

Revised Room Change

FINANCE/CLAIMS COMMITTEE MEETING

Thursday July 13, 2017 7:00P.M.

CITY HALL

Room 101

125 East Avenue

Norwalk, Connecticut

AGENDA

1. Public Participation
2. Approve the Minutes of the following Finance Committee Meetings:
June 8, 2017 & June 27, 2017
3. Claims Committee: receive the monthly Claims report; review and approve claims as required for Claims Report dated:
July 13, 2017
4. Narrative on Tax Collections dated July 13, 2017- Receive Report and discuss.
5. Monthly Tax Collector's Reports - Receive Reports and discuss:
June 30, 2017.
6. Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Tyler Technologies, a sole source provider, for Tyler Hosting and Software as a Service for the MUNIS Financials, Human Capital Management, Revenue, and Productivity Modules, for the City and Board of Education, for a five year period commencing January 1, 2018 for amounts as follows: Year 1, \$243,000; Year 2, \$262,900; Year 3, \$298,794; Year 4, \$298,794; Year 5, \$307,757. Sole Source Procurement
7. Authorize the purchasing agent to issue purchase order to Andrews Technology HMS, Inc. replacement of Timeclocks for the City's Time and Attendance System. (Account 0111340-5741) (Sole Source Procurement).
8. Authorize the Mayor to execute a three (3) year agreement for mailroom services for City and Board of Education locations with Canon Solutions America, Inc. for a total amount not to exceed \$352,142.33.
9. Authorize the Mayor, Harry W. Rilling, to submit an application to the State of Connecticut Department of Emergency Services and Public Protection for grant funds for Emergency Management Performance Grant which is approximately \$46,500.
10. Discuss requested information on insurance from June 2017 meeting.
11. Discuss sewer billing requested from June 2017 meeting.

**CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
JUNE 8, 2017**

ATTENDANCE: Bruce Kimmel, Chair; Shannon O'Toole-Giandurco,
John Kydes, John Igneri

STAFF: Robert Barron, Finance Director; Fred Gilden, Comptroller

OTHERS: Lisa Biagiarelli, Tax Collector; Karen DelVecchio, IT
Director; Police Chief Thomas Kulhawik; Bruce
Chimento, DPW Director; Craig Schmidt, Risk Manager

CALL TO ORDER

Mr. Kimmel called the meeting to order at 7:00 p.m. A quorum was present. Mr. Kimmel said that Mr. Hempstead and Mr. Sacchinelli were unable to attend the meeting.

**** MR. KIMMEL MOVED TO SUSPEND THE RULES TO ADD AN ITEM REGARDING SCHEDULING A PUBLIC HEARING REGARDING THE PARKING AT THE NORWALK PUBLIC LIBRARY MAIN BRANCH.
** THE MOTION PASSED UNANIMOUSLY.**

Mr. Kimmel said that he would like to schedule a joint public hearing with the Land Use and Building Management Committee on June 27th at 6:15 p.m. in the Chambers prior to the Council Meeting about the issue. There was an excellent discussion regarding the six year option for the Main Library on Belden Avenue the previous night at the Land Use and Building Management Committee meeting. The goal is to have this before the BET in their July 10th meeting to consider a special appropriation on the current six year proposal. He added that because of the timing involved, he has already indicated his willingness to have this bypass the Finance Committee because it would involve scheduling a special meeting for a fairly straight forward issue.

**** MR. KIMMEL MOVED TO SCHEDULE A JOINT PUBLIC HEARING ON JUNE 27, 2017 AT 6:15 P.M. IN THE COUNCIL CHAMBERS REGARDING THE PARKING AT THE NORWALK PUBLIC LIBRARY MAIN BRANCH BEFORE THE COUNCIL MEETING.
** THE MOTION PASSED UNANIMOUSLY.**

PUBLIC PARTICIPATION

There was no one present who wished to address the Committee at this time.

**APPROVE THE MINUTES OF THE FOLLOWING FINANCE
COMMITTEE MEETING:**

May 11, 2017

**** MR. KYDES MOVED THE MINUTES OF MAY 11, 2017.**

**** THE MOTION TO APPROVE THE MINUTES OF MAY 11, 2017 AS
SUBMITTED PASSED UNANIMOUSLY.**

**Claims Committee: receive the monthly Claims report; review and approve claims
as required for Claims Report dated: June 8, 2017**

Narrative on Tax Collections dated June 8, 2017- Receive Report and discuss.

Monthly Tax Collector's Reports - Receive Reports and discuss: May 31, 2017.

Ms. Biagiarelli said that there were no special requests this month. She then gave a summary of her reports and the details of how a recent warrant was served on a business that had 8 years of outstanding back taxes for personal property.

Mr. Barron commented that in the past, there have been problems with the updating of the property transfers so that the tax bills are sent to the proper addresses. Ms. Biagiarelli said that the staff has been working with the Assessor's Office to insure they have most accurate data possible. She asked the Council to let her know when they received their tax bills so she can track the mailings.

Mr. Kydes asked if there were taxes on boats. Ms. Biagiarelli said that they do not. Mr. Barron commented that there have been proposals to tax both boats and airplanes, but these proposal have never passed.

Local Area Network Switch Refresh: Authorize the Purchasing Agent to issue purchase orders to ePlus Technology (State of CT contract 12PSX0431) for the procurement of Cisco LAN switches for Fire Stations and Public Works Garage for an amount not to exceed \$30,727.36, account 09180600-5777-C0375 (budgeted IT capital item; no special appropriation required)

**** MR. KIMMEL MOVED THE ITEM.**

Ms. DeVecchio came forward and gave an overview of the LAN switches that her department was proposing to replace due to their age and increased incidents of failures. The locations of these replaced switches include Fire Stations 1, 2, 3, 4 & 5 along with and some switches at the DPW garage . The department has already replaced switches at the Police Department, the Health Department and City Hall.

Mr. Kimmel asked about the amount of \$30,727.36. Ms. DelVecchio explained that it was an exact quote on the price.

**** THE MOTION TO APPROVE THE LOCAL AREA NETWORK SWITCH REFRESH REQUEST TO AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS TO EPLUS TECHNOLOGY (STATE OF CT CONTRACT 12PSX0431) FOR THE PROCUREMENT OF CISCO LAN SWITCHES FOR FIRE STATIONS AND PUBLIC WORKS GARAGE FOR AN AMOUNT NOT TO EXCEED \$30,727.36, ACCOUNT 09180600-5777-C0375 (BUDGETED IT CAPITAL ITEM; NO SPECIAL APPROPRIATION REQUIRED) PASSED UNANIMOUSLY.**

2017/2018 Technology Refresh Program: Authorize the Purchasing Agent to issue purchase orders in accordance with City Procurement Guidelines for the supply of personal computers workstations, laptops, ruggedized data terminals, tablets, and obsolete asset disposal according to City IT department specifications for an amount not to exceed \$151,205.00, account 09180600-5777-C0375 (budgeted IT capital item; no special appropriation required)

**** MR. KIMMEL MOVED THE ITEM.**

Ms. DelVecchio said that this was a routine refreshing of the older units. When they remove the older units, the staff saves what they can for future use while other pieces go to the "asset disposal program" to insure the items are cleaned to Department of Defense requirements.

Mr. Kydes asked if an RFP had been issued. Ms. DelVecchio explained that some of the items can go out for bid, but other ones are purchased from the State vendor.

Mr. Kimmel said that last night, they approved a number of items for the BOE and asked if there was any chance to purchase the items together. Ms. DelVecchio said that Apple has a special deal with the BOE that has special configurations. The City does not qualify for their programs. Ms. DelVecchio said that the IT does review the BOE requests and the prices that they are able to purchase the equipment at due to being a school district.

**** THE MOTION TO APPROVE THE 2017/2018 TECHNOLOGY REFRESH PROGRAM REQUEST TO AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDERS IN ACCORDANCE WITH CITY PROCUREMENT GUIDELINES FOR THE SUPPLY OF PERSONAL COMPUTERS WORKSTATIONS, LAPTOPS, RUGGEDIZED DATA TERMINALS, TABLETS, AND OBSOLETE ASSET DISPOSAL ACCORDING TO CITY IT DEPARTMENT SPECIFICATIONS FOR AN AMOUNT NOT TO EXCEED**

\$151,205.00, ACCOUNT 09180600-5777-C0375 (BUDGETED IT CAPITAL ITEM; NO SPECIAL APPROPRIATION REQUIRED) PASSED UNANIMOUSLY.

Police Department backup/archive system replacement: Authorize the Purchase Agent to issue purchase orders to GovConnection for the supply, installation, and 36 months of hardware and software support, for a UniTrends Recovery System per quotation 24356360.01-W1 for an amount not to exceed \$29,391.10, account 09180600-5777-C0375 (approved IT capital budget item; no special appropriation required)

Ms. DelVecchio said that this was a system that backs up the information for the police department onto disks rather than tape. She reviewed the details and said that the process will move forward more quickly. It was put out for bids and the recommendation was given to the lowest authorized reseller bid.

Mr. Kimmel said one of the Council meetings had a discussion on archival records. Ms. DelVecchio agreed but pointed out that this was a separate system. The Police information has to be handled differently because of the various confidentiality issues.

**** THE MOTION TO APPROVE THE POLICE DEPARTMENT BACKUP/ARCHIVE SYSTEM REPLACEMENT REQUEST TO AUTHORIZE THE PURCHASE AGENT TO ISSUE PURCHASE ORDERS TO GOVCONNECTION FOR THE SUPPLY, INSTALLATION, AND 36 MONTHS OF HARDWARE AND SOFTWARE SUPPORT, FOR A UNITRENDS RECOVERY SYSTEM PER QUOTATION 24356360.01-W1 FOR AN AMOUNT NOT TO EXCEED \$29,391.10, ACCOUNT 09180600-5777-C0375 (APPROVED IT CAPITAL BUDGET ITEM; NO SPECIAL APPROPRIATION REQUIRED) PASSED UNANIMOUSLY.**

Enhanced Authentication System for Norwalk Police: Authorize the Purchase Agent to issue purchase orders to CDW Government for the supply, installation, and 36 months of hardware and software support, for a RSA Authentication system per quotation HXTJ585, dated 5/22/2017, National Joint Powers Alliance Purchasing Cooperative Contract, for an amount not to exceed \$22,000 account 09160600-5777-C0375 (approved IT capital budget item; no special appropriation required).

**** MR. KIMMEL MOVED THE ITEM.**

Ms. DelVecchio said that the new system involved having a two step authorization accession for the laptops that are in the patrol cars because the units are outside of the building. This can be done by using a RSA key fob with security numbers that are typed into the computers. Mr. Gilden brought his RSA device forward for the Committee members to see. The number changes every 15 seconds. Ms. DelVecchio said that this was the most simplistic method that can be used and meets the Criminal Justice

Information Services (CJIS) security requirements. Ms. DelVecchio said that this request was originally included the 2015 Capital Budget but CJIS issued two extensions of one year each.

**** THE MOTION TO APPROVE THE ENHANCED AUTHENTICATION SYSTEM FOR NORWALK POLICE REQUEST TO AUTHORIZE THE PURCHASE AGENT TO ISSUE PURCHASE ORDERS TO CDW GOVERNMENT FOR THE SUPPLY, INSTALLATION, AND 36 MONTHS OF HARDWARE AND SOFTWARE SUPPORT, FOR A RSA AUTHENTICATION SYSTEM PER QUOTATION HXTJ585, DATED 5/22/2017, NATIONAL JOINT POWERS ALLIANCE PURCHASING COOPERATIVE CONTRACT, FOR AN AMOUNT NOT TO EXCEED \$22,000 ACCOUNT 09160600-5777-C0375 (APPROVED IT CAPITAL BUDGET ITEM; NO SPECIAL APPROPRIATION REQUIRED) PASSED UNANIMOUSLY.**

Receive Oak Hills Authority Monthly Financial Statements for April, 2017.

Mr. Barron said that this year, the weather in March was poor in comparison to last year and there is major construction underway. The rates will be raised and they expect to close the gap soon. The expenses have decreased. He said that net to net, they have saved approximately \$8,000. Mr. Barron added that he expected the figures to look much better.

Mr. Ignneri said that he had heard that golf was resurgent but that he was not seeing the increased income. Mr. Barron agreed and said that they had been told the City would like to see the Authority to work on their fund balance. He noted that they were just finishing up the capital repairs.

Mr. Kimmel said that the Committee had had a lengthy discussion about the Parking Authority's increase in rates, particularly concerning the enterprise zone. He pointed out that the golf course was subject to an uncontrollable factor of the weather. Mr. Barron said that if the Committee felt that they were not seeing the return that they expected. He said that the Committee could change out the members of the Authority, but cautioned them about doing so because the Authority was reversing the downward trend that had occurred over many years.

Authorize Mayor, Harry W. Rilling to execute General Liability, Automobile Liability, UM/UM, Employee Benefits Liability, Law Enforcement Liability, Public Officials Liability, School Leaders Liability, Umbrella Liability and Automobile Physical Damage insurance placements for the one year period beginning July 1, 2017 with Connecticut Interlocal Risk Management Agency (CIRMA) for an amount not to exceed \$525,277 for FY 17-18. Account #161343-541N, 165053-541N

Authorize Mayor, Harry W. Rilling to execute Commercial Property and Boiler & Machinery insurance placements for the FY 2017-18 with A. J. Gallagher for an amount not to exceed \$479,970. Account #161343-541N, 165053-541N.

Authorize Mayor, Harry W. Rilling to execute Excess Workers' Compensation insurance placements for the FY 2017-18 with H. D. Segur, Inc. for an amount not to exceed \$142,069. Account #161343-541N, 165053-541N

Authorize Mayor, Harry W. Rilling to execute Crime Insurance placements for the FY 2017-18 with CIRMA for an amount not to exceed \$2,874. Account #161343-541N, 165053-541N.

Authorize Mayor, Harry W. Rilling to execute Flood insurance placements for seven (7) separate locations and placements the FY 2017-18 with National Flood Insurance Program - Middlesex Mutual Assurance Co. for a total amount not to exceed \$96,939 Account #161343-541N, 165053-541N

Authorize Mayor, Harry W. Rilling to execute TULIP insurance placements for the FY 2017-18 with Shoff Darby for a total amount not to exceed \$9,000. Account #161343-541N, 165053-541N

**** MR. KIMMEL MOVED THE SIX AGENDA ITEMS CONCERNING INSURANCE ISSUES.**

Mr. Barron introduced Mr. Craig Schmidt, the Risk Manager, and explained that the insurance information was included in the information packet. Mr. Schmidt greeted the Committee members and gave a brief overview of the six different policies.

There was a brief discussion regarding the steep increase in the Flood Insurance Policy for the six pump stations and the Meadow Street Fire House that are located in high rate flood zones. Ms. O'Toole-Giandurco asked whether property like the fishing pier at the beach would be included. Mr. Schmidt said that it was covered under a different category.

The discussion moved to whether or not the marina at Veteran's Park would be covered. Mr. Schmidt said that he had actually asked about this and was told that it would cost \$10,000. Additional discussion followed about what type of damage this kind of policy would cover. Mr. Barron said that they would research this and provide additional information at the next meeting.

Mr. Igneri had a question regarding the details of the building insurance. A discussion followed about what would be covered by worker's comp and what would be covered by building insurance.

**** THE MOTION TO APPROVE THE FOLLOWING ITEMS:**

AUTHORIZE MAYOR, HARRY W. RILLING TO EXECUTE GENERAL LIABILITY, AUTOMOBILE LIABILITY, UM/UM, EMPLOYEE BENEFITS LIABILITY, LAW ENFORCEMENT LIABILITY, PUBLIC OFFICIALS LIABILITY, SCHOOL LEADERS LIABILITY, UMBRELLA LIABILITY AND AUTOMOBILE PHYSICAL DAMAGE INSURANCE PLACEMENTS FOR THE ONE YEAR PERIOD BEGINNING JULY 1, 2017 WITH CONNECTICUT INTERLOCAL RISK MANAGEMENT AGENCY (CIRMA) FOR AN AMOUNT NOT TO EXCEED \$525,277 FOR FY 17-18. ACCOUNT #161343-541N, 165053-541N

AUTHORIZE MAYOR, HARRY W. RILLING TO EXECUTE COMMERCIAL PROPERTY AND BOILER & MACHINERY INSURANCE PLACEMENTS FOR THE FY 2017-18 WITH A. J. GALLAGHER FOR AN AMOUNT NOT TO EXCEED \$479,970. ACCOUNT #161343-541N, 165053-541N.

AUTHORIZE MAYOR, HARRY W. RILLING TO EXECUTE EXCESS WORKERS' COMPENSATION INSURANCE PLACEMENTS FOR THE FY 2017-18 WITH H. D. SEGUR, INC. FOR AN AMOUNT NOT TO EXCEED \$142,069. ACCOUNT #161343-541N, 165053-541N.

AUTHORIZE MAYOR, HARRY W. RILLING TO EXECUTE CRIME INSURANCE PLACEMENTS FOR THE FY 2017-18 WITH CIRMA FOR AN AMOUNT NOT TO EXCEED \$2,874. ACCOUNT #161343-541N, 165053-541N.

AUTHORIZE MAYOR, HARRY W. RILLING TO EXECUTE FLOOD INSURANCE PLACEMENTS FOR SEVEN (7) SEPARATE LOCATIONS AND PLACEMENTS THE FY 2017-18 WITH NATIONAL FLOOD INSURANCE PROGRAM - MIDDLESEX MUTUAL ASSURANCE CO. FOR A TOTAL AMOUNT NOT TO EXCEED \$96,939 ACCOUNT #161343-541N, 165053-541N.

AUTHORIZE MAYOR, HARRY W. RILLING TO EXECUTE TULIP INSURANCE PLACEMENTS FOR THE FY 2017-18 WITH SHOFF DARBY FOR A TOTAL AMOUNT NOT TO EXCEED \$9,000. ACCOUNT #161343-541N, 165053-541N.

PASSED UNANIMOUSLY.

Discussion of switching from fixed rate to consumption based sewer fees.

Mr. Kimmel said that while he found this item interesting, he wondered whether this committee would be the appropriate one for this discussion. Mr. Chimento said that the WPCA could consider this but the Council will ultimately have to approve it. There are many different aspect to consider because some of it would concern fixed financial stability, the effect on the home owners, the effect on businesses, and the fact that there are two different water companies involved. He cautioned everyone that it could be an arduous process.

Mr. Barron said that he had heard that the First District Water Department charges the City to obtain First District Water Department user information. However, he pointed out that the City acts as a fiduciary when the First District needs to bond and suggested that this issue might be something to discuss at that time.

Mr. Chimento said that one of the consultants, Tighe and Bond, analyzes sewer reports from across the State. Mr. Kimmel asked when Mr. Chimento would receive the report. Mr. Chimento said that he should have it within a month. He said that there would have to be a base and a rate of consumption before moving forward. Mr. Kimmel asked Mr. Chimento to inform the Committee on this next month. He said that while the current system works well, he wanted to consider this information. Mr. Chimento encouraged everyone to read the summary.

ADJOURNMENT

**** MR.IGNERI MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services

**FINANCE/CLAIMS COMMITTEE and
LAND USE AND BUILDING MANAGEMENT COMMITTEE
OF THE COMMON COUNCIL
PUBLIC HEARING
JUNE 27, 2017**

ATTENDANCE:

Land Use and Building Management Committee

Thomas Livingston, Chair, Faye Bowman; Bruce Kimmel; Richard Bonenfant (6:30 p.m.);
Nicholas Sacchinelli (7:21 p.m.)

Finance/Claims Committee

Bruce Kimmel, Chair, John Ignieri; John Kydes; Shannon O'Toole Giandurco; Douglas
Hempstead (6:41 p.m.); Travis Simms (6:52 p.m.); Nicholas Sacchinelli (7:21 p.m.)

Common Council

Michael Corsello; Eloisa Melendez; Steven Serasis

STAFF: Mario Coppola, Corporation Counsel

PUBLIC HEARING

**Public hearing on acquisition of a 6 year Parking Rights and option to buy land and
building next to the Norwalk Public Library at 1 Belden Street Norwalk, Connecticut**

Mr. Livingston opened the public hearing at 6:22 p.m. and asked all speaker to keep their
comments to three minutes.

Mr. Alex Knopp, President Library Board acknowledged the tremendous turnout of library
patrons. He said that this fall, every family with children in the entire Norwalk public school
system will receive an application for a library card. He questioned whether or not the library
will have the capacity to accommodate these patrons

Mr. Knopp said this is an unusual and complex agreement. It allows the City to have the property for six years with no increase in cost. If the cost is spread out over the 30-year life span, it comes at a modes cost over that period of time.

Mr. Bonenfant joined the meeting at 6:30 p.m.

Ms. Barbara Kinn said she was surprised the City has not acted before to obtain this property. She said the City needs to move forward with the main library to serve the needs of the community. Once this land is gone, the ability to expand the library is lost.

Mr. Ralph Bloom, Trustee said that the City finally has an opportunity to fix a problem that has been going on for decades. Moving forward would be in the best interest of the City.

Ms. Christine Bradley, Library director said there is a tremendous increase in the use of the library. She read a letter of support from Mr. Les Kozerowitz, former director.

Ms. Patsy Brescia, Vice Chair spoke in support of the purchase of the property. This proposal is about the ability to expand the library and its functions. She noted that the Norwalk and South Norwalk libraries are a City of Norwalk department. She said it is important to understand that the First and Second Taxing Districts turned those properties over to the City in June 1970. There is a covenant in the deed that if the building is not used as a library it will revert back to the First Taxing District. Ms. Brescia said she was on the Common Council when the merger took place in 1970.

Mr. Hempstead joined the meeting at 6:41 p.m.

Ms. Brescia submitted signed petitions by people using the library.

Ms. Betty Bono said she supports the agreement. Parking near the library is essential and the agreement will prevent the construction of the 69 unit apartment building and allows for future expansion.

Ms. Susan Luchars, Co-president Rowayton Library said it is important to have parking for the library. She added that the staff is fantastic; they deserve parking and a great library.

Ms. Jalina Jaeger said the library needs the parking lot; a lot of people with children use the library.

Ms. Carol Solheim, Trustee, Cornerstone Community Church said they are in support of this. Their concern is that Mott Avenue is so difficult for parking. There is a lot going on that street and she would like the stakeholders on Mott Avenue to have a say and think about this comprehensively to find a way that they could access parking without having to pay when the library is not in session.

Ms. Sherelle Harris, Assistant Director read a letter from Mr. Stan Siegel in support of the agreement.

Mr. Todd Bryant, President, Norwalk Preservation Trust read a letter of support . He described the historical design of the library.

Mr. Ben Otis addressed the comment “who even reads anymore.”. He said that he hoped Norwalk would develop the library into a place that is easy to visit. Plenty of people do read books and libraries have gained popularity with the younger generation.

Mr. Dennis Bradbury spoke in support of the agreement. He said that libraries are safe for children and placed children go. Books are reliable and fixed and gives a child confidence and stability.

Mr. Jim Clark said he performs at the library and has fans contact him after an event to tell him they wanted to attend, but could not find parking. Successful libraries now tend to have areas that can be utilized for various uses.

Ms. Laurel Peterson, said he job is to promote poetry in Norwalk and without the help of the staff at the library, her job would be harder. She said that she has had to park a distance from the library for every event. The library is an essential resource, but only if people can access it.

Mr. Michael Diamond said that throughout history, the library was the center for learning and progress. Today the role of the library is the hub of information. Access to the library means access to opportunity. Libraries represent something about the community in which we live. The library is a gateway that should be available to all its users.

Mr. Eric Chandler spoke about what the library means to him personally. He said the library offers programs, but he is sometimes unable to attend because of the lack of parking. Parking at the Yankee Doodle garage is often more than a person is physically capable of doing.

Ms. Wendell Livingston said the library is a big part of children’s lives. When she had three small children, she headed out to other libraries because of the parking. Libraries are the heart and soul of any community.

Dr. Stuart Garrelick said quality of life is important. He said there are fabulous things in Norwalk and the library is as necessary as the air we breathe.

Mr. Sacchinelli joined the meeting at 7:12 p.m.

Ms. Mary Oster, Early Childhood Coordinator said children who read and have access to books come to school ready to learn and ready to read on grade level. Additional parking will allow young families access to the library.

Ms. Marjia Bryant said she has been watching and waiting for Wall Street to bloom and sees a glimmer of hope. The library is a cornerstone of the area and the parking plan is an immediate fix. The eventual plan to expand the library would be an important part of Norwalk.

Ms. Mary Theresa Conrad talked about the round rooms in both libraries that were removed.

Mr. Ted Byrd said that from the time he could read, he was a junkie for libraries. His mother in law uses a wheelchair, and he would like to be able to bring her to the library without having to push her chair for a block.

Ms. Ellen Tully said this is an opportunity for children to read a lot of books; more parking is beneficial.

Mr. Jason Mulligan said he was encouraged to see so many people here this evening. He said he is a personal fan of the. He said he is satisfied with the agreement and very happy about the possibilities.

There were no other members of the public who wished to speak and the public hearing was closed at 7:22 p.m.

Mr. Livingston explained that the next step is that this item will be on the Land Use and Building Management agenda next Wednesday. Mr. Kimmel said the Board of Estimate and Taxation will take up the special appropriation at their July 10th meeting.

The Common Council will vote on the option agreement and special appropriation at their July 11th meeting.

**** MR. LIVINGSTON MOVED TO ADJOURN**
**** MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 7:23 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services

AGENDA

JULY 13, 2017

CLAIMS COMMITTEE MEETING**REFUNDS PROCESSED**
CLAIMS COMMITTEE

CCAP AUTO LEASE LTD
DAIMLER TRUST
DEREGT JOHN P
EIMY PAINTING LLC
HONDA LEASE TRUST
MARTINEZ ERIKA V
NISSAN INFINITI LT
POCOGRANO PATRICIA A
SWIERCAZEK JANUSZ J
TOYOTA LEASE TRUST
SOTIROPOULOS DEMETRIOS
TOYOTA LEASE TRUST
VAULT TRUST
VELASQUEZ, RODRIGO

APPROVED BY
TAX COLLECTOR

15-MV-310554 (\$126.73)
15-MV-341883 (\$142.85)
15-MV-316435 (\$29.48)
15-MV-319249 (\$27.91)
15-MV-406937 (\$34.31)
15-MV-340576 (\$62.61)
15-MV-346084 (\$582.77)
15-MV-900083 (\$65.76)
15-MV-361695 (\$17.40)
15-MV-364029 (\$241.32)
15-MV-360222 (\$174.45)
15-MV-414470 (\$111.01)
15-SEE BACK UP (\$1995.07)
15-MV-367316 (\$61.63)

REPORTED TO
CLAIMS COMMITTEE

PRORATION
PRORATION
PRORATION
PRORATION
PRORATION
PRORATION
OVERPAYMENT
ABATEMENT
PRORATION
PRORATION
PRORATION
PRORATION
PRORATION
PRORATION

ROLAND JHON JR AND MARY
RE:363 ROWAYTON AVE
6-27-27-0

(\$6322.50)

13-RE-122711 (\$2142.12)
14-RE-122664 (\$2062.68)
15-RE-122715 (\$2117.70)

TAX DIST.S/B 6-ERROR TAXED IN 1ST
TAX DIST.S/B 6-ERROR TAXED IN 1ST
TAX DIST.S/B 6-ERROR TAXED IN 1ST

VAULT TRUST			
BILL #	PLATE #	VIN#	AMOUNT
15-366760	912XVB	1GNKVJKD4DJ100562	\$ 351.60
15-366778	644ZYG	1G6AL5SX6D0133888	\$ 229.93
15-366806	9643CL	1GCRKSE73DZ104549	\$ 329.13
15-366816	768ZRR	1C4RJFAG6DC580944	\$ 259.53
15-366838	0ALFJ9	1G1PC5SB0E7358160	\$ 25.12
15-366844	780ZSD	1G6DH5E5XD0100711	\$ 202.09
15-366889	451ZSK	1C4RJFAT4DC646081	\$ 134.82
15-366893	283ZOE	1G11E5SA5DF192388	\$ 159.62
15-366948	900ZRT	2GKFLVE34D6156402	\$ 161.21
15-366977	629ZVK	1G6AL5S38D0121139	\$ 142.02
TOTAL			\$1,995.07



CITY OF NORWALK
Frederic J Gilden
Comptroller
fgilden@norwalkct.org
P: 203-854-7711 / F: 203-854-7710
125 East Avenue
Norwalk, CT 06851

To: Finance Committee of the Common Council
From: Frederic J. Gilden, Comptroller
Subject: MUNIS Hosting

We use MUNIS from Tyler Technologies for the City's Payroll, Financial, and Tax System for both the City and School system. Currently the software resides on City computer servers residing on the City network. We desire to have the software moved to servers at Tyler Technologies/MUNIS for a number of reasons:

1. Provides disaster recoveries capabilities. MUNIS has servers in both Maine and Texas.
2. MUNIS will handle all database services for the City using employees closely involved in the intricacies of the applications. They know how to make the system more efficient and perform better.
3. MUNIS is responsible to have the application available and performing all upgrades.
4. MUNIS can perform major upgrades during the weekend instead of having down time during the week. This will provide efficiency during the week.
5. There are certain parts of the system that School system hasn't been able to use or extremely difficult to use because they are not on the same system as the City. This will be eliminated once we switch to MUNIS hosting. One example that the School System has not been able to use is CUBES which will allow them to do advanced financial analysis.

Currently about 40% of the clients in Connecticut have MUNIS host the system. Having applications in the cloud has been a recent direction of City system. Applications that the City currently have hosted include the City's Time & Attendance system as well as the City's Code Enforcement system.

Authorize the Mayor, Harry W. Rilling, to execute an Agreement with Tyler Technologies, a sole source provider, for Tyler Hosting and Software as a Service for the MUNIS Financials, Human Capital Management, Revenue, and Productivity Modules, for the City and Board of Education, for a five year period commencing January 1, 2018 for amounts as follows: Year 1, \$243,000; Year 2, \$262,900; Year 3, \$298,794; Year 4, \$298,794; Year 5, \$307,757. Sole Source Procurement

SOLE SOURCE PROCUREMENT REQUEST

Date - 6-19-17

~~Rec # 00180121~~

Please read the Sole Source procurement Policy printed on page 2 before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Sole source Contract/ Purchase order
Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications.

MUNIS upgrade to cloud

This purchase qualifies as a Sole Source procurement for the following reason(s):

- ☐ The compatibility of equipment is of paramount consideration.
- ☐ The compatibility of accessories, replacement parts is of paramount consideration.
- ☐ The sole supplier's item is needed for trial use or testing.
- ☐ The sole supplier's item is to be produced for resale or donation.
- ☐ A Public utility service

☒ Other, please explain - MUNIS (Tyler Technology) is the vendor of our Financial/Payroll/Tax and is the sole source for hosting

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

Must has the ability to host MUNIS and apply support & upgrades to the MUNIS application. The cost includes the existing support (which is approximately \$200,000 plus yearly increases) plus the cost of hosting. There is no alternative to what we want to accomplish.

Dorene J. Ald
Department Head's Signature

The Purchasing Agent

Corporation Council

☒ Supports ☐ Does not support ☐ Supports ☐ Does not support

This request for a sole source purchase

Bur Luca
Signature

Signature



City of Norwalk
Information Technology Department

125 East Ave., Rm203
Norwalk, CT 06850

Phone: 203-854-7714

Fax: 203-854-7803

ITT Request Form



Tyler Technologies MUNIS ERP Software as a Service for City & Board of Education

Request Number:

Modification Number :

0

Date of Request:

5-Jul-17

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES

CONSISTENT WITH CITY TECHNOLOGY PLAN:

Yes

BUDGET ACCOUNT: 010600-5269

VENDOR DATA

Tyler Technologies

One tyler Drive, Yarmouth, ME 04096

dated 5/12/2017

quotes 2016-17508,9,10,12,2017-28574

60 Concurrent users

Commencing 1-Jan-2018

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	Software as a Service + hosting	for all MUNIS modules on quotes	Year 1 Service +VPN device	\$243,000.00	\$243,000.00
1	Software as a Service + hosting	for all MUNIS modules on quotes	Year 2 Service	\$262,900.00	\$262,900.00
1	Software as a Service + hosting	for all MUNIS modules on quotes	Year 3 Service	\$298,794.00	\$298,794.00
1	Software as a Service + hosting	for all MUNIS modules on quotes	Year 4 Service	\$298,794.00	\$298,794.00
1	Software as a Service + hosting	for all MUNIS modules on quotes	Year 5 Service	\$307,757.00	\$307,757.00

Shipping

Total Price

\$1,411,245.00

Date Presented: 5-Jul-17

Date Approved: 5-Jul-17

PROJECT Tyler MUNIS SaaS

ITT Signature: signature on file



CITY OF NORWALK
Frederic J Gilden
Comptroller
fgilden@norwalkct.org
P: 203-854-7711 / F: 203-854-7710
125 East Avenue
Norwalk, CT 06851

To: Finance Committee of the Common Council
From: Frederic J. Gilden, Comptroller
Subject: Timesclock Refresh

We use Time & Attendance System from Novatime to record all work time for both the City and School System. There are close to 3000 employees that are recording time each day. This is a system that is hosted by Novatime and supported by Andrews Technologies. Time is recorded in the system in a variety of ways including timeclocks, computer, phone (voice) and smartphone APP. The timeclock method is used extensively and we have approximately 50 clocks throughout City buildings and schools. The timeclocks are essentially computers mounted to the wall that allow both time recording, viewing employee time, or requesting time off.

The early timeclocks are now seven years old and it is time to start replacing them to get to the more available technology to maintain reliability in the system. The older clocks are the ones that need more physical attention than the newer ones. This request is to replace 13 timeclocks.

Authorize the purchasing agent to issue purchase order to Andrews Technology HMS, Inc. replacement of Timeclocks for the City's Time and Attendance System. (Account 0111340-5741) (Sole Source Procurement).

SOLE SOURCE PROCUREMENT REQUEST

Req# 00180121

Date - 6-19-2017

Please read the Sole Source procurement Policy printed on page 2 before filling out this request. This form is to be used in conjunction with the Procurement Request Form.

Sole Source Purchase Order.

Briefly describe the scope of services or equipment needed. Attach a Procurement Request Form and complete specifications.

Replacement of Timelocks.

This purchase qualifies as a Sole Source procurement for the following reason(s):

- ☒ The compatibility of equipment is of paramount consideration.
- ☒ The compatibility of accessories, replacement parts is of paramount consideration.
- ☐ The sole supplier's item is needed for trial use or testing.
- ☐ The sole supplier's item is to be produced for resale or donation.
- ☐ A Public utility service
- ☒ Other, please explain -

Outline any research you did in determining that this vendor is the only one able to supply this item or service. Be specific as to names and addresses of firms or people contacted. Attach supportive documentation.

Must tie into Novotime Time & Attendance
system & is imperative that maintenance
& support is given by the vendor that
handles all are other clocks. This is a
replacement of clocks with newer technology.
Andrews Technology is the reseller that has
Andrew G. Mullen, Comptroller responsibility for the entire
system.

Department Head's Signature

The Purchasing Agent

Corporation Council

☒ Supports ☐ Does not support ☐ Supports ☐ Does not support

This request for a sole source purchase

Ben Luce
Signature

Signature



DEPARTMENT OF FINANCE
PURCHASING DIVISION

RE: RFP #3748 Request for Centralized Mailroom Services for the City of Norwalk and Board of Education Locations

The City of Norwalk's Purchasing department, along with the RFP evaluation and selection committee, recommends that Canon Solutions America, Inc. receives a contract in the amount of \$352,142.33 for the administration of mailroom services for the City of Norwalk and Norwalk Board of Education.

A Request for Proposals (RFP #3748) was issued on April 7, 2017 for centralized mailroom services for City of Norwalk locations, with BOE locations added as an alternate item to this proposal through an addendum issued May 1, 2017. The City received four (4) proposals from the following firms: Canon Solutions America, Ricoh USA, IST Management Services, and C&W Facility Services. Below is a summary of the pricing received from the above firms:

Firm	Option 1 – City Only	Option 2 – City + BOE
Canon	\$182,964	\$352,142
Ricoh	\$216,816	\$404,067
IST	\$275,647	N/A
C & W Services	N/A	\$539,933

A selection committee consisting of BOE Facilities Director William Hodel, BOE Purchasing Agent Karen Bartron, Town Clerk Rick McQuaid, and City of Norwalk Purchasing Agent Ben Luce elected to interview Canon and Ricoh based on their proposal submissions. These interviews took place on Friday, June 1st at City Hall and lasted one hour each.

While both firms proved capable of performing the required tasks during the interview sessions, Canon emerged as the superior choice based on their responses during the interview and also provided some innovative solutions such as a re-configuration of our mailroom that would make the operations run more efficiently than they currently do. There was consensus among the selection committee that Canon is the superior choice to administer the mailroom services for the City and BOE locations.

Based on the consensus of the selection committee, and that Canon was the low bidder from the RFP, I am recommending that Canon receive this award.

Regards,

Ben Luce

Purchasing Agent

Agenda Language:

Authorize the Mayor to execute a three (3) year agreement for mailroom services for City and Board of Education locations with Canon Solutions America, Inc. for a total amount not to exceed \$352,142.33.

**CITY OF NORWALK
FIRE DEPARTMENT
TRAINING DIVISION**

**121 Connecticut Ave
Norwalk, Connecticut 06850**



**Tele: (203) 854-0235
Fax (203) 854-7931**

I would like to request that the City of Norwalk continues as the fiduciary for the Region 1, Emergency Management Preparedness Grant (EMPG).

History

The City of Norwalk is part of a mutual aid agreement with 13 other cities and towns in Fairfield County. These 14 municipalities make up Region 1 and also the Fairfield County Hazardous Incident Response Team (FFCoHIRT). The team administered through the Fire Chiefs that represent the municipalities.

Annually our regional hazardous material team is awarded funds from the Emergency Preparedness Grant (EMPG), a federal grant that is managed through the State of Connecticut.

Our issue is that our hazardous materials team is a mutual aid agreement between the municipalities, not a true government entity. The grant is a reimbursement grant that needs a municipality or a council of governments to purchase items and then submit for reimbursement.

FFCoHIRT identifies equipment or training that is needed for our region. We confirm with the state that the purchase will be a reimbursable cost. The vendor provides a quote for the purchase; the municipality will then issue a purchase order. The vendor delivers the item and then issues an invoice. The municipality pays the invoice and then submits reimbursement from the state.

Respectfully,

Albe Bassett

Albert Bassett
Deputy Chief of Training
Norwalk Fire Department
121 Connecticut Avenue
Norwalk, CT 06854
203-854-0235 phone



E.MERGENCY M.ANAGEMENT P.ERFORMANCE G.RANT

**FFY 2016 APPLICATION
Due: September 15, 2016**



State of Connecticut

Department of Emergency Services and Public Protection
Division of Emergency Management and Homeland Security

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COMPLETION AID FOR GRANTEE

The following forms are necessary for the timely completion of this document. Please use this aid to ensure all documents are included in your submission. A detailed checklist is available in the 2016 EMPG Manual.

- ☐ Section B: Application Information and Data Sheet
- ☐ Section C: Municipal Resolution
- ☐ Section D: EMPG Financial Tool Budget Tab
- ☐ Section E: Master Staffing Pattern and Training History
- ☐ Section F: NEMA Survey attached (Optional)
- ☐ Job Descriptions have been attached if applicable (Available on website)

DEMHS REGIONAL CONTACT INFO

For assistance filling out this application please contact your DEMHS Regional Coordinator.

Region 1	Robert Kenny Regional Coordinator	149 Prospect Street, Bridgeport, CT 06601 Phone: 203.696.2640 Fax: 203.334.1560 Email: Robert.Kenny@ct.gov
Region 2	John Field Regional Coordinator	1111 Country Club Road, Middletown, CT 06457 Phone: 860.685.8105 Fax: 860.685.8366 Email: John.Field@ct.gov
Region 3	Vacant Regional Coordinator	360 Broad Street, Hartford CT, 06105 Phone: 860.529.6894 Fax: 860.257.4621 Email: Natalie.simoneau@ct.gov
Region 4	Michael Caplet Regional Coordinator	15-B Old Hartford Road, Colchester, CT 06451 Phone: 860.465.5460 Fax: 860.465.5464 Email: Mike.Caplet@ct.gov
Region 5	Thomas Vannini Regional Coordinator	55 West Main Street, Suite 300 Box 4 Waterbury, CT 06702 Phone: 203.591.3500 Fax: 203.591.3529 Email: Thomas.Vannini@ct.gov

SECTION A. APPLICATION INSTRUCTIONS

Below are brief instructions for filling out each application form. Please fill out these forms completely and accurately. Please be reminded that all signatures are required to be original on this document. Please **sign** or **initial** where you see the following tabs:



1. **Manual:** Please print and review the 2016 EMPG Manual (<http://www.ct.gov/demhs/cwp/view.asp?a=1910&q=411692>). The Subgrantee is responsible for the information contained in this document. More complete instructions are available in this document.
2. **Section B: Applicant Information and Datasheet:** Please fill out boxes 1-16 with the necessary information.
3. **Section C: Municipal Resolution:** Please provide a municipal resolution to grant the Chief Executive Officer the authority to sign the EMPG application package on behalf of the municipality. For more information on resolution specifics please reference the 2016 EMPG Manual.
4. **Section D: EMPG FINANCIAL TOOL-Budget Preparation:** Fill in your budget request for the performance period of 10/1/16-9/30/17 in the 2016 EMPG SLA Financial Tool. Please submit this budget electronically to your DEMHS Regional Office for review upon submittal of the application. Please consult the 2016 EMPG Manual for any additional forms.
5. **Section E: Master Staffing Pattern:** Complete the Master Staffing Form and provide training certificates or transcripts for any training which has been completed. If you are unsure of your training completion level please contact your DEMHS Regional Coordinator.
6. **Additional Forms:** Please review the remaining list of forms available on our website at <http://www.ct.gov/demhs/cwp/view.asp?a=1910&q=411692> to determine if any of these forms will be needed for your application:

Emergency Management Director Job Description – Use this form if you have hired a new Emergency Management Director.

Emergency Management Deputy Director Job Description – Use this form if you have hired a new Emergency Management Deputy Director.

Emergency Management Support Staff Job Description – Use this form if you have hired new Emergency Management Support Staff (e.g. Clerical).

Request for Transcripts from EMI – Use this form to request a transcript of the courses you have completed through FEMA and/or the Emergency Management Institute (EMI).

Once all of the necessary forms are filled out and signed, complete the application by signing and dating the Applicant Information and Data Sheet. Attach the Budget and all other forms and submit the Application Package to your DEMHS Regional Office.

SECTION B. EMPG APPLICATION INFORMATION AND DATA SHEET

Mail Completed Applications To:

Division of Emergency Management & Homeland Security
1111 Country Club Road, Third Floor North
Middletown, CT - 06457 - ATTN: Robert Drozynski

SPCP Unit Use Only

1. Name of Municipality or Agency Applying for Subgrant: 2. Period of Award for this Subgrant: 7/1/17 – 6/30/18

3. Emergency Management Director Name & Address

Name: Title:
Organization:
Address Line 1:
Address Line 2:
City/State/Zip:
Phone: Fax:
E-mail:

4. Official Authorized to Sign for the Applicant:

Name: Title:
Organization:
Address Line 1:
Address Line 2:
City/State/Zip:
Phone: Fax:
E-mail:

5. Municipal/Agency Financial Officer

Name: Title:
Organization:
Address Line 1:
Address Line 2:
City/State/Zip:
Phone: Fax:
E-mail:

6. Fiscal Point of Contact: (If Different than Financial Officer)

Name: Title:
Organization:
Address Line 1:
Address Line 2:
City/State/Zip:
Phone: Fax:
E-mail:

7. Applicant FEIN:

8. Applicant DUNS #:

9. Applicant Fiscal Year End:

10. Date of Last Audit:

11. Dates Covered by Last Audit: to

12. Date of Next Audit:

13. Dates to be Covered by Next Audit: to

Please note that the information required for boxes 9 through 13 refers to the sub-grantee's audit cycle.

FEDERAL AUDIT AND DEBARMENT REQUIREMENT CERTIFICATION

14. ACKNOWLEDGEMENT OF FEDERAL SINGLE AUDIT SELF REPORTING REQUIREMENTS

- Sub-grantees that are required to undergo a Federal Single Audit as mandated by OMB Circular A-133 must alert CT DEMHS, in writing, to any specific findings and/or deficiencies with regard to the use of federal grant funds within 45 days of receipt of their audit report. This notification must identify the finding(s) / deficiencies and a corrective action plan for each.
- All sub-grantees must submit to CT DEMHS a copy of the audit report section pertaining to use of federal grant funds regardless of any findings or deficiencies, within 45 days of the receipt of that report.

Initial to indicate that this requirement has been read and understood: _____

INITIAL

15. ACKNOWLEDGEMENT OF DEBARMENT REQUIREMENTS:

- The sub-grantee will confirm the eligibility status (via Sam.gov) of all vendors/contractors that the sub-grantee pays with EMPG SLA funds. The subgrantee will confirm that the vendors/contractors do not appear on the SAM's Exclusion List of federally debarred or suspended vendors.

Initial to indicate that this requirement has been read and understood: _____

INITIAL

16. I, the undersigned, for and on behalf of the named municipality, state agency, or regional planning organization, do herewith apply for this subgrant, attest that, to the best of my knowledge, the statements made herein are true, and agree to any general or special grant conditions attached to this grant application form.

SIGN & DATE

Authorized Signatory: X

Date: _____

SECTION C. AUTHORIZING RESOLUTION

AUTHORIZING RESOLUTION OF THE

(Insert name of governing body--for example, town council)

CERTIFICATION:

I, _____, the _____ of _____,
(keeper of the records—for ex. town clerk or secretary of council)

do hereby certify that the following is a true and correct copy of a resolution adopted by
_____ at its duly called and held meeting on _____, 20____,
(name of governing body) (Month, Day)

at which a quorum was present and acting throughout, and that the resolution has not been modified,
rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the _____ may enter into with and deliver
(name of governing body)

to the State of Connecticut Department of Emergency Services and Public Protection, Division of
Emergency Management and Homeland Security, any and all documents which it deems to be
necessary or appropriate; and

FURTHER RESOLVED, that _____, as _____ of
(name and title of officer)

(Name of governing body)

is authorized and directed to execute and deliver any and all documents on behalf of the

(name of governing body)

and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry
out the terms of such documents.

The undersigned further certifies that _____
(name of officer)

now holds the office of _____ and that he/she has held that office since
_____.

IN WITNESS WHEREOF: The undersigned has executed this certificate this _____ day of

_____ 20____

(Name and title of record keeper)

INSERT
TACTILE
TOWN
SEAL HERE

The Chief Executive Officer has not changed since the
previous resolution was authorized on _____
(Date)

SECTION D. EMPG SLA FINANCIAL TOOL-BUDGET

Please Note: Applications will not be reviewed without the submittal of the EMPG Financial Tool “Application Budget” tabs.

Fill out the Application Budget portion of the tool by filling out the teal boxes for the following:

1. Award Amounts:

Per Capita Award: This amount is based on your town's population as listed in the State Register and Manual.

Sub grant Allocation: This totals as you fill in the categories below.

2. Enter Categories:

- **Personnel-** Enter the total estimated cost for salaries or stipends for full or part-time EMD's, Deputy EMD's and support staff.
- **Organization-** Enter the total estimated cost for your phone bills, fax, internet bills, cable TV, WIFI etc. Please note that all services must be concluded and paid before seeking reimbursement.
- **Equipment-** Enter the total estimated cost for your anticipated equipment needs including printers, computers, radios, phone systems, EOC furniture etc.
- **In kind-** Enter the total estimated cost for any in-kind costs including Volunteer EMDs, Deputy EMDs or Support Staff time and any donated new equipment. Note: In-Kind Allocations require 2X the match.
- **All other-** Enter the total estimated cost for all other items. Must receive pre-approval from DEMHS Regional Coordinator.
- **Unallocated –** This is the remaining balance of funding that you have not yet allocated to a particular category.

EMPG Subgrant Budget (Fill In Green Cells Only)	
PER CAPITA AWARD	
Total:	\$147,216.00
Federal Per Capita Share ¹ :	\$73,608.00
Local Match ² :	\$73,608.00
SUBGRANT ALLOCATION	
Total:	\$0.00
Federal Per Capita Share ¹ :	\$0.00
Local Match (Includes In-Kind) ² :	\$0.00
Personnel:	\$0.00
Allocate (Enter) the total estimated cost for salaries or stipends for full or part-time EMD's, Deputy EMD's and support staff. If claiming fringe, please provide a fringe benefits letter from the Municipal Finance Director.	
Organization:	\$0.00
Allocate (Enter) the total estimated cost for your phone bills, fax, internet bills, cable TV, WIFI etc. Please note that all services must be concluded and paid before seeking reimbursement.	
Equipment:	\$0.00
Allocate (Enter) the total estimated cost for your anticipated equipment needs including printers, computers, radios, phone systems, EOC furniture etc.	
In-Kind:	\$0.00
Allocate (Enter) the total estimated cost for any in-kind costs including Volunteer EMDs, Deputy EMDs or Support Staff time and any donated new equipment. Note: In-Kind Allocations require 2X the match. For a volunteer time form please visit the DEMHS website at http://www.ct.gov/demhs/cwp/view.asp?a=1910&q=411692	
All Other:	\$0.00
Allocate (Enter) the total estimated cost for all other items. Must receive pre-approval from DEMHS Regional Coordinator.	
Unallocated:	\$73,608.00

Section E. EMPG Master Staffing Pattern and Training History

The purpose of this form is to collect information regarding employees who will be funded under the Emergency Management Performance Grant (EMPG). Shown on the form are the current training records (completed courses are marked with their dates of completion) by your EMPG funded staff according to our records. These courses are required for all staff funded partially or fully under the EMPG.

Instructions: If you have completed additional courses please fill in the dates of completion for any courses. Please provide a copy of the course certificate(s). The deadline to complete all of the required courses is September 30, 2017.

Name	Position	Required Training Courses (Completed Courses Shown with Date of Completion)										
		IS-100	IS- 120a	IS 200.b	IS-230	IS-235	IS-240	IS-241	IS-242	IS-244	IS-700	IS-800
Scott Appleby	EMD	Needed	Needed	Needed	Needed	Needed	Needed	Needed	Needed	Needed	Needed	Needed

If an employee funded by EMPG has yet to complete the **Required FEMA IS courses** please complete the missing courses and submit your training certificate to your Division of Emergency Management and Homeland Security (DEMHS) Regional Office. Transcripts Request Forms are available on our website.

SECTION F. NEMA QUESTIONNAIRE

Each year the Division of Emergency Management and Homeland Security (DEMHS) fills out a survey from the National Emergency Management Association (NEMA). The purpose of the survey is to justify the funding we receive under the Emergency Management Performance Grant (EMPG).

To help us in filling out the survey for FY 2017, DEMHS is asking our EMPG participating towns to answer a few brief questions. Your answers will assist NEMA in justifying continued funding of the EMPG program to congress.

1. What is your total emergency management budget: \$ _____
Please provide your total budget even if these costs exceed your EMPG allocation.

2. Is your Emergency Management Director?:
(Check One)

☐ Full-Time
☐ Part-Time
☐ Volunteer

3. Which official (if any) has the authority to issue a mandatory evacuation order?:
(Check One)

☐ Mayor
☐ First Selectman
☐ Town Manager
☐ Other

4. Are there penalties for citizens that disobey mandatory evacuation orders?:
(Check all that apply)

☐ Removal by force
☐ Ticketing
☐ Fines
☐ Arrest
☐ Removal of children under the age of consent
☐ No penalties

5. For those penalties identified in question #4, are these penalties misdemeanors or felonies? (Check all that apply)

☐ Misdemeanor
☐ Felony
☐ Both
☐ Not specified
☐ Other (Please specify) _____
☐ Not Applicable – No Penalties

6. Has your municipality cut your emergency management program (regardless of whether you use EMPG funding) because of economic conditions?
(Check One)

☐ Yes
☐ No

2015 NEMA QUESTIONNAIRE RESULTS

As of April 26, 2016, all applications have been received for the 2015 EMPG SLA Program. A total of 93 out of 121 towns filled out the NEMA questionnaire that was included with the EMPG application. Here are the answers to each question provided by the 93 towns that responded:

1. What is your total emergency management budget?: \$ 3,419,197.55
The local EM budgets exceeded their allocations (\$2,436,305.23) by \$982,892.32

2. Is your Emergency Management Director?:
 (Check One)

☐	20.43% Full-Time
☐	65.59% Part-Time
☐	13.98% Volunteer

3. Which official (if any) has the authority to issue a mandatory evacuation order?:
 (Check One)

☐	24.73% Mayor
☐	53.76% First Selectman
☐	19.35% Town Manager
☐	7.53% Other

The total is 105.38% because in a few towns more than one official can issue a mandatory evacuation order.

4. Are there penalties for citizens that disobey mandatory evacuation orders?:
 (Check all that apply)

☐	7.53% Removal by force
☐	3.23% Ticketing
☐	4.30% Fines
☐	9.68% Arrest
☐	3.23% Removal of children under the age of consent
☐	83.87% No penalties

The total is 111.83% because in some towns more than one option is used to enforce a mandatory evacuation order.

5. For those penalties identified in question #4, are these penalties misdemeanors or felonies? (Check all that apply)

☐	7.53% Misdemeanor
☐	0.00% Felony
☐	2.15% Both
☐	2.15% Not specified
☐	2.15% Other _____
☐	86.02% Not Applicable – No Penalties

6. Has your municipality cut your emergency management program (regardless of whether you use EMPG funding) because of economic conditions?
 (Check One)

☐	9.68% Yes
☐	90.32% No



Exclusions Extract User Guide – v1.0

October 2012



What Is the SAM Exclusions Extract?

The SAM Exclusions Extract contains a list of all currently open exclusions in SAM. This identifies entities that are in some way restricted from doing business with the US Federal Government. These include exclusions for Firms, Individuals, Special Entity Designations and Vessels:

- Individual – A person. Individuals do not have a D&B Data Universal Numbering System (DUNS) number.
- Firm – A company (including Sole Proprietors) with a valid D&B Data Universal Numbering System (DUNS) number.
- Special Entity Designation – Any entity that is not a vessel, individual or firm.
- Vessel – A mode of transportation capable of transport by water.

The Exclusion extract is run daily Tuesday through Saturday which accounts for the data as it existed on Monday through Friday. So for example, Tuesday's file accounts for all active exclusions as of 11:59 on Monday. Each file is a complete "dump" of data, so can be seen as a refresh file. Thus, users should typically want the latest posted file to ensure receipt of the most up to date data.

The file is typically about 100K rows. Please note that older versions of Microsoft Excel cannot load more than 65,536 rows from a CSV file. If you have Microsoft Excel version 2007 or higher, you should be able to load the complete file. If you encounter this limitation, and do not need the complete file, you can use SAM's Search functionality to filter to a smaller subset of data and export the results.

Who Can Download the SAM Exclusions Extract?

The SAM Exclusions Extract can be downloaded by any user regardless of whether they have an account in SAM. The extract is public and does not contain any Sensitive Personal Information.

How Do I Download the SAM Exclusions Extract?

To download the extract, click the "Data Access" link from the menu bar on SAM:

This will take you to a page similar to the screenshot below. The Exclusions Extract is at the bottom of the screen:

Extracts and Data Access

Interface and Data Access Information

Public Access Data

Public Data Access

This page provides details for accessing public data. Click on the **Data Package Name** below for more information.

Legacy CCR Extracts Public ("FOIA") Data Package

Data Package

Information

Data Access Role: Public

Format: CSV

Description: This data package contains entity-management data in the same format as the CCR FOIA extract. This data package is available to the public.

Monthly File

October 2012

Exclusions Extract Data Package

Data Package

Information

Descriptions

Data Access Role: Public

Format: CSV

Description: This data package contains all active exclusion records and is publicly available.

Warning: Older versions of Microsoft Excel cannot load more than 65,536 rows from a CSV file. If you have Microsoft Excel version 2007 or higher, you should be able to load the complete file. If you encounter this limitation, and do not need the complete file, you can use SAM's Search functionality to filter to a smaller subset of data and export the results.

Complete file - Last 7 days

Fri 19th | Sat 20th | Tue 23rd | Wed 24th | Thu 25th | Fri 26th |

Exclusions Extracts for the past 7 days are retained and available for download on the site.

What Data Is in the Exclusions Extract?

The following is a list of the columns that are contained in the extract as well as a description of the data:

Column #	Column Header	Description of Data (for more information, reference the SAM users guide)
1	Classification	Identifies the Exclusion as being for a Firm, Individual, Special Entity Designation or Vessel
2	Name	The name of the entity being excluded.
3	Prefix	The prefix for the actual name of a person being excluded (generally only applicable for Individual and Special Entity Designation Exclusions, but can be used in other exclusions.
4	First	The first name for the actual name of a person being excluded (generally only applicable for Individual and Special Entity Designation Exclusions,



Column #	Column Header	Description of Data (for more information, reference the SAM users guide)
		but can be used in other exclusions.
5	Middle	The middle name for the actual name of a person being excluded (generally only applicable for Individual and Special Entity Designation Exclusions, but can be used in other exclusions.
6	Last	The last name for the actual name of a person being excluded (generally only applicable for Individual and Special Entity Designation Exclusions, but can be used in other exclusions.
7	Suffix	The suffix for the actual name of a person being excluded (generally only applicable for Individual and Special Entity Designation Exclusions, but can be used in other exclusions.
8	Address 1	Address line 1 for the entity being excluded.
9	Address 2	Address line 2 for the entity being excluded.
10	Address 3	Address line 3 for the entity being excluded.
11	Address 4	Address line 4 for the entity being excluded.
12	City	Address City for the entity being excluded.
13	State / Province	Address State or Province for the entity being excluded.
14	Country	Address Country for the entity being excluded.
15	Zip Code	Address Zip Code for the entity being excluded.
16	DUNS	The DUNS number associated with the exclusion. Generally used on Firms, but can be used in other exclusions if the individual/special entity designation/vessel has a DUNS number.
17	Exclusion Program	Identifies if the exclusion is reciprocal, nonreciprocal or procurement.
18	Excluding Agency	Identifies the Agency that is performing the exclusion.
19	CT Code	Identifies the legacy EPLS CT code associated with the exclusion. New exclusions created since SAM went live will not have CT code information; they will only have Exclusion Type information.
20	Exclusion Type	Identifies the exclusion type that the exclusion falls under. Exclusion type is the successor to the CT code identifying the exclusion reason. Exclusion Type is a simplified, easier to understand way of identifying exclusion reasons.
21	Additional Comments	This field provides the Agency performing the exclusion space to enter additional information as necessary.
22	Active Date	Identifies the date that the exclusion went active.
23	Termination Date	Identifies the date that the exclusion is/was to be terminated. If "indefinite" is in this field, there is no set date that the exclusion will terminate.
24	Record Status	Identifies the record as being Active/inactive/deleted.
25	Cross-Reference	Identifies other names/aliases that the exclusion in question has been identified with.
26	SAM Number	A unique identifier assigned to the exclusion by SAM.



How Is the Exclusions Extract Formatted?

The SAM Exclusions Extract is formatted as shown below:

Classificat Name	Prefix	First	Middle	Last	Suffix	Address 1	Address 2	Address 3	Address 4	City	State / Pr	Country	Zip Code	DUNS	Exclusion	Excluding	CT Code	Exclusion	Additional	Active	De	Termination	Record	St	Cross-Reference
Individual		Yekaterina		Tserlyuk						Scaten Is	NY	USA	10305		Reciproci	HHS	Z1	Prohibit	Excluded	#####		Indefinite			
Individual		Yelena		Lyubeznaya						Buffalo	IL	USA	60089		Reciproci	OPM	R	Ineligible	(Procee	#####		Indefinite			
															Reciproci	OPM	Z2	Prohibition/Restri	#####		Indefinite				
Individual		Yelena		Raykhman						Brooklyn	NY	USA	10312		Reciproci	HHS	Z1	Prohibition/Restri	#####		Indefinite				
															Reciproci	EDUC	R	Ineligible	(Procee	#####		6/26/2015			
Individual		Yelena		Stolyar						Golden	CO	USA	80401		Reciproci	OPM	R	Ineligible	(Procee	#####		Indefinite			
Individual		Yelena		Tkachenko						North Wc	NY	USA	11581		Reciproci	OPM	R	Ineligible	(Procee	#####		Indefinite			
															Reciproci	HHS	Z1	Prohibition/Restri	#####		Indefinite				
Individual		Yemane		GEBRE AB								XUN			Reciproci	TREAS-OF	03-SDN-D	Prohibit	PII data has been		Indefinite			(also Yemane GHEBREA	
Individual		Yemane		GEBREAB								XUN			Reciproci	TREAS-OF	03-SDN-D	Prohibit	PII data has been		Indefinite			(also Yemane GHEBREA	
Individual		Yemane		GHEBREAB						Asmara		ERI			Reciproci	TREAS-OF	03-SDN-D	Prohibit	PII data has been		Indefinite			(also Yemane GHEBREA	
Individual		Yemane		Ghebreab								XUN			Reciproci	TREAS-OF	03-SDN-D	Prohibit	PII data has been		Indefinite			(also Yemane GHEBREA	
Individual		Yemi		Adefehinti						Morgantw	WV	USA	26507		Reciproci	HUD	R	Ineligible	(Procee	#####		3/29/2013			(also Sunny Adefehinti,
Individual		Yen	Wan	Cheng						Columbia	MD	USA	21044		Reciproci	DHS-ICE		Ineligible	(Procee	#####		9/13/2015			
Individual		Yen		Men						Kent	WA	USA	98031		Reciproci	OPM	R	Ineligible	(Procee	#####		Indefinite			
															Reciproci	HHS	Z1	Prohibition/Restri	#####		Indefinite				
Individual		Yen		Ngoc	Tran					Chicago	IL	USA	60640		Reciproci	OPM	R	Ineligible	(Procee	6/2/2001		Indefinite			
															Reciproci	HHS	Z1	Prohibition/Restri	#####		Indefinite				

If there is a break between records, as shown between the first and second rows of the above screenshot, this means that the exclusion has more than one CT Code/Exclusion Agency/Exclusion type or other action. In this example, the record takes two rows to fully identify the exclusion. There is no limit to how many exclusion actions can be performed on a single entity, and this is reflected in the extracts. Some records may take many rows to fully define the exclusion.

State of Connecticut Department of Emergency Services and Public Protection
STATE AND LOCAL ASSISTANCE PROGRAM (SLA) FINANCIAL REPORTING AND REIMBURSEMENT FORM

[illegible]

CORRECTIONS:		ACTION REQUIRED:	
1		1	
2		2	
3		3	
4		4	
5		5	

Certification: I hereby certify that the information contained herein is based on official accounting records, and that project outlays shown have been made in accordance with applicable grant terms and conditions, and that documentation is available to support these project outlays.

Signature: _____ Date: _____ Signature: _____ Date: _____

Project Director
☐ Check here if this is the final request for the current subgrant.

Financial Officer of Record in charge of Sub-Grant
☐ Check here if this is the final request for the current subgrant.

Initial Here: _____ Confirm the statement below by initialing:
The Grantee has confirmed the eligibility status (via Sam.gov) of all vendors/contractors included in this reimbursement. The vendors and contractors do not appear on the SAM's Exclusion List.

¹ Please do not exceed the total Federal Share of your award. ² In-Kind Match Provided from the NSEP Program

<u>Location/Project</u>	<u>Estimated Insurance Value</u>	<u>Deductible</u>	<u>Premium/Cost To Insure</u>	<u>Rate Per \$100 of Insured Value</u>	<u>Length/Term of Coverage</u>
Veteran's Memorial Park Marina: Docks & Wharves	\$2,150,000	2% of insurance value with \$100,000 minimum except Flood deductible = \$1M	\$18,275	\$0.85	One Year
Calf Pasture Beach - Fishing Pier	\$1,700,000	2% of insurance value with \$100,000 minimum except Flood deductible = \$1M	\$15,300	\$0.90	One Year
Ponus Ridge - School Construction Project	\$33,000,000	\$ 50,000	\$26,400 to \$31,680	\$0.10	Two Years
Nathaniel Ely - School Construction Project	\$63,000,000	\$ 50,000	\$47,250 to \$56,700	\$0.09	Two Years



2016 Connecticut Sewer Rate Survey

Tighe & Bond is pleased to present our **2016 Sewer Rate Survey** for communities across Connecticut. Tighe & Bond has collected and published water and sewer rate information for many years to provide you with local and regional comparative data. This year we have some exciting changes to announce!

Introducing the Rates Dashboard

Tighe & Bond is now teaming with the Environmental Finance Center at the University of North Carolina School of Government to present the results of our rate study using a **free, online Rates Dashboard**. The Dashboard allows you to adjust the assumed annual usage that the comparison is based



UNC
ENVIRONMENTAL
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on and presents Conservation and Affordability metrics in addition to annual bill comparisons. Rates can be further compared according to utility size, river basin, geographic radius and median household income.

Additional dashboards developed for other states from 2007 to 2016 can be viewed at <http://www.efc.sog.unc.edu/project/utility-financial-sustainability-and-rates-dashboards>.

You can request prior Tighe & Bond rate surveys here: <https://www.tighebond.com/category/rate-surveys/>

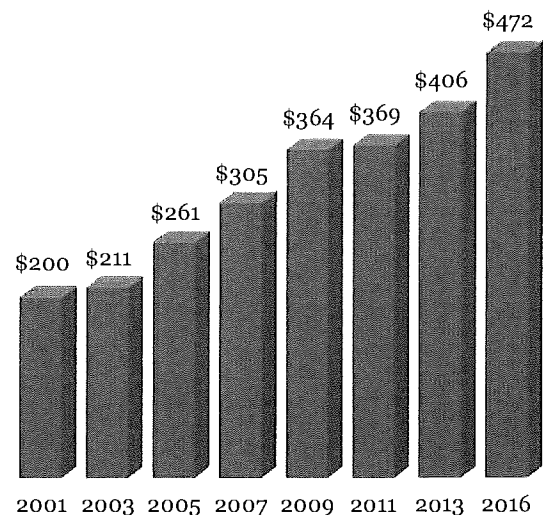
KEY FINDINGS

The cost of sewer service is rising.

Average annualized sewer costs of the rate structures reported in the survey was \$472, with the median at \$401, a low of \$130 and high of \$1,469. Fourteen percent of survey respondents have increased rates since our last survey (2013), while 86% have not. At the same time, the cost of sewer service has increased 16% over 3 years.

One of the most commonly reported challenges facing water systems across Connecticut is our aging infrastructure. A rate structure designed to provide sustainable revenue for operations and capital programs is critical to assure reliable, safe drinking water and effective sewer and fire protection.

Tighe & Bond offers municipalities and water companies assistance developing sustainable rates to support needed infrastructure improvements, explaining the need for rate increases, and how to prepare for funding initiatives. You can read and download recent articles on this topic on our “[Water Insights](#)” blog located at www.tighebond.com.



Tighe&Bond

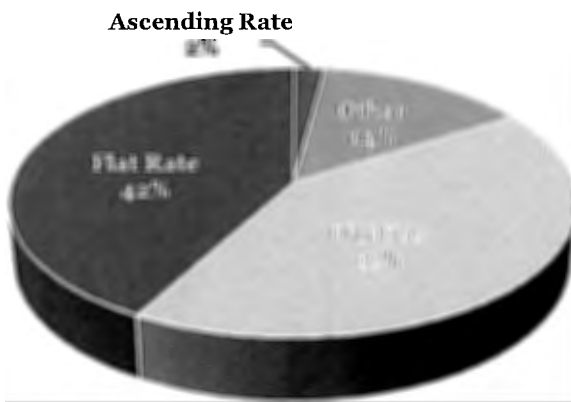
Connecticut Offices: Middletown (860-704-4760) / Shelton (203-712-1100)
www.tighebond.com / email: info@tighebond.com



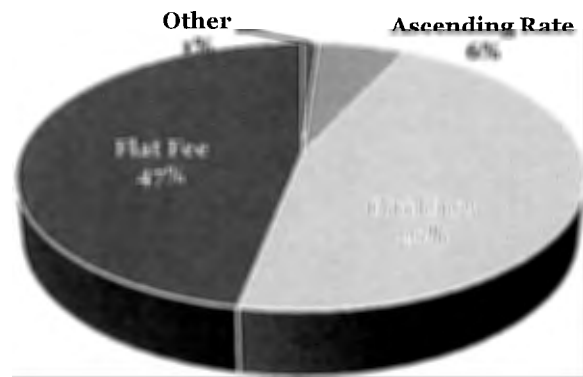
2016 Connecticut Sewer Rate Survey

Rate structures are changing.

A variety of different rate structures are used throughout Connecticut. Based on the written survey results, 46% of communities use a flat or uniform rate structure and 47% use a flat fee. The remainder incorporate costs for sewerage systems through general taxation or use either an ascending or descending rate structure.



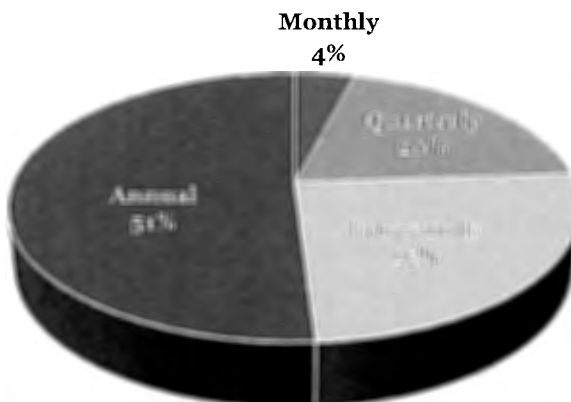
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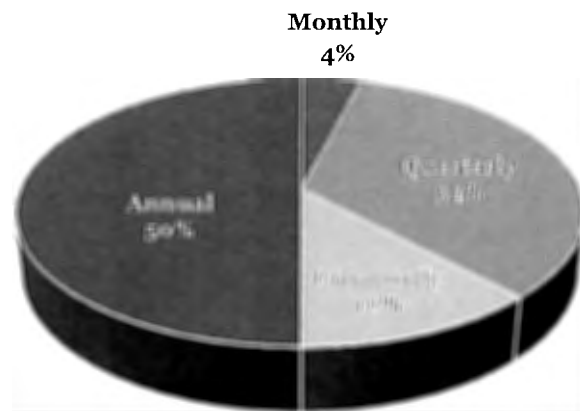
2016

Billing cycles are becoming more frequent.

Half of respondents to the survey use an annual billing cycle (50%), while 34% use a quarterly cycle. About 12% reported using a biannually billing cycle and 4% on a monthly billing.



2001



2016

We hope that you find the water and sewer rate survey information useful. If you have any questions or we have incorrectly interpreted information regarding your rates, please contact Christopher Stockwell at 413.572.3664 or cstockwell@tighebond.com. Tighe & Bond welcomes your suggestions to improve future surveys.

Tighe&Bond

Connecticut Offices: Middletown (860-704-4760) / Shelton (203-712-1100)
www.tighebond.com / email: info@tighebond.com

Ansonia

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$566	\$3.28/1000 gals.		Uniform Rate	Municipal	No	Annual	7/13/2016

Base charge reflects a \$270 capital fee for one project and a \$60 capital fee for another project.

Avon

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$350	\$350/year		Flat Fee	Municipal	Yes	Annual	07/01/2016

Annual commercial cost: \$547.68.

Berlin

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$518	\$7.19/1000 gals.		Uniform Rate	Municipal	No	Monthly	10/01/2016

Discharges to the Mattabassett District located in Cromwell.

Bethel

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$580	\$7.40/1000 gals.	\$56.16	Uniform Rate	Municipal	No	Quarterly	1/1/2016

Service charge includes 6,000 gals.

Bolton Lakes Regional

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$784	\$10.90/1000 gals.		Uniform Rate	Municipal	No	Quarterly	09/01/2012

Branford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$130	\$130/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$171.00

Bridgeport

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$572	\$7.95/1000 gals.		Uniform Rate	Municipal	No	Quarterly	7/1/2016

Service Area: Bridgeport, Trumbull, and small portion of Stratford and Fairfield.

Bristol

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$248	\$3.37/1000 gals.	\$21.43	Uniform Rate	Municipal	No	Quarterly	7/1/2016

Service charge includes 800 CF. Residential sewer charge is based on water usage from the previous winter quarter.

Brookfield

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$380	\$380/year		Flat Fee	Municipal	Yes	Annual	7/1/2012

Annual commercial cost: \$1,520.04

Brooklyn

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$238	\$238/year		Flat Fee	Municipal	Yes	Annual	07/01/2016

Annual commercial cost: \$438.00.

Burlington - Bristol

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$287	\$287/year		Flat Fee	Municipal	No	Annual	5/10/2016

Burlington - Canton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$360	\$360/year		Flat Fee	Municipal	No	Annual	5/10/2016

Burlington - Farmington

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$407	\$407/year		Flat Fee	Municipal	No	Annual	5/10/2016

Canton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$350	\$350/year		Flat Fee	Municipal	Yes	Annual	4/1/2014

Annual commercial cost: \$936.84.

Cheshire

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$383	\$383/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: \$473.40

Chester

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$750	\$750/year		Flat Fee	Municipal	No	Annual	10/1/2016

Colchester

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$496	\$6.85/1000 gals.		Increasing Block	Municipal	Yes	Quarterly	7/1/2016

0 - 10,000 gallons - \$6.85/1,000 gallons; 10,001 - 20,000 gallons - \$6.93/1,000 gallons; >20,000 gallons - \$7.16/1,000 gallons. Annual commercial cost: \$829.32.

Coventry

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$350	\$350/year		Flat Fee	Municipal	Yes	Annual	07/01/2016

Annual commercial cost: \$460.32

Cromwell

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$250	\$250/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: \$733.56

Danbury

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$339	\$2.97/1000 gals.	\$31.22	Uniform Rate	Municipal	Yes	Quarterly	7/1/2016

Minimum quarterly sewer use charge is \$31.22. Separate rates for unmetered customers, as well as nonresidential and commercial. Annual commercial cost: \$1,307.52.

Darien

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$518	\$7.19/1000 gals.	\$209.00	Uniform Rate	Municipal	No	Annual	9/1/2012

Base charge includes consumption of the first 3887.6 cubic feet, annually.

Deep River

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$435	\$435/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$870.00.

Derby

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$396	\$2.03/1000 gals.		Uniform Rate	Municipal	Yes	Annual	

There is also a flat fee of \$250 per year. Annual commercial cost: \$1,453.20.

East Granby

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$430	\$215/half year		Flat Fee	Municipal	Yes	Semi-annual	5/27/2015

Commercial/Industrial sewer user is charged a minimum sewer use charge of \$215 per half year for water usage of 4008 CF. Annual commercial cost: \$710.88

East Haddam

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$1,025	\$1,025/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$2,049.96.

East Hampton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$345	\$345/year		Flat Fee	Municipal	No	Annual	

East Lyme

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$552	\$7.67/1000 gals.		Increasing Block	Municipal	No	Semi-annual	11/1/2016

East Windsor

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$360	\$360/year		Flat Fee	Municipal	Yes	Annual	7/1/2015

Annual commercial cost: \$720.00.

Ellington - Crystal Lake

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$560	\$280/half year		Flat Fee	Municipal	No	Semi-annual	4/1/2015

Ellington - Hockanum

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$460	\$230/half year		Flat Fee	Municipal	No	Semi-annual	4/1/2015

Enfield

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$244	\$3.39/1000 gals.		Increasing Block	Municipal	No	Quarterly	

0 - 20,000 gals - \$3.39/1,000 gals; 20,000+ gals - \$5.08/1,000 gals.

Fairfield

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$313	\$4.34/1000 gals.	\$100.00	Uniform Rate	Municipal	No	Annual	

Base charge includes consumption of the first 3076.9 cubic feet, annually.

Farmington

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$315	\$315/year		Flat Fee	Municipal	Yes	Annual	2/10/2016

Annual commercial cost: \$438.00.

Granby

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$311	\$6.50/1000 gals.	\$200.12	Uniform Rate	Municipal	Yes	Annual	

\$200.12 annual fee includes 55,000 gallons. Annual commercial cost: \$410.04.

Greater New Haven

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$449	\$5.51/1000 gals.	\$74.80	Uniform Rate	Other	No	Quarterly	7/1/2016

Minimum charge based on 1500 CF. Has \$4.00 quarterly credit for seniors under Elderly Homeowner Tax Relief Act. Service area: New Haven, Hamden, East Haven, Woodbridge.

Groton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$366	\$91.50/per quarter		Flat Fee	Municipal	Yes	Quarterly	7/1/2016

Annual commercial cost: \$779.64.

Harwinton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$250	\$250/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$705.84.

Hebron

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$350	\$350/year		Flat Fee	Municipal	Yes	Annual	4/26/2016

Annual commercial cost: \$767.16.

Jewett City Department of Public Utilities

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$595	\$7.63/1000 gals.	\$11.42	Uniform Rate	Municipal	No	Quarterly	

Service area: Borough of Jewett City, some areas of Griswold, Lisbon Landing Shopping Plaza, Lisbon, CT.

Kensington Fire District

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$366	\$5.08/1000 gals.	\$19.00	Uniform Rate	County/District	No	Quarterly	09/01/2016

Minimum charge includes consumption of the first 500 CF, quarterly.

Kent

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$541	\$5.21/1000 gals.	\$41.50	Uniform Rate	Municipal	Yes	Quarterly	

Minimum charge \$41.50 per quarterly. Annual commercial cost: \$865.68.

Lebanon Amston Lake

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$657	\$328.50/half year		Flat Fee	Municipal	No	Semi-annual	6/5/2013

Ledyard

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$781	\$11.39/1000 gals.	\$34.74	Increasing Block	Municipal	Yes	Monthly	7/1/2016

Monthly charge of \$34.74 includes first 3,334 gallons. \$11.39/1000 gals. from 3,334-6,666 gals.; \$12.44/1000 gals. from 6,667-10,000 gals.; \$14.92/1000 gals. from 10,001-13,333 gals.; \$17.91/1000 gals. from 13,334-16,666 gals.; \$21.48/gals. from 16,667-2

Lisbon

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$782	\$10.43/1000 gals.	\$15.60	Uniform Rate	Municipal	No	Quarterly	

Base charge includes consumption of the first 100 CF, quarterly.

Litchfield

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$396	\$396/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$1,118.04.

Manchester

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$471	\$6.54/1000 gals.		Uniform Rate	Municipal	No	Quarterly	7/1/2016

Manchester - Eighth Utilities District

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$380	\$5.28/1000 gals.		Uniform Rate	Municipal	No	Quarterly	7/1/2016

Marlborough

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$490	\$490/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$612.48.

Meriden

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$399	\$4.95/1000 gals.	\$10.75	Uniform Rate	Municipal	No	Quarterly	

Annual sewer cost outside of district is \$598.68.

Metropolitan District Commission

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$313	\$4.34/1000 gals.		Uniform Rate	Not_Private	Yes	Monthly	5/9/2016

MDC member towns include Bloomfield, East Hartford, Hartford, Newington, Rocky Hill, West Hartford, Wethersfield and Windsor. Annual commercial cost: \$458.88.

Middlebury

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$280	\$280/year		Flat Fee	Municipal	No	Annual	12/15/15

Annual sewer cost outside of district is \$308.04.

Middletown

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$382	\$5.31/1000 gals.	\$39.68	Uniform Rate	Municipal	No	Semi-annual	07/01/2016

Service Charge includes 1,000 CF.

Milford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$314	\$314/year		Flat Fee	Municipal	No	Annual	6/1/2016

New Britain

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$327	\$4.55/1000 gals.		Uniform Rate	Municipal	No	Semi-annual	7/1/2014

Part of Mattabassett District.

New Hartford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$1,467	\$20.38/1000 gals.	\$127.38	Uniform Rate	Municipal	No	Quarterly	7/9/2015

Minimum charges includes 6,250 gallons.

New London

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$349	\$2.01/1000 gals.	\$8.88	Increasing Block	Municipal	No	Quarterly	7/1/2016

\$1.50 for first 500 CF, \$3.72 per additional HCF.

New Milford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$532	\$5.30/1000 gals.	\$150.00	Uniform Rate	Municipal	Yes	Annual	7/1/2016

Base charge is \$150.00 a year. Annual commercial cost: \$885.96.

Newtown

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$550	\$7.51/1000 gals.	\$25.00	Uniform Rate	Municipal	No	Quarterly	

Base charge includes first 3,000 gals, per quarter.

Norfolk

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$1,253	\$11.69/1000 gals.	\$411.72	Uniform Rate	Municipal	No	Annual	5/18/2016

North Haven

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$265	\$265/year		Flat Fee	Municipal	Yes	Annual	

Service area: North Haven and North Branford. Connection charges: \$2,000. Annual commercial cost: \$478.80.

Norwalk

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$660	\$330/year	\$400.00	Flat Fee	Municipal	Yes	Semi-annual	7/1/2016

Annual commercial cost: \$950.04.

Norwich Public Utilities

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$853	\$10.48/1000 gals.	\$8.20	Uniform Rate	Municipal	No	Monthly	7/1/2016

Orange

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$425	\$5.90/1000 gals.	\$100.00	Uniform Rate	Municipal	No	Annual	7/1/2015

Base charge includes consumption of the first 16,949 gallons, annually.

Plainville

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$776	\$6.87/1000 gals.	\$368.54	Uniform Rate	Municipal	No	Annual	11/1/2016

Service charge includes consumption of the first 1,700 gallons, annually.

Plymouth

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$285	\$285/year		Flat Fee	Municipal	Yes	Annual	10/1/2016

Annual commercial cost: \$631.08.

Portland

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$705	\$8.13/1000 gals.	\$30.00	Uniform Rate	Municipal	No	Quarterly	4/1/2016

Putnam

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$367	\$91.85/quarter		Flat Fee	Municipal	Yes	Quarterly	

Annual sewer cost outside of district is \$459.12. Annual commercial cost: \$949.44.

Redding

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$1,469	\$17.90/1000 gals.	\$45.00	Uniform Rate	Municipal	No	Quarterly	

Town estimates that actual annual cost is lower.

Ridgefield

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$440	\$440/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$879.96.

Seymour

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$401	\$5.48/1000 gals.	\$101.80	Uniform Rate	Municipal	No	Semi-annual	

Base charge includes consumption of the first 2,400 gallons, semi-annually.

Shelton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$198	\$198/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$328.80.

Simsbury

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$335	\$335/year		Flat Fee	Municipal	Yes	Annual	7/1/2012

Annual commercial cost: \$681.84.

Somers

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$255	\$225/year		Flat Fee	Municipal	No	Annual	4/18/2016

South Windsor

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$374	\$374/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: \$534.24.

Southington

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$469	\$4.01/1000 gals.	\$45.00	Uniform Rate	Municipal	Yes	Quarterly	7/1/2016

Base charge \$45.00 per bill. Annual commercial cost: \$923.76.

Sprague

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$591	\$5.41/1000 gals.	\$50.33	Uniform Rate	Municipal	No	Quarterly	9/1/2016

Stafford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$280	\$280/year		Flat Fee	Municipal	Yes	Annual	06/17/2016

Annual commercial cost: \$560.04.

Stamford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$454	\$6.31/1000 gals.		Uniform Rate	Municipal	No	Semi-annual	10/1/2016

Sterling

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$400	\$400/year		Flat Fee	Municipal	No	Annual	7/1/2011

Annual commercial cost: \$399.96.

Stonington

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$480	\$1.78/1000 gals.	\$38.59	Increasing Block	Municipal	No	Semi-annual	3/1/2016

Base charge includes consumption of the first 700 CF; \$1.33/HCF for 701-800 CF; \$4.99/HCF - 800+ CF.

Stratford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$396	\$396/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: \$893.16.

Suffield

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$300	\$300/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: \$671.40.

Thomaston

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$351	\$351.50/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$842.88.

Tolland

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$1,027	\$14.27/1000 gals.	\$36.62	Uniform Rate	Municipal	No	Quarterly	07/19/2016

Base charge includes consumption of the first 2,566.2 gallons, quarterly.

Torrington

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$224	\$224/year	\$224.00	Flat Fee	Municipal	Yes	Annual	7/1/2015

Annual commercial cost: \$413.52.

Trumbull

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$684	\$7.67/1000 gals.	\$33.00	Uniform Rate	Municipal	Yes	Quarterly	7/1/2016

Service charge is \$33.00 per quarter. Annual commercial cost: \$1,146.72.

Vernon

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$431	\$5.99/1000 gals.	\$27.61	Uniform Rate	Municipal	No	Quarterly	10/15/2016

Base charge includes 4,608 gals. per quarter.

Wallingford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$468	\$5.27/1000 gals.	\$22.28	Uniform Rate	Municipal	No	Quarterly	4/21/2015

Waterbury

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$346	\$4.53/1000 gals.	\$5.00	Uniform Rate	Municipal	No	Quarterly	7/1/2016

Waterford

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$432	\$3.50/1000 gals.	\$180.00	Uniform Rate	Municipal	Yes	Quarterly	

Facility service charge \$180/per year/dwelling unit. Annual commercial cost: \$780.00

Watertown

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$490	\$2.26/1000 gals.	\$53.24	Uniform Rate	Municipal	No	Quarterly	7/1/2016

Basic service fees includes 12,000 gals.

Watertown Fire District

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$613	\$8.52/1000 gals.		Uniform Rate	County/District	No	Quarterly	7/1/2015

Annual commercial cost: \$1,022.40.

West Haven

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$419	\$419/year		Flat Fee	Municipal	Yes	Annual	7/1/2016

Annual commercial cost: \$838.00.

Wilton

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$214	\$214/year		Flat Fee	Municipal	Yes	Annual	6/1/2016

Annual commercial cost: \$428.04.

Winchester

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$534	\$4.64/1000 gals.	\$50.00	Uniform Rate	Municipal	No	Quarterly	4/1/2013

Windham

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$282	\$3.92/1000 gals.	\$29.30	Uniform Rate	Municipal	No	Quarterly	7/1/2015

Basic service includes 1,000 CF. Annual sewer cost outside of district is \$293.64.

Windsor Locks

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$467	\$6.48/1000 gals.	\$192.40	Uniform Rate	Municipal	Yes	Annual	

Basic service fees for 5/8" meter = \$192.40 annually to include 29,690 gals. Annual commercial cost: \$777.60.

Wolcott

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$235	\$235/year		Flat Fee	Municipal	Yes	Annual	

Annual commercial cost: \$368.28.

Woodstock

Annual Cost (6,000 gals./month)	Sewer Rate (\$/1,000 gal.)	Base Charge	Rate Structure	System Ownership	Separate Commercial Rate	Billing Cycle	Last Rate Change
\$688	\$343.83/half year		Flat Fee	Municipal	Yes	Semi-annual	

Annual commercial cost: \$837.00.