 2,698.00	USD 5,396.00	Incident command with Scott Accountability Interface
Adashi First Responder units: 1 - 9	9.00	USD 826.00	USD 7,434.00	MDT software for frontline vehicles
Adashi Alert	6.00	USD 1,200.00	USD 7,200.00	Station alerts and Situational Awareness
Adashi Cloud Hosting Deploy and Managed Services	1.00	USD 5,000.00	USD 5,000.00	Clouding hosting and managed services
Integration Service	1.00	USD 2,500.00	USD 2,500.00	Setup of Maps and CAD interface, One time cost
Training On Site Basic Add	3.00	USD 1,200.00	USD 3,600.00	2 Full days and 1 optional

Totals

Invoicing Notes: Thank you for your interest in Adashi Systems. We look forward to working with you.

Subtotal	USD 31,130.00
Discount	0.00%
Total Price	USD 31,130.00

Quote Acceptance

Signature: ______________________________

Name: ______________________________

Title: ______________________________

Date: ______________________________

Telrepco
Tough Conditions - Tough Computers

Quote

Foertsch Holdings Inc
101 North Plains Industrial Rd
Bldg 2
Wallingford, CT 06492
(203) 284-5200

EXPIRATION DATE: 10/30/2022

Order Number: 0105516
Order Date: 8/10/2022
Salesperson: 0048/ Roseann Mayo
Salesperson Email: rmayo@telrepco.com
Customer Number: 0011361

Sold To:	Ship To:
Norwalk Fire Dept. 121 Connecticut Ave. Norwalk, CT 06854 **Confirm To:** Asst. Chief Mark Conte	Norwalk Fire Dept. 121 Connecticut Ave. Norwalk, CT 06854

Customer P.O.	Ship VIA	F.O.B.	Terms
qty 12 CF33 tablet deployment	UPS GROUND		Net 30 Days

Item Code	Unit	Ordered	Description	Price	Amount
CF-33RZ002KM **Whse:** 000	EA	12	INTEL CORE I5-10310U 1.7GHZ (4.4GHZ),VPRO,12.0QHD GLOVED MULTI TOUCH+DIGITIZER,16GB,512GB OPAL SSD,INTEL WI-FI 6,BLUETOOTH,4G LTE MULTI CARRIER BAND 14 (EM7511), DUAL PASS (CH1:WWAN/CH2:None),INFRARED HELLO WEBCAM,8MP REAR CAMERA,STANDARD DUAL BATTERIES,Win10 Pro (Win11 DG), PREFERRED MFG 3YR WARRANTY	3,375.00	40,500.00
FZ-SVCTPNF3YR **Whse:** 000	EA	12	PROTECTION PLUS WARRANTY PANASONIC TABLET PC-YRS 1, 2&3	295.00	3,540.00
CF-VEK333LMP **Whse:** 000	EA	12	PREMIUM KEYBOARD FOR CF-33 Mk1, Mk2. NEW IMPROVED, 3X BRIGHTER OUT-OF-THE-BOX. EMISSIVE RED BACKLIT (4 LEVELS). HANDLE/KICKSTAND DISPLAY CAN BE OPENED TO ANY ANGLE. COMPATIBLE WITH TABLET, 33 LAPTOP VEHICLE DOCK, AND 33 DESKTOP DOCK. ETHERNET, SDXC	575.00	6,900.00
HA-33LVDLT2 **Whse:** 000	EA	17	HAVIS DOCKING STATION LAPTOP LITE WITH DUAL PASS ANTENNA WITH USB,RJ45,D89 FOR CF-33	850.00	14,450.00
CF-LNDDC120 **Whse:** 040	EA	17	DC Power 120w adapt. Mountable Havis for CF-33 w/DC jack conn	145.00	2,465.00
C-MD-301 **Whse:** 040	EA	10	Action Adapters, Slide Out Heavy Duty Mount, Havis	185.00	1,850.00
C-MM-218 **Whse:** 040	EA	10	Monitor Adapter Plate VESA Havis	25.00	250.00

Continued

Telrepco
ToughConditions - ToughComputers

Quote

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101 North Plains Industrial Rd
Bldg 2
Wallingford, CT 06492
(203) 284-5200

EXPIRATION DATE: 10/30/2022

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Salesperson: 0048/ Roseann Mayo
Salesperson Email: rmayo@telrepco.com
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Norwalk Fire Dept. 121 Connecticut Ave. Norwalk, CT 06854 **Confirm To:** Asst. Chief Mark Conte	Norwalk Fire Dept. 121 Connecticut Ave. Norwalk, CT 06854

Customer P.O.	Ship VIA	F.O.B.	Terms
qty 12 CF33 tablet deployment	UPS GROUND		Net 30 Days

Item Code	Unit	Ordered	Price	Amount
C-HDM-208 **Whse:** 040	EA	1 TELESCOPING POLE 5.5"" HAVIS	75.00	75.00
C-HDM-204 **Whse:** 040	EA	1 Pole Only Telescoping Device, Side Mount,Heavy Duty, 8.5""H	155.00	155.00
C-MD-119 **Whse:** 040	EA	2 Low Profile Motion Adapter Havis Posi-Lock Front Access	295.00	590.00

CT DAS - NASPO Panasonic Contract -#15PSX0221

Net Order:	70,775.00
Freight:	0.00
Sales Tax:	0.00
Order Total	70,775.00

ACCEPTED BY & DATE

This Order/ Quote is subject to our durable Terms & Conditions, previously acknowledged by you.

0105516

Telrepco
Tough Conditions - Tough Computers

Quote

Foertsch Holdings Inc
101 North Plains Industrial Rd
Bldg 2
Wallingford, CT 06492
(203) 284-5200

EXPIRATION DATE: 9/10/2022

Order Number: 0106862
Order Date: 8/29/2022
Salesperson: 0048/ Roseann Mayo
Salesperson Email: rmayo@telrepco.com
Customer Number: 0011361

Sold To:	Ship To:
Norwalk Fire Dept. 121 Connecticut Ave. Norwalk, CT 06854 **Confirm To:** Asst. Chief Mark Conte	Norwalk Fire Dept. 121 Connecticut Ave. Norwalk, CT 06854

Customer P.O.	Ship VIA	F.O.B.	Terms
qty 13 IBR900	UPS GROUND		Net 30 Days

Item Code	Unit	Ordered	Price	Amount
MA3-0900120B-NNA **Whse:** 040	EA	13 CRADLEPOINT INC : 3-yr NetCloud Mobile Essentials Plan and IBR900 router with WiFi (1000Mbps modem), no AC power supply or antennas, North America	1,150.00	14,950.00
LG-IN2457 **Whse:** 040	EA	16 Panorama - Low Profile Dome Black, 5 in 1 Antenna: 2x 4G/5G LTE 600MHz-6GHz, 2x 2.4/5GHz Wi-Fi, GPS/GNSS, 5m/16 cables for use with the IBR600, IBR900, IBR1100. AT&T FirstNet Ready.	325.00	5,200.00

Net Order:	20,150.00
Freight:	0.00
Sales Tax:	0.00
Order Total	20,150.00

ACCEPTED BY & DATE

This Order/ Quote is subject to our durable Terms & Conditions, previously acknowledged by you.

0106862

NORWALK
The Sound of Connecticut

DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

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TOTAL COST: $31,130.00 **MUNIS Account:** 09231370-5777-C375

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Purchasing Agent Name		**Does Not Support**	**Department Head Name**
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Date			**Date** 08/01/2022

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Vendor 2: ______________________________

EMERGENCY: Explain in detail the nature of the emergency

N/A

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Discount	0.00%
Total Price	USD 31,130.00

Quote Acceptance

Signature: ______________________________

Name: ______________________________

Title: ______________________________

Date: ______________________________

ITEM #10

Telrepco
Tough Conditions - Tough Computers

Government Contracts

Contracts Available for Qualified Government Buyers

Telrepco offers alternate purchasing options for qualified government buyers, including GSA CT & NJ NASPO, and New York State OGS

Company Information:

Telrepco
101 North Plains Industrial Rd Ste 2
Wallingford, CT 06492

Telrepco is an Authorized Panasonic and Lenovo Service Center.

D-U-N-S Number: 101174396
CAGE Code: 8HVT1

ITEM #10

GSA

U.S General Services Administration

Telrepco Contract for Refurbished Toughbooks:

Contract Number: GS-35F-455CA

Federal Supply Schedule 70

SIN: 132-9 - Purchase of Used or Refurbished Equipment

Click Here To View Our Pricelist.

New products are available to be purchased off GSA. Call 1-800-537-0509 for more information

NASPO

National Association of State Procurement Officials

State of Connecticut
Contract Number: 15PSX0221

State of New Jersey
Contract Number: MNWNC-124

Panasonic Contract # 89980

Call 800-537-0509 for information on ordering procedure

PEPPM

Technology Bidding and Purchasing Program

Contract # 528897-191

Panasonic holds the Pennsylvania and California PEPPM contracts direct, but fulfills through numerous authorized reseller partners. All State, Local, County, Municipality, Higher Education, K-12, Private Schools,

CITY OF NORWALK
FIRE DEPARTMENT

121 Connecticut Ave
Norwalk, Connecticut 06850

Tele: (203) 854-0239
Fax (203) 854-7931

I would like to request that the City of Norwalk continues as the fiduciary for the Region 1, Emergency Management Preparedness Grant (EMPG). The grant is for $75,000 and is a reimbursement grant.

History

The City of Norwalk is part of a mutual aid agreement with 13 others cities and towns in Fairfield County. These 14 municipalities make up Region1and also the Fairfield County Hazardous Incident Response Team (FFCoHIRT). The team administered through the Fire Chiefs that represent the municipalities.

Annually our regional hazardous material team is awarded funds from the Emergency Preparedness Grant (EMPG), a federal grant that is managed through the State of Connecticut.

Our issue is that our hazardous materials team is a mutual aid agreement between the municipalities, not a true government entity. The grant is a reimbursement grant that needs a municipality or a council of governments to purchase items and then submit for reimbursement.

FFCoHIRT identifies equipment or training that is needed for our region. We confirm with the state that the purchase will be a reimbursable cost. The vender provides a quote for the purchase; the municipality will then issue a purchase order. The vendor delivers the item and then issues an invoice. The municipality pays the invoice and then submits reimbursement from the state.

We have successfully managed this grant for four previous years.

Respectfully,

Fortunato Capomolla Jr.

Fortunato Capomolla Jr.
Rescue Captain
Hazmat Group Supervisor
Norwalk Fire Department

Grant Title: 2021 EMPG Haz Mat
Agency Name: Region # 1
Allocation Total: 75,000.00

Grant Program Request	
Planning	14,500.00
Organization	
Equipment*	45,500.00
Training	15,000.00
Exercises	
Total	**75,000.00**

	Grant Funding	AEL NUMBER (EQUIP. ONLY)
Planning - ***Describe planning costs related to this project and identify below the specifics of these costs toinclude planning personnel, contratced labor, or other planning related costs. Enter the amounts to the right of the description.***		
Materials Location Preplanning. Personnel and contracted labor cost to catolog facilities, processes, and products (raw & finished)	9,000	
Veoci Software. Used for HM team inventory, preplans, and incidents	5,500	
	14,500.00	
Organization - ***Describe organization costs related to this project and identify below the specifics of these costs to include personnel, contratced labor, or other organization related costs. Enter the amounts to the right of the description.***		N/A
	0.00	
Equipment - ***List all specific equipment purchases that are related to this project and their related costs. Enter amounts in the columns to the right. Please include the AEL number that applies. (See www.rkb.mipt,org for AEL #)***		
AP4C wireless package	15,000	
RAE Multi-use Sensors and Calibration	15,000	
PPE	10,000	
IPADS	2,500	
Portable Generators	3,000	
	$ 45,500	
Training - ***Please include the the Training expenses related to this project. List apporopriate expenses and the related costs in the column to the right.***		
Veoci Boot Camp	5,000	
Incident Management	5,000	
Advanced Metering	5,000	
	15,000.00	
Exercise - ***Please include the the Exercise expenses related to this project. List apporopriate expenses and the related costs in the column to the right.***		N/A
	$ -	
	75,000.00	