FINANCE/CLAIMS COMMITTEE MEETING
Thursday September 14 2017 7:00P.M.

CITY HALL
Common Council Chambers
125 East Avenue
Norwalk, Connecticut
AGENDA

1. Public Participation

2. Approve the Minutes of the following Finance Committee Meetings:
   July 13, 2017
3. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated:
   August 10, 2017
   September 14, 2017

4. Narrative on Tax Collections dated September 14, 2017- Receive Report and discuss.

5. Monthly Tax Collector's Reports - Receive Reports and discuss:
   August 31, 2017.

6. Authorize the Purchasing Agent to issue purchase orders to Total Communications, a sole source provider, for the supply, installation, training and maintenance to upgrade the existing Cisco VoIP distributed telephone and voice mail system for all City Hall, 6 Fire locations, Police Department, DPW Garage, Health Department, Marine Base, Animal Control, Central Office, three high schools, four middle schools and Libraries (service for a total of 1600 users) for an amount not to exceed $152,491.00, accounts 09120600-5777-C0375 (42,210) , 09150600-5777-C0375 (40,281) and 19185010-5777-C0112 ($70,000 [BoE]) (budgeted capital expense; no special appropriation required).

7. Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Software License and Service Agreement between the City and Software Consulting Associates for the licensing and services of Municity Permit System for Public Works for an amount not to exceed $41,600.00, account 09180600-5777-C0375 (approved IT Capital project; no special appropriation required) and forward onto the Common Council for further action.

8. Authorize the Mayor to execute a three (3) year agreement for mailroom services for City locations with Canon Solutions America, Inc. for a total amount not to exceed $182,964.00.

9. Resolution amending the August 25, 2015, resolution which appropriated $1,200,000 for the payment of inverse condemnation settlement relating to the construction of a new Police Headquarters and authorizing the issuance of general obligation bonds of the city to meet said appropriation, to an amended appropriation of $1,650,000 for the costs associated with the judgement and authorizing the issuance of general obligation bonds of the city to meet said amended appropriation.

10. Receive Oak Hills Authority Monthly Financial Statements for July 2017.

11. Discuss sewer billing requested from June 2017 meeting.

CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
JULY 13, 2017

ATTENDANCE: Bruce Kimmel, Chair; John Kydes, Douglas Hempstead (7:14 p.m.)

STAFF: Sal Iannacone, Comptroller's Office

OTHERS: Lisa Biagiarelli, Tax Collector; Karen DelVecchio, IT Director; Ben Luce, Purchasing Director; Deputy Fire Chief Al Bassett; Craig Schmidt, Risk Manager

CALL TO ORDER

Mr. Kimmel called the meeting to order at 7:05 p.m. A quorum was not present. Mr. Kimmel said that Mr. Igneri, Mr. Simms, Ms. O'Toole–Giandurco and Mr. Sacchinelli were unable to attend the meeting. Mr. Kimmel said that he would be bringing the various agenda items before the full Council for approval.

PUBLIC PARTICIPATION

Ms. Danielle Figarello, of State Street, Bridgeport, came forward and said that she wanted to talk about the outsourcing of the mailroom services. She said that she has worked in the mailroom for 18 years first as the Assistant Clerk and then she took over the driver's position and continued to work as the Clerk. She said that she was told that this would be put out to bid and has heard nothing about it. Ms. Figarello said that the two interviewees came and they have no idea what her duties really are. Under her current contract with NPS, she is the Mail Truck Driver and Mail Clerk. If the services were outsourced, Ms. Figarello would not qualify for the positions. She said that her salary was critical to her family and that she has some medical issues. She pointed out that they would be asking the taxpayers to cover her costs and those of the two new employees.

APPROVE THE MINUTES OF THE FOLLOWING FINANCE COMMITTEE MEETINGS:

June 8, 2017 & June 27, 2017

Mr. Kimmel said that due to the lack of quorum, the minutes will be held over to the next scheduled meeting.

Claims Committee: receive the monthly Claims report; review and approve claims

as required for Claims Report dated: July 13, 2017

Narrative on Tax Collections dated July 13, 2017- Receive Report and discuss.

Monthly Tax Collector's Reports - Receive Reports and discuss: June 30, 2017.

Ms. Biagiarelli said that there were no special requests this month. She then gave a summary of her reports.

She said that the books have been closed for the fiscal year 2016-2017 and there has been a 98.93% collection rate/. She reviewed why the numbers changed from the May report to the June report. Collections are currently underway. The mailing went out June 20th and the department is working on delinquent collections.

Mr. Hempstead joined the meeting at 7:14 p.m.

The staff is working on doing seizures for business and personal property. She explained that the more they are aggressive with having people paying on time is because delinquent payments result with people who pay on time paying a tiny bit more than they should because of the delinquencies.

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Tyler Technologies, a sole source provider, for Tyler Hosting and Software as a Service for the MUNIS Financials, Human Capital Management, Revenue, and Productivity Modules, for the City and Board of Education, for a five year period commencing January 1, 2018 for amounts as follows: Year 1, $243,000; Year 2, $262,900; Year 3, $298,794; Year 4, $298,794; Year 5, $307,757. Sole Source Procurement.

Ms. DelVecchio came forward and explained that the City had servers for the various City departments including the Police and Fire Departments. She said that Tyler Hosting was offering cloud storage and back up. The principal storage site is in Maine while the back up site is in Texas. She reviewed the details and pointed out that the City would not have any hardware on site. While the City has the best systems it can afford, the Tyler Hosting has Grade A hardware. Right now, if something happens in Norwalk, Tyler Hosting technology can run payroll from either location. Westport, and New Canaan both have used this service without a problem.

Mr. Kimmel asked about the Cubes capability for the Board of Education. Ms. DelVecchio said that she would have to ask Mr. Gilden to check on this and get back to Mr. Kimmel. Mr. Hempstead asked how the funds would be allocated. Ms. DelVecchio explained that she carries about $125,000 for the BOE services in her budget but the break out would have to be explained by Mr. Barron. She said that she did not have visibility into their operating budget.

Mr. Kimmel said that he would present this to the full Council for a vote.

Authorize the purchasing agent to issue purchase order to Andrews Technology HMS, Inc. replacement of Timeclocks for the City's Time and Attendance System. (Account 0111340- 5741) (Sole Source Procurement).

Mr. Luce Said that the City has 50 time clocks in the various City buildings. Right now they want to replace 13 of the older units. There are some clocks located at the beach, at the police department and the DPW garage.

Mr. Kimmel asked where the actual finance figures were. Mr. Luce said that he would ask Mr. Gilden to forward that information to Mr. Kimmel.

Mr. Kimmel said that he would present this to the full Council for a vote.

Authorize the Mayor to execute a three (3) year agreement for mailroom services for City and Board of Education locations with Canon Solutions America, Inc. for a total amount not to exceed $352,142.33.

A staff member came forward and spoke about the mailroom outsourcing. He said that Canon was very enthusiastic about doing the job. The City outsourced the mail services several years ago. There is only one BOE mailroom employee. There is one employee who handles the City mail and is not a City employee. The staff member said that the current mail person would be repositioned into a Custodial position.

Mr. Hempstead asked if they could get more information about the cost savings.

Mr. Kimmel asked for clarification regarding the City mailroom employee. He was told that the City mail staff was an employee of Rekko. Mr. Kimmel asked for more information on the cost savings before the next Council meeting. It will be important to have a complete picture before a decision is made.

Mr. Kimmel suggested that the city consider moving to electronic devices to reduce the amount of paper.

Mr. Kimmel said that he would present this to the full Council for a vote.

Authorize the Mayor, Harry W. Rilling, to submit an application to the State of Connecticut Department of Emergency Services and Public Protection for grant funds for Emergency Management Performance Grant which is approximately $46,500.

Deputy Fire Chief Al Bassett came forward to speak about the grant application. They are requesting that the City be a fiduciary for the Fire Department grant for the regional

Emergency Management Performance program. The City was able to do this last year and it worked out well. There are no costs other than generating the reports by Finance Department. There are 14 towns involved in this and the area ranges along the shoreline from Greenwich to Stratford and includes towns that are located one town north of the shoreline communities, such as Wilton, Weston, Trumbull, etc.

Mr. Kimmel said that he would present this to the full Council for a vote.

Discuss requested information on insurance from June 2017 meeting.

Mr. Schmidt, the City Risk Manager, came forward to present an analysis of the insurance for Veteran's Park. He said that there were high deductibles and the premiums were 10 times higher than what the City has now.

Regarding the insurance costs for the school construction, Mr. Schmidt explained that those insurance costs would become clearer once the project started.

Discuss sewer billing requested from June 2017 meeting.

Mr. Kimmel said that he wanted Mr. Chimento to walk the Committee thought this issue and Mr. Chimento was not present. This will be included in the next agenda.

Mr. Hempstead asked about scheduling an executive session for a discussion for IT security. Mr. Kimmel requested that a potential executive session regarding IT security be included on the next agenda also.

ADJOURNMENT.

Mr. Kimmel announced that the meeting was adjourned at 7:51 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services

AGENDA AUGUST 10, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE	APPROVED BY TAX COLLECTOR		REPORTED TO CLAIMS COMMITTEE
AJA NIKIS PAINTING LLC	MV-15-333785	($234.75)	WRONG NAME/OVERPAYMENT

AGENDA SEPTEMBER 14, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE		APPROVED BY TAX COLLECTOR		REPORTED TO CLAIMS COMMITTEE
ARBIETO-CORTEZ, WILFREDO		16-MV-302716	($16.96)	PRORATION
ARI FLEET LT OR		16-MV-302880	($108.58)	PRORATION
AREVALO, HERNANI I		16-MV-302827	($12.18)	PRORATION
BARCIKOWSKA, JOLANTA		15-MV-400988	($64.00)	PRORATION
BECKER, ROBERT E		16-MV-304874	($358.13)	PRORATION
BISCEGLIA, FRANK E		16-MV-305778	($23.33)	PRORATION
BLATTMAN, ERIC		16-MV-305946	($351.43)	PRORATION
BLISH, PAUL		16-MV-305965	($33.39)	PRORATION
BOTTON, RICHARD		16-MV-306588	($40.00)	OVERPAYMENT
BYTNAR, ROMAN J	($90.57)	16-MV-308130	($51.78)	PRORATIONS
		16-MV-308129	($38.79)	PRORATIONS
CAB EAST LLC		15-MV-308164	($126.00)	PRORATION
CAB EAST LLC	($1,154.38)	14-MV-307795	($346.32)	PRORATION & ABATEMENTS
		14-MV-307906	($667.41)	PRORATION & ABATEMENTS
		14-MV-307918	($140.65)	PRORATION & ABATEMENTS
CAB EAST LLC	($5,767.85)	15-MV-SEVERAL SEE BACK UP		PRORATIONS
CAPUTI, THOMAS		15-MV-309482	($50.95)	OVERPAYMENT/DUP. PAYMENT
CARBO, LUZ MARINA		16-MV-309954	($11.15)	PRORATION
CASTELLON-LOPEZ, MARIANO		16-MV-310742	($13.88)	PRORATION
CHU SHIN TSAI		16-MV-312520	($29.66)	PRORATION
CORMIER, MICHELLE R		16-MV-314056	($95.86)	PRORATION
COX J AND SON		16-MV-314517	($33.62)	PRORATION
DAIMLER TRUST		15-MV-314938	($217.07)	PRORATION
DEORIO JEFFREY T		16-MV-317014	($52.11)	PRORATION
DEPANFALIS, RALPH A		16-MV-317036	($20.28)	PRORATION
DIAZ-GONZALEZ, BLANCA E		16-MV-317576	($49.13)	OVERPAYMENT

AGENDA SEPTEMBER 14, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE		APPROVED BY TAX COLLECTOR		REPORTED TO CLAIMS COMMITTEE
DEGRO, EVA M		16-MV-316475	($125.06)	PRORATION
DONOGHUE, MICHAEL BRIAN		15-MV-317752	($78.78)	PRORATION
DUHANEY JESSE A G		15-MV-403881	($118.11)	ABATEMENT
ENTERPRISE FM TRUST	($439.12)	15-MV-319614	($375.36)	PRORATION & ABATEMENT
		15-MV-319651	($63.76)	PRORATION & ABATEMENT
ERBSLAND, ERIC CHRISTOPHER		15-MV-319751	($64.49)	PRORATION
FAHERTY PETER C JR		15-MV-320322	($34.29)	PRORATION
FINANCIAL SERV VEH TRUST		16-MV-322301	($198.87)	PRORATION
FINANCIAL SERV VEH TRUST		15-MV-321319	($415.36)	PRORATION
GARDEN, JOSEPH H		15-MV-323989	($146.10)	PRORATION
GARFUNKEL KENNETH		16-MV-325009	($42.75)	PRORATION
GODZENO, ROBERT J		16-MV-326299	($75.11)	PRORATION
GOMEZ, RODRIGO		16-MV-326505	($10.80)	PRORATION
GREBENYUK, OLEKSANDR		16-MV-327316	($39.55)	PRORATION
GRISANTI, GINA M		16-MV-327642	($23.33)	PRORATION
HALL, KAWAWA K		15-MV-327208	($53.13)	PRORATION
HILLER, DEANNA		16-MV-330102	($41.54)	PRORATION
HONDA LEASE TRUST		15-MV-329699	($287.31)	PRORATION
HONDA LEASE TRUST		16-MV-330989	($67.66)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-331066	($223.05)	PRORATION
HYUNDAI LEASE TITLING TRUST		15-MV-331071	($100.57)	PRORATION
KELLY COLLEN BURKE		16-MV-335833	($15.17)	PRORATION
KESTENBAUM, MARY A		16-MV-336040	($42.07)	PRORATION
KESTENBAUM, RICHARD ALAN		16-MV-336041	($86.20)	PRORATION
LEUNG, EDMOND		16-MV-339017	($57.31)	OVERPAYMENT
MASSE, SANDRA		16-MV-342377	($16.46)	PRORATION

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE		**APPROVED BY TAX COLLECTOR**		**REPORTED TO CLAIMS COMMITTEE**
MERCURI GIUSEPPE RAFFAELE		15-MV-342591	($125.05)	PRORATION
MORIN, DANNY C		16-MV-345995	($51.28)	PRORATION
NISSAN INFINITI LT	($441.21)	15-MV-346880	($260.13)	PRORATION
		15-MV-346956	($181.08)	PRORATION
NISSAN INFINITI LT		15-MV-346479	($115.57)	PRORATION
NISSAN INFINITI LT		15-MV-410513	($242.59)	PRORATION
OSHRIN, RACHEL ERICA		15-MV-348441	($75.13)	PRORATION
PALMER, JUNE J		16-MV-350671	($21.57)	PRORATION
PARAMA, MICAHEL		15-MV-349273	($74.00)	PRORATION
PERRETTA, MICHAEL J		15-MV-350483	($77.41)	PRORATION
PORSCHE LEASING LIMITED		15-MV-351615	($1,126.07)	ABATEMENT
QUIM-HUN, EDWIN		15-MV-354026	($26.58)	PRORATION
RAS CONSTRUCTION CORP		15-MV-411920	($38.71)	PRORATION
RECINOS, GABRIELA S		15-MV-353130	($67.59)	PRORATION
RISOLO, KIM		16-MV-355661	($12.05)	PRORATION
RIVERA-TELLEZ, MARIA		16-MV-355911	($22.65)	PRORATION
R.W. HAGGERTY POOL SERVICE INC		16-MV-354167	($40.96)	PRORATION
SAMPATH, PRIYA		16-MV-358244	($54.00)	OVERPAYMENT
SHIERS, RICHARD J		16-MV-360426	($11.56)	PRORATION
SKIPPER, JONATHAN C		16-MV-361250	($99.23)	PRORATION
ST.MATTHEWS R.C. CHURCH	($335.44)	16-MV-362306	($196.67)	TAX EXEMPT
		15-MV-360537	($80.45)	TAX EXEMPT
		13-MV-412315	($58.32)	TAX EXEMPT
TAGLIAFERRO, MARTIN L		15-MV-361888	($134.20)	PRORATION
TOYOTA LEASE TRUST		15-MV-364493	($233.00)	PRORATION
TOYOTA LEASE TRUST		15-MV-414221	($222.76)	PRORATION

AGENDA SEPTEMBER 14, 2017

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE	**APPROVED BY TAX COLLECTOR**		**REPORTED TO CLAIMS COMMITTEE**
TOYOTA LEASE TRUST	15-MV-414244	($442.68)	PRORATION
TSAI WINNIE Y	16-MV-366922	($22.74)	PRORATION
USB LEASNG LT	15-MV-365515	($58.84)	PRORATION
USB LEASING LT	15-MV-365535	($298.80)	PRORATION
USB LEASING LT	15-MV-365534	($645.23)	PRORATION
VAULT TRUST	15-MV-414861	($457.00)	PRORATION
VAULT TRUST	15-MV-366744	($204.14	PRORATION
VW CREDIT LEASING LTD	15-MV-415394	($234.87)	PRORATION
VW CREDIT LEASING LTD	15-MV-415220	($325.29)	ABATEMENT/DUP. BILL
WARRANT, JOSEPH R	15-MV-368598	($223.60)	ABATEMENT
ZAMOLSKY LYNDA MARIE	15-MV-370750	($21.60)	PRORATION
ZAMOLSKY, PETER	15-MV-370751	($42.90)	PRORATION
TICK BOX TECHNOLOGY CORP	16-PP-203224	($31.61)	DISTRESSED EXEMPTION
DIGILIO LORRAINE AND ESPOSITO BARRY RE: 3 STYLES LN 5-52-207-0	15-RE-104585	($4,725.87)	OVERPAYMENT

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE		APPROVED BY TAX COLLECTOR		REPORTED TO CLAIMS COMMITTEE
HALASZ, LORRAINE S TRUSTEE RE: 324 STRAWBERRY HILL AVE APT B102 5-17-98-B102	($698.42)	11-RE-111385	($125.34)	VETS EXEMPT (APPLIED BACK 6 YEARS)
		12-RE-111426	($130.08)	VETS EXEMPT (APPLIED BACK 6 YEARS)
		13-RE-111406	($145.96)	VETS EXEMPT (APPLIED BACK 6 YEARS)
		14-RE-111406	($148.26)	VETS EXEMPT (APPLIED BACK 6 YEARS)
		15-RE-111490	($148.78)	VETS EXEMPT (APPLIED BACK 6 YEARS)
HOWES, SCOTT AND MAESTRI-HOWES PAMELA	($925.00)	14-RE-112418	($450.00)	ABATE SEWER USE FEE
		15-RE-112509	($475.00)	ABATE SEWER USE FEE
ROSADO, DAMARIS + KELLY MARGARET		16-RE-122889	($1,849.66)	PAID IN ERROR/PROPERTY SOLD

CAB EAST

BILL #	PLATE #	VIN#	AMOUNT
15-307833	2AKPA9	1FMCU9G90EUC33947	$ 106.99
15-307847	128WKJ	1FMCU0GX3DUB42731	$ 224.72
15-307851	1ATBH8	1FM5K8F83FGB70392	$ 60.68
15-307853	796ZTT	1FTFW1ET9DKD12247	$ 456.82
15-307858	876YZW	1FA6P0HD0E5354923	$ 304.25
15-307862	1ASMU0	1FMCU9J93FUA97324	$ 94.38
15-307862	786ZZX	1FMCU9GX2EUA42450	$ 276.35
15-307888	8AWSL6	1FMCU9J9XDUB96204	$ 227.91
15-307889	AA76008	2FMTK4G99FBB40571	$ 101.69
15-307922	7AWSH2	1FMCU9JX3FUC39217	$ 136.84
15-307923	2AXNK3	1ZVBP8AM2E5250920	$ 249.70
15-307925	146THM	1FMJU2A52EEF20933	$ 410.54
15-307938	780ZTT	1FADP3K21DL166809	$ 191.97
15-307939	807ZPY	1FADP5AU6DL503926	$ 258.40
15-307952	445WCM	3FA6P0HR2DR316374	$ 104.96
15-307964	6767CM	1FTFW1ET3CKE01875	$ 387.70
15-307974	514ZWH	1FMCU9GX6DUC06930	$ 178.32
15-307984	947ZZG	1FAHP2KT2DG135565	$ 134.56
15-308003	8ABWG6	1FADP3F21EL178714	$ 233.88
15-308024	532ZWH	1FMCU9GX6DUC07141	$ 207.92
15-308043	6793CM	1FTFW1EF2DFB05475	$ 244.49
15-308044	5405CX	1FMCU9J98EUC04057	$ 253.19
15-308094	144ZSJ	1FMCU9J98DUC01089	$ 304.02
15-308112	825YOW	1FMCU9J93DUC58509	$ 379.70
15-308113	125ZSJ	1FMCU9GX6DUB42873	$ 237.87
TOTAL			**$ 5,767.85**

CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Telephone & Voice Mail Systems Upgrade - City and Board of Education

Date: July 12, 2017

The City's digital telephone and voice mail system services over 1500 telephones and 1700 voice mail users at: City Hall; Police Headquarters, Marine Base, and Animal Control; Fire Stations 1-5 and apparatus maintenance; Health Department; Board of Education Central Office; three high schools and four middle schools; Main and South Norwalk Libraries; and Public Works Garage.

The digital phone and voice mail system was initially installed in 2005 and the last feature/functionality upgrade took place in 2009. Technology and telephony has been improved and enhanced a great deal in the past eight years. The present system is now at end-of-life by the manufacturer and this request is to upgrade to the latest phone and voice mail version.

The phone and voice mail system serves both the City and Board of Education and, as a result, provides both entities with operating savings such as shared Teleco lines shared equipment, automatic failover, and 5 digit internal dialing. IT recognized the need for capital funding for this upgrade in its 2015 capital budget request. However, as this is one phone system for both the City and Board of Education, the City couldn't move forward with the upgrade without the participation and capital contribution of the Board of Education. The Board of Education capital to support the upgrade was not available until the current fiscal year and the Board is contributing toward the cost of this project.

The upgrade will provide both entities with improved network performance, conferencing and collaboration, messaging, extension mobility and mobile support. While the upgrade includes new backend equipment, the existing handsets will continue to function. There is no change in phone numbers for any location.

Since 2009, Total Communications in East Hartford is the vendor responsible for supporting and servicing the combined City and Board of Education phone system. Total is a Cisco, the phone system manufacturer, certified Gold Partner, holding the advanced Cisco certifications required to successfully support an installation the size and scope of Norwalk's, which includes Public Safety. Total has 35+ communications engineers based in Connecticut. The firm has demonstrated its expert capabilities and responsiveness in support of Norwalk since becoming a support partner. These vendor qualities are the predominant motivation in IT's requesting a sole source procurement for this project.

The ITT Committee unanimously approved this project at its July 5, 2017 meeting.

The specific action requested is:

a) *Authorize the Purchasing Agent to issue purchase orders to Total Communications, a sole source provider, for the supply, installation, training and maintenance to upgrade the existing Cisco VoIP distributed telephone and voice mail system for all City Hall, 6 Fire locations, Police Department, DPW Garage, Health Department, Marine Base, Animal Control, Central Office, three high schools, four middle schools and Libraries (service for a total of 1600 users) for an amount not to exceed $152,491.00, accounts 09120600-5777-C0375 (42,210) , 09150600-5777-C0375 (40,281) and 19185010-5777-C0112 ($70,000 [BoE]) (budgeted capital expense; no special appropriation required) and forward onto the Common Council for further action.*

Att: ITT Approval Form

Sole Source Procurement Request Form

City of Norwalk

Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

Telephone and Voice Mail System Upgrade City and Board of Education

Request Number: Modification Number : 0 Date of Request: 05-Jul-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes

BUDGET ACCOUNT: 09120600-5777-C0375, 091506005777-C0375, 09185010-5777-C0112

VENDOR DATA

per quotation 060817-G7835-1, dated 7/6/2017

Total Communications

333 Burnham St, East Hartford, CT 06108

markdenslow@totalco **Mark Denslow 860-622-4143**

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1500	Cisco Upgrade to UC Manager	Enhanced		$36.13	$54,195.00
1500	SWSS Upgrade to UC Manager			$23.10	$34,650.00
225	Uprade to UC Manager	Essential		$6.38	$1,435.50
225	SWSS Upgrade to UC Manager			$4.20	$945.00
1700	Upg from Unity Cxn to 11.x			$16.15	$27,455.00
1	Implementation, labor, proj mgmt	& training		$15,960.00	$15,960.00
1700	SWSS Upgrade Unity 4.x or late			$10.50	$17,850.00
				Shipping	$0.00
				Total Price	$152,490.50

Date Presented: 05-Jul-17 **Date Approved:** 05-Jul-17

PROJECT VoIP and VM upg **ITT Signature:** signature on file

SOLE SOURCE PROCUREMENT REQUEST

Date - 7/10/2017

Please read the Sole Source procurement Policy printed on page 2 before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications. All Project Telephone + Voice Mail System Upgrade - City + Board of Education - to existing Cisco VoIP System.

This purchase qualifies as a Sole Source procurement for the following reason(s):

- [x] The compatibility of equipment is of paramount consideration.
- [x] The compatibility of accessories, replacement parts is of paramount consideration.
- [ ] The sole supplier's item is needed for trial use or testing.
- [ ] The sole supplier's item is to be produced for resale or donation.
- [ ] A Public utility service
- [x] Other, please explain - Total Communications has been the City's and BoE's telephone and Voice mail maintenance and support vendor since 2012. During this time, Total has

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

demonstrated its ability to successfully support a telephone infrastructure which includes over 1600 users and public safety. Total is headquartered in CT; it is Cisco, the manufacturer, Gold Partner Certified, Advanced Architecture Certified, and has over 35 network engineers based in CT. I am unable to find another CT vendor which meets the same qualifications which are required to support an installation of the City's size + scope.

Karen Del Vecchio

Department Head's Signature

The Purchasing Agent

- [x] Supports
- [ ] Does not support

Ben Luce

Signature

Corporation Council

- [x] Supports
- [ ] Does not support

This request for a sole source purchase

Signature

CITY OF NORWALK
DEPT. OF PUBLIC WORKS
Lisa Burns, P.E.
Principal Engineer
Lburns@norwalkct.org
P: 203-854-7797
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5530

MEMORANDUM

TO: Members of Finance Committee

FROM: Lisa Burns, P.E, Principal Engineer
Karen Del Vecchio, Director IT

CC: Tom Little, Permit Engineer

DATE: August 14, 2017

RE: Replacement of DPW Permit Management System

Since 2009, the Department of Public Works (DPW) has used CRW System's "TrakIT' system to manage its encroachment, sewer connection, road opening, fill/excavate, major plan review, and driveway permits. DPW processes about 1,000 permits annually.

Recently, Building Code Enforcement and Planning & Zoning upgraded their respective permit management systems to a common platform called "MuniCity." DPW is facing a major upgrade of its existing system and evaluated the MuniCity platform for its permit management. Foregoing the major TrakIT upgrade and moving to the common city-wide permitting system has many advantages including: streamlining the permitting process through multiple departments allowing for easier intercity collaboration throughout the review and approval process; MuniCity is a Cloud application - allowing access anywhere anytime for inspectors to enter information immediately, on-site; the ability for contractors and/or developers to apply online decreasing the amount of time spent on data input; it is a true GIS-integrated software compared to the current TrakIT system; and billing would be tied to the Comptroller's Office instead of being housed in a DPW system with little accountability.

The project implementation cost is $41,600.00 which includes the software, implementation, mobile licensing for 12 inspectors, training, data conversion from the existing system, interfacing billing and invoicing with the City's financial system, and the first year of maintenance/support/hosting.

The ITT Committee has reviewed and approved the implementation of DPW's MuniCity permit management system at its August 2, 2017 meeting.

CITY OF NORWALK
DEPT. OF PUBLIC WORKS
Lisa Burns, P.E.
Principal Engineer
Lburns@norwalkct.org
P: 203-854-7797
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5530

The specific action requested is:

Authorize the Mayor, Harry W. Rilling, to execute an Amendment to the Software License and Service Agreement between the City and Software Consulting Associates for the licensing and services of Municity Permit System for Public Works for an amount not to exceed $41,600.00, account 09180600-5777-C0375 (approved IT Capital project; no special appropriation required) and forward onto the Common Council for further action.

City of Norwalk

Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

NORWALK The Sound of Connecticut

ITT Request Form

SCA MuniCity Permit and Inspection System DPW

Request Number: CEPZ-01062016 Modification Number : 0 Date of Request: 02-Aug-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes

BUDGET ACCOUNT: 09180600-5777-C0375

VENDOR DATA

Per proposal dated August 1, 2017

Software Consulting Associates, Inc.

54 Elizabeth St., Red Hook, NY 12571

www.sca-corp.com **Wil LaBossier** **854-758-0104**

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	Sofware licensing, implementatio	maint/support/1st yr hosting	training and Municity Connect	$32,587.00	$32,587.00
5	Mobile technology implementatio	n for 12 inspectors		$700.00	$3,500.00
1	Data Conversion from TrackIt			$2,500.00	$2,500.00
1	Invoice and billing interface with	MUNIS		$3,000.00	$3,000.00
					$0.00
				Shipping	
				Total Price	$41,587.00

Date Presented: 02-Aug-17 **Date Approved:** 02-Aug-17

PROJECT DPWPermit&Inspections **ITT Signature:** signature on file

NORWALK
The Sound of Connecticut

DEPARTMENT OF FINANCE

PURCHASING DIVISION

RE: RFP #3748 Request for Centralized Mailroom Services for the City of Norwalk and Board of Education Locations

The City of Norwalk's Purchasing department, along with the RFP evaluation and selection committee, recommends that Canon Solutions America, Inc. receives a contract in the amount of $182,964.00 for the administration of mailroom services for the City of Norwalk.

A Request for Proposals (RFP #3748) was issued on April 7, 2017 for centralized mailroom services for City of Norwalk locations. The City received four (4) proposals from the following firms: Canon Solutions America, Ricoh USA, IST Management Services, and C&W Facility Services. Below is a summary of the pricing received from the above firms:

Firm	Proposed Price
Canon	$182,964
Ricoh	$216,816
IST	$275,647
C & W Services	N/A

A selection committee consisting of BOE Facilities Director William Hodel, BOE Purchasing Agent Karen Bartron, Town Clerk Rick McQuaid, and City of Norwalk Purchasing Agent Ben Luce elected to interview Canon and Ricoh based on their proposal submissions. These interviews took place on Friday, June 1st at City Hall and lasted one hour each.

While both firms proved capable of performing the required tasks during the interview sessions, Canon emerged as the superior choice based on their responses during the interview and also provided some innovative solutions such as a re-configuration of our mailroom that would make the operations run more efficiently than they currently do. There was consensus among the selection committee that Canon is the superior choice to administer the mailroom services for the City of Norwalk.

Based on the consensus of the selection committee, and that Canon was the low bidder from the RFP, I am recommending that Canon receive this award.

Regards,

Ben Luce

Purchasing Agent

Agenda Language:

Authorize the Mayor to execute a three (3) year agreement for mailroom services for City locations with Canon Solutions America, Inc. for a total amount not to exceed $182,964.00

acct.# 01-100-013-13620-0-5259

CITY OF NORWALK,
Office of the Mayor
P: 203-854-7701 / F: 203-854-7939
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

NORWALK
The Sound of Connecticut

MEMORANDUM

DATE: August 3, 2017

TO: The Members of the Board of Estimate & Taxation
The Members of the Planning Commission
The Members of the Common Council

FROM: Harry W. Rilling, Mayor HWR

RE: The Amendment of a prior $1,200,000 Appropriation and Bond Authorization to $1,650,000 for an Inverse Condemnation judgment

---

Attached is a letter from Corporation Counsel Mario Coppola detailing the final payment made by the city for the inverse condemnation claim that originated when the city acquired property via eminent domain for the construction of the new Police Headquarters located at 1 Monroe Street. The city recently lost an appeal that obligated the city to pay $1,626,838.40 to the plaintiff. In August of 2015 the Common Council appropriated $1,200,000 for the settlement of this claim, and the below resolution seeks to modify that resolution to $1,650,000 for the costs associated with the judgment, as well as for administrative, legal, other professional service and financing costs related thereto.

The attached back-up documentation provides an explanation for this request, and the Finance Director's statement concerning the most feasible means to finance this appropriation.

ACTION REQUESTED:

1. RESOLUTION amending the August 25, 2015, resolution which appropriated $1,200,000 for the payment of an inverse condemnation settlement relating to the construction of a new Police Headquarters and authorizing the issuance of general obligation bonds of the city to meet said appropriation, to an amended appropriation of $1,650,000 for the costs associated with the judgement and authorizing the issuance of general obligation bonds of the city to meet said amended appropriation.

Cc: Mario Coppola, Corporation Counsel.

CITY OF NORWALK, DEPARTMENT OF FINANCE
Office of the Director
P: 203-854-7870 / F: 203-854-7848
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

NORWALK
The Sound of Connecticut

MEMORANDUM

DATE: August 3, 2017

TO: Harry Rilling, Mayor
The Members of the Board of Estimate & Taxation
The Members of the Planning Commission
The Members of the Common Council

FROM: Robert Barron, Director of Finance RB

RE: The Amendment of a prior $1,200,000 Appropriation and Bond Authorization to $1,650,000 for an Inverse Condemnation judgment

---

Attached is a letter from Corporation Counsel Mario Coppola detailing the final payment made by the city for the inverse condemnation claim that originated when the city acquired property via eminent domain for the construction of the new Police Headquarters located at 1 Monroe Street. The city recently lost an appeal that obligated the city to pay $1,626,838.40 to the plaintiff. In August of 2015 the Common Council appropriated $1,200,000 for the settlement of this claim, and the below resolution seeks to modify that resolution to $1,650,000 for the costs associated with the judgment, as well as for administrative, legal, other professional service and financing costs related thereto.

In 2013, the trial court awarded the plaintiff a judgment that required the city to pay $899,480 worth of damages and prejudgment interest charges of $543,384.49; a decision that the city appealed. The city lost its appeal to the Connecticut Supreme court when it affirmed the trial court's decision. The $1,626,838.40 payment that was made on July 20, 2017, included an additional $183,973.91 worth of post judgment interest.

The original capital appropriation that was put into place for property acquisition and construction of the new Police Headquarters has been fully exhausted, and the project has been closed out. Nevertheless, this judgement represents a final cost associated with that project, and we believe that it is appropriate for the city to issue bonds to cover the cost of the judgment. Therefore, we are requesting approval of the attached amended bond resolution which was prepared by bond counsel.

ACTION REQUESTED:

1. RESOLUTION amending the August 25, 2015, resolution which appropriated $1,200,000 for the payment of an inverse condemnation settlement relating to the construction of a new Police Headquarters and authorizing the issuance of general obligation bonds of the city to meet said appropriation, to an amended appropriation of $1,650,000 for the costs associated with the judgement and authorizing the issuance of general obligation bonds of the city to meet said amended appropriation.

Cc: Mario Coppola, Corporation Counsel.

CITY OF NORWALK

CITY HALL
125 EAST AVENUE, P.O. BOX 5125
NORWALK, CONNECTICUT 06856-5125

LAW DEPARTMENT

TEL: (203) 854-7750
FAX: (203) 854-7901

August 3, 2017

Mr. Robert Barron
Director of Finance
125 East Avenue
Norwalk, CT 06851

Re: **Robert Barton et al. vs. City of Norwalk**

Dear Mr. Barron:

As you are aware, the City recently lost an appeal which arose out of the taking of a parking lot by eminent domain in 2002. Accordingly, the City is obligated to pay the sum of $1,626,838.40 to the plaintiffs in this matter. The plaintiff's counsel calculated the amount owed and we have reviewed the calculations for accuracy.

This amount is calculated as follows: trial court judgment of $899,480 plus prejudgment interest of $543,384.49 plus post judgment interest through July 20, 2017 in the amount of $183,973.91.

Please let me know if you have any questions. I have attached copies of the trial court decision and the Supreme Court decision for your records as well.

Very truly yours,

Mario F. Coppola

Mario F. Coppola
Corporation Counsel

A RESOLUTION AMENDING A RESOLUTION APPROPRIATING $1,200,000 FOR THE PAYMENT OF AN INVERSE CONDEMNATION SETTLEMENT RELATING TO THE CONSTRUCTION OF A NEW POLICE HEADQUARTERS AND AUTHORIZING THE ISSUANCE OF $1,200,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET SAID APPROPRIATION

WHEREAS, a resolution entitled "A Resolution Appropriating $1,200,000 for the Payment of an Inverse Condemnation Settlement Relating to the Construction of a New Police Headquarters and Authorizing the Issuance of $1,200,000 General Obligation Bonds of the City to Meet Said Appropriation" was approved by the Common Council at its meeting on August 25, 2015 (the "Original Resolution"); and

WHEREAS, the Original Resolution authorized the appropriation and bonding authorization up to $1,200,000 for the costs associated with an inverse condemnation settlement relating to the construction of a new police headquarters, as well as for administrative, legal, other professional service and financing costs related thereto; and

WHEREAS, a final judgment was rendered against the City of Norwalk (the "City) for the inverse condemnation claim relating to the construction of a new police headquarters in the amounts of $899,480 in damages and $543,384.49 in prejudgment interest (the "Judgment"), and $183,973.91 in post judgment interest; and

WHEREAS, the Common Council desires to amend the Original Resolution to increase the appropriation and bonding authorization up to $1,650,000 for the costs associated with the Judgment, as well as for administrative, legal, other professional service and financing costs related thereto;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF NORWALK:

That the Original Resolution is hereby amended and restated in its entirety as follows:

Section 1. The sum of $1,650,000 is hereby appropriated for the payment by the City of Norwalk, Connecticut (the "City") of an inverse condemnation judgment relating to the construction of a new police headquarters, as well as for administrative, legal, other professional service and financing costs related thereto (hereafter the "Project").

Section 2. To meet said appropriation, and as permitted by Section 7-374b of the General Statutes of Connecticut, as amended from time to time (the "Connecticut General Statutes"), $1,650,000 bonds of the City, or so much thereof as may be necessary for said purpose, may be issued. Said bonds may be issued and sold, subject to final approval by the Committee (as defined and described below) in one or more series as determined by the Director of Finance in an amount necessary to meet the City's share of the cost of the Project determined after considering the estimated amount of State and Federal grants-in-aid of the Project, or the actual amounts thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, financing, legal and other costs of issuance of such bonds. Subject to final approval by the Committee, the bonds of each series shall mature not later than the maximum maturity permitted by the Connecticut General Statutes, and may be issued subject to earlier redemption by the City. The bonds of each series shall be in the denomination of $1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor, Comptroller and the Director of Finance, bear the City seal or a facsimile thereof, be payable at a bank or trust company designated by the Director of Finance, be certified by such bank or trust company, which bank or trust company may also be designated as the registrar and transfer agent, and be approved as to their legality by Pullman & Comley, LLC, Attorneys at Law. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The Common Council hereby delegates to the Mayor and the Director of Finance, subject to the final approval of the President of the Common Council, the Majority Leader of the Common Council, the Minority Leader of the Common Council, and the Chairman of the Finance Committee of the Common Council, or any two of them (the "Committee"), the authority to determine the number of series to be issued, the principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, and other terms, details and particulars of such bonds including the rate or rates of interest payable thereon and the terms of any purchase agreement executed in connection with the sale of the bonds in a negotiated underwriting.

Section 3. Said bonds shall be sold by the Mayor and Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. If the bonds are sold by negotiation, the purchase agreement shall be signed by the Mayor and the Finance Director, subject to the final approval by the Committee. The Mayor and the Director of Finance are authorized to prepare and distribute preliminary and final Official Statements of the City for use in connection with the offering and sale of any bonds.

Section 4. The Mayor and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be in such denominations, bear interest at such rate or rates and be payable at such time or times as shall be determined by the Mayor and the Director of Finance, be executed in the name of the City by the manual or facsimile signatures of the Mayor and the Director of Finance, have the City seal or a facsimile thereof affixed, be certified by a bank or trust company designated by the Director of Finance, and be approved as to their legality by Pullman & Comley LLC as bond counsel. Such notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the capital improvements for the financing of which said notes were issued. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. In connection with the issuance of any bonds or notes authorized herein, the City may exercise any power delegated to municipalities pursuant to Section 7-370b, as may be approved and executed by the Mayor and the Director of Finance, including the authority to enter into agreements moderating interest rate fluctuation, provided any such agreement or exercise of authority shall be subject to final approval by the Committee.

Section 6. The City hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution in the maximum amount and for the Project with the proceeds of bonds, notes, or other obligations ("Tax Exempt Obligations") authorized to be issued by the City. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay project expenses in accordance herewith pending the issuance of Tax Exempt Obligations. The Director of Finance is authorized to amend such expression of official intent to bind the City pursuant to such changes he deems necessary or advisable to maintain the continued exemption from federal income taxation of interest on the Tax Exempt Obligations.

Section 7. The Mayor and Director of Finance are hereby authorized, on behalf of the City, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The Mayor and Director of Finance are hereby authorized, on behalf of the City, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor is hereby authorized, on behalf of the City, to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the City with engineers, contractors and others.

July 2017 Financial Commentary

Balance Sheet

Cash is lower than the prior year by $196k compared with only $89k lower at June 30. This is due to (a) an $80k pay down of our Line of Credit during July as well as a reduction in our Accounts Payable balance of $26k as there were several Ag&Chem / landscaping bills that were due in July.

July Month vs Prior Year Month

Golf Revenue is nearly flat compared to prior year. Green Fees were up $9k despite us having 538 fewer revenue rounds vs. July '16 which shows the positive effect of our increased rates and less discounting. However, we cannot count on increased rates alone. Our number of rounds HAS to increase in order for us to hope to have positive cash flow going forward. Outings and cart/board revs were down by $7k for a net revenue increase of $3k.

Personnel and employee benefits expenses are higher than the prior year month by $13k due to salary increases effective July 1. Note that our salaries have increased 16% compared to a 1% increase in revenues.

Administrative expenses are up $3k to the prior year month due mostly to small increase in utilities and a $1.5k audit-related entry in July '16 that decreased insurance expense.

Park Maintenance is $13k lower primarily due to $15k less in water expense.

Cart Expenses are $5k higher due to the higher lease costs we see each month.

Operating Income is $6k lower compared to the prior year month attributable to favorable revenue of $3k and unfavorable expenses of $9k. We cannot continue with a trend of our expenses outpacing our revenues.

OAK HILLS SALES ANALYSIS JULY 2017

Description	Jul-17	Jul-16	Inc/(Dec)	YTD FY18	YTD FY17	Inc/(Dec)
Revenue Rounds	5,962	6,500	-8.3%	5,962	6,500	-8.3%
Barter Rounds	350	338	3.6%	350	338	3.6%
Sub Total	6,312	6,838	-7.7%	6,312	6,838	-7.7%
Comp Rounds	85	91	-6.6%	85	91	-6.6%
Total All Rounds	6,397	6,929	-7.7%	6,397	6,929	-7.7%
Total Carts	3,721	4,198	-11.4%	3,721	4,198	-11.4%
Total Boards	154	0	0.0%	154	0	0.0%
Total Golf ID Cards	74	80	-7.5%	74	80	-7.5%
Total Gift Cards	27	16	68.8%	27	16	68.8%
Total $ Revenue Rounds	$182,921	$193,770	-5.6%	$182,921	$193,770	-5.6%
Total Carts $	$58,618	$64,415	-9.0%	$58,618	$64,415	-9.0%
Total Board $	$2,993	$0	0.0%	$2,993	$0	0.0%
Total Golf ID Cards $	$5,900	$6,335	-6.9%	$5,900	$6,335	-6.9%
Total Gift Cards $	$2,070	$1,314	57.5%	$2,070	$1,314	57.5%
Rain Chks/Gift Cards Redeemed	-$5,436	-$5,815	-6.5%	-$5,436	-$5,815	-6.5%
	$247,066	**$260,019**	**-5.0%**	**$247,066**	**$260,019**	**-5.0%**
$ Revenue/Revenue Round	**$30.68**	**$29.81**	2.9%	**$30.68**	**$29.81**	2.9%
Carts/Revenue Round	**62.4%**	**64.6%**	-3.4%	**62.4%**	**64.6%**	-3.4%
Cart $/Revenue Round	**$9.83**	**$9.91**	-0.8%	**$9.83**	**$9.91**	-0.8%
Cart $/Cart Round	**$15.75**	**$15.34**	2.7%	**$15.75**	**$15.34**	2.7%
Board $/Board Round	**$19.44**	**$0.00**	0.0%	**$19.44**	**$0.00**	0.0%
ID Card $/Card	**$79.73**	**$79.19**	0.7%	**$79.73**	**$79.19**	0.7%
Resident Adult 18 Rounds	1,558	1,778	-12.4%	1,558	1,778	-12.4%
Resident Senior 18 Rounds	1,181	1,195	-1.2%	1,181	1,195	-1.2%
Junior/Golf Team 18 Rounds	250	230	8.7%	250	230	8.7%
Golf League 18 Rounds	0	0	0.0%	0	0	0.0%
Employee 18 Rounds	105	92	14.1%	105	92	14.1%
Non Resident 18 Rounds	2,082	2,668	-22.0%	2,082	2,668	-22.0%
Total 9 Hole Rounds	471	537	-12.3%	471	537	-12.3%
Resident Adult 18 Rounds $	$43,576	$47,060	-7.4%	$43,576	$47,060	-7.4%
Resident Senior 18 Rounds $	$28,237	$26,284	7.4%	$28,237	$26,284	7.4%
Junior/Golf Team 18 Rounds $	$4,567	$4,141	10.3%	$4,567	$4,141	10.3%
Golf League 18 Rounds	$0	$0	0.0%	$0	$0	0.0%
Employee 18 Rounds $	$1,095	$608	80.1%	$1,095	$608	80.1%
Non Resident 18 Rounds $	$78,797	$103,992	-24.2%	$78,797	$103,992	-24.2%
Total 9 Hole Rounds $	$11,278	$11,685	-3.5%	$11,278	$11,685	-3.5%
SR NONRES DISC	2	0	0.0%	2	0	0.0%
NONRES DISCOUNT	5	0	0.0%	5	0	0.0%
FAMILY REG	1	2	-50.0%	1	2	-50.0%
CITY/OWNER REG	1	2	-50.0%	1	2	-50.0%
Total	9	4	125.0%	9	4	125.0%
GolfNow Rounds	189	157	20.4%	189	157	20.4%
GolfNow Dollars	$6,501	$8,274	-21.4%	$6,501	$8,274	-21.4%
Dollars/Round	$34.40	$52.70	-34.7%	$34.40	$52.70	-34.7%

OAK HILLS SALES ANALYSIS JULY 2017 CALENDAR

Description	Jul-17	Jul-16	Inc/(Dec)	YTD 2017	YTD 2016	Inc/(Dec)
Revenue Rounds	5,962	6,500	-8.3%	19,718	22,281	-11.5%
Barter Rounds	350	338	3.6%	1,159	1,203	-3.7%
Sub Total	6,312	6,838	-7.7%	20,877	23,484	-11.1%
Comp Rounds	85	91	-6.6%	145	215	-32.6%
Total All Rounds	6,397	6,929	-7.7%	21,022	23,699	-11.3%
Total Carts	3,721	4,198	-11.4%	10,845	12,287	-11.7%
Total Boards	154	0	0.0%	335	0	0.0%
Total Golf ID Cards	74	80	-7.5%	1,753	1,795	-2.3%
Total Gift Cards	27	16	68.8%	151	231	-34.6%
Total $ Revenue Rounds	$182,921	$193,770	-5.6%	$583,184	$433,819	34.4%
Total Carts $	$58,618	$64,415	-9.0%	$171,569	$122,660	39.9%
Total Board $	$2,993	$0	0.0%	$7,073	$0	0.0%
Total Golf ID Cards $	$5,900	$6,335	-6.9%	$132,035	$129,629	1.9%
Total Gift Cards $	$2,070	$1,314	57.5%	$12,384	$16,965	-27.0%
Rain Chks/Gift Cards Redeemed	-$5,436	-$5,815	-6.5%	-$14,400	-$13,137	9.6%
	$247,066	**$260,019**	**-5.0%**	**$891,845**	**$689,936**	**29.3%**
$ Revenue/Revenue Round	**$30.68**	**$29.81**	2.9%	**$29.58**	**$19.47**	51.9%
Carts/Revenue Round	**62.4%**	**64.6%**	-3.4%	**55.0%**	**55.1%**	-0.3%
Cart $/Revenue Round	**$9.83**	**$9.91**	-0.8%	**$8.70**	**$5.51**	58.1%
Cart $/Cart Round	**$15.75**	**$15.34**	2.7%	**$15.82**	**$9.98**	58.5%
Board $/Board Round	**$19.44**	**$0.00**	0.0%	**$21.11**	**$0.00**	0.0%
ID Card $/Card	**$79.73**	**$79.19**	0.7%	**$75.32**	**$72.22**	4.3%
Resident Adult 18 Rounds	1,558	1,778	-12.4%	5,409	6,673	-18.9%
Resident Senior 18 Rounds	1,181	1,195	-1.2%	4,030	3,810	5.8%
Junior/Golf Team 18 Rounds	250	230	8.7%	784	557	40.8%
Golf League 18 Rounds	51	0	0.0%	175	0	0.0%
Empl 18 Rounds	105	92	14.1%	337	352	-4.3%
Non Resident 18 Rounds	2,082	2,668	-22.0%	6,645	8,938	-25.7%
Total 9 Hole Rounds	471	537	-12.3%	1,520	1,951	-22.1%
Resident Adult 18 Rounds $	$43,576	$47,060	-7.4%	$148,055	$127,139	16.5%
Resident Senior 18 Rounds $	$28,237	$26,284	7.4%	$92,164	$52,302	76.2%
Junior/Golf Team 18 Rounds $	$4,567	$4,141	10.3%	$11,540	$5,063	127.9%
Empl 18 Rounds $	$1,095	$608	80.1%	$3,068	$1,420	116.1%
Non Resident 18 Rounds $	$78,797	$103,992	-24.2%	$242,652	$218,109	11.3%
Total 9 Hole Rounds $	$11,278	$11,685	-3.5%	$35,218	$29,786	18.2%
SR NONRES DISC	2	0	0.0%	123	105	17.1%
NONRES DISCOUNT	5	0	0.0%	161	127	26.8%
FAMILY REG	1	2	-50.0%	30	29	3.4%
CITY/OWNER REG	1	2	-50.0%	29	28	3.6%
Total	9	4	125.0%	343	289	18.7%
GolfNow Rounds	189	157	20.4%	573	450	27.3%
GolfNow Dollars	$6,501	$8,274	-21.4%	$18,918	$23,763	-20.4%
Dollars/Round	$34.40	$52.70	-34.7%	$33.02	$52.81	-37.5%

OAK HILLS PARK AUTHORITY
Balance Sheet 2017
As of July 31, 2017

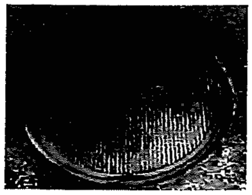
	Total			
	As of Jul 31, 2017		As of Jul 31, 2016 (PY)	
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1010 CAP Account - Wells Fargo		0.00		553.76
1021 NBT Money Market		178,806.94		370,559.84
1022 NBT Payment Account		-71,968.38		-67,111.54
1023 NBT Rent Escrow Sec Apt Right		1,351.00		1,341.00
1050 Petty		1,400.00		400.00
Total 1000 Cash	**$**	**109,589.56**	**$**	**305,743.06**
Total Bank Accounts	**$**	**109,589.56**	**$**	**305,743.06**
Accounts Receivable				
1201 Accounts Receivable		2,550.00		1,000.00
Total Accounts Receivable	**$**	**2,550.00**	**$**	**1,000.00**
Other Current Assets				
1100 Inventory		55,877.78		66,979.93
1300 Prepaid Expenses		34,505.12		28,855.56
Total Other Current Assets	**$**	**90,382.90**	**$**	**95,835.49**
Total Current Assets	**$**	**202,522.46**	**$**	**402,578.55**
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment		1,018,735.83		1,022,235.83
1510 Accumulated Depreciation/Amort.		-3,123,525.38		-2,908,037.78
1561 Park Improvements		1,721,835.42		1,721,835.42
1562 Restaurant		2,277,134.66		2,277,134.66
1570 Capital Projects in Progress		32,540.57		0.00
Total 1500 Fixed Assets	**$**	**1,926,721.10**	**$**	**2,113,168.13**
Total Fixed Assets	**$**	**1,926,721.10**	**$**	**2,113,168.13**
TOTAL ASSETS	**$**	**2,129,243.56**	**$**	**2,515,746.68**
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable		30,727.30		56,527.95
Total Accounts Payable	**$**	**30,727.30**	**$**	**56,527.95**
Other Current Liabilities				
2050 Accounts Payable-Tennis Revenue		865.00		685.00
2051 Accounts Payable - OHMGA Revenue		745.00		
2100 Accrued Payroll		20,786.37		11,436.61
2104 Accrued retirement contribution		1,341.51		1,120.25
2105 Accrued Vacation Pay		30,474.52		20,717.71
2106 Accrued Sick Leave Pay		29,840.76		25,349.06

	Total	
	As of Jul 31, 2017	As of Jul 31, 2016 (PY)
2200 Accrued Expenses	30,598.46	44,809.56
2210 Security Deposit-Entrance House		
2212 Security Dep - Apt 2 Right	1,350.00	1,350.00
Total 2210 Security Deposit-Entrance House	$ 1,350.00	$ 1,350.00
2250 Deferred Revenue	0.00	28,595.37
2251 Tournament Deposits	1,600.00	1,800.00
2253 Deferred Tennis Revenue	2,000.00	
2254 Other Deferred	10,595.37	
Total 2250 Deferred Revenue	$ 14,195.37	$ 30,395.37
2400 Cart Sales Tax Due	3,670.28	3,858.00
2500 Interest due City of Norwalk		
2501 Bond Due to City of Norwalk	48,093.79	50,139.17
2503 150k Capital Debt	1,626.10	1,883.47
2504 150k Operating Debt	124.33	193.51
Total 2500 Interest due City of Norwalk	$ 49,844.22	$ 52,216.15
Total Other Current Liabilities	$ 183,711.49	$ 191,937.71
Total Current Liabilities	$ 214,438.79	$ 248,465.66
Long-Term Liabilities		
2701 Consolidated City Debt	2,034,195.80	2,111,209.55
2730 Capital Debt (150k)	93,361.74	107,922.89
2731 Operating Expense Debt (150k)	78,526.47	93,364.28
2763 Wells Fargo Toro Utility	4,260.55	32,662.59
2764 NBT Truck Loan	15,897.71	21,261.83
2765 Deere Credit Inc. Hybrid Mower	21,191.77	27,064.62
2766 Wells Fargo Eq Bandit Chipper	12,313.52	15,625.62
2767 Deere Credit, Inc. Sweeper Vac	15,507.90	20,427.86
2768 Deere Credit Inc. Greens Roller	12,129.67	
2769 Deere Credit, Inc. Pro Gator	1,446.60	
2770 Deere Credit, Inc. Sprayer	19,875.40	26,820.87
2771 Yard Card-Skid Mount	2,979.19	
2772 Wells Fargo 2017 Aera-Vator	4,927.98	
Total Long-Term Liabilities	$ 2,316,614.30	$ 2,456,360.11
Total Liabilities	$ 2,531,053.09	$ 2,704,825.77
Equity		
3000 Fund Balance		
3010 Fund Balance - Beginning	-42,873.28	-42,873.28
Total 3000 Fund Balance	-$ 42,873.28	-$ 42,873.28
3500 Reserves		
3550 Reserve for Contingencies	405,368.10	405,368.10
Total 3500 Reserves	$ 405,368.10	$ 405,368.10
3900 Retained Earnings	-831,880.62	-627,977.01
Net Income	67,576.27	76,403.10
Total Equity	-$ 401,809.53	-$ 189,079.09
TOTAL LIABILITIES AND EQUITY	$ 2,129,243.56	$ 2,515,746.68

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
July 2017

	Total			
	Jul 2017	Jul 2016 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	175,022.80	165,777.43	9,245.37	5.58%
4020 I.D. Cards	5,980.00	6,255.00	-275.00	-4.40%
4030 Tournament Fees	14,336.00	18,287.00	-3,951.00	-21.61%
4050 Cart Revenue	55,118.00	60,770.00	-5,652.00	-9.30%
4055 GolfBoard Revenue	2,739.00		2,739.00	
4060 Golf Revenue - Gift Certif.	2,070.00	1,314.00	756.00	57.53%
4070 Gift & Rain Checks Redeemed	-5,436.00	-5,796.00	360.00	6.21%
Total 4001 Golf Revenue	$ 249,829.80	$ 246,607.43	$ 3,222.37	1.31%
4100 Tennis Revenue	10,000.00	9,000.00	1,000.00	11.11%
4200 Rental Income	1,350.00	1,350.00	0.00	0.00%
4300 Investment Income	21.56	49.83	-28.27	-56.73%
4400 Misc. Income	15.00	1,100.00	-1,085.00	-98.64%
4600 Restaurant Income	6,000.00	6,000.00	0.00	0.00%
Total 4000 REVENUES	$ 267,216.36	$ 264,107.26	$ 3,109.10	1.18%
Total Income	$ 267,216.36	$ 264,107.26	$ 3,109.10	1.18%
Gross Profit	$ 267,216.36	$ 264,107.26	$ 3,109.10	1.18%
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	13,865.21	12,040.13	1,825.08	15.16%
5030 Operations	27,037.64	23,249.51	3,788.13	16.29%
5040 Operations O/T	389.36	969.51	-580.15	-59.84%
5050 Course Personnel	26,620.78	24,129.20	2,491.58	10.33%
5060 Course Personnel O/T	270.14	332.90	-62.76	-18.85%
5070 Seasonal Personnel	16,776.90	12,476.57	4,300.33	34.47%
5080 Seasonal Personnel O/T	81.81	210.07	-128.26	-61.06%
Total 5000 PERSONNEL EXPENSE	$ 85,041.84	$ 73,407.89	$ 11,633.95	15.85%
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	6,505.68	6,175.49	330.19	5.35%
5230 State Unemployment	2,727.18	2,711.78	15.40	0.57%
5250 Health Insurance	4,212.39	3,655.14	557.25	15.25%
5260 Workmans Compensation	1,494.35	923.92	570.43	61.74%
5270 Retirement Plans	655.30	410.73	244.57	59.55%
Total 5200 EMPLOYEE BENEFITS	$ 15,594.90	$ 13,877.06	$ 1,717.84	12.38%
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	530.77	494.34	36.43	7.37%
5430 Professional Fees	2,375.00	2,375.00	0.00	0.00%
5436 Advertising	3,503.15	3,000.00	503.15	16.77%
5440 Office Expense	1,534.36	2,034.43	-500.07	-24.58%
5441 Bank Charges	27.50	36.65	-9.15	-24.97%
5442 Credit Card Fees	4,404.31	4,521.37	-117.06	-2.59%
5445 Postage	26.89		26.89	

	Total						
		Jul 2017		Jul 2016 (PY)		Change	% Change
5461 Authority Secretarial Services		250.00		120.00		130.00	108.33%
5469 Other Outside Services		335.78		348.34		-12.56	-3.61%
5470 Other Administrative		479.15		69.50		409.65	589.42%
5471 Charitable Contributions		100.00				100.00	
5480 Utilities		3,696.29		2,475.96		1,220.33	49.29%
5490 Water				276.70		-276.70	-100.00%
5500 Liability Insurance		3,941.26		2,390.00		1,551.26	64.91%
5520 Interest Expense		785.64		539.10		246.54	45.73%
Total 5400 ADMINISTRATIVE EXPENSES	$	21,990.10	$	18,681.39	$	3,308.71	17.71%
5600 SALES AND OPERATIONS							
5620 Pro Shop Maintenance		688.84				688.84	
Total 5600 SALES AND OPERATIONS	$	688.84	$	0.00	$	688.84	
5700 PARK MAINTENANCE							
5710 Water		8,603.43		23,499.58		-14,896.15	-63.39%
5720 Heating Fuel		433.99		539.27		-105.28	-19.52%
5730 Grounds Maintenance		278.39		-372.68		651.07	174.70%
5740 Tree Maintenance		0.00				0.00	
5750 Agriculture and Chemicals						0.00	
5751 Agriculture&Chemicals-Purchased		1,853.24		435.50		1,417.74	325.54%
5752 Agriculture/Chemicals Utilized		13,360.00		14,997.50		-1,637.50	-10.92%
Total 5750 Agriculture and Chemicals	$	15,213.24	$	15,433.00	-$	219.76	-1.42%
5760 Irrigation Maintenance		1,550.20		198.00		1,352.20	682.93%
5780 Tee and Green Supplies				124.94		-124.94	-100.00%
5795 Janitorial Supplies				397.95		-397.95	-100.00%
5800 Equipment Maintenance		2,684.33		3,657.94		-973.61	-26.62%
5820 Building Maintenance		2,712.44		1,257.88		1,454.56	115.64%
5860 Gasoline/Diesel Fuel		2,516.56		1,763.65		752.91	42.69%
Total 5700 PARK MAINTENANCE	$	33,992.58	$	46,499.53	-$	12,506.95	-26.90%
6000 CART EXPENSE							
6010 Cart Lease Expense		12,036.00		7,997.00		4,039.00	50.51%
6015 Board Lease Expense		2,529.41				2,529.41	
6020 Electricity		1,687.98		1,824.24		-136.26	-7.47%
6030 Maintenance		157.31		1,929.30		-1,771.99	-91.85%
6050 Cart Insurance		400.00		400.00		0.00	0.00%
Total 6000 CART EXPENSE	$	16,810.70	$	12,150.54	$	4,660.16	38.35%
Total Expenses	$	174,118.96	$	164,616.41	$	9,502.55	5.77%
Net Operating Income	$	93,097.40	$	99,490.85	-$	6,393.45	-6.43%
Other Expenses							
8000 Depreciation/Amortization		17,957.30		17,957.30		0.00	0.00%
8001 Capital projects						0.00	
8100 Capital Projects - Cash		2,919.51				2,919.51	
Total 8001 Capital projects	$	2,919.51	$	0.00	$	2,919.51	
8002 Bond to City		4,372.16		4,762.29		-390.13	-8.19%
8004 Capital Debt to City		147.83		174.65		-26.82	-15.36%
8005 Operating Debt to City		124.33		193.51		-69.18	-35.75%
Total Other Expenses	$	25,521.13	$	23,087.75	$	2,433.38	10.54%
Net Other Income	-$	25,521.13	-$	23,087.75	-$	2,433.38	-10.54%
Net Income	$	67,576.27	$	76,403.10	-$	8,826.83	-11.55%



2016 Connecticut Sewer Rate Survey

*Tighe & Bond is pleased to present our **2016 Sewer Rate Survey** for communities across Connecticut. Tighe & Bond has collected and published water and sewer rate information for many years to provide you with local and regional comparative data. This year we have some exciting changes to announce!*

Introducing the Rates Dashboard

*Tighe & Bond is now teaming with the Environmental Finance Center at the University of North Carolina School of Government to present the results of our rate study using a **free, online Rates Dashboard.** The Dashboard allows you to adjust the assumed annual usage that the comparison is based on and presents Conservation and Affordability metrics in addition to annual bill comparisons. Rates can be further compared according to utility size, river basin, geographic radius and median household income. Additional dashboards developed for other states from 2007 to 2016 can be viewed at http://www.efc.sog.unc.edu/project/utility-financial-sustainability-and-rates-dashboards.*

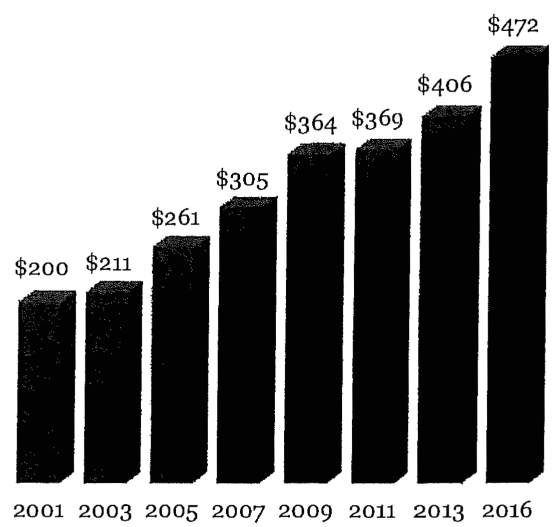
UNC ENVIRONMENTAL FINANCE CENTER

You can request prior Tighe & Bond rate surveys here: https://www.tighebond.com/category/rate-surveys/

KEY FINDINGS

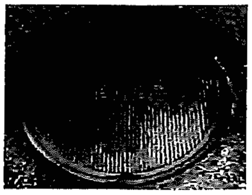
The cost of sewer service is rising.

Average annualized sewer costs of the rate structures reported in the survey was $472, with the median at $401, a low of $130 and high of $1,469. Fourteen percent of survey respondents have increased rates since our last survey (2013), while 86% have not. At the same time, the cost of sewer service has increased 16% over 3 years.



One of the most commonly reported challenges facing water systems across Connecticut is our aging infrastructure. A rate structure designed to provide sustainable revenue for operations and capital programs is critical to assure reliable, safe drinking water and effective sewer and fire protection.

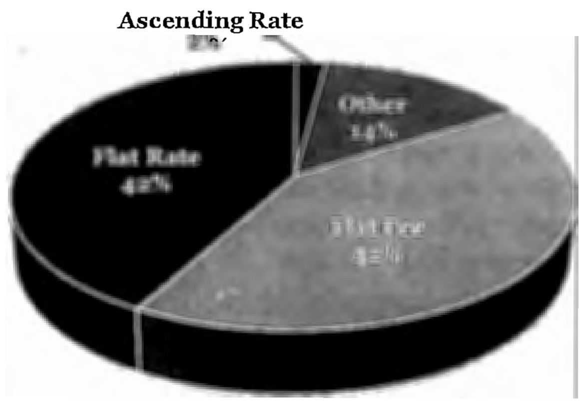
Tighe & Bond offers municipalities and water companies assistance developing sustainable rates to support needed infrastructure improvements, explaining the need for rate increases, and how to prepare for funding initiatives. You can read and download recent articles on this topic on our "Water Insights" blog located at www.tighebond.com.



2016 Connecticut Sewer Rate Survey

Rate structures are changing.

A variety of different rate structures are used throughout Connecticut. Based on the written survey results, 46% of communities use a flat or uniform rate structure and 47% use a flat fee. The remainder incorporate costs for sewerage systems through general taxation or use either an ascending or descending rate structure.



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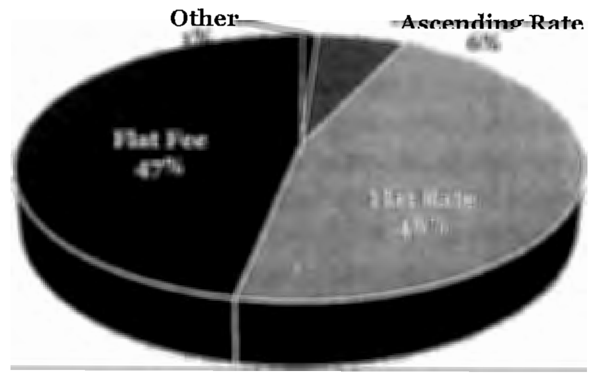
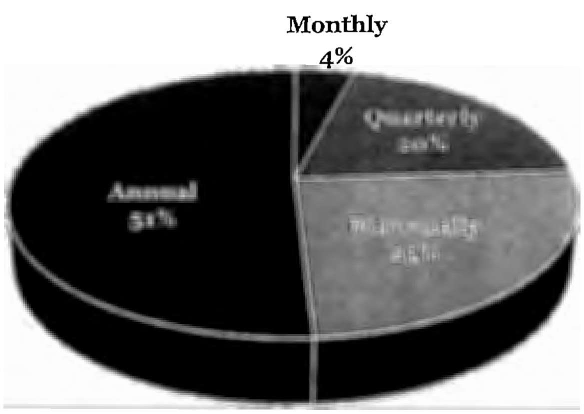


2016

Billing cycles are becoming more frequent.

Half of respondents to the survey use an annual billing cycle (50%), while 34% use a quarterly cycle. About 12% reported using a biannually billing cycle and 4% on a monthly billing.



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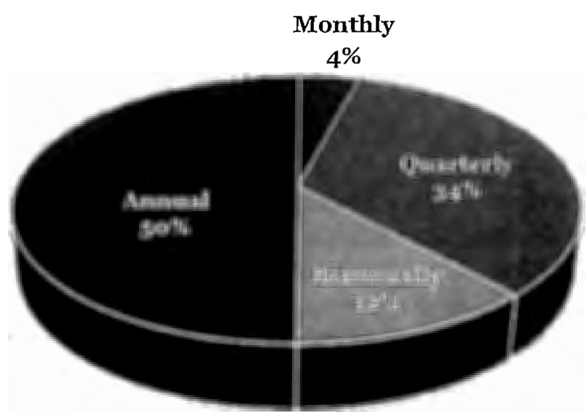

2016

We hope that you find the water and sewer rate survey information useful. If you have any questions or we have incorrectly interpreted information regarding your rates, please contact Christopher Stockwell at 413.572.3664 or cstockwell@tigehbond.com. Tighe & Bond welcomes your suggestions to improve future surveys.

Ansonia

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$566	$3.28/1000 gals.		Uniform Rate	Municipal	No	Annual	7/13/2016

Base charge reflects a $270 capital fee for one project and a $60 capital fee for another project.

Avon

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$350	$350/year		Flat Fee	Municipal	Yes	Annual	07/01/2016

Annual commercial cost: $547.68.

Berlin

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$518	$7.19/1000 gals.		Uniform Rate	Municipal	No	Monthly	10/01/2016

Discharges to the Mattabassett District located in Cromwell.

Bethel

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$580	$7.40/1000 gals.	$56.16	Uniform Rate	Municipal	No	Quarterly	1/1/2016

Service charge includes 6,000 gals.

Bolton Lakes Regional

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$784	$10.90/1000 gals.		Uniform Rate	Municipal	No	Quarterly	09/01/2012

Branford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$130	$130/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $171.00

Bridgeport

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$572	$7.95/1000 gals.		Uniform Rate	Municipal	No	Quarterly	7/1/2016

Service Area: Bridgeport, Trumbull, and small portion of Stratford and Fairfield.

Bristol

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$248	$3.37/1000 gals.	$21.43	Uniform Rate	Municipal	No	Quarterly	7/1/2016

Service charge includes 800 CF. Residential sewer charge is based on water usage from the previous winter quarter.

Brookfield

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$380	$380/year		Flat Fee	Municipal	Yes	Annual	7/1/2012

Annual commercial cost: $1,520.04

Brooklyn

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$238	$238/year		Flat Fee	Municipal	Yes	Annual	07/01/2016

Annual commercial cost: $438.00.

Burlington - Bristol

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$287	$287/year		Flat Fee	Municipal	No	Annual	5/10/2016

Burlington - Canton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$360	$360/year		Flat Fee	Municipal	No	Annual	5/10/2016

Burlington - Farmington

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$407	$407/year		Flat Fee	Municipal	No	Annual	5/10/2016

Canton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$350	$350/year		Flat Fee	Municipal	Yes	Annual	4/1/2014

Annual commercial cost: $936.84.

Cheshire

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$383	$383/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: $473.40

Chester

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$750	$750/year		Flat Fee	Municipal	No	Annual	10/1/2016

Colchester

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$496	$6.85/1000 gals.		Increasing Block	Municipal	Yes	Quarterly	7/1/2016

0 - 10,000 gallons - $6.85/1,000 gallons; 10,001 - 20,000 gallons - $6.93/1,000 gallons; >20,000 gallons - $7.16/1,000 gallons. Annual commercial cost: $829.32.

Coventry

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$350	$350/year		Flat Fee	Municipal	Yes	Annual	07/01/2016

Annual commercial cost: $460.32

Cromwell

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$250	$250/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: $733.56

Danbury

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$339	$2.97/1000 gals.	$31.22	Uniform Rate	Municipal	Yes	Quarterly	7/1/2016

Minimum quarterly sewer use charge is $31.22. Separate rates for unmetered customers, as well as nonresidential and commercial. Annual commercial cost: $1,307.52.

Darien

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$518	$7.19/1000 gals.	$209.00	Uniform Rate	Municipal	No	Annual	9/1/2012

Base charge includes consumption of the first 3887.6 cubic feet, annually.

Deep River

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$435	$435/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $870.00.

Derby

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$396	$2.03/1000 gals.		Uniform Rate	Municipal	Yes	Annual	

There is also a flat fee of $250 per year. Annual commercial cost: $1,453.20.

East Granby

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$430	$215/half year		Flat Fee	Municipal	Yes	Semi-annual	5/27/2015

Commercial/Industrial sewer user is charged a minimum sewer use charge of $215 per half year for water usage of 4008 CF. Annual commercial cost: $710.88

East Haddam

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$1,025	$1,025/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $2,049.96.

East Hampton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$345	$345/year		Flat Fee	Municipal	No	Annual	

East Lyme

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$552	$7.67/1000 gals.		Increasing Block	Municipal	No	Semi-annual	11/1/2016

East Windsor

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$360	$360/year		Flat Fee	Municipal	Yes	Annual	7/1/2015

Annual commercial cost: $720.00.

Ellington - Crystal Lake

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$560	$280/half year		Flat Fee	Municipal	No	Semi-annual	4/1/2015

Ellington - Hockanum

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$460	$230/half year		Flat Fee	Municipal	No	Semi-annual	4/1/2015

Enfield

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$244	$3.39/1000 gals.		Increasing Block	Municipal	No	Quarterly	

0 - 20,000 gals - $3.39/1,000 gals; 20,000+ gals - $5.08/1.000 gals.

Fairfield

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$313	$4.34/1000 gals.	$100.00	Uniform Rate	Municipal	No	Annual	

Base charge includes consumption of the first 3076.9 cubic feet, annually.

Farmington

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$315	$315/year		Flat Fee	Municipal	Yes	Annual	2/10/2016

Annual commercial cost: $438.00.

Granby

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$311	$6.50/1000 gals.	$200.12	Uniform Rate	Municipal	Yes	Annual	

$200.12 annual fee includes 55,000 gallons. Annual commercial cost: $410.04.

Greater New Haven

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$449	$5.51/1000 gals.	$74.80	Uniform Rate	Other	No	Quarterly	7/1/2016

Minimum charge based on 1500 CF. Has $4.00 quarterly credit for seniors under Elderly Homeowner Tax Relief Act. Service area: New Haven, Hamden, East Haven, Woodbridge.

Groton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$366	$91.50/per quarter		Flat Fee	Municipal	Yes	Quarterly	7/1/2016

Annual commercial cost: $779.64.

Harwinton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$250	$250/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $705.84.

Hebron

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$350	$350/year		Flat Fee	Municipal	Yes	Annual	4/26/2016

Annual commercial cost: $767.16.

Jewett City Department of Public Utilities

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$595	$7.63/1000 gals.	$11.42	Uniform Rate	Municipal	No	Quarterly	

Service area: Borough of Jewett City, some areas of Griswold, Lisbon Landing Shopping Plaza, Lisbon, CT.

Kensington Fire District

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$366	$5.08/1000 gals.	$19.00	Uniform Rate	County/District	No	Quarterly	09/01/2016

Minimum charge includes consumption of the first 500 CF, quarterly.

Kent

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$541	$5.21/1000 gals.	$41.50	Uniform Rate	Municipal	Yes	Quarterly	

Minimum charge $41.50 per quarterly. Annual commercial cost: $865.68.

Lebanon Amston Lake

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$657	$328.50/half year		Flat Fee	Municipal	No	Semi-annual	6/5/2013

Ledyard

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$781	$11.39/1000 gals.	$34.74	Increasing Block	Municipal	Yes	Monthly	7/1/2016

Monthly charge of $34.74 includes first 3,334 gallons. $11.39/1000 gals. from 3,334-6,666 gals.; $12.44/1000 gals. from 6,667-10,000 gals.; $14.92/1000 gals. from 10,001-13,333 gals.; $17.91/1000 gals. from 13,334-16,666 gals.; $21.48/gals. from 16,667-2

Lisbon

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$782	$10.43/1000 gals.	$15.60	Uniform Rate	Municipal	No	Quarterly	

Base charge includes consumption of the first 100 CF, quarterly.

Litchfield

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$396	$396/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $1,118.04.

Manchester

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$471	$6.54/1000 gals.		Uniform Rate	Municipal	No	Quarterly	7/1/2016

Manchester - Eighth Utilities District

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$380	$5.28/1000 gals.		Uniform Rate	Municipal	No	Quarterly	7/1/2016

Marlborough

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$490	$490/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $612.48.

Meriden

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$399	$4.95/1000 gals.	$10.75	Uniform Rate	Municipal	No	Quarterly	

Annual sewer cost outside of district is $598.68.

Metropolitan District Commission

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$313	$4.34/1000 gals.		Uniform Rate	Not_Private	Yes	Monthly	5/9/2016

MDC member towns include Bloomfield, East Hartford, Hartford, Newington, Rocky Hill, West Hartford, Wethersfield and Windsor. Annual commercial cost: $458.88.

Middlebury

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$280	$280/year		Flat Fee	Municipal	No	Annual	12/15/15

Annual sewer cost outside of district is $308.04.

Middletown

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$382	$5.31/1000 gals.	$39.68	Uniform Rate	Municipal	No	Semi-annual	07/01/2016

Service Charge includes 1,000 CF.

Milford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$314	$314/year		Flat Fee	Municipal	No	Annual	6/1/2016

New Britain

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$327	$4.55/1000 gals.		Uniform Rate	Municipal	No	Semi-annual	7/1/2014

Part of Mattabassett District.

New Hartford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$1,467	$20.38/1000 gals.	$127.38	Uniform Rate	Municipal	No	Quarterly	7/9/2015

Minimum charges includes 6,250 gallons.

New London

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$349	$2.01/1000 gals.	$8.88	Increasing Block	Municipal	No	Quarterly	7/1/2016

$1.50 for first 500 CF, $3.72 per additional HCF.

New Milford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$532	$5.30/1000 gals.	$150.00	Uniform Rate	Municipal	Yes	Annual	7/1/2016

Base charge is $150.00 a year. Annual commercial cost: $885.96.

Newtown

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$550	$7.51/1000 gals.	$25.00	Uniform Rate	Municipal	No	Quarterly	

Base charge includes first 3,000 gals, per quarter.

Norfolk

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$1,253	$11.69/1000 gals.	$411.72	Uniform Rate	Municipal	No	Annual	5/18/2016

North Haven

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$265	$265/year		Flat Fee	Municipal	Yes	Annual	

Service area: North Haven and North Branford. Connection charges: $2,000. Annual commercial cost: $478.80.

Norwalk

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$660	$330/year	$400.00	Flat Fee	Municipal	Yes	Semi-annual	7/1/2016

Annual commercial cost: $950.04.

Norwich Public Utilities

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$853	$10.48/1000 gals.	$8.20	Uniform Rate	Municipal	No	Monthly	7/1/2016

Orange

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$425	$5.90/1000 gals.	$100.00	Uniform Rate	Municipal	No	Annual	7/1/2015

Base charge includes consumption of the first 16,949 gallons, annually.

Plainville

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$776	$6.87/1000 gals.	$368.54	Uniform Rate	Municipal	No	Annual	11/1/2016

Service charge includes consumption of the first 1,700 gallons, annually.

Plymouth

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$285	$285/year		Flat Fee	Municipal	Yes	Annual	10/1/2016

Annual commercial cost: $631.08.

Portland

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$705	$8.13/1000 gals.	$30.00	Uniform Rate	Municipal	No	Quarterly	4/1/2016

Putnam

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$367	$91.85/quarter		Flat Fee	Municipal	Yes	Quarterly	

Annual sewer cost outside of district is $459.12. Annual commercial cost: $949.44.

Redding

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$1,469	$17.90/1000 gals.	$45.00	Uniform Rate	Municipal	No	Quarterly	

Town estimates that actual annual cost is lower.

Ridgefield

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$440	$440/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $879.96.

Seymour

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$401	$5.48/1000 gals.	$101.80	Uniform Rate	Municipal	No	Semi-annual	

Base charge includes consumption of the first 2,400 gallons, semi-annually.

Shelton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$198	$198/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $328.80.

Simsbury

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$335	$335/year		Flat Fee	Municipal	Yes	Annual	7/1/2012

Annual commercial cost: $681.84.

Somers

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$255	$225/year		Flat Fee	Municipal	No	Annual	4/18/2016

South Windsor

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$374	$374/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: $534.24.

Southington

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$469	$4.01/1000 gals.	$45.00	Uniform Rate	Municipal	Yes	Quarterly	7/1/2016

Base charge $45.00 per bill. Annual commercial cost: $923.76.

Sprague

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$591	$5.41/1000 gals.	$50.33	Uniform Rate	Municipal	No	Quarterly	9/1/2016

Stafford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$280	$280/year		Flat Fee	Municipal	Yes	Annual	06/17/2016

Annual commercial cost: $560.04.

Stamford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$454	$6.31/1000 gals.		Uniform Rate	Municipal	No	Semi-annual	10/1/2016

Sterling

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$400	$400/year		Flat Fee	Municipal	No	Annual	7/1/2011

Annual commercial cost: $399.96.

Stonington

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$480	$1.78/1000 gals.	$38.59	Increasing Block	Municipal	No	Semi-annual	3/1/2016

Base charge includes consumption of the first 700 CF; $1.33/HCF for 701-800 CF; $4.99/HCF - 800+ CF.

Stratford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$396	$396/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: $893.16.

Suffield

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$300	$300/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: $671.40.

Thomaston

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$351	$351.50/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $842.88.

Tolland

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$1,027	$14.27/1000 gals.	$36.62	Uniform Rate	Municipal	No	Quarterly	07/19/2016

Base charge includes consumption of the first 2,566.2 gallons, quarterly.

Torrington

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$224	$224/year	$224.00	Flat Fee	Municipal	Yes	Annual	7/1/2015

Annual commercial cost: $413.52.

Trumbull

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$684	$7.67/1000 gals.	$33.00	Uniform Rate	Municipal	Yes	Quarterly	7/1/2016

Service charge is $33.00 per quarter. Annual commercial cost: $1,146.72.

Vernon

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$431	$5.99/1000 gals.	$27.61	Uniform Rate	Municipal	No	Quarterly	10/15/2016

Base charge includes 4,608 gals. per quarter.

Wallingford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$468	$5.27/1000 gals.	$22.28	Uniform Rate	Municipal	No	Quarterly	4/21/2015

Waterbury

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$346	$4.53/1000 gals.	$5.00	Uniform Rate	Municipal	No	Quarterly	7/1/2016

Waterford

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$432	$3.50/1000 gals.	$180.00	Uniform Rate	Municipal	Yes	Quarterly	

Facility service charge $180/per year/dwelling unit. Annual commercial cost: $780.00

Watertown

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$490	$2.26/1000 gals.	$53.24	Uniform Rate	Municipal	No	Quarterly	7/1/2016

Basic service fees includes 12,000 gals.

Watertown Fire District

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$613	$8.52/1000 gals.		Uniform Rate	County/District	No	Quarterly	7/1/2015

Annual commercial cost: $1,022.40.

West Haven

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$419	$419/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: $838.00.

Wilton

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$214	$214/year		Flat Fee	Municipal	Yes	Annual	6/1/2016

Annual commercial cost: $428.04.

Winchester

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$534	$4.64/1000 gals.	$50.00	Uniform Rate	Municipal	No	Quarterly	4/1/2013

Windham

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$282	$3.92/1000 gals.	$29.30	Uniform Rate	Municipal	No	Quarterly	7/1/2015

Basic service includes 1,000 CF. Annual sewer cost outside of district is $293.64.

Windsor Locks

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$467	$6.48/1000 gals.	$192.40	Uniform Rate	Municipal	Yes	Annual	

Basic service fees for 5/8" meter = $192.40 annually to include 29,690 gals. Annual commercial cost: $777.60.

Wolcott

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$235	$235/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: $368.28.

Woodstock

Annual Cost (6,000 gals./month)	Sewer Rate ($/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
$688	$343.83/half year		Flat Fee	Municipal	Yes	Semi-annual	

Annual commercial cost: $837.00.