Finance & Claims Committee
Regular Meeting
August 10, 2023

Attendance: Greg Burnett Chairperson, Nora Niedzielski-Eichner, Diana Revolus, Bryan Meek, Ed Camacho

Staff: Lisa Biagiarelli - Tax Collector, Alan Dutton - Oak Hills Authority, Henry Dachowitz, Chief Financial Officer, Joyce Liu, Director IT, Paul Gorman, Deputy Tax Assessor

1. Call to Order

The meeting was called to order at 7:03 pm.

2. Roll Call

Chairperson Greg Burnett took attendance, and a quorum was present.

3. Public Participation

There was no one in attendance or emails received for public participation.

4. Approve the Minutes from July 13, 2023 – Regular Meeting

**** MS. NIEDZIELSKI-EICHNER MOVED TO ACCEPT THE MINUTES OF THE MEETING AS SUBMITTED.**
**** THE MOTION PASSED WITH 3 VOTES IN FAVOR AND 2 ABSTENTIONS**

5. Claims Committee – August 2023

Ms. Biagiarelli noted there were no claims to report for the Month of July. They are behind due to the collection cycle.

6. Narrative on Tax Collections dated August 2023 – Receive Report & Discuss

Ms. Biagiarelli noted that she could only provide a verbal report as the month of July has not been closed as of yet. She prepared a narrative on how the collection went and what the billing issues were. She noted there were lines at the end of July, but there were no lines on the August 7th. The new format of the bills received well. Mail processing is caught up and almost done with posting.

Mr. Burnett questioned if all the incorrect bills have been resolved. Ms. Biagiarelli said that some taxpayers received a bill that is lower and some taxpayers received a bill that is higher. The individuals who reached out when they got their incorrect bill were sent an adjusted bill with 30 days to pay. We are working with assessor's office, vendor, and quality data service. We expect a mailing to go out end of August, and taxpayers affected will have until September 13th to pay.

Mr. Gorman discussed that that they are in process of obtaining new information and pricing to generate new bills. Ms. Biagiarelli noted that hundreds of corrected bills have been done thus far. The issue is primarily with Motor Vehicle assessed values. Real Estate bills were mailed first and about 300 households did not received the proper elderly and disabled tax relief.

Mr. Gorman noted the main issue is with the pricing of motor vehicle assessed values and the methodology used. This will not be used in the future. The DMV sent an inordinate amount of unpriced motor vehicles.

Ms. Biagiarelli noted that the vast majority of motor vehicle bills that were issued were accurate. Many people called to question their bill when the assessment was correct due to the values not depreciating as in the past.

Mr. Dachowitz said there are about 75,000 motor vehicles taxed every year. This year there were over 10,000 vehicles not priced from DMV. This also happened in other municipalities. The prior assessor's methodology caused problems. We will explore a remedy in the future if the DMV can't provide the values. Ms. Biagiarelli said the State gives us a list every year that provides the value of the vehicles. If there is no value provided, it is done manually. Mr. Gorman noted that the Connecticut association of Assessing Officers has a motor vehicle committee and they are aware of the issues.

7. <u>Monthly Tax Collector's Reports dated July 2023 – Receive Report & Discuss</u>

There were no reports provided.

8. <u>Tax Assessor's update on the Revaluation Process</u>

Mr. Gorman was pleased to announce that both the residential and commercial first pass visitations to the properties are complete. We have begun sending out the data mailers. 12,500 out of 29,000 were sent. 8,600 are going out this week with the remaining ones no later than beginning of September. Mr. Dachowitz stated that negotiations with Vision included tools to inform the public of what and how we are doing revaluation process. He noted that at the next meeting with the vendor, he will raise the issue to talk about the timetable, how many sessions, where, and what the agenda will be.

9. <u>Received Oak Hills Authority Monthly Financial Statements for June 2023</u>

Mr. Dutton noted that Treasurer, Jennifer McAllister has stepped down and Denise Brown will be the treasurer. June the fiscal books were closed, and we had a really good year. He provided a brief overview of the year. In Revenue we made $2,375,000 compared to budgeted of $2,100,000. We are about $265,000 ahead of our budgeted revenue compared to last year mainly due to 40,000 golf rounds. In expenses, we spent $1,674,000 the same as last year. We budgeted $100,000 more but didn't use the money due to not having a general manager position last fiscal year. We had an Operational income of approximately $700,000. We are $359,000 ahead of budget in income. Debt to the city is $2 per round and the percentage of revenue. We paid about $119,000 to the city. Mr. Meek questioned the water amount since it tripled and highlight the capital plan for next year. Mr. Dutton noted that we had a dry summer and had to pump in city water approximately $35,000 more. Mr. Dutton noted future capital improvements to include continuing improving cart paths, $85,000. $50,000 allotted for the storage base building where Jim works. We are exploring work on sand traps/bunkers. There will be little improvements to the clubhouse and three air conditioning units. Mr. Dutton will have Mr. Schell reach out to the commission regarding thresholds for the water levels in the ponds. Mr. Dutton noted that he is working with Karen regarding the sufficient cash balance and will provide details to where the money is deposited, interest rates, etc. Mr. Dachowitz noted that the money can't be comingled with the city, but happy to coordinate to receive the benefit that the city negotiates. Mr. Dachowitz suggested we monitor the restaurants profit and loss statements.

Ms. Niedzielski-Eichner questioned the progress of moving away from Pesticides. Mr. Dutton said we are fully compliant with our pesticides. It cost a little more money but no issues.

10. Authorize the purchasing agent to issue a purchase order to Telrepco, in an amount not to exceed $53,401.00 for purchase mobile devices, printers, and misc. equipment for Police patrol cars. Telrepco is on State of CT DAS - NASPO Panasonic Contract -#15PSX0221 Account No. 09241370 5777 C0375.

Ms. Liu discussed the initiation from 2010 to replace/refresh equipment for Police patrol cars to prevent device failure and to ensure there are functioning tools in the vehicles. She noted that all the hardware and parts that in in good condition will be reused/recycled.

**** MR. CAMACHO MOVED AGENDA ITEM 10 FOR APPROVAL TO MOVE FORWARD TO THE FULL COUNCIL FOR REVIEW AND APPROVAL ON TUESDAY, SEPTEMBER 12, 2023.**
**** THE MOTION PASSED WITH 4 IN FAVOR AND 1 OPPOSED.**

Mr. Dachowitz, Chief Financial Officer noted we had a wonderful week. We have 3 Triple A ratings. Investment bankers did a phenomenal job. We have raised almost $300 million but we won't see interest rates like in the past for a long time. We added a lot of debt at a higher rate. Our total debt is $450 million and we will be out of bond capacity next year. Our debt service last year ending June 30, 2023 was $35 million. This year's budget for 2024 is $40 million. Realistically, we are running out of room, and we have $175 million of capital projects approved that have not been bonded for. He suggested looking at all of our approved capital projects to either scale them down, stretch them out, or cancel them. Ms. Niedzielski-Eichner and Mr. Burnett agreed that the committee will have a meeting in the coming months to discuss the current and future capital projects on the books to ensure we maintain a positive posture. Mr. Camacho questioned the debt service payments. Mr. Dachowitz noted the debt service going from 35 million to 40 million an increase of 14%. We are fortunate that our pension plan is 75% funded and our OPEC is 97% funded.

11. Adjournment

**** MS. REVOLUS MOVED TO ADJOURN THE MEETING**
**** MOTIONED PASSED UNANIMOUSLY**

The meeting was adjourned at 8:10 pm.

Respectfully Submitted,

Michele Watson
Telesco Secretarial Services

CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
VIA TELECONFERENCE
JULY 13, 2023

ATTENDANCE: Greg Burnett, Chair; Nora Niedzielski-Eichner, John Kydes, Jenn McMurrer, Diana Revolus

STAFF: Lisa Biagiarelli, Tax Collector; Alan Dutton, Oak Hills Authority; Paul Gorman, Deputy Tax Assessor; Henry Dachowitz, Chief Financial Officer; Joyce Liu, Director IT; Norwalk Public Schools IT: Ralph Valenzisi, Dave Hopp.

CALL TO ORDER

Chairman Burnett called the meeting to order at 7:04 p.m., and called the roll. He acknowledged the above members in attendance, and stated that a quorum was present.

PUBLIC PARTICIPATION

There was no one in attendance or emails received for public participation.

ACCEPTANCE OF MINUTES

June 8, 2023 – Regular Meeting

** **MS. MCMURRER MOVED TO ACCEPT THE MINUTES OF THE MEETING OF JUNE 8, 2023 AS SUBMITTED.**
** **THE MOTION PASSED UNANIMOUSLY.**

Claims Committee: Receive the Monthly Claims Report

Review and approve claims as required for Claims Report.

Ms. Biagiarelli reported as there was one special request that required approval as it was above the $10,000 threshold. There was a duplicate tax payment in the amount of $12,000 and a refund is due to the home owner as the escrow company also paid.

** **MS. NIEDZIELSKI-EICHNER MOVED TO APPROVE THE SPECIAL REQUEST REFUND TO THE TAXPAYER HOMEOWNER AS PRESENTED.**
** **THE MOTION PASSED UNANIMOUSLY**.

Narrative on Tax Collections dated July 10, 2023 – Receive Report and Discuss.

Ms. Biagiarelli presented the report and noted there were two spreadsheets reflecting FY 2023 closing and beginning collections on new tax levy starting July, with advanced payments of 2% in June. She asked to focus on end of June 2023 and referred to the narrative as contained in the agenda packet, with excerpts highlighted as follows:

As of the end of June 2023, with the twelve-month fiscal year having been completed, we had collected in excess of $359 million against our $365 million adjusted levy, or 98.51%. Advance collections on the 2022 grand list, or payments processed by our office in June 2023, we processed approximately $7.4 million in payments, or 1.97% of our $379 million new adjusted levy during the month of June, 2023.

Software conversion has resulted in numerous challenges with tax bill format changes, now separated by the type of tax: real estate and sewer use, motor vehicle, and business personal property, issues with tax credits, motor vehicle values, and escrow coding. Tax bills went out later than target schedule, yet things are going well. Office is fully staffed; the newly formatted tax bills have been well received, and to acknowledge the lateness of the mailing and to give taxpayers a full 30 days to pay their tax bills without penalty. We now ask for everyone's help in communicating that message to taxpayers.

Questions and comments were fielded relative to motor vehicle value assessments and issues with inaccurate tax bills. Mr. Gorman provided an explanation of the issues on how this is being addressed. There was discussion on alerting tax payers with communication measures on the possible errors. Mr. Dachowitz clarified how the values are assessed and the involved process and measures that are taken to ensure there is no systemic issue with the accuracy of the bills.

There was further discussion and it was agreed to take no action as the estimated number of errors is approximately 5%

Monthly Tax Collector's Reports - Receive Report and discuss.

Ms. Biagiarelli referred to the reports and spreadsheets as contained in the agenda packet. There were no further questions.

**** MS. REVOLUS MOVED TO ACCEPT THE TAX COLLECTOR'S REPORTS AS SUBMITTED.**
**** THE MOTION PASSED UNANIMOUSLY.**

Receive Oak Hills Authority Monthly Financial Statements for May 2023.

Mr. Alan Dutton presented the Oak Hills Authority financial statements as contained in the agenda packet and highlighted revenues and expenses.

Operations Updates:

- Total golf rounds are 14% over budget for the first 11 months of FY23. Beginning of the year and April rounds helped this overage grow so high.
- OHPA has made capital improvements on several structures and grounds year-to-date, including the tennis facility.
- Discount ID card sales are back fully in-line with budget.

YTD Financial Highlights:

- FY23 YTD net operating income was over budget by $346k and we ended May with a $578k cash balance which includes $28k in the capital reserve bank account.
    - Revenue was over-budget by 251k thanks to strong golf and cart rounds.
    - Expenses were $95k lower than budget due to lower than expected wages as a result of being understaffed and park maintenance.
- OHPA made $105k in repayments to the City for the first 11 months of this fiscal year. The annual 1% of gross golf revenue additional debt payment was made in November.

Other:

- Our FY2024 fiscal budget is completed with presentation to the Authority and approval to take place in the June meeting.
- Our FY2023 financial audit will begin at the end of July.

There was discussion about the City debt repayments and Ms. Lam provided a summary of the current $1.8 in Receivables. Mr. Dutton fielded questions and comments about the general good financial position and plans for Capital Improvements.

Tax Assessor update on the Revaluation process

Mr. Gorman provided an update on the revaluation process and noted that is tracking well in line with expectations, referred to the spreadsheet that provides an overview of the progress of the 2023 revaluation:

Residential inspections are at 81.5% complete and targeted for a July 31 completion.

Commercial is at 59.8% complete and is targeted to be complete by 8/31/2023.

The first wave of data mailers has been sent out to the property owners. These mailers will allow for increased data collection from owners that were not home at the time of the first visit attempt. They will be able to either complete the data mailer and return with changes or call Vision to request an inspection. In response to questions on what else can be done to improve communication, Mr. Gorman reviewed the update on letters and email notices to homeowners has been positive to date. Mailers will be going out in waves over the remainder of the summer, so that we may capture as much information as possible.

CFO FY23 Financial Updates

Mr. Dachowitz provided a preliminary update of the tentative year end as an early view of positive general trend. He summarized actual revenues versus the budget of $410 million at $402.7 that is short $7.4 million in revenue that is expected to shrink as more revenues are actualized. Looking at expenditures, there is a favorable expense below budget of $16.7 million.

The Board of Education is seeing a positive year end and is expecting carryovers to be reflected as the FY2023 year end is being finalized. $7Million ARPA funds and rainy day draw down of $4 million were used by various departments to offset shortfalls in the current year. The City is preparing the presentation to the rating agencies and the full report should be available next month.

Along with this is the sale of bonds of $70 million, which provides flexibility of how they show the final numbers. Ms. Lam added that this represent the preliminary year end and over the next 60 days of cash receivables and accounts payable.

11. Authorize the Purchasing Agent to issue purchase orders to Whalley Computer Associates, for the supply of 1200 HP Chromebooks, an amount not to exceed $362,400, Account No. 09245010-5777-C0112 (budgeted 2023/2024 IT Capital item).

Mr. Dave Hopp, Norwalk Public Schools Information & Technology, presented the item and provided the rationale for the request to purchase 1200 Chromebooks from 2023-2024 Capital budgeted funds. He explained these devices are to replace no longer serviceable units and out of Google’s update cycle. Units are only upgradeable for about five years. Most software run on these devices requires the latest upgrade. Most of these units will be given to students in first and second grade, and they will keep the same device throughout elementary school.

Mr. Ralph Valenzisi fielded questions and comments on the recycling of slightly used units and explained that they are developing a plan for repurposing Chromebooks into the community to non-profit agencies.

**** MS. MCMURRER MOVED TO APPROVE THE ITEM AND TO FORWARD ON TO THE COMMON COUNCIL MEETING OF JULY 25, 2023.**

AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS TO WHALLEY COMPUTER ASSOCIATES, FOR THE SUPPLY OF 1200 HP CHROMEBOOKS, AN AMOUNT NOT TO EXCEED $362,400, ACCOUNT NO. 09245010-5777-C0112 (BUDGETED 2023/2024 IT CAPITAL ITEM).

**** THE MOTION PASSED UNANIMOUSLY.**

12. Authorize the Purchasing Agent to issue a purchase order to Total Communication, in an amount not to exceed $126,679.45 for purchase Pure Storage Flash Array with 36 Months 24/7 Support and storage installation. Pure State Contract Pricing Applied: Contract #20PSX0108A Account No. 09241370 5777 C0375.

Ms. Lu presented the item and fielded questions and comments.

City's current network system is outdated and requires an upgrade. Given the crucial nature of network services to the city's daily operations, IT has decided to build a new parallel network system to ensure business continuity. As part of the infrastructure upgrade plan, we are incorporating a secondary Internet Service Provider (ISP) to guarantee a smooth transition to the new network system.

Through this approach, we will thoroughly test the new system while the old system remains operational, allowing us to strategically migrate departments and services to the new infrastructure. Our primary goal is to minimize disruptions to city operations throughout the transition process.

After conducting an open bid for this project, Cablevision Lightpath emerged as the winner. Lightpath, a subdivision of Cablevision, they specialize in delivering high-bandwidth, scalable fiber optic internet access.

The Bid Evaluation Committee has carefully reviewed the proposals and has recommended Cablevision Lightpath LLC as the most suitable choice for this project. The key factors influencing this decision were their technical expertise, competitive pricing, and their ability to execute the project within the required timeframe.

We are confident that selecting Cablevision Lightpath will ensure the successful implementation of the new parallel network system, allowing us to provide enhanced services and a more reliable network infrastructure to support the city's operations.

Ms. Niedzielski-Eichner spoke in support of providing adequate support for storage and the importance of servicing the technology needs of the City. Ms. Liu noted that IT is developing an infrastructure upgrade plan and she will provide this to the Committee very soon.

**** MS. MCMURRER MOVED TO APPROVE THE ITEM AND TO FORWARD ON TO THE COMMON COUNCIL MEETING OF JULY 25, 2023.**

AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO TOTAL COMMUNICATION, IN AN AMOUNT NOT TO EXCEED $126,679.45 FOR PURCHASE PURE STORAGE FLASH ARRAY WITH 36 MONTHS 24/7 SUPPORT AND STORAGE INSTALLATION. PURE STATE CONTRACT PRICING APPLIED: CONTRACT #20PSX0108A ACCOUNT NO. 09241370 5777 C0375.
**** THE MOTION PASSED UNANIMOUSLY.**

13. Authorize the Purchasing Agent to issue a purchase order to Schneider Electric, in an amount not to exceed $37,063.00 for UPS Battery Replacement for Data Center.
Account No. 09231370 5777 C0375.

Ms. Lu presented the item and reviewed the technology improvements for the data center.

** **MS. MCMURRER MOVED TO APPROVE THE ITEM AND TO FORWARD ON TO THE COMMON COUNCIL MEETING OF JULY 25, 2023.**

AUTHORIZE THE PURCHASING AGENT TO ISSUE A PURCHASE ORDER TO SCHNEIDER ELECTRIC, IN AN AMOUNT NOT TO EXCEED $37,063.00 FOR UPS BATTERY REPLACEMENT FOR DATA CENTER.
ACCOUNT NO. 09231370 5777 C0375
** **THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

** **MS. REVOLUS MOVED TO ADJOURN.**
** **THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:40 p.m.

Respectfully Submitted,
M. Knox
Telesco Secretarial Services

CITY OF NORWALK
Tax Collector's Office
Department of Finance
125 East Avenue Room 105
Norwalk, CT 06851
Phone: 203- 854-7731 (main line)
Fax: 203-854-7770

Norwalkct.gov

To: Mayor Harry Rilling; Board of Estimate and Taxation
From: Lisa Biagiarelli, Tax Collector
Date: August 10, 2023
Re: **Preliminary Narrative for August, 2023**

At this writing, we have not yet completed our July 2023 month end reports. I will provide July 2023 information as soon as we have it available. I can report on the collection period in general, and address some of the concerns raised at last month's meetings of both the BET and the Finance and Claims Committee. At last month's BET meeting, I was specifically asked to follow up on the issues we experienced with our June 2023 tax billing.

Normally, we send our billing files to the printer at the end of May or first week of June. This year we were not able to meet that goal, and files were not sent to the printer until the second and third week of June. Consequently, it became apparent bills would not be mailed by June 30. We acknowledged this and provided an extended grace period, in accordance with state statute that requires us to provide thirty days from the day bills are mailed. Bills were mailed from July 3 - July 7, and August 7, 2023 was the last day to pay without penalty.

On July 5, the initial round of bills was received, and taxpayers called to advise that in some cases, households that qualified for elderly and disabled tax relief did not receive the credit they were entitled to receive. That issue was immediately identified, and the assessor's office made the necessary changes. Corrected bills were timely mailed at that time. This issue affected approximately 300 households.

There also was an issue with some taxpayers whose bills should have been coded to reflect that their tax payment was to be made on their behalf by their escrow agent; nonetheless, bills they received did not reflect this notation. We identified this as a software conversion issue and made plans to send memorandum tax bills to all affected taxpayers to advise that we were expecting their escrow agents to pay on their behalf. Those bills were issued within the next ten days.

The second wave of bills was received around July 10. At that time, it became apparent that there were issues with some motor vehicle assessments. The Assessors office began working on that issue, and is continuing to do so. My division is not involved in assessment or with assigning assessed values; however, we are responsible for billing, and in conjunction with the assessor's office, have fielded many inquiries about this since July 10.

Due to the volume of changes being made, the assessor's office determined the most expedient way of addressing this is to involve the software vendor, QDS. QDS will import the revised assessments, create and subsequently mail revised tax bills, based on those revised assessments. Affected taxpayers will have 30 days from the mailing date in which to pay these revised bills without penalty. At this writing they expect the mailing to occur by the end of August with a pay-by date of September 30.

This situation is complicated by numerous variables. Assessor's staff has already made hundreds of adjustments to motor vehicle assessments based upon taxpayers' inquiries over the course of the last month. Many taxpayers have already received revised tax bills in the mail, in the same way taxpayers whose elderly and disabled credits were affected have already received revised bills. There are hundreds of other adjustments "in the hopper," or in the process of having a new bill mailed by my division. Additionally, many taxpayers have already made payment. Some have paid bills that have been revised, while others have paid their original bills. All of these variables need to be addressed. The vendor intends to cross check their revised billing against these revisions and adjustments that have already been made, as well as against payments that have already been received and posted as of a given date, in order to potentially eliminate some bills from the mailing and avoid further confusion.

We will continue working with the assessors on revisions; additionally, we will work with the comptroller's office to address situations where taxpayers have paid, and may be owed a refund or a credit. Some taxpayers will owe a balance due; still others will not have made any payment at all, and will simply be paying their revised, corrected bills. Bear in mind that while some taxpayers will see their revised assessments drop, others will see their revised assessments *increase*, as the erroneous assessments were not uniformly higher.

There also were conversion – related issues with some real estate bills populating with addresses and / or with owners from prior years. This has been attributed to miscommunication between the Assessor's computer assisted mass appraisal (CAMA) software, Munis, and QDS. Those issues have not yet been fully identified, addressed, or resolved.

The Administration has issued several press releases and responded to numerous direct inquiries from the press concerning these issues. There is information on the tax collector's home page on the city website in the form of a Frequently Asked Question: *I think my motor vehicle assessment is wrong! What happened?* FAQs • City of Norwalk • CivicEngage (norwalkct.gov) as well as links to articles on higher motor vehicle values in general. There is also a separate link on Revised / Corrected Motor Vehicle Tax Bills: Revised / Corrected Motor Vehicle Tax Bills | Norwalk, CT - Official Website (norwalkct.gov)

This has been a challenging collection period, due to the later mailing, assessment and other billing errors, and issues related to the software conversion. There were very long lines to pay taxes on July 27 and 28. This is directly attributable to mailing the bills out as late as we did, compressing into four weeks what is normally a six to seven week collection period; and to taxpayers choosing to pay during the last days of the month of July. We also continue to deal with issues related to the software conversion. We are behind with processing exception mail, partly due to the change in software. We are now unable to process payments with back taxes through our automated system; all of those are now processed manually by our staff. The QDS website, where taxpayers look up their bill and / or what is due, had function issues on July 31 and on August 1. We have also had issues with our online and IVR payment provider, Invoice Cloud; their payment portal had problems throughout the collection, and we had difficulty getting responses to our questions from Invoice Cloud.

Due to the extended grace period, the date of July 31 has less significance than usual. I will be able to provide a more accurate assessment of where we stand when we conclude the month of August 2023, as a large volume of payments will be processed and posted between August 1 and August 31.

Looking ahead, since we expect a sizeable number of corrected / revised motor vehicle bills to be issued and still collectible during September, this will affect our ability to issue past due notices, which likely won't be issued until October, a month later than usual. I will continue to keep stakeholders informed of our progress, and will update you when additional information is available. I thank you for your patience.

Updated through ***6/30/2023***

		Fiscal Year in Total				
		Budget	Actuals	Variance	Var %	Comments
Sales	Revenue Rounds	35,174	42,785	7,611	21.6%	Actual rev rounds have beaten budget nearly every month this year
	Non-Revenue Rounds	7,000	5,045	(1,955)	-27.9%	Less season passholder rounds than anticipated
	Total Rounds	42,174	47,830	5,656	13.4%	
	Carts	24,039	25,385	1,346	5.6%	
	ID Cards	1,196	1,159	(37)	-3.1%	

		Budget	Actuals	Variance	Var %	Comments
P&L	Golf Revenue	1,955,472	2,255,382	299,910	15.3%	Driven mostly by greens fees
	Tennis Revenue	42,800	42,800	-	0.0%	
	Restaurant Revenue	80,000	58,916	(21,084)	-26.4%	
	Other Revenue	30,900	18,213	(12,687)	-41.1%	Budget includes golf simulator rev which isn't available yet, offset by booking revs not budgeted for
	Total Revenue	**2,109,172**	**2,375,311**	**266,139**	**12.6%**	
	Management Salary	229,021	169,185	(59,836)	-26.1%	Overall lower staffing
	Operations Salary	227,259	239,765	12,506	5.5%	More staffing needed to cover high revenue volume
	Maintenance Salary	483,156	459,159	(23,997)	-5.0%	Overall lower staffing
	Employee Benefits	160,734	143,398	(17,336)	-10.8%	Driven by lower payroll taxes due to lower payroll expense as well as less lower health insurance costs
	Administrative	191,060	202,680	11,620	6.1%	Driven by rising utilities pricing. CC fees are also over-budget which is in line with revenue overages
	Interest & Insurance	106,086	103,948	(2,138)	-2.0%	
	Sales & Operations	5,600	9,887	4,287	76.6%	Timing of golf supplies such as scorecards, pencils etc.
	Park Maintenance	248,200	229,068	(19,132)	-7.7%	Driven by a $25k underage in grass treatments, $25k in maint offset by an overage in water ($26k)
	Park Equipment	93,500	87,006	(6,494)	-6.9%	Lower gasoline/diesel exp and employee work clothes
	Carts	24,055	30,724	6,669	27.7%	Actual property tax on cart fleet came in over budget by nearly $3k
	Operating Expense	**1,768,671**	**1,674,820**	**(93,851)**	**-5.3%**	
	Operating Income	**340,501**	**700,491**	**359,990**	**105.7%**	
Balance Sheet	Capital Improvements	(170,450)	(133,492)	36,958	-21.7%	Improvements to several structures; new boiler; fencing; teaching range refurb; tennis center patio
	Line of Credit Balance	-	-	-		
	Capital Reserve Cash Bal	-	32,853	-		Portion of cash reserved for capital improvements per our lease requirements
	Cash Balance	285,814	612,078	326,264	114.2%	Over budget due to strong rounds and top-line revenue

Oak Hills Park Authority
FY22 Actual vs. Budget

ITEM #9

	June Act	June Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
REVENUE								
4000 · REVENUES								
4001 · Golf Revenue								
4010 · Golf Fees	$222,492	$190,248	$32,245	16.9%	$1,448,519	$1,197,524	$250,995	21.0%
4020 · I.D. Cards	$8,773	$15,770	-$6,997	-44.4%	$143,058	$157,697	-$14,640	-9.3%
4025 · Season Pass	$8,441	$10,395	-$1,954	-18.8%	$105,854	$120,950	-$15,096	-12.5%
4030 · Tournament Fees	$25,833	$19,696	$6,137	31.2%	$113,469	$80,000	$33,469	41.8%
4050 · Cart Revenue	$71,444	$63,740	$7,704	12.1%	$441,983	$401,215	$40,768	10.2%
4060 · Golf Revenue - Gift Certif.	$3,355	$4,348	-$993	-22.8%	$20,686	$23,956	-$3,270	-13.7%
4070 · Gift & Rain Checks Redeemed	-$3,127	-$3,157	$30	-0.9%	-$18,187	-$25,872	$7,685	-29.7%
Total 4001 · Golf Revenue	**$337,210**	**$301,039**	**$36,171**	**12.0%**	**$2,255,382**	**$1,955,472**	**$299,910**	**15.3%**
4100 · Tennis Revenue	$8,800	$8,800	$0	0.0%	$42,800	$42,800	$0	0.0%
4200 · Rental Income	$0	$1,600	-$1,600	-100.0%	$1,800	$9,600	-$7,800	-81.3%
4300 · Investment Income	$472	$73	$398	543.0%	$2,066	$900	$1,166	129.5%
4400 · Misc. Income	$1,615	$33	$1,582	4745.9%	$14,347	$400	$13,947	3486.8%
4500 · Golf Simulator Revenue	$0	$0	$0	0.0%	$0	$20,000	-$20,000	-100.0%
4600 · Restaurant Income	$4,000	$25,000	-$21,000	-84.0%	$58,916	$80,000	-$21,084	-26.4%
4700 · Advertising Revenue	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total Other Revenue	**$14,887**	**$35,507**	**-$20,620**	**-58.1%**	**$119,929**	**$153,700**	**-$33,771**	**-22.0%**
TOTAL REVENUE	**$352,098**	**$336,546**	**$15,552**	**4.6%**	**$2,375,311**	**$2,109,172**	**$266,139**	**12.6%**
EXPENSE								
5000 · PERSONNEL EXPENSE								
5010 · Management Salary	$13,846	$19,280	$5,434	28.2%	$169,185	$229,021	$59,836	26.1%
5030 · Operations	$36,582	$31,248	-$5,334	-17.1%	$238,844	$227,259	-$11,585	-5.1%
5040 · Operations O/T	$133	$0	-$133	0.0%	$921	$0	-$921	0.0%
5050 · Course Personnel	$28,271	$25,459	-$2,812	-11.0%	$311,269	$303,611	-$7,658	-2.5%
5060 · Course Personnel O/T	$347	$0	-$347	0.0%	$1,787	$0	-$1,787	0.0%
5070 · Seasonal Personnel	$15,459	$21,846	$6,387	29.2%	$116,303	$176,673	$60,370	34.2%
5075 · Outside Seasonal Personnel	$0	$0	$0	0.0%	$29,004	$0	-$29,004	0.0%
5080 · Seasonal Personnel O/T	-$28	$0	$28	0.0%	$796	$2,872	$2,077	72.3%
Total 5000 · PERSONNEL EXPENSE	**$94,611**	**$97,833**	**$3,222**	3.3%	**$868,109**	**$939,436**	**$71,327**	7.6%
5200 · EMPLOYEE BENEFITS								
5210 · Payroll Taxes	$7,188	$6,535	-$653	-10.0%	$63,493	$71,867	$8,374	11.7%
5230 · State Unemployment	$2,703	$2,643	-$60	-2.3%	$24,047	$25,149	$1,102	4.4%
5250 · Health Insurance	$2,187	$2,941	$753	25.6%	$28,451	$34,021	$5,569	16.4%
5260 · Workmans Compensation	$2,598	$1,918	-$680	-35.5%	$20,582	$23,098	$2,517	10.9%
5270 · Retirement Plans	$567	$543	-$24	-4.4%	$6,825	$6,600	-$225	-3.4%
Total 5200 · EMPLOYEE BENEFITS	**$15,243**	**$14,579**	**-$663**	-4.6%	**$143,398**	**$160,734**	**$17,337**	10.8%
5400 · ADMINISTRATIVE EXPENSES								
5420 · Telephone	$879	$1,061	$181	17.1%	$12,674	$12,727	$52	0.4%
5430 · Professional Fees	$3,000	$2,792	-$208	-7.5%	$34,769	$33,500	-$1,269	-3.8%
5436 · Advertising	$994	$933	-$61	-6.5%	$10,581	$13,500	$2,919	21.6%
5440 · Office Expense	$2,493	$1,641	-$852	-51.9%	$19,761	$14,540	-$5,221	-35.9%
5441 · Bank Charges	$29	$28	-$1	-3.3%	$257	$350	$93	26.5%
5442 · Credit Card Fees	$7,052	$6,856	-$196	-2.9%	$49,530	$44,908	-$4,621	-10.3%
5445 · Postage		$69	$69	100.0%	$123	$300	$177	59.0%
5450 · Training and Dues		$479	$479	100.0%	$2,278	$2,700	$422	15.6%
5461 · Authority Secretarial Services	$120	$148	$28	19.1%	$1,490	$1,780	$290	16.3%
5469 · Other Outside Services	$670	$605	-$65	-10.7%	$7,560	$6,830	-$729	-10.7%
5470 · Other Administrative	$573	$1,003	$431	42.9%	$8,770	$12,041	$3,270	27.2%
5480 · Utilities	$1,504	$2,101	$598	28.4%	$54,886	$47,884	-$7,003	-14.6%
5499 · Bad Debt Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5400 · ADMINISTRATIVE EXPENSES	**$17,314**	**$17,717**	**$403**	2.3%	**$202,680**	**$191,060**	**-$11,620**	-6.1%
5500 · DEBT SERVICE AND INSURANCE								

Oak Hills Park Authority

FY22 Actual vs. Budget

ITEM #9

	June Act	June Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
5500 · Liability Insurance	$8,671	$9,404	$733	7.8%	$96,701	$100,039	$3,338	3.3%
5520 · Interest	$1,052	$562	-$490	-87.3%	$7,247	$6,047	-$1,200	-19.8%
Total 5500 · DEBT SERVICE AND INSURANCE	**$9,723**	**$9,965**	**$242**	2.4%	**$103,948**	**$106,086**	**$2,138**	2.0%
5600 · SALES AND OPERATIONS								
5630 · Golf Genius Software	$775	$0	-$775	0.0%	$2,050	$0	-$2,050	0.0%
5640 · Golf Pro Supplies	$81	$221	$140	63.5%	$6,418	$3,200	-$3,218	-100.6%
5680 · Golf Pro Work Clothes	$415	$480	$65	13.6%	$1,419	$2,400	$981	40.9%
Total 5600 SALES AND OPERATIONS	**$1,270**	**$701**	**-$569**	-81.2%	**$9,887**	**$5,600**	**-$4,287**	-76.5%
5700 · PARK MAINTENANCE								
5710 · Water	$8,245	$1,523	-$6,722	-441.3%	$81,372	$55,000	-$26,372	-47.9%
5715 · Nature and Open Space	$888	$220	-$668	-303.6%	$1,754	$2,000	$246	12.3%
5720 · Heating Fuel	$1,850	$319	-$1,531	-480.8%	$18,626	$18,000	-$626	-3.5%
5730 · Grounds Maintenance	$405	$1,271	$867	68.2%	$15,309	$40,000	$24,691	61.7%
5740 · Tree Maintenance	$0	$476	$476	100.0%	$4,420	$5,000	$580	11.6%
5751 · Agriculture&Chemicals-Purch	$0	$16,165	$16,165	100.0%	$103,970	$110,000	$6,030	5.5%
5752 · Agriculture/Chemicals Utilized	$16,446	$0	-$16,446	0.0%	-$18,546	$0	$18,546	0.0%
5760 · Irrigation Maintenance	$1,066	$2,374	$1,308	55.1%	$13,142	$13,000	-$142	-1.1%
5770 · Consumable Tools	$0	$171	$171	100.0%	$3,544	$2,500	-$1,044	-41.8%
5780 · Tee and Green Supplies	$0	$164	$164	100.0%	$5,175	$2,500	-$2,675	-107.0%
5795 · Janitorial Supplies	$0	$143	$143	100.0%	$302	$200	-$102	-50.9%
Total 5700 · PARK MAINTENANCE	**$28,899**	**$22,826**	**-$6,073**	-26.6%	**$229,069**	**$248,200**	**$19,131**	7.7%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	$1,422	$3,018	$1,596	52.9%	$30,548	$33,000	$2,452	7.4%
5810 · Equipment Rental	$0		$0	0.0%			$0	0.0%
5820 · Building Maintenance	$3,861	$3,158	-$702	-22.2%	$35,345	$33,000	-$2,345	-7.1%
5840 · Small Equipment	$145	$542	$396	73.2%	$1,847	$2,500	$653	26.1%
5860 · Gasoline/Diesel Fuel	$2,796	$4,382	$1,586	36.2%	$18,375	$22,000	$3,625	16.5%
5880 · Employee work clothes	$41	$1,500	$1,459	97.3%	$892	$3,000	$2,108	70.3%
Total 5800 · PARK EQUIPMENT	**$8,264**	**$12,600**	**$4,335**	34.4%	**$87,006**	**$93,500**	**$6,494**	6.9%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	$0	$0	$0	0.0%	$7,916	$5,000	-$2,916	-58.3%
6020 · Electricity	$2,319	$1,404	-$915	-65.2%	$15,366	$12,455	-$2,911	-23.4%
6030 · Maintenance	$1,148	$20	-$1,128	-5560.9%	$2,642	$1,800	-$842	-46.8%
6050 · Cart Insurance	$400	$400	$0	0.0%	$4,800	$4,800	$0	0.0%
6060 · Misc. Cart Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 6000 · CART EXPENSE	**$3,867**	**$1,825**	**-$2,043**	-111.9%	**$30,724**	**$24,055**	**-$6,669**	-27.7%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	**$179,191**	**$178,046**	**-$1,145**	-0.6%	**$1,674,820**	**$1,768,672**	**$93,852**	5.3%
TOTAL OPERATIONAL NET INCOME	**$172,906**	**$158,500**	**$14,406**	9.1%	**$700,491**	**$340,500**	**$359,991**	105.7%
Restructured City Debt	$9,809	$13,833	$4,024	29.1%	$118,803	$108,120	-$10,683	-9.9%
Commercial Debt	$26,535	$26,578	$43	0.2%	$152,678	$159,074	$6,396	4.0%
Total BS Debt Payments	**$36,344**	**$40,410**	**$4,066**	10.1%	**$271,481**	**$267,194**	**-$4,287**	-1.6%
NET INCOME BEFORE CAPITAL EXPENSES	**$172,906**	**$158,500**	**$14,406**	9.1%	**$700,491**	**$340,500**	**$359,991**	105.7%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash	$24,582	$22,500	-$2,082	-9.3%	$294,984	$270,000	-$24,984	-9.3%
8001 · Capital projects								
8100 - Capital Proj Cash	$27,337	$12,450	-$14,887	-119.6%	$133,492	$170,450	$36,958	21.7%
8101 - Capital Proj Financed	$0	$0	$0	0.0%	$0	$0	$0	0.0%
8006 · Disposed Assets	$0	$0			-$3,000	$0		
Capital Contribution	-$26,752				-$26,752			
Total 8000 · OTHER EXPENSE	-$2,170	$22,500	-$16,969	109.6%	$265,232	$270,000	$11,974	1.8%
NET INCOME	**$175,076**	**$136,000**	**$39,076**	28.7%	**$435,259**	**$70,500**	**$364,759**	517.4%

OAK HILLS PARK AUTHORITY
Balance Sheet FY23
As of June 30, 2023

	Total			
	As of Jun 30, 2023	As of Jun 30, 2022 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1021 NBT Money Market	632,070.91	400,913.69	231,157.22	57.66%
1022 NBT Payment Account	-23,010.72	-29,856.78	6,846.06	22.93%
1023 NBT Rent Escrow Sec Apt Right	1,801.00	1.00	1,800.00	180000.00%
1024 NBT Capital Reserve Savings Account	32,853.09	10,500.79	22,352.30	212.86%
1050 Petty	1,400.00	1,400.00	0.00	0.00%
Total 1000 Cash	**$ 645,114.28**	**$ 382,958.70**	**$262,155.58**	**68.46%**
Total Bank Accounts	**$ 645,114.28**	**$ 382,958.70**	**$262,155.58**	**68.46%**
Other Current Assets				
1100 Inventory	103,314.03	84,768.12	18,545.91	21.88%
1200 Receivables	35,967.72	18,996.89	16,970.83	89.33%
1300 Prepaid Expenses	44,102.50	23,266.73	20,835.77	89.55%
1400 Deposits	557.00	0.00	557.00	
Total Other Current Assets	**$ 183,941.25**	**$ 127,031.74**	**$ 56,909.51**	**44.80%**
Total Current Assets	**$ 829,055.53**	**$ 509,990.44**	**$319,065.09**	**62.56%**
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment	1,738,987.71	1,597,008.13	141,979.58	8.89%
1510 Accumulated Depreciation/Amort.	-4,451,754.83	-4,252,424.83	-199,330.00	-4.69%
1520 Furniture & Fixtures	47,635.23	47,635.23	0.00	0.00%
1560 Leasehold Improvements	162,997.83	157,690.84	5,306.99	3.37%
1561 Park Improvements	2,168,049.89	2,043,360.87	124,689.02	6.10%
1562 Restaurant	2,277,134.66	2,277,134.66	0.00	0.00%
1565 Amortize Leasehold Improvements	-112,364.28	-73,616.28	-38,748.00	-52.64%
Total 1500 Fixed Assets	**$1,830,686.21**	**$1,796,788.62**	**$ 33,897.59**	**1.89%**
Total Fixed Assets	**$1,830,686.21**	**$1,796,788.62**	**$ 33,897.59**	**1.89%**
TOTAL ASSETS	**$2,659,741.74**	**$2,306,779.06**	**$352,962.68**	**15.30%**
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable	58,458.90	52,109.16	6,349.74	12.19%
Total Accounts Payable	**$ 58,458.90**	**$ 52,109.16**	**$ 6,349.74**	**12.19%**
Other Current Liabilities				
2010 Accounts Payable - Payroll	0.00	11,411.49	-11,411.49	-100.00%
2051 Accounts Payable - OHMGA Revenue	180.00	565.00	-385.00	-68.14%

2100 Accrued Payroll	24,252.37	26,184.25	-1,931.88	-7.38%
2104 Accrued retirement contribution	131.88	1,054.30	-922.42	-87.49%
2105 Accrued Vacation Pay	21,320.54	18,300.92	3,019.62	16.50%
2200 Accrued Expenses	38,117.50	35,364.06	2,753.44	7.79%
2210 Security Deposits - Tenants				
2212 Security Dep - Apt 2 Right	1,800.00	0.00	1,800.00	
2213 Sec Deposit - Restaurant	999.00	0.00	999.00	
Total 2210 Security Deposits - Tenants	**$ 2,799.00**	**$ 0.00**	**$ 2,799.00**	
2250 Deferred Revenue				
2251 Tournament Deposits	7,450.00	8,000.00	-550.00	-6.88%
2253 Deferred Tennis Revenue	11,734.00	11,200.00	534.00	4.77%
2254 Other Deferred	119,166.75	125,383.47	-6,216.72	-4.96%
Total 2250 Deferred Revenue	**$ 138,350.75**	**$ 144,583.47**	**-$ 6,232.72**	**-4.31%**
2400 Cart Sales Tax Due	4,537.00	6,709.00	-2,172.00	-32.37%
Total Other Current Liabilities	**$ 229,689.04**	**$ 244,172.49**	**-$ 14,483.45**	**-5.93%**
Total Current Liabilities	**$ 288,147.94**	**$ 296,281.65**	**-$ 8,133.71**	**-2.75%**
Long-Term Liabilities				
2701 Consolidated City Debt	1,815,149.99	1,933,953.18	-118,803.19	-6.14%
2772 Wells Fargo 2017 Aera-Vator	197.16	197.16	0.00	0.00%
2773 DLL Finance Club Car CA550G Utility Cart	0.00	516.50	-516.50	-100.00%
2774 Wells - Sod Cutter, Progator, 3500-D Groundsmaster	0.00	9,579.33	-9,579.33	-100.00%
2775 Deere Credit, Inc. Hybrid Mower	0.00	4,307.75	-4,307.75	-100.00%
2776 Wells Fargo MTE 2018 TurfCo Blower	927.56	2,683.38	-1,755.82	-65.43%
2777 DLL Finance Club Car CA502 Utility Cart	1,533.25	3,373.27	-1,840.02	-54.55%
2778 Wells Fargo Used Kubota Tractor Mini Ex	8,611.56	14,672.83	-6,061.27	-41.31%
2779 Wells Fargo Groundsmaster Mower and Procore Aeration	28,797.70	40,280.99	-11,483.29	-28.51%
2780 DLL Club Car 2021 Cart Fleet	170,284.24	243,263.20	-72,978.96	-30.00%
2781 GPSi Visage Software 2021 Cart Fleet	40,800.00	65,280.00	-24,480.00	-37.50%
2782 Wells Fargo 2 Reelmaster 3555D Fairway Mowers	107,988.93	0.00	107,988.93	
2783 Wells Fargo 2 Baroness LM315GC Greens Mowers	69,519.27	0.00	69,519.27	
Total Long-Term Liabilities	**$2,243,809.66**	**$2,318,107.59**	**-$ 74,297.93**	**-3.21%**
Total Liabilities	**$2,531,957.60**	**$2,614,389.24**	**-$ 82,431.64**	**-3.15%**
Equity				
3900 Retained Earnings	-307,610.18	-529,621.39	222,011.21	41.92%
Net Income	435,394.32	222,011.21	213,383.11	96.11%
Total Equity	**$ 127,784.14**	**-$ 307,610.18**	**$435,394.32**	**141.54%**
TOTAL LIABILITIES AND EQUITY	**$2,659,741.74**	**$2,306,779.06**	**$352,962.68**	**15.30%**

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
June 2023

	Total			
	Jun 2023	Jun 2022 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	222,492.18	202,678.80	19,813.38	9.78%
4020 I.D. Cards	8,772.50	11,740.50	-2,968.00	-25.28%
4025 Season Pass	8,441.12	9,763.96	-1,322.84	-13.55%
4030 Tournament Fees	25,833.00	19,924.00	5,909.00	29.66%
4050 Cart Revenue	71,443.57	62,703.00	8,740.57	13.94%
4060 Golf Revenue - Gift Certif.	3,355.00	4,081.00	-726.00	-17.79%
4070 Gift & Rain Checks Redeemed	-3,127.00	-2,499.00	-628.00	-25.13%
Total 4001 Golf Revenue	**$ 337,210.37**	**$ 308,392.26**	**$ 28,818.11**	**9.34%**
4100 Tennis Revenue	8,800.00	8,400.00	400.00	4.76%
4300 Investment Income	471.84	49.25	422.59	858.05%
4400 Misc. Income	1,615.29	2,303.36	-688.07	-29.87%
4600 Restaurant Income	4,000.00	12,133.79	-8,133.79	-67.03%
Total 4000 REVENUES	**$ 352,097.50**	**$ 331,278.66**	**$ 20,818.84**	**6.28%**
Total Income	**$ 352,097.50**	**$ 331,278.66**	**$ 20,818.84**	**6.28%**
Gross Profit	**$ 352,097.50**	**$ 331,278.66**	**$ 20,818.84**	**6.28%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	13,846.16	11,739.76	2,106.40	17.94%
5030 Operations	36,581.77	27,733.54	8,848.23	31.90%
5040 Operations O/T	133.15	19.50	113.65	582.82%
5050 Course Personnel	28,271.38	20,395.20	7,876.18	38.62%
5060 Course Personnel O/T	347.22	-37.75	384.97	1019.79%
5070 Seasonal Personnel	15,458.95	15,561.16	-102.21	-0.66%
5080 Seasonal Personnel O/T	-27.65	-1.06	-26.59	-2508.49%
Total 5000 PERSONNEL EXPENSE	**$ 94,610.98**	**$ 75,410.35**	**$ 19,200.63**	**25.46%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	7,187.60	5,729.05	1,458.55	25.46%
5230 State Unemployment	2,702.86	2,945.28	-242.42	-8.23%
5250 Health Insurance	2,187.36	2,149.73	37.63	1.75%
5260 Workmans Compensation	2,598.01	1,465.79	1,132.22	77.24%
5270 Retirement Plans	567.05	549.70	17.35	3.16%
Total 5200 EMPLOYEE BENEFITS	**$ 15,242.88**	**$ 12,839.55**	**$ 2,403.33**	**18.72%**
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	879.30	846.82	32.48	3.84%
5430 Professional Fees	3,000.00	3,150.00	-150.00	-4.76%
5436 Advertising	993.72	643.15	350.57	54.51%
5440 Office Expense	2,493.28	1,968.37	524.91	26.67%

5441 Bank Charges	28.53	26.29	2.24	8.52%
5442 Credit Card Fees	7,052.41	641.67	6,410.74	999.07%
5445 Postage	0.00	57.90	-57.90	-100.00%
5450 Training and Dues	0.00	430.00	-430.00	-100.00%
5461 Authority Secretarial Services	120.00	220.00	-100.00	-45.45%
5469 Other Outside Services	669.95	610.32	59.63	9.77%
5470 Other Administrative	572.58	755.50	-182.92	-24.21%
5480 Utilities	1,503.78	2,033.46	-529.68	-26.05%
5500 Liability Insurance	8,670.81	7,782.83	887.98	11.41%
5520 Interest Expense	1,052.07	553.26	498.81	90.16%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 27,036.43**	**$ 19,719.57**	**$ 7,316.86**	**37.10%**
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	844.19	-844.19	-100.00%
5630 Golf Genius Software	775.00	0.00	775.00	
5640 Golf Pro Supplies	80.60	80.68	-0.08	-0.10%
5680 Golf Pro Work Clothes	414.77	105.00	309.77	295.02%
Total 5600 SALES AND OPERATIONS	**$ 1,270.37**	**$ 1,029.87**	**$ 240.50**	**23.35%**
5700 PARK MAINTENANCE				
5710 Water	8,244.75	2,155.91	6,088.84	282.43%
5715 Nature and Open Space	888.02	0.00	888.02	
5720 Heating Fuel	1,849.79	-13.00	1,862.79	14329.15%
5730 Grounds Maintenance	404.51	1,037.59	-633.08	-61.01%
5740 Tree Maintenance	0.00	600.00	-600.00	-100.00%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	0.00	1,222.25	-1,222.25	-100.00%
5752 Agriculture/Chemicals Utilized	16,445.91	7,624.54	8,821.37	115.70%
Total 5750 Agriculture and Chemicals	**$ 16,445.91**	**$ 8,846.79**	**$ 7,599.12**	**85.90%**
5760 Irrigation Maintenance	1,065.91	5,872.27	-4,806.36	-81.85%
5780 Tee and Green Supplies	0.00	141.78	-141.78	-100.00%
5795 Janitorial Supplies	0.00	38.98	-38.98	-100.00%
5800 Equipment Maintenance	1,469.23	2,704.11	-1,234.88	-45.67%
5820 Building Maintenance	3,860.71	2,779.93	1,080.78	38.88%
5840 Small Equipment	145.22	438.99	-293.77	-66.92%
5860 Gasoline/Diesel Fuel	2,685.10	2,727.15	-42.05	-1.54%
5880 Employee work clothes	40.99	154.45	-113.46	-73.46%
Total 5700 PARK MAINTENANCE	**$ 37,100.14**	**$ 27,484.95**	**$ 9,615.19**	**34.98%**
6000 CART EXPENSE				
6020 Electricity	2,319.40	2,026.50	292.90	14.45%
6030 Maintenance	1,075.54	0.00	1,075.54	
6050 Cart Insurance	400.00	400.00	0.00	0.00%
6060 Misc. Cart Expense	0.00	71.33	-71.33	-100.00%
Total 6000 CART EXPENSE	**$ 3,794.94**	**$ 2,497.83**	**$ 1,297.11**	**51.93%**
Total Expenses	**$ 179,055.74**	**$ 138,982.12**	**$ 40,073.62**	**28.83%**
Net Operating Income	**$ 173,041.76**	**$ 192,296.54**	**-$ 19,254.78**	**-10.01%**
Other Income				
7002 Capital Contribution	26,751.88	0.00	26,751.88	
Total Other Income	**$ 26,751.88**	**$ 0.00**	**$ 26,751.88**	

Other Expenses				
8000 Depreciation/Amortization	24,582.00	47,903.44	-23,321.44	-48.68%
8001 Capital projects				
8100 Capital Projects - Cash	-106,155.37	-277,606.42	171,451.05	61.76%
Total 8001 Capital projects	**-$106,155.37**	**-$ 277,606.42**	**$ 171,451.05**	**61.76%**
Total Other Expenses	**-$ 81,573.37**	**-$ 229,702.98**	**$ 148,129.61**	**64.49%**
Net Other Income	**$ 108,325.25**	**$ 229,702.98**	**-$121,377.73**	**-52.84%**
Net Income	**$ 281,367.01**	**$ 421,999.52**	**-$140,632.51**	**-33.33%**

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July 2022 - June 2023

	Total			
	Jul 2022 - Jun 2023	Jul 2021 - Jun 2022 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	1,448,519.12	1,286,679.15	161,839.97	12.58%
4020 I.D. Cards	143,057.50	142,285.50	772.00	0.54%
4025 Season Pass	105,854.22	123,840.36	-17,986.14	-14.52%
4030 Tournament Fees	113,469.00	92,251.00	21,218.00	23.00%
4050 Cart Revenue	441,983.09	380,246.00	61,737.09	16.24%
4055 GolfBoard Revenue	0.00	0.00	0.00	
4060 Golf Revenue - Gift Certif.	20,686.00	23,212.00	-2,526.00	-10.88%
4070 Gift & Rain Checks Redeemed	-18,187.00	-24,090.12	5,903.12	24.50%
Total 4001 Golf Revenue	**$ 2,255,381.93**	**$ 2,024,423.89**	**$230,958.04**	**11.41%**
4100 Tennis Revenue	42,800.00	40,800.00	2,000.00	4.90%
4200 Rental Income	1,800.00	2,750.00	-950.00	-34.55%
4300 Investment Income	2,065.80	975.43	1,090.37	111.78%
4400 Misc. Income	14,347.03	5,686.20	8,660.83	152.31%
4600 Restaurant Income	58,916.06	28,996.46	29,919.60	103.18%
Total 4000 REVENUES	**$ 2,375,310.82**	**$ 2,103,631.98**	**$271,678.84**	**12.91%**
Total Income	**$ 2,375,310.82**	**$ 2,103,631.98**	**$271,678.84**	**12.91%**
Gross Profit	**$ 2,375,310.82**	**$ 2,103,631.98**	**$271,678.84**	**12.91%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	169,185.01	203,339.13	-34,154.12	-16.80%
5030 Operations	238,843.94	200,260.97	38,582.97	19.27%
5040 Operations O/T	921.00	3.69	917.31	24859.35%
5050 Course Personnel	311,269.36	292,987.31	18,282.05	6.24%
5060 Course Personnel O/T	1,787.42	1,835.23	-47.81	-2.61%
5070 Seasonal Personnel	116,303.11	141,287.93	-24,984.82	-17.68%
5075 Outside Seasonal Personnel	29,003.97	0.00	29,003.97	
5080 Seasonal Personnel O/T	795.60	1,165.60	-370.00	-31.74%
Total 5000 PERSONNEL EXPENSE	**$ 868,109.41**	**$ 840,879.86**	**$ 27,229.55**	**3.24%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	63,492.58	63,842.02	-349.44	-0.55%
5230 State Unemployment	24,046.57	28,618.20	-4,571.63	-15.97%
5250 Health Insurance	28,451.43	25,975.87	2,475.56	9.53%
5260 Workmans Compensation	20,581.58	21,944.73	-1,363.15	-6.21%
5270 Retirement Plans	6,825.35	6,627.09	198.26	2.99%
Total 5200 EMPLOYEE BENEFITS	**$ 143,397.51**	**$ 147,007.91**	**-$ 3,610.40**	**-2.46%**
5400 ADMINISTRATIVE EXPENSES				

5420 Telephone	12,674.39	11,002.47	1,671.92	15.20%
5430 Professional Fees	34,768.96	32,065.14	2,703.82	8.43%
5436 Advertising	10,581.10	11,761.56	-1,180.46	-10.04%
5440 Office Expense	19,761.26	15,943.33	3,817.93	23.95%
5441 Bank Charges	257.22	389.74	-132.52	-34.00%
5442 Credit Card Fees	49,529.75	42,804.46	6,725.29	15.71%
5445 Postage	123.00	173.90	-50.90	-29.27%
5450 Training and Dues	2,278.00	2,239.11	38.89	1.74%
5461 Authority Secretarial Services	1,490.00	1,840.00	-350.00	-19.02%
5469 Other Outside Services	7,559.57	6,983.73	575.84	8.25%
5470 Other Administrative	8,770.15	11,099.45	-2,329.30	-20.99%
5480 Utilities	54,886.31	46,501.61	8,384.70	18.03%
5500 Liability Insurance	96,700.93	89,809.32	6,891.61	7.67%
5520 Interest Expense	7,247.06	4,863.93	2,383.13	49.00%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 306,627.70**	**$ 277,477.75**	**$ 29,149.95**	**10.51%**
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	36,864.67	-36,864.67	-100.00%
5630 Golf Genius Software	2,050.00	0.00	2,050.00	
5640 Golf Pro Supplies	6,417.72	2,233.24	4,184.48	187.37%
5680 Golf Pro Work Clothes	1,419.02	1,991.03	-572.01	-28.73%
Total 5600 SALES AND OPERATIONS	**$ 9,886.74**	**$ 41,088.94**	**-$ 31,202.20**	**-75.94%**
5700 PARK MAINTENANCE				
5710 Water	81,372.07	34,745.78	46,626.29	134.19%
5715 Nature and Open Space	1,753.97	0.00	1,753.97	
5720 Heating Fuel	18,625.80	10,379.04	8,246.76	79.46%
5730 Grounds Maintenance	15,309.39	38,707.44	-23,398.05	-60.45%
5740 Tree Maintenance	4,419.56	3,150.00	1,269.56	40.30%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	103,969.96	98,292.31	5,677.65	5.78%
5752 Agriculture/Chemicals Utilized	-18,545.91	-15,166.08	-3,379.83	-22.29%
Total 5750 Agriculture and Chemicals	**$ 85,424.05**	**$ 83,126.23**	**$ 2,297.82**	**2.76%**
5760 Irrigation Maintenance	13,142.35	11,663.11	1,479.24	12.68%
5770 Consumable Tools	3,544.18	2,722.85	821.33	30.16%
5780 Tee and Green Supplies	5,175.48	3,207.96	1,967.52	61.33%
5795 Janitorial Supplies	301.72	58.57	243.15	415.14%
5800 Equipment Maintenance	30,595.21	39,181.86	-8,586.65	-21.91%
5810 Equipment Rental	0.00	588.20	-588.20	-100.00%
5820 Building Maintenance	35,344.80	18,331.43	17,013.37	92.81%
5840 Small Equipment	1,846.74	1,013.08	833.66	82.29%
5860 Gasoline/Diesel Fuel	18,264.13	13,249.81	5,014.32	37.84%
5880 Employee work clothes	891.69	2,037.75	-1,146.06	-56.24%
Total 5700 PARK MAINTENANCE	**$ 316,011.14**	**$ 262,163.11**	**$ 53,848.03**	**20.54%**
6000 CART EXPENSE				
6010 Cart Lease Expense	7,916.17	0.00	7,916.17	
6020 Electricity	15,366.40	14,460.73	905.67	6.26%
6030 Maintenance	2,569.31	1,132.84	1,436.47	126.80%
6050 Cart Insurance	4,800.00	4,800.00	0.00	0.00%

6060 Misc. Cart Expense	0.00	71.33	-71.33	-100.00%
Total 6000 CART EXPENSE	**$ 30,651.88**	**$ 20,464.90**	**$ 10,186.98**	**49.78%**
Total Expenses	**$ 1,674,684.38**	**$ 1,589,082.47**	**$ 85,601.91**	**5.39%**
Net Operating Income	**$ 700,626.44**	**$ 514,549.51**	**$186,076.93**	**36.16%**
Other Income				
7002 Capital Contribution	26,751.88	0.00	26,751.88	
Total Other Income	**$ 26,751.88**	**$ 0.00**	**$ 26,751.88**	
Other Expenses				
8000 Depreciation/Amortization	294,984.00	294,988.30	-4.30	0.00%
8001 Capital projects				
8100 Capital Projects - Cash	0.00	0.00	0.00	
Total 8001 Capital projects	**$ 0.00**	**$ 0.00**	**$ 0.00**	
8006 Disposed Assets	-3,000.00	-2,450.00	-550.00	-22.45%
Total Other Expenses	**$ 291,984.00**	**$ 292,538.30**	**-$ 554.30**	**-0.19%**
Net Other Income	**-$ 265,232.12**	**-$ 292,538.30**	**$ 27,306.18**	**9.33%**
Net Income	**$ 435,394.32**	**$ 222,011.21**	**$213,383.11**	**96.11%**

OAK HILLS SALES ANALYSIS JUNE 2023 FISCAL REPORT

Description	Jun-23	Jun-22	Inc/(Dec)	YTD FY23	YTD FY22	Inc/(Dec)
Revenue Rounds	6,784	5,992	13.2%	42,785	38,067	12.4%
Season Pass Rounds	229	265	-13.6%	2,746	4,347	-36.8%
POS System Servicer Rounds	251	270	-7.0%	2,299	2,404	-4.4%
Barter Rounds	0	0	0.0%	0	0	0.0%
Comp Rounds	0	0	0.0%	0	427	-100.0%
Total All Rounds	7,264	6,527	11.3%	47,830	45,245	5.7%
Total Carts	4,134	3,623	14.1%	25,385	24,037	5.6%
Total Boards	0	0	0.0%	0	0	0.0%
Total Golf ID Cards	87	95	-8.4%	1,159	1,132	2.4%
Total Season Passes	0	0	0.0%	46	53	-13.2%
Total Gift Cards	41	38	7.9%	316	317	-0.3%
Total GPS Ad Sales	0	0	0.0%	0	0	0.0%
Total $ Revenue Rounds	$250,770	$222,005	13.0%	$1,549,175	$1,377,624	12.5%
Total Carts $	$75,981	$66,685	13.9%	$470,047	$404,144	16.3%
Total Board $	$0	$0	0.0%	$0	$0	0.0%
Total Golf ID Cards $	$10,490	$11,175	-6.1%	$144,765	$139,145	4.0%
Total Season Pass $	$0	$0	0.0%	$99,520	$118,065	-15.7%
Total Gift Cards $	$3,355	$4,081	-17.8%	$22,746	$24,627	-7.6%
Total GPS Advertising $	$0	$0	0.0%	$0	$0	0.0%
Rain Chks/Gift Cards Redeemed	-$3,127	-$2,549	22.7%	-$18,151	-$23,724	-23.5%
	$337,469	**$301,397**	**12.0%**	**$2,268,103**	**$2,039,880**	**11.2%**
$ Revenue/Revenue Round	**$36.96**	**$37.05**	-0.2%	**$36.21**	**$36.19**	0.1%
Carts/Revenue Round	**60.9%**	**60.5%**	0.8%	**59.3%**	**63.1%**	-6.0%
Cart $/Revenue Round	**$11.20**	**$11.13**	0.6%	**$10.99**	**$10.62**	3.5%
Cart $/Cart Round	**$18.38**	**$18.41**	-0.1%	**$18.52**	**$16.81**	10.1%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$0.00**	**$0.00**	0.0%
ID Card $/Card	**$120.57**	**$117.63**	2.5%	**$124.91**	**$122.92**	1.6%
Resident Adult 18 Rounds	818	755	8.3%	5,768	5,987	-3.7%
Resident Senior 18 Rounds	619	846	-26.8%	4,745	5,492	-13.6%
Junior/Golf Team 18 Rounds	319	352	-9.4%	1,954	1,827	7.0%
Golf League 18 Rounds	0	0	0.0%	60	80	-25.0%
Employee 18 Rounds	97	107	-9.3%	744	726	2.5%
Non Resident 18 Rounds	4,440	3,602	23.3%	27,142	22,133	22.6%
Total 9 Hole Rounds	491	330	48.8%	2,372	1,822	30.2%
Total Revenue Rounds	***6,784***	***5,992***	***13.2%***	***42,785***	***38,067***	***12.4%***
Resident Adult 18 Rounds $	$29,711	$26,609	11.7%	$197,483	$206,566	-4.4%
Resident Senior 18 Rounds $	$15,515	$24,688	-37.2%	$135,626	$156,312	-13.2%
Junior/Golf Team 18 Rounds $	$6,626	$8,011	-17.3%	$41,824	$35,310	18.4%
Golf League 18 Rounds	$0	$0	0.0%	$0	$1,600	-100.0%
Employee 18 Rounds $	$670	$711	-5.7%	$5,075	$4,955	2.4%
Non Resident 18 Rounds $	$185,985	$154,633	20.3%	$1,127,583	$930,710	21.2%
Total 9 Hole Rounds $	$12,264	$7,353	66.8%	$41,585	$42,171	-1.4%
Total $ Revenue Rounds	***250,770***	***222,005***	***13.0%***	***1,549,175***	***1,377,624***	***12.5%***
Senior Non-Resident ID	5	3	66.7%	85	71	19.7%
Adult Non-Resident ID	3	7	-57.1%	61	68	-10.3%
Family ID	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***8***	***10***	***-20.0%***	***146***	***139***	***5.0%***
GolfNow Rounds	2,237	1,194	87.4%	11,130	4,358	155.4%
GolfNow Dollars	$85,035	$48,009	77.1%	$411,045	$186,478	120.4%
Dollars/Round	$38.01	$40.21	-5.5%	$36.93	$42.79	-13.7%
City of Norwalk debt paydown	**$15,254.40**					

INFORMATION TECHNOLOGY

CITY OF NORWALK
Joyce Liu
Director/Information Technology
125 East Avenue Room 203
Norwalk, CT 06851
Office: (203) 854-7714
www.norwalkct.gov
jliu@norwalkct.gov

TO: Finance & Claim Committee

FROM: Joyce Liu, Director of Information Technology

RE: Mobile Data Terminals in Police Department Patrol Vehicles

DATE: August 2nd, 2023

****

Dear Finance Committee Members,

This purchase request supports IT's ongoing schedule of replacing data terminals in the Police Patrol cars that reach it's warranty period.

Implementing a scheduled mobile device replacement in police cars offers several advantages for the following reasons:

- It ensures that officers have access to up-to-date technology, enabling them to perform their duties more efficiently and effectively.
- Adhering to a fixed schedule reduces the risk of device malfunctions or security vulnerabilities that could arise from using outdated hardware.
- Budgeting for regular replacements allows the police department to allocate funds strategically, avoiding unexpected expenses and maintaining a reliable communication infrastructure in their vehicles.
- A scheduled replacement plan demonstrates a proactive approach towards embracing technological advancements and maintaining a modern and responsive law enforcement system.

By replacing mobile devices on schedules can help prevent device failure and ensure officers have functioning tools in the field. The patrol car terminals are constantly in use, 24 X 7, 365 days per year by officers as their remote offices, for running plates, and typing all accident reports and drawings on screen to the point where lettering on keyboards wears off. Constant use increases maintenance and failure rates after 3rd years. We started a refresh program back in 2010 for 1/3 of the installed Patrol fleet. Because these are rugged devices designed for this type of inhospitable environment, they are more expensive than a traditional laptop for office or home use. In addition, the Police Department has added mobile printers to the patrol cars.

Joyce Liu

Joyce Liu

IT Director

INFORMATION TECHNOLOGY

CITY OF NORWALK
Joyce Liu
Director/Information Technology
125 East Avenue Room 203
Norwalk, CT 06851
Office: (203) 854-7714
www.norwalkct.gov
jliu@norwalkct.gov

ACTION REQUESTED:

Authorize the purchasing agent to issue a purchase order to Telrepco, in an amount not to exceed $53,401.00 for purchase mobile devices, printers, and misc. equipment for Police patrol cars. Telrepco is on State of CT DAS - NASPO Panasonic Contract -#15PSX0221

Account No. 09241370 5777 C0375

NORWALK
The Sound of Connecticut

DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 8/1/2023 **DEPARTMENT:** IT

Procurement by non–competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☑	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). **Please forward this form and supporting documentation within 48 hours of the Emergency**
☐	Other, please explain:

TOTAL COST: $53,401 **MUNIS Account:** 09241370-5777-C0375

VENDOR: Telrepco (Foertsch Holdings Inc.)

Purchasing Agent Signature	**The Purchasing Agent**		**Department Head Signature**
	X	**Supports**	
Purchasing Agent Name		**Does Not Support**	**Department Head Name**
		Single Source Requires Common Council Authorization (in excess of $20,000.00)?	Joyce Liu
Date			**Date** 7/31/2023

JUSTIFICATION:

Replacing mobile devices every 3 years can help prevent device failure and ensure officers have functioning tools in the field. The patrol car terminals are constantly in use, 24 X 7, 365 days per year by officers as their remote offices, for running plates, and typing all accident reports and drawings on screen to the point where lettering on keyboards wears off. Constant use increases maintenance and failure rates after 3 years. We started a refresh program back in 2010 for 1/3 of the installed Patrol fleet. Because these are rugged devices designed for this type of inhospitable environment, they are more expensive than a traditional laptop for office or home use. In addition, the Police Department has added mobile printers to the patrol cars.

State Contract # 15PSX0221

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): ______________________

Vendor 1: ____

Vendor 2: ____

EMERGENCY: Explain in detail the nature of the emergency

Telrepco
Tough Conditions - Tough Computers

Quote

Foertsch Holdings Inc
101 North Plains Industrial Rd
Bldg 2
Wallingford, CT 06492
(203) 284-5200

EXPIRATION DATE: 9/29/2023

Order Number: 0107679
Order Date: 7/14/2023
Salesperson: 0048/ Roseann Mayo
Salesperson Email: rmayo@telrepco.com
Customer Number: 0007017

Sold To:	Ship To:
Norwalk Police Department Attn: Gabriel Asare One Monroe Street Norwalk, CT 06850 **Confirm To:** Gabriel Asare	Norwalk Police Department Attn: Gabriel Asare One Monroe Street Norwalk, CT 06850

Customer P.O.	Ship VIA	F.O.B.	Terms
qty 9 FZ40 solutions	UPS GROUND		Net 30 Days

Item Code	Unit	Ordered	Price	Amount
FZ-40ACAAXKM **Whse:** 000	EA	9 Win10 Pro (11 DG), Intel Core i5-1145G7 (up to 4.4GHz), vPro, 14.0" FHD Gloved Multi Touch, 16GB, 512GB OPAL SSD, Intel Wi-Fi 6, Bluetooth, Mic and Infrared 5MP Webcam, Standard Battery, TPM 2.0, Emissive Backlit Keyboard, Flat - 3yr standard mfg warranty	3,950.00	35,550.00
CF-SVCLTNF3YR **Whse:** 000	EA	9 NO FAULT WARRANTY 1,2,3YRS PANASONIC TOUGHBOOK	275.00	2,475.00
DC POWER LPS103 **Whse:** 000	EA	8 DC Power Adapter for Toughbook 120watt 12-32volt input Lind - Cig Plug Adaptor	145.00	1,160.00
CBLOP-F00101 **Whse:** 000	EA	8 LIND DC 72-INCH EXT PC TO POWER SUPPLY	25.00	200.00
DS-PAN-1501 **Whse:** 040	EA	8 Havis Docking Station With Standard Port Replication For Panasonic's TOUGHBOOK 40 Laptop	795.00	6,360.00
ZQ52-BUE0010-00 **Whse:** 040	EA	8 Zebra ZQ521 Direct Thermal Printer - Monochrome - Desktop - Label/Receipt Print - 39" Print Length - 4.09" Print Width - 5 in/s Mono - 203 dpi - Wireless LAN - Receipt, Label, Black Mark, Gap, RFID Label, Tag, Linerless - 4.45" Label Width 4.45 /113MM EN/LA FONTS Note: No Battery (for use with battery eliminator or extended battery options). Replaces ZQ52-AUE0010-00	625.00	5,000.00
P1063406-146 **Whse:** 040	EA	8 PRINTER CABLE USB 3.5M ZEBRA ZQ520 (11.5 Feet)	22.00	176.00

Continued

Telrepco
ToughConditions - ToughComputers

Quote

Foertsch Holdings Inc
101 North Plains Industrial Rd
Bldg 2
Wallingford, CT 06492
(203) 284-5200

EXPIRATION DATE: 9/29/2023

Order Number: 0107679
Order Date: 7/14/2023
Salesperson: 0048/ Roseann Mayo
Salesperson Email: rmayo@telrepco.com
Customer Number: 0007017

Sold To:	Ship To:
Norwalk Police Department Attn: Gabriel Asare One Monroe Street Norwalk, CT 06850 **Confirm To:** Gabriel Asare	Norwalk Police Department Attn: Gabriel Asare One Monroe Street Norwalk, CT 06850

Customer P.O.	Ship VIA	F.O.B.	Terms
qty 9 FZ40 solutions	UPS GROUND		Net 30 Days

Item Code	Unit	Ordered	Price	Amount
P1063406-061 **Whse:** 040	EA	8 BATTERY ELIMINATOR W/ CRADLE & MOUNT PLATE	195.00	1,560.00
P1050667-142 **Whse:** 040	EA	8 DC POWER ADAPTER - NEW ZEBRA ZQ520 W/HARD WIRE	115.00	920.00

Telrepco is on State of CT DAS - NASPO Panasonic Contract -#15PSX0221

The new CT DAS Contracts website:
https://portal.ct.gov/DAS/CTSource/ContractBoard
Enter contract# 15PSX0221 in serach field.

Net Order:	53,401.00
Freight:	0.00
Sales Tax:	0.00
Order Total	53,401.00

ACCEPTED BY & DATE

This Order/ Quote is subject to our durable Terms & Conditions, previously acknowledged by you.

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