FINANCE/CLAIMS COMMITTEE MEETING
Thursday, June 13, 2019, 7:00 P. M.
CITY HALL, Common Council Chambers
125 East Avenue
Norwalk, Connecticut
AGENDA

1. Call to Order
2. Roll Call
3. Public Participation
4. Approve the Minutes of the following Finance Committee Meetings:

   May 9, 2019 – Regular Meeting
5. Claims Committee: receive the monthly Claims Report; review and approve claims as required for Claims Report dated:

   June 13, 2019
6. Narrative on Tax Collections dated June 13, 2019 – Receive Report and discuss.
7. Monthly Tax Collector's Reports dated May 31, 2019 – Receive Report and discuss:
8. Authorize the Purchasing Agent to issue purchase orders in accordance with City Procurement Guidelines for the supply of personal computers workstations, laptops, ruggedized data terminals, tablets, and obsolete asset disposal, according to City IT department specifications for an amount not to exceed $195,000.00, account 09201370-5777-C0375 (budgeted IT capital item; no special appropriation required) and forward onto the Common Council for further action.
9. Authorize the Purchasing Agent to issue purchase orders to Total Communications, State of Connecticut contract 18PSX0202, for the supply and installation of Cisco routers at each fire station for an amount not to exceed $26,448.76, account 09201370-5777C0375 (budgeted 2019/2020 IT Capital item; no special appropriation required) and forward onto the Common Council for further action.
10. a) Authorize the Purchasing Agent to issue purchase orders to Connection Public Sector Solutions for the supply and installation of a Storage Area Network for Norwalk Police per quotation 24814178.03-W1, National Cooperative Purchasing Alliance contract# NCPA 01-44, for an amount not to exceed $53,173.47, account 09201370-5777-C0375 (budgeted IT 2019/2020 capital item; no special appropriation required).

    b) Authorize the Purchasing Agent to issue purchase orders to Total Communications, State of CT contract 18PSX0202, for the supply of 2 Nexus 10 Gig Switches for Norwalk Police for an amount not to exceed $13,206.00, account 09201370-5777-C0375 (budgeted IT 2019/2020 capital item; no special appropriation required). And forward onto the Common Council for further action.
11. Authorize the Purchasing Agent to issue purchase orders to the lowest authorized reseller for the supply of Windows and database server software license upgrades for an amount not to exceed $142,000.00, account 09201370-5777-C0375 (budgeted IT capital item; no special appropriation required) and forward onto the Common Council for further action.
12. Receive Oak Hills Authority monthly Financial Statements for April 30, 2019.
13. Adjournment.

CITY OF NORWALK
FINANCE CLAIMS COMMITTEE
MAY 9, 2019

ATTENDANCE:	Gregory Burnett, Chair; Ernest Dumas; Douglas Hempstead; John Igneri; John Kydes; Nicholas Sacchinelli; Darlene Young
STAFF:	Albert Bassett, Deputy Fire Chief; Lisa Biagiarelli, Tax Collector; Ray Burney, Director of Personnel and Labor Relations Angela Fogel; Director of Management and Budgets; Thomas Hamilton, CFO, Board of Education; Chitsamay Lam, Comptroller; Alan Lo, Building and Facilities Manager

CALL TO ORDER

Mr. Burnett called the meeting to order at 7:03 p.m.

ROLL CALL

Mr. Burnett called the Roll. A Quorum was present.

PUBLIC PARTICIPATION

No members of the public wished to participate this evening.

APPROVE THE MINUTES OF THE FOLLOWING FINANCE CLAIMS COMMITTEE MEETING

April 11, 2019 – Regular Meeting

** **MR. KYDES MOVED TO APPROVE THE MINUTES AS PRESENTED**
** **MOTION PASSED WITH ONE (1) ABSTENTION (MS. YOUNG)**

CLAIMS COMMITTEE: RECEIVE THE MONTHLY CLAIMS REPORT; REVIEW AND APPROVE CLAIMS AS REQUIRED FOR CLAIMS REPORT DATED MAY 9, 2019

Ms. Biagiarelli reported that there were five items over $10,000. She explained the items.

** **MR. SACCHINELLI MOVED TO APPROVE THE CLAIMS**
** **MOTION PASSED UNANIMOUSLY**

NARRATIVE ON TAX COLLECTIONS DATE MAY 9, 2019

MONTHLY TAX COLLECTOR'S REPORT DATED APRIL 30, 2019

Ms. Biagiarelli reviewed her report and said that at the end of April they collected more than $320 million or 98.49%.

The goal is to run the tax bills over the Memorial Day weekend and have the bills in the mail by June 10th. The Tax Assessor will provide an update in June in terms of the Senior Tax Relief efforts. Ms. Biagiarelli said at the state level there have been interesting proposals relative to property tax. It would have allowed municipalities to create their own interest rates; however, the Tax Collectors do not agree with charging different interest rates.

** **MR. IGNERI MOVED TO APPROVE THE FOLLOWING ITEM:**

AUTHORIZE THE MAYOR, HARRY W. RILLING TO SUBMIT AN APPLICATION TO THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION FOR GRANT FUNDS FOR EMERGENCY MANAGEMENT PERFORMANCE GRANT REGIONAL HAZARDOUS MATERIALS TEAMS WHICH IS APPROXIMATELY $60,000

Deputy Fire Chief Bassett explained the item.

** **MOTION PASSED UNANIMOUSLY**

RECEIVE BOARD OF ESTIMATE AND TAXATION SPECIAL APPROPRIATIONS FROM MAY 6, 2019

Due to a potential conflict of interest, Ms. Young recused herself and left the Common Council Chambers.

** **MR. IGNERI MOVED TO APPROVE THE FOLLOWING ITEM:**

RESOLUTION, APPROVE SPECIAL OPERATING APPROPRIATION IN THE AMOUNT OF $140,648 TO FUND THE FINAL PHASE OF THE CITY REORGANIZATION AND ESTABLISH THE COMMUNITY SERVICE DEPARTMENT

Mr. Burney explained that a year ago, Mayor Rilling proposed a re-organization of City departments. They are now ready to establish a Community Services Department. Norwalk is one of the few cities that does not have a community services function as part of its city government.

In establishing the new department, a total of $140,000 is needed to fund the salary increases for three existing staff plus the salary for the Chief. All of the positions are union with the exception of the Chief's position.

In response to Mr. Igneri's question, Mr. Burney said they have been very successful in finding candidates promptly.

** **MOTION PASSED WITH ONE (1) VOTE IN OPPOSITION (MR. HEMPSTEAD)**

Ms. Young returned to the Common Council Chambers.

RECEIVE FROM BOARD OF ESTIMATE AND TAXATION FROM MAY 6, 2019

** **MR. SACCHINELLI MOVED TO APPROVE THE FOLLOWING:**

RESOLUTION: AUTHORIZE AN AMENDMENT TO THE CITY OF NORWALK'S LOAN AGREEMENT WITH THE FRIST TAXING DISTRICT DATED DECEMBER 2010, TO AMEND THE RATE OF INTEREST ON THE LOAN FROM 3.43% TO 2.64% AND A SPECIAL APPROPRIATION OF $93,798.58 TO BE APPLIED AS A CREDIT AGAINST THE LOAN BALANCE STARTING WITH THE LOAN PAYMENT SCHEDULE FOR JUNE 2019

Attorney Frank Murphy of Tierney, Zullo, Flaherty & Murphy explained that this request is to correct the interest payment on a bond agreement from 2010. In 2015 the City refinanced the overall bond and as a result, the interest rate was reduced, but the schedule was not adjusted at that time.

Ms. Young asked if anything like this has ever happed before. Mr. Hempstead said it has. Mr. Kydes said this was a reasonable request. Ms. Fogel, in response to Mr. Burnett's question said this was a reasonable solution.

** **MOTION PASSED UNANIMOUSLY**

APPROVAL OF 2018-2019 SUSPENSION LIST

This item was satisfied at the May 6, 2019 meeting of the Board of Estimate and Taxation.

Mr. Hamilton explained that the following items from the Board of Education are all related. The budget shortfalls were discussed at the Planning Committee. The City needs to file a grant application with the State of Connecticut by June 30th. It is necessary to file certain documentation to get on the priority list.

There are three major projects – Columbus at Ely, renovate as new at Jefferson and renovate as new or new construction at 46 Concord Street. The other items on the agenda are ways in which

to secure the funds for the Board of Education. One of the items is a close out of a series of projects so those funds could be released.
Mr. Hamilton said the Board of Education debated the issue of new construction vs. renovate as new at 46 Concord Street. After looking at the project and the site, the Board of Education recommended that the City consider new construction. All of the projects address the 900-seat shortage.

Mr. Hamilton said it has been expressed that to renovate as new carries the risk of construction costs. New construction does not have as much uncertainty with cost changes.

Mr. Burnett discussed the next steps in the process. Mr. Hamilton said these items have to be reviewed by the Planning Commission.

Other than the historical component, Mr. Sacchinelli said he likes the idea of a new building. Ms. Young noted that the Historical Commission made a presentation and mentioned reimbursements. Mr. Burnett said he did not believe Columbus School was deemed an historical site or has historical status. Mr. Hamilton said that if there are reimbursements, the State would deduct that amount from the State tax credits.

Mr. Lo explained that when they submit the request to the State, they have to show that the City appropriated the funding; $4.6 million will fund the renovate as new project and an additional $1.5 million will fund new construction.

Mr. Hempstead suggested making a motion to move the items on to the full Common Council. Mr. Burnett said that by making the motion to move the items to the full Common Council, that will allow them to have input from the Planning commission.

** **MR. HEMPSTEAD MOVED TO FORWARD THE FOLLOWING ITEMS TO THE FULL COMMON COUNCIL**

RESOLUTION: AUTHORIZE SPECIAL CAPITAL APPROPRIATION TOTALING $3,488,000 TO INCREASE THE AVAILABLE BALANCE IN BOARD OF EDUCATION ACCOUNT 09-18-5010-5777- C0607 TO FUND CONSTRUCTION BUDGET SHORTFALLS FOR THE COLUMBUS AT ELY PROJECT AND AUTHORIZE THE ISSUANCE OF $3,488,000 GENERAL OBLIGATION BONDS OF THE CITY TO FUND SAID APPROPRIATION.

RESOLUTION: AUTHORIZE A SPECIAL CAPITAL APPROPRIATION TOTALING $5,453,000 TO INCREASE THE AVAILABLE BALANCE IN BOARD OF EDUCATION ACCOUNT 09-19-5010-5777- C0619 TO FUND CONSTRUCTION BUDGET SHORTFALLS FOR THE JEFFERSON SCHOOL AND AUTHORIZE THE ISSUANCE OF $5,453,000 GENERAL OBLIGATION BONDS OF THE CITY TO FUND SAID APPROPRIATION.

RESOLUTION: AUTHORIZE A SPECIAL CAPITAL APPROPRIATION TOTALING $4,653,000 TO INCREASE THE AVAILABLE BALANCE IN BOARD OF EDUCATION ACCOUNT 09-19-5010-5777-C0618 TO FUND CONSTRUCTION BUDGET SHORTFALLS FOR THE COLUMBUS SCHOOL AND AUTHORIZE THE ISSUANCE OF $4,653,000 GENERAL OBLIGATION BONDS OF THE CITY TO FUND SAID APPROPRIATION.

RESOLUTION: AUTHORIZE A SPECIAL CAPITAL APPROPRIATION TOTALING $1,518,000 TO INCREASE THE AVAILABLE BALANCE IN BOARD OF EDUCATION ACCOUNT 09-19-5010-5777-C0618 TO FUND ADDITIONAL COSTS RELATED TO NEW CONSTRUCTION AT THE NORWALK GLOBAL ACADEMY SITE AND AUTHORIZE THE ISSUANCE OF $1,518,000 GENERAL OBLIGATION BONDS OF THE CITY TO FUND SAID APPROPRIATION.

RESOLUTION: AUTHORIZE THE REDUCTION IN APPROPRIATIONS FOR THE FOLLOWING PROJECTS: 09-18-5010-5777–C0610, FACILITIES MASTER PLAN BY $2,444,574; 09-19-5010-5777– C0610, FACILITIES MASTER PLAN BY $7,423,426; 09-20-5010-5777–C0610, FACILITIES MASTER PLAN BY $2,000,000; AND 09-17-5010-5777-C0585, FACILITIES ASSESSMENT STUDY IM BY $579,000.

RESOLUTION: AUTHORIZE THE CLOSURE OF THE FOLLOWING PROJECTS: 09-16-5010-5777C0565, DISTRICT BUILDING MANAGEMENT SYSTEM WITH AVAILABLE BALANCE OF $500,000; 09 17-5010-5777-C0565, DISTRICT BUILDING MANAGEMENT SYSTEM WITH AVAILABLE BALANCE OF $500,000; 09-16-5010-5777-C0567, DISTRICT FIRE ALARM SYSTEM WITH AVAILABLE BALANCE OF $50,000; 09-05-5010-5778-C0237, SCHOOLS FOR THE NEW MILLENNIUM WITH AVAILABLE BALANCE OF $84,000; 09-04-5010-5778 C0237, SCHOOLS FOR THE NEW MILLENNIUM WITH AVAILABLE BALANCE OF $13,000.

** **MOTION PASSED UNANIMOUSLY**

** **MR. IGNERI MOVED TO APPROVE THE FOLLOWING ITEM:**

RESOLUTION: AUTHORIZE THE CLOSURE OF THE CITY PROJECTS OUTLINED IN THE ATTACHED TABLE TITLED CITY CAPITAL PROJECT CLOSURES WITH AVAILABLE BALANCES TOTALING $2,484,369.

Ms. Lam explained the item.

** **MOTION PASSED UNANIMOUSLY**

** **MR. KYDES MOVED TO APPROVE THE FOLLOWING ITEM:**

RESOLUTION, MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING $52,508,000 FOR THE FY 2019-20 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF $52,508,000 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE FY 2019-20 CAPITAL BUDGET.

Ms. Lam explained the item.

** **MOTION PASSED UNANIMOUSLY**

RECEIVE OAK HILLS AUTHORITY MONTHLY FINANCIAL STATEMENTS FOR MARCH 31, 2019

Ms. Fogel reported that the Oak Hills Park Authority had a positive result for this month, but they are still negative due to weather. On a month to month basis, they look better.

ADJOURNMENT

** **MS. YOUNG MOVED TO ADJOURN**
** **MOTION PASSED UNANIMOUSLY**

There was no further business and the meeting was unanimously adjourned at 8:30 p.m.

Respectfully submitted,

Rosemarie Lombardi
Telesco Secretarial Services

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AGENDA

JUNE 13, 2019

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
ACAR LEASING LTD	17-MV-400243	($140.16)	PRORATION
	17-MV-400139	($559.87)	PRORATION
CCAP AUTO LEASE LTD	17-MV-311381	($299.96)	PRORATION
DAIMLER TRUST	17-MV-403533	($282.67)	PRORATION
FINANCIAL SER VEH TRUST	17-MV-322490	($106.10)	PRORATION
	17-MV-800528	($43.86)	PRORATION
	17-MV-322727	($120.16)	PRORATION
HAAN AUTO TRUST	17-MV-328299	($83.54)	PRORATION
HAAN AUTO TRUST	17-MV-328295	($417.11)	PRORATION
HONDA LEASE TRUST	17-MV-330737	($582.84)	PRORATION
HYUNDAI LEASE TITLING TRUST	17-MV-332167	($320.58)	PRORATION
	17-MV-332477	($261.40)	PRORATION
JP MORGAN CHASE BANK NA	16-MV-334989	($211.81)	PRORATION
	17-MV-335154	($235.39)	PRORATION
LABATTE DAVID STEVEN	16-MV-407993	($11.97)	PRORATION
	17-MV-337685	($37.37)	PRORATION
LAKE MERIDETH ZAMPINO	17-MV-337920	($16.12)	PRORATION
LAZORO HECTOR	17-MV-338661	($34.46)	PRORATION
MARTINEZ-BONILLA	17-MV-409656	($32.49)	PRORATION
MEJIA PAOLA	17-MV-344070	($101.37)	PRORATION
MMCA LEASE LTD	17-MV-345280	($282.42)	PRORATION
MUNIZ ADRIENNE C	17-MV-346736	($65.66)	PRORATION
NISSAN INFINIT LT	17-MV-348049	($152.92)	PRORATION
	17-MV-348157	($334.67)	PRORATION
	17-MV-348200	($310.78)	PRORATION

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AGENDA

JUNE 13, 2019

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
NISSAN INFINITI LT	17-MV-348670	($283.95)	PRORATION
	17-MV-348730	($275.01)	PRORATION
	17-MV-372552	($102.20)	PRORATION
NISSAN INFINITI LT	17-MV-348835	($165.55)	PRORATION
NISSAN INFINITI LT	17-MV-410927	($324.51)	PRORATION
NISSAN INFINITI LT	17-MV-348869	($456.75)	PRORATION
PEREZ-MARTINEZ EVER ISAI	17-MV-352480	($171.71)	PRORATION
TOYOTA LEASE TRUST	17-MV-SEE BACK UP	($8243.25)	PRORATION
VAUGHN CATHERINE	17-MV-415249	($309.93)	PRORATION
VW CREDIT LEASING LTD	17-MV-370677	($230.05)	PRORATION
VW CREDIT LEASING LTD	17-MV-370650	($475.73)	PRORATION
VW CREDIT LEASING LTD	17-MV-370909	($421.13)	PRORATION
CORELOGIC			
123 OLD BELDEN HILL RD UNIT 13			PYMT XFER/
5-36-8-13	17-RE-119917	($413.98)	OVER PAYMENT
ESTATE OF VIRGINIA SMITH			
C/O TRACY KIRK EXECUTRIX			
105 RICHARDS AVE UNIT 2502			
5-70-27-2502	17-RE-125097	($2751.62)	DUP PAYMENT
IVANOV MARIA & MORRISON VERA IVANOV			
27 GEORGE AVE	15-RE-112919	($330.00)	ABATE FEE NOT
5-4-7-0	16-RE-112949	($335.00)	CONNECTED PER WPCA

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AGENDA

JUNE 13, 2019

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
WELLS FARGO	15-RE-115665	($1148.26)	
61 RAMPART RD	16-RE-115681	($1159.18)	CLERICAL ERROR
5-73A-23-0	17-RE-115730	($1200.44)	

TOYOTA LEASE TRUST

BILL #	PLATE #	VIN#	AMOUNT
17-366369	5AATV0	5TDXK3DC0GS738564	$ 106.87
17-366619	5707DD	JTDKN3DU9F0427808	$ 145.11
17-366727	3AWMU2	4T4BF1FK9FR478247	$ 106.10
17-414548	868WBA	JTJBARBZXJ2152778	$ 565.55
17-414556	2AULT1	JTHCZ1BL4JA008323	$ 521.19
17-414557	390ZGC	NMTKHMBX4JR007582	$ 191.35
17-414562	5AVFX7	2T1BURHE2JC974314	$ 191.35
17-414564	483ZLT	JTMBFREV0JJ723729	$ 286.63
17-414569	387WLD	4T1B21HK4JU001270	$ 266.22
17-414580	1AWXK2	2T1BURHE7JC969044	$ 170.15
17-414583	1ATJM1	2T1BURHE6JC048580	$ 170.15
17-414584	732SZY	58ABK1GG5JU094595	$ 374.86
17-414600	8AUEP3	JTMRFREV8JJ732726	$ 248.01
17-414696	6APSG0	JTMBFREV6HJ164018	$ 425.40
17-414706	2AAAW5	5TDDZ3DC5HS156203	$ 496.62
17-414725	1AVRJ5	JTHC81D22J5026741	$ 442.36
17-414733	7ATRN2	5TDJZRFH9JS533264	$ 506.77
17-414737	3ADMG7	JTJBARBZ3J2159328	$ 442.36
17-414771	949ZBS	2T2BZMCA8JC139547	$ 404.21
17-414779	3AUMG5	NMTKHMBX8JR029911	$ 142.83
17-414782	917ZHB	JTMBFREVXJJ727075	$ 222.79
17-414788	839ZFG	2T2BZMCA2JC137051	$ 405.15
17-414794	6AVFX3	JTMRJREV2JD184199	$ 191.90
17-414796	3AUMG6	JTMBFREV5JJ728425	$ 191.07
17-414810	943XTD	JTMDJREV8JD170298	$ 173.99
17-414829	287ZTZ	JTMRFREV8JD239174	$ 177.39
17-414845	6AUAU0	JTJBARBZ8J2177534	$ 230.88
17-414866	6AXDF5	JTMBFREV2JD243531	$ 95.56
17-414882	7ASPT4	2T3BFREV9JW720927	$ 350.43
TOTAL			**$ 8,243.25**

TAX COLLECTOR'S REPORT
MAY 2019

FISCAL YEAR 2018-2019 (2017 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 18 - MAY 19	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$19,785,892.64	$18,456,971.57	93.28%	$19,401,918.98	($383,973.66)	95.13%
AUTOMOBILE-SUPPLEMENTAL	$3,590,970.07	$3,098,680.30	86.29%	$3,517,790.76	($73,179.31)	88.09%
PERSONAL PROPERTY	$21,248,718.54	$20,620,563.91	97.04%	$21,242,059.64	($6,658.90)	97.07%
REAL ESTATE	$280,979,420.26	$278,724,123.69	99.20%	$281,453,232.81	$473,812.55	99.03%
TOTAL TAX	**$325,605,001.51**	**$320,900,339.47**	**98.56%**	**$325,615,002.19**	**$10,000.68**	**98.55%**
SEWER USE	$15,844,431.00	$16,070,679.36	101.43%	$16,272,566.00	$428,135.00	98.76%
IPP FEE	$207,250.00	$181,342.12	87.50%	$207,000.00	($250.00)	87.60%

FISCAL YEAR 2017-2018 (2016 GRAND LIST)	ORIGINAL LEVY	JUN 17 - MAY 18				
AUTOMOBILE-REGULAR	$18,742,512.33	$17,519,145.62	93.47%	$18,411,397.00	($331,115.33)	95.15%
AUTOMOBILE-SUPPLEMENTAL	$3,260,045.73	$2,913,173.29	89.36%	$3,246,013.24	($14,032.49)	89.75%
PERSONAL PROPERTY	$20,774,746.28	$20,384,843.96	98.12%	$21,004,357.94	$229,611.66	97.05%
REAL ESTATE	$269,517,650.26	$267,377,422.11	99.21%	$268,742,190.66	($775,459.60)	99.49%
TOTAL TAX	**$312,294,954.60**	**$308,194,584.98**	**98.69%**	**$311,403,958.84**	**($890,995.76)**	**98.97%**
SEWER USE	$15,371,652.00	$15,328,994.18	99.72%	$15,501,311.00	$129,659.00	98.89%
IPP FEE	$204,250.00	$188,266.34	92.17%	$214,750.00	$10,500.00	87.67%
TAX DIFFERENCE 2017 G.L. vs. 2016 G.L. INCREASE/(DECREASE)	$13,310,046.91	$12,705,754.49	-0.13%	$14,211,043.35	$900,996.44	-0.42%
SEWER DIFFERENCE 2017 G.L. vs. 2016 G.L. INCREASE/(DECREASE)	$472,779.00	$741,685.18	1.71%	$771,255.00	$298,476.00	-0.13%
IPP DIFFERENCE 2017 G.L. vs. 2016 G.L. INCREASE/(DECREASE)	$3,000.00	($6,924.22)	-4.68%	($7,750.00)	($10,750.00)	-0.06%

BACK TAXES COLLECTED	FISCAL YR 2018-2019 (JUL 18 - MAY 19)	FISCAL YR 2017-2018 (JUL 17 - MAY 18)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	$1,874,625.54	$1,342,110.67	$532,514.87
PRIOR SEWER USE FEE	$268,233.22	$44,391.86	$223,841.36
PRIOR IPP FEE	$12,433.43	$9,886.37	$2,547.06
TOTAL PRIOR TAX, SEWER & IPP	**$2,155,292.19**	**$1,396,388.90**	**$758,903.29**
CURRENT INTEREST	$789,766.30	$746,991.14	$42,775.16
PRIOR INTEREST	$666,834.22	$819,284.14	($152,449.92)
SEWER USE FEE INTEREST	$65,801.32	$81,630.96	($15,829.64)
IPP FEE INTEREST	$7,634.69	$6,083.12	$1,551.57
TOTAL INTEREST COLLECTED	**$1,530,036.53**	**$1,653,989.36**	**($123,952.83)**
PRIOR LIEN FEE	$11,070.21	$14,036.08	($2,965.87)
CURRENT LIEN FEE	$6,285.58	$8,221.39	($1,935.81)
TOTAL LIEN FEE COLLECTED	**$17,355.79**	**$22,257.47**	**($4,901.68)**
MISC FEES COLLECTED**	**$407,113.19**	**$168,508.13**	**$238,605.06**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$4,109,797.70**	**$3,241,143.86**	**$868,653.84**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION & SUSPENSE TRANSFERS
** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS

CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Police Dept Storage Area Network and Data Center Switch Upgrade

Date: June 7, 2019

A storage area network, or SAN, is a separate device which provides all an organization's storage needs and is connected to their network. The current SAN at the Police Department provides storage capacity for approximately 35.2 billion printed pages.

The benefits of a SAN:

- provides a separate network for accessing all data, separating storage network traffic from local user traffic, and therefore increasing response times.
- provides modular scalability, high-availability, increased fault tolerance, and centralized storage management.
- provides improved disaster recovery and business continuity possibilities.
- greatly reduces costs by consolidating all storage and by reducing the number of physical servers we need to purchase, power and cool.

The Police Department stores forms, surveillance, interview and 3rd party video, case information and evidence, patrol reports, accident reports, arrest information, photos, dispatch records, maps, correspondence, 911 recordings.

The current SAN device was installed in 2012 and is reaching the end of its useful life and expansion capability. In 2018, the City replaced the SAN at the Fire data center which replicates to Police. Keeping the SANs similar and updated is important for replication purposes.

This request also includes refreshing the two 6 year old network switches that control data traffic between the servers and SAN in the Police data center. The new, high-performance switches are 10X faster than the existing units which will provide police with greater throughput and faster data transfer and downloads, especially for large video files. In addition, the new switches are scalable to 40 gig and consume 25% less power than existing technology.

During the 2019/2020 capital budget development process, IT identified replacing the Police Department SAN and the supporting data switch as priority capital projects. IT requested funding for both replacements which was approved.

The IT department, having received confirmation from the Purchasing Agent on process, will procure the SAN equipment via a prior, public-bid contract with the National Cooperative Purchasing Alliance of which Norwalk is a member. The supporting 10 gig switch will be procured using State of CT 18PSX0202 contract for this equipment. The ITT Committee approved the procurement of this equipment at its June 5, 2019 meeting.

The specific action requested is:

a) Authorize the Purchasing Agent to issue purchase orders to Connection Public Sector Solutions for the supply and installation of a Storage Area Network for Norwalk Police per quotation 24814178.03-W1, NCPA contract# NCPA 01-44, for an amount not to exceed $53,173.47, account 09201370-5777-C0375 (budgeted IT 2019/2020 capital item; no special appropriation required).

b) Authorize the Purchasing Agent to issue purchase orders to Total Communications, State of CT contract 18PSX0202, for the supply of 2 Nexus 10 Gig Switches for an amount not to exceed $13,206.00, account 09201370-5777-C0375 (budgeted IT 2019/2020 capital item; no special appropriation required).

And forward such authorizations onto the Common Council for further action.

Att: ITT Approval Forms

NORWALK
The Sound of Connecticut

City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

NORWALK
The Sound of Connecticut

Storage Area Network replacement for Police Data Center

Request Number: SAN-1-PD Modification Number : 0 Date of Request: 5-Jun-19

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes

BUDGET ACCOUNT: 09201370-5777-C0375

VENDOR DATA

Connection Public Sector Solutions

Contract NCPA 01-44; Quote 24814178.03-W1

per quotation antony.forno@connection.com

Ship to: Gabriel Asare, Norwalk Dept of Police Services
1 Monroe St., Norwalk, CT 06854

Inside delivery required;

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	WesternDigital Tegile T4200 SAI	Flash dual ctrl4 chip 448GB	T4200	$33,939.67	$33,939.67
1	5 years permier support	24 X 7 onsite 4 hr response	T4200-5YR-4HR	$14,023.64	$14,023.64
1	Training	Intro/Admiun 2 day instructor	EDU-ILT-ADM	$10.00	$10.00
1	Installation	Proservepm-stnsub	PROSERVPM-STNSUB	$2,685.30	$2,685.30
2	Dual port 10GPS Ehternet SFP+	CTLR NIC	CARD-10G-E-2-SFP+	$1,257.43	$2,514.86
				Shipping	
				Total Price	$53,173.47

Date Presented: 5-Jun-19 **Date Approved:** 5-Jun-19

PROJECT SAN PD **ITT Signature:** signature on file

City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

Data Center Switch 10G for Police Data Center

Request Number: PDNexus Modification Number : 0 Date of Request: 5-Jun-19

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes
BUDGET ACCOUNT: 09201370-5777-C0375

VENDOR DATA

Total Communications
333 Burnham St, East Hartford, CT 06108
860-622-4121 janetoconnell@totalcomm.com

ship to: Gabriel Asare, Norwalk Dept of Police Services
1 Monroe St, Norwalk Ct 06854
STATE OF CT CONTRACT 18PSX0202

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
2	Nexus 3524X, 24 Port 10 G	switch	N3K-C3524P-10GX	$5,720.00	$11,440.00
2	SNTC-8X5XNBD NEXUS 1 YEA	maintenance	CON-SNT-3524P10X	$882.91	$1,765.82
					$0.00
-					$0.00
					$0.00
				Shipping	
			not to exceed	**Total Price**	$13,205.82

Date Presented: **5-Jun-19** **Date Approved:** **5-Jun-19**

PROJECT **PD Nexus** **ITT Signature:** signature on file

NORWALK

The Sound of Connecticut

CITY OF NORWALK

Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Windows and Database server software license upgrades

Date: June 7, 2019

The City's core infrastructure servers are currently at Windows server version 2012R2 and SQL Server versions a mix of 2005-2012. This request is to upgrade to Windows Server Datacenter 2019 and SQL 2017. Forty percent of this project will directly support public safety operations.

Microsoft is dropping support for these older server versions and database servers in 2020. This is to purchase licensing for 84 servers with 700 end users, and 5 SQL database servers, including law enforcement systems and other various City database systems.

The City's Purchasing Office will solicit bids from authorized Microsoft resellers for the procurement of these licenses. The ITT Committee reviewed the project scope and plan and unanimously approved moving forward at its June 5, 2019 meeting.

The specific action requested is:

> 1 a) Authorize the Purchasing Agent to issue purchase orders to the lowest authorized reseller for the supply of Windows and database server software license upgrades for an amount not to exceed $142,000.00, account 09201370-5777-C0375 (budgeted IT capital item; no special appropriation required).

And forward such authorizations onto the Common Council for further action.

Att: ITT Approval Form

City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

Windows and Database Server Software Licenses

Request Number: WINSQLLIC Modification Number : 0 Date of Request: 5-Jun-19

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes

BUDGET ACCOUNT: 09201370-5777-C0375

VENDOR DATA

Lowest Authorized Bidder

Ship to: Dave Ross, IT Suite 203
City Hall, 125 East Ave, Norwalk, CT 06854

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
42	Microsoft Gov't MPSA Windows	Server Datacenter 2-core license	AAA-30380	$858.91	$36,074.22
725	Microsoft Gov't MPSA Windows	Server User Cals	AAA-03788	$47.17	$34,198.25
10	Microsoft Gov't MPSA SQL Serv	Standard 2-core licence	AAA-03752	$3,999.64	$39,996.40
2	Microsoft Gov't MPSA SQL Serv	Enterprise 2-core license	AAA-03757	$15,336.92	$30,673.84
					$0.00
				Shipping	
			not to exceed	**Total Price**	$140,942.71

Date Presented: 5-Jun-19 **Date Approved:** 5-Jun-19

PROJECT Win D/C and D/B licenses **ITT Signature:** signature on file

City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

Windows and Database Server Software Licenses

Request Number: WINSQLLIC Modification Number : 0 Date of Request: 5-Jun-19

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes
BUDGET ACCOUNT: 09201370-5777-C0375

VENDOR DATA

Lowest Authorized Bidder

Ship to: Dave Ross, IT Suite 203
City Hall, 125 East Ave, Norwalk, CT 06854

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
42	Microsoft Gov't MPSA Windows	Server Datacenter 2-core license	AAA-30380	$858.91	$36,074.22
725	Microsoft Gov't MPSA Windows	Server User Cals	AAA-03788	$47.17	$34,198.25
10	Microsoft Gov't MPSA SQL Serv	Standard 2-core licence	AAA-03752	$3,999.64	$39,996.40
2	Microsoft Gov't MPSA SQL Serv	Enterprise 2-core license	AAA-03757	$15,336.92	$30,673.84
					$0.00
				Shipping	
			not to exceed	**Total Price**	$140,942.71

Date Presented: 5-Jun-19 **Date Approved:** 5-Jun-19

PROJECT Win D/C and D/B licenses **ITT Signature:** signature on file

CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: Telephone System Routers Refresh

Date: June 7, 2019

The City's digital telephone and voice mail system services over 1500 telephones and 1700 voice mail users at: City Hall; Police Headquarters, Marine Base, and Animal Control; Fire Stations 1-5 and apparatus maintenance; Health Department; Board of Education Central Office; three high schools and four middle schools; Main and South Norwalk Libraries; and Public Works Garage.

The digital phone and voice mail system was initially installed in 2005 and underwent a major feature/technology upgrade in 2017, targeting the primary, core system. As this was a major upgrade in both scope and cost, we did not upgrade the twelve year-old teleco interface gateways located at City Hall and Police nor the IP routing equipment located at each smaller City facility at that time.

Recognizing the three routers and seven gateways were outdated and still required attention, IT planned to replace the equipment in two phases. IT requested and received $21,496 of funding for the first phase of the project in FY 2018/2019. This phase is complete. IT requested and received funding for this second phase of the project, upgrading the routers and the fire stations and apparatus maintenance facility in its 2019/2020 capital budget request.

IT will be procuring the equipment and installation for this project using a State of Connecticut contract bid.

The ITT Committee unanimously approved this project at its June 5, 2019 meeting.

The specific action requested is:

a. *Authorize the Purchasing Agent to issue purchase orders to Total Communications, State of Connecticut contract 18PSX0202, for the supply and installation of Cisco routers at each fire station for an amount not to exceed $26,448.76, account 09201370-5777C0375 (budgeted 2019/2020 IT Capital item; no special appropriation required) and forward onto the Common Council for further action.*

Att: ITT Approval Form

NORWALK
The Sound of Connecticut

CITY OF NORWALK
Department of Information Technology

To: Members of the Finance Committee

From: Karen Del Vecchio, Director IT

Re: 2019/2020 Technology Refresh Program

Date: June 7, 2019

City Information Technology maintains an inventory database of personal computer workstations, laptops, and printers in City Hall, Libraries (both staff and public access), Public Works Center, Health, and Police Department and Fire Stations, including mobile data terminals and tablets in police and fire vehicles.

From this inventory, IT annually assesses the condition of all the workstations and tablets relative to: equipment age, reliability, supportability, utilization, and overall performance. Based on this assessment, IT develops an annual Technology Refresh Plan and Schedule.

The 2019/2020 Technology Refresh Plan calls for the replacement of 213 personal computer workstations with new workstations, tablets, laptops, and monitors including 10 ruggedized mobile data terminals with mobile printers for public safety, which are specified to the City IT equipment and software standards.

The public safety mobile data terminal and mobile printer portion of the Refresh plan accounts for $51,315 of the total Plan. The mobile data terminals are now scheduled for refresh on a 3 year cycle as these units are in use 24x7x365 and installed in vehicles that are subject to extremes in temperature and other demanding conditions. This capital year request will refresh 1/3 of the Police mobile data terminals inventory. The total Public Safety investment in the Plan, which includes Police, Fire and Combined Dispatch, is $109,469.00

IT, after discussion with the respective department heads, assigns a replacement schedule for each workstation based on its condition and performance. Older PCs that are replaced, but deemed having some useful life, will be "cascaded" to other uses such as training, temporary, loaner/repair, single-use kiosk, or occasional-use systems.

The Technology Refresh continues the electronic asset disposal program started in 2005 which inventories, sanitizes the disk drives (erase to DoD specification), and disposes of obsolete computer equipment in accordance with City Procurement Guidelines and in an environmentally responsible manner.

The 2019/2020 Information Technology Capital budget requested and received approval for the funding of **$195,000.00**for the Technology Refresh. No special appropriation is required for this project.

This Technology Refresh Plan was unanimously approved by the ITT Committee at its June 5, 2019 meeting.

The specific action I am requesting is as follows:

a. *Authorize the Purchasing Agent to issue purchase orders in accordance with City Procurement Guidelines for the supply of personal computers workstations, laptops, ruggedized data terminals, tablets, and obsolete asset disposal, according to City IT department specifications for an amount not to exceed $195,000.00, account 09201370-5777-C0375 (budgeted IT capital item; no special appropriation required) and forward onto the Common Council for further action.*

ATT: ITT Approval Form

City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

Telephone System Routers Refresh - Fire Stations

Request Number: TSRTFD Modification Number : 0 Date of Request: 5-Jun-19

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes
BUDGET ACCOUNT: 09201370-5777-C0375

VENDOR DATA

Total Communications
333 Burnham St, East Hartford, CT 06108
860-622-4121 janetoconnell@totalcomm.com

ship to: Rodney Garcia, IT Suite 203, City Hall
125 East Ave, Norwalk, CT

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
1	Equipment & SmartNet			$20,077.56	$20,077.56
1	Installation			$5,920.00	$5,920.00
1	SRST modules			$451.20	$451.20
					$0.00
					$0.00
				Shipping	
			not to exceed	**Total Price**	$26,448.76

Date Presented: 5-Jun-19 **Date Approved:** 5-Jun-19
PROJECT Routers Tele FD **ITT Signature:** signature on file

City of Norwalk
Information Technology Department
125 East Ave., Rm203
Norwalk, CT 06850
Phone: 203-854-7714 Fax:203-854-7803

ITT Request Form

2019 2020 Desktop Refresh Program - PCs, Rugged Data Terminals, Tablets

Request Number: DRF2019/2020 Modification Number : 0 Date of Request: 5-Jun-19

FUNDED IN CURRENT CAPITAL OR EXPENSE BUDGET: YES **CONSISTENT WITH CITY TECHNOLOGY PLAN:** Yes
BUDGET ACCOUNT: 09201370-5777-C0375

VENDOR DATA

Various Vendors

Separate Reqs to follow over next 12 mon

TO ENCUMBER FUNDS ONLY

PRICING INFORMATION

QTY.	DESCRIPTION	MAKE	MODEL	PRICE/UNIT	EXT PRICE
	Public Safety desktops, laptops	rugged mobile data terminals	various	various	$110,000.00
	Library desktops and laptops for	staff and public use	Dell various	various	$22,000.00
	DPW	staff and public use	Dell various	various	$19,500.00
	Health		Dell various		$16,100.00
	City Hall and All others		Dell various		$27,400.00
				Shipping	
				Total Price	$195,000.00

Date Presented: 5-Jun-19 **Date Approved:** **5-Jun-19**

PROJECT **2019 2020 Desktop Refre** **ITT Signature:** **signature on file**

April 2019 Financial Commentary

Balance Sheet
Cash is higher than the prior year by $14k and accounts payable / accruals are $3k lower, offset by $20k higher bank loan and $56k lower Accounts Receivable. This leaves us at a net deficit cash position of $59k.

April Month vs Prior Year Month
Golf Revenue is higher than the prior year month by $36k; restaurant revenue is $2k higher.

Personnel and employee benefits expenses are $5k higher than prior year month made up higher Operations personnel ($8k) offset by lower Course personnel ($2k) as well as a credit to our health insurance premium. The operations personnel expense which is higher by 91% over the prior year seems excessive when comparing to the golf revenue which is higher by 32% over the prior year month. This is one area where we need more management oversight.

Administrative expenses are up $2k mainly due to a large hike in premiums for liability insurance.

Sales & Operations department is $8k over prior year month due to maintenance on kitchen equipment. A $5k credit was also given to GMG for the construction work at the Turn's snack shop earlier this year. This amount is sitting in Clubhouse / Pro Hop Maintenance expense.

Park Maintenance is $16k higher than prior year month. Although this may seem high, a lot of this is timing and we are still at a lower cost on a YTD basis. Ag&Chem is up $5k which makes sense given both the earlier opening of the season as well as the abundance of rain in April. $6k is due to aeration which is just timing – this hit in May last year so we will see an under-spend vs. last year next month.

Cart Expenses are $1k lower than the prior year month.

Net Operating Income is $8k higher than the prior year month attributable to favorable revenue of $38k offset by unfavorable expenses of $30k.

April YTD vs Prior YTD
Golf Revenue is lower by $52k year over year for the ten month period attributable to poor weather over this past summer, as well as lower Other Revenue of $50k due decreased restaurant and tennis rent.

Personnel and employee benefits expenses are lower by $20k with a $2k increase in Management; $13k increase in Operations and a $24k decrease in Course Personnel. Health insurance is nearly $10k lower than last year partially due to less FTE's.

Administrative expenses are nearly flat.

Sales & Operations is $17k higher driven by repairs and maintenance on the Clubhouse and restaurant equipment as well as the credit mentioned above in the "Month" commentary.

Park Maintenance is $9k lower driven by lower water ($20) and equipment maint ($3k) offset by more Ag&Chem ($9k) utilized due to rainy, humid weather and grounds maint ($7k) for aeration.

Cart expenses are lower by $4k due to cutting the GolfBoard fleet in half.

Net Operating Income is lower than the prior year by $86k due to unfavorable revenue of $103k and favorable expenses of $17k.

Budget Comparison YTD
The YTD Revenue is below budget by $20k driven mainly by membership revenue.

Personnel and employee benefits expenses are $14k lower compared to budget with Operations going $12k over-budget offset by Course Personnel coming in $19k under-budget, along with health insurance and payroll taxes coming in $4k under-budget.

Administrative expenses are over budget by $6k due to higher utility expenses, including restaurant utilities.

Sales & Operations are over budget by $4k. However, this is due to the $5k credit given to GMG which was not budgeted for in FY19.

Park Maintenance is under budget by $11k due mostly to underspending on water.

Cart Expenses are $3k over budget due to property taxes owed on the leased equipment that was not expected.

Net Operating Income is $8k lower than the budget for the ten month period. Unfavorable revenue of $20k and favorable expenses of $12k.

OAK HILLS SALES ANALYSIS APRIL 2019

Description	Apr-19	Apr-18	Inc/(Dec)	YTD FY19	YTD FY18	Inc/(Dec)
Revenue Rounds	2,859	2,282	25.3%	22,400	24,387	-8.1%
Barter Rounds	151	174	-13.2%	1,344	1,729	-22.3%
Sub Total	3,010	2,456	22.6%	23,744	26,116	-9.1%
Comp Rounds	10	3	233.3%	546	482	13.3%
Total All Rounds	3,020	2,459	22.8%	24,290	26,598	-8.7%
Total Carts	1,473	1,219	20.8%	12,901	15,046	-14.3%
Total Boards	12	11	9.1%	207	558	-62.9%
Total Golf ID Cards	372	330	12.7%	1,100	1,199	-8.3%
Total Gift Cards	14	16	-12.5%	241	283	-14.8%
Total $ Revenue Rounds	$90,002	$63,729	41.2%	$679,292	$701,610	-3.2%
Total Carts $	$24,928	$19,731	26.3%	$212,999	$231,186	-7.9%
Total Board $	$264	$242	9.1%	$4,413	$10,780	-59.1%
Total Golf ID Cards $	$33,140	$27,229	21.7%	$99,655	$91,939	8.4%
Total Gift Cards $	$1,565	$1,221	28.2%	$18,069	$21,638	-16.5%
Rain Chks/Gift Cards Redeemed	-$3,347	-$3,415	-2.0%	-$17,289	-$19,024	-9.1%
	$146,552	**$108,738**	**34.8%**	**$997,139**	**$1,038,129**	**-3.9%**
$ Revenue/Revenue Round	**$31.48**	**$27.93**	12.7%	**$30.33**	**$28.77**	5.4%
Carts/Revenue Round	**51.5%**	**53.4%**	-3.6%	**57.6%**	**61.7%**	-6.7%
Cart $/Revenue Round	**$8.72**	**$8.65**	0.8%	**$9.51**	**$9.48**	0.3%
Cart $/Cart Round	**$16.92**	**$16.19**	4.6%	**$16.51**	**$15.37**	7.5%
Board $/Board Round	**$22.00**	**$22.00**	0.0%	**$21.32**	**$0.00**	0.0%
ID Card $/Card	**$89.09**	**$82.51**	8.0%	**$90.60**	**$76.68**	18.1%
Resident Adult 18 Rounds	961	804	19.5%	6,647	6,396	3.9%
Resident Senior 18 Rounds	527	472	11.7%	4,711	5,293	-11.0%
Junior/Golf Team 18 Rounds	182	157	15.9%	620	858	-27.7%
Golf League 18 Rounds	0	4	-100.0%	165	136	21.3%
Employee 18 Rounds	53	35	51.4%	362	402	-10.0%
Non Resident 18 Rounds	1,026	777	32.0%	8,972	9,257	-3.1%
Total 9 Hole Rounds	110	33	233.3%	923	2,045	-54.9%
Total Revenue Rounds	***2,859***	***2,282***	***25.3%***	***22,400***	***24,387***	***-8.1%***
Resident Adult 18 Rounds $	$28,754	$21,584	33.2%	$184,165	$176,216	4.5%
Resident Senior 18 Rounds $	$13,153	$11,261	16.8%	$109,417	$119,463	-8.4%
Junior/Golf Team 18 Rounds $	$1,285	$1,607	-20.0%	$9,090	$13,270	-31.5%
Golf League 18 Rounds	$0	$76	-100.0%	$3,135	$2,698	16.2%
Employee 18 Rounds $	$371	$245	51.4%	$2,534	$3,392	-25.3%
Non Resident 18 Rounds $	$44,168	$28,173	56.8%	$350,711	$340,539	3.0%
Total 9 Hole Rounds $	$2,271	$783	190.0%	$20,241	$46,032	-56.0%
Total $ Revenue Rounds	***90,002***	***63,729***	***41.2%***	***679,292***	***701,610***	***-3.2%***
Senior Non-Resident ID	15	15	0.0%	63	91	-30.8%
Adult Non-Resident ID	27	30	-10.0%	79	117	-32.5%
Family ID	0	4	-100.0%	0	11	-100.0%
Total Non-Resident ID's	***42***	***49***	***-14.3%***	***142***	***219***	***-35.2%***
GolfNow/TeeOff Rounds	38	145	-73.8%	645	1,385	-53.4%
GolfNow/TeeOff Dollars	$1,195	$2,953	-59.5%	$22,686	$39,605	-42.7%
Dollars/Round	$31.45	$20.37	54.4%	$35.17	$28.60	23.0%

OAK HILLS SALES ANALYSIS APRIL 2019 CALENDAR

Description	Apr-19	Apr-18	Inc/(Dec)	YTD 2019	YTD 2018	Inc/(Dec)
Revenue Rounds	2,859	2,282	25.3%	3,837	3,256	17.8%
Barter Rounds	151	174	-13.2%	176	265	-33.6%
Sub Total	3,010	2,456	22.6%	4,013	3,521	14.0%
Comp Rounds	10	3	233.3%	19	3	533.3%
Total All Rounds	3,020	2,459	22.8%	4,032	3,524	14.4%
Total Carts	1,473	1,219	20.8%	1,595	1,340	19.0%
Total Boards	12	11	9.1%	16	11	45.5%
Total Golf ID Cards	372	330	12.7%	992	704	40.9%
Total Gift Cards	14	16	-12.5%	38	33	15.2%
Total $ Revenue Rounds	$90,002	$63,729	41.2%	$114,916	$82,455	39.4%
Total Carts $	$24,928	$19,731	26.3%	$27,014	$21,477	25.8%
Total Board $	$264	$242	9.1%	$352	$242	45.5%
Total Golf ID Cards $	$33,140	$27,229	21.7%	$90,280	$55,139	63.7%
Total Gift Cards $	$1,565	$1,221	28.2%	$3,851	$2,901	32.7%
Rain Chks/Gift Cards Redeemed	-$3,347	-$3,415	-2.0%	-$4,252	-$4,084	4.1%
	$146,552	**$108,738**	**34.8%**	**$232,161**	**$158,130**	**46.8%**
$ Revenue/Revenue Round	**$31.48**	**$27.93**	12.7%	**$29.95**	**$25.32**	18.3%
Carts/Revenue Round	**51.5%**	**53.4%**	-3.6%	**41.6%**	**41.2%**	1.0%
Cart $/Revenue Round	**$8.72**	**$8.65**	0.8%	**$7.04**	**$6.60**	6.7%
Cart $/Cart Round	**$16.92**	**$16.19**	4.6%	**$16.94**	**$16.03**	5.7%
Board $/Board Round	**$22.00**	**$22.00**	0.0%	**$22.00**	**$0.00**	0.0%
ID Card $/Card	**$89.09**	**$82.51**	8.0%	**$91.01**	**$78.32**	16.2%
Resident Adult 18 Rounds	961	804	19.5%	1,424	1,173	21.4%
Resident Senior 18 Rounds	527	472	11.7%	701	656	6.9%
Junior/Golf Team 18 Rounds	182	157	15.9%	206	237	-13.1%
Golf League 18 Rounds	0	4	-100.0%	0	4	-100.0%
Empl 18 Rounds	53	35	51.4%	58	41	41.5%
Non Resident 18 Rounds	1,026	777	32.0%	1,288	1,088	18.4%
Total 9 Hole Rounds	110	33	233.3%	160	57	180.7%
Total Revenue Rounds	***2,859***	***2,282***	***25.3%***	***3,837***	***3,256***	***17.8%***
Resident Adult 18 Rounds $	$28,754	$21,584	33.2%	$38,808	$28,673	35.3%
Resident Senior 18 Rounds $	$13,153	$11,261	16.8%	$16,562	$13,525	22.5%
Junior/Golf Team 18 Rounds $	$1,285	$1,607	-20.0%	$1,702	$2,130	-20.1%
Golf League 18 Rounds	$0	$76	-100.0%	$0	$76	-100.0%
Empl 18 Rounds $	$371	$245	51.4%	$406	$287	41.5%
Non Resident 18 Rounds $	$44,168	$28,173	56.8%	$54,037	$36,416	48.4%
Total 9 Hole Rounds $	$2,271	$783	190.0%	$3,401	$1,348	152.3%
Total $ Revenue Rounds	***90,002***	***63,729***	***41.2%***	***114,916***	***82,455***	***39.4%***
SR NONRES DISC	15	15	0.0%	59	41	43.9%
NONRES DISCOUNT	27	30	-10.0%	69	64	7.8%
FAMILY REG	0	4	-100.0%	0	8	-100.0%
Total Non-Resident ID's	***42***	***49***	***-14.3%***	***128***	***113***	***13.3%***
GolfNow Rounds	38	145	-73.8%	42	187	-77.5%
GolfNow Dollars	$1,195	$2,953	-59.5%	$1,332	$3,747	-64.5%
Dollars/Round	$31.45	$20.37	54.4%	$31.71	$20.04	58.3%

OAK HILLS PARK AUTHORITY
Balance Sheet FY18
As of April 30, 2019

	Total			
	As of Apr 30, 2019	As of Apr 30, 2018 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1021 NBT Money Market	61,014.98	60,136.10	878.88	1.46%
1022 NBT Payment Account	-22,748.69	-36,088.94	13,340.25	36.96%
1023 NBT Rent Escrow Sec Apt Right	1,351.00	1,351.00	0.00	0.00%
1050 Petty	1,400.00	1,400.00	0.00	0.00%
Total 1000 Cash	$ 41,017.29	$ 26,798.16	$ 14,219.13	53.06%
Total Bank Accounts	$ 41,017.29	$ 26,798.16	$ 14,219.13	53.06%
Accounts Receivable				
1201 Accounts Receivable	7,954.05	63,735.23	-55,781.18	-87.52%
Total Accounts Receivable	$ 7,954.05	$ 63,735.23	-$ 55,781.18	-87.52%
Other Current Assets				
1100 Inventory	104,981.91	101,344.04	3,637.87	3.59%
1300 Prepaid Expenses	33,402.57	30,327.73	3,074.84	10.14%
Total Other Current Assets	$ 138,384.48	$ 131,671.77	$ 6,712.71	5.10%
Total Current Assets	$ 187,355.82	$ 222,205.16	-$ 34,849.34	-15.68%
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment	1,015,495.99	913,442.02	102,053.97	11.17%
1510 Accumulated Depreciation/Amort.	-3,428,510.77	-3,188,348.78	-240,161.99	-7.53%
1561 Park Improvements	1,747,046.15	1,735,612.87	11,433.28	0.66%
1562 Restaurant	2,277,134.66	2,277,134.66	0.00	0.00%
1565 Amortize Leasehold Improvements	-1,750.83	0.00	-1,750.83	-100.00%
1570 Capital Projects in Progress	7,853.00	71,706.14	-63,853.14	-89.05%
Total 1500 Fixed Assets	$ 1,617,268.20	$1,809,546.91	-$192,278.71	-10.63%
Total Fixed Assets	$ 1,617,268.20	$1,809,546.91	-$192,278.71	-10.63%
TOTAL ASSETS	$ 1,804,624.02	$2,031,752.07	-$227,128.05	-11.18%
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable	117,840.82	112,290.40	5,550.42	4.94%
Total Accounts Payable	$ 117,840.82	$ 112,290.40	$ 5,550.42	4.94%
Other Current Liabilities				
2050 Accounts Payable-Tennis Revenue	2,775.00	845.00	1,930.00	228.40%
2051 Accounts Payable - OHMGA Revenue	8,484.00	9,958.00	-1,474.00	-14.80%
2052 Accounts Payable - F&B Revenue	3,485.00	197.00	3,288.00	1669.04%

2100 Accrued Payroll	27,660.49	21,584.88	6,075.61	28.15%
2104 Accrued retirement contribution	180.91	216.51	-35.60	-16.44%
2105 Accrued Vacation Pay	30,495.39	28,600.63	1,894.76	6.62%
2106 Accrued Sick Leave Pay	0.00	27,878.03	-27,878.03	-100.00%
2200 Accrued Expenses	34,958.11	27,299.44	7,658.67	28.05%
2210 Security Deposit-Entrance House				
2212 Security Dep - Apt 2 Right	1,350.00	1,350.00	0.00	0.00%
Total 2210 Security Deposit-Entrance House	**$ 1,350.00**	**$ 1,350.00**	**$ 0.00**	**0.00%**
2230 NBT Credit Line	200,000.00	180,000.00	20,000.00	11.11%
2250 Deferred Revenue				
2251 Tournament Deposits	1,000.00	0.00	1,000.00	100.00%
2253 Deferred Tennis Revenue	8,362.66	0.00	8,362.66	100.00%
2254 Other Deferred	59,630.50	23,045.37	36,585.13	158.75%
Total 2250 Deferred Revenue	**$ 68,993.16**	**$ 23,045.37**	**$ 45,947.79**	**199.38%**
2400 Cart Sales Tax Due	1,634.00	1,217.28	416.72	34.23%
2500 Interest due City of Norwalk				
2501 Bond Due to City of Norwalk	43,721.63	34,977.31	8,744.32	25.00%
2503 150k Capital Debt	1,243.31	994.65	248.66	25.00%
2504 150k Operating Debt	1,491.96	1,243.30	248.66	20.00%
Total 2500 Interest due City of Norwalk	**$ 46,456.90**	**$ 37,215.26**	**$ 9,241.64**	**24.83%**
Total Other Current Liabilities	**$ 426,472.96**	**$ 359,407.40**	**$ 67,065.56**	**18.66%**
Total Current Liabilities	**$ 544,313.78**	**$ 471,697.80**	**$ 72,615.98**	**15.39%**
Long-Term Liabilities				
2701 Consolidated City Debt	2,034,195.80	2,034,195.80	0.00	0.00%
2730 Capital Debt (150k)	78,523.93	78,523.93	0.00	0.00%
2731 Operating Expense Debt (150k)	78,526.47	78,526.47	0.00	0.00%
2764 NBT Truck Loan	5,691.05	11,656.15	-5,965.10	-51.18%
2765 Deere Credit Inc. Progator Sprayer	7,734.35	15,164.76	-7,430.41	-49.00%
2766 Wells Fargo Eq Bandit Chipper	5,954.23	9,709.48	-3,755.25	-38.68%
2767 Deere Credit, Inc. Sweeper Vac	9,457.06	14,309.10	-4,852.04	-33.91%
2768 Deere Credit Inc. Greens Roller	7,889.18	11,039.61	-3,150.43	-28.54%
2769 Deere Credit, Inc. Gator	0.00	604.98	-604.98	-100.00%
2770 Deere Credit Inc. Hybrid Mower	8,239.18	14,141.41	-5,902.23	-41.74%
2771 Yard Card-Skid Mount	573.01	1,947.97	-1,374.96	-70.58%
2772 Wells Fargo 2017 Aera-Vator	3,082.08	4,136.88	-1,054.80	-25.50%
2773 DLL Finance Club Car CA550G Utility Cart	5,676.50	7,224.50	-1,548.00	-21.43%
2774 Wells - Sod Cutter, Progator, 3500-D Groundsmaster	53,395.42	65,235.75	-11,840.33	-18.15%
2775 Deere Credit, Inc. Hybrid Mower	24,053.46	0.00	24,053.46	100.00%
2776 Wells Fargo MTE 2018 TurfCo Blower	7,591.23	0.00	7,591.23	100.00%
Total Long-Term Liabilities	**$ 2,330,582.95**	**$2,346,416.79**	**-$ 15,833.84**	**-0.67%**
Total Liabilities	**$ 2,874,896.73**	**$2,818,114.59**	**$ 56,782.14**	**2.01%**
Equity				
3000 Fund Balance				
3010 Fund Balance - Beginning	-42,873.28	-42,873.28	0.00	0.00%
Total 3000 Fund Balance	**-$ 42,873.28**	**-$ 42,873.28**	**$ 0.00**	**0.00%**
3500 Reserves				
3550 Reserve for Contingencies	405,368.10	405,368.10	0.00	0.00%

Total 3500 Reserves	**$ 405,368.10**	**$ 405,368.10**	**$ 0.00**	**0.00%**
3900 Retained Earnings	-1,068,821.25	-832,320.44	-236,500.81	-28.41%
Net Income	-363,946.28	-316,536.90	-47,409.38	-14.98%
Total Equity	**-$1,070,272.71**	**-$ 786,362.52**	**-$283,910.19**	**-36.10%**
TOTAL LIABILITIES AND EQUITY	**$ 1,804,624.02**	**$2,031,752.07**	**-$227,128.05**	**-11.18%**

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
April 2019

	Total			
	Apr 2019	Apr 2018 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	91,534.14	66,390.40	25,143.74	37.87%
4020 I.D. Cards	33,140.00	27,229.00	5,911.00	21.71%
4030 Tournament Fees	0.00	0.00	0.00	0.00%
4050 Cart Revenue	23,440.00	19,004.00	4,436.00	23.34%
4055 GolfBoard Revenue	248.00	228.00	20.00	8.77%
4060 Golf Revenue - Gift Certif.	1,565.00	1,221.00	344.00	28.17%
4070 Gift & Rain Checks Redeemed	-3,347.00	-3,415.00	68.00	1.99%
Total 4001 Golf Revenue	$146,580.14	$ 110,657.40	$ 35,922.74	32.46%
4200 Rental Income	1,375.00	1,350.00	25.00	1.85%
4300 Investment Income	6.88	2.70	4.18	154.81%
4600 Restaurant Income	2,000.00	0.00	2,000.00	100.00%
4700 Advertising Revenue	0.00	0.00	0.00	0.00%
Total 4000 REVENUES	$149,962.02	$ 112,010.10	$ 37,951.92	33.88%
Total Income	$149,962.02	$ 112,010.10	$ 37,951.92	33.88%
Gross Profit	$149,962.02	$ 112,010.10	$ 37,951.92	33.88%
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	12,534.35	12,406.16	128.19	1.03%
5030 Operations	17,651.30	9,222.87	8,428.43	91.39%
5040 Operations O/T	40.15	0.00	40.15	100.00%
5050 Course Personnel	23,158.56	25,259.91	-2,101.35	-8.32%
5060 Course Personnel O/T	0.00	436.32	-436.32	-100.00%
5070 Seasonal Personnel	15,144.14	13,895.68	1,248.46	8.98%
5080 Seasonal Personnel O/T	56.63	427.17	-370.54	-86.74%
Total 5000 PERSONNEL EXPENSE	$ 68,585.13	$ 61,648.11	$ 6,937.02	11.25%
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	5,038.35	4,696.67	341.68	7.27%
5230 State Unemployment	1,940.52	1,437.01	503.51	35.04%
5250 Health Insurance	1,667.06	4,276.19	-2,609.13	-61.02%
5260 Workmans Compensation	1,418.27	1,224.04	194.23	15.87%
5270 Retirement Plans	411.16	664.91	-253.75	-38.16%
Total 5200 EMPLOYEE BENEFITS	$ 10,475.36	$ 12,298.82	-$ 1,823.46	-14.83%
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	701.19	714.94	-13.75	-1.92%
5430 Professional Fees	2,500.00	4,000.00	-1,500.00	-37.50%
5436 Advertising	1,006.07	841.20	164.87	19.60%
5440 Office Expense	1,458.53	1,478.91	-20.38	-1.38%

5441 Bank Charges	21.95	20.45	1.50	7.33%
5442 Credit Card Fees	561.15	378.33	182.82	48.32%
5445 Postage	0.00	117.60	-117.60	-100.00%
5450 Training and Dues	380.00	0.00	380.00	100.00%
5461 Authority Secretarial Services	280.00	250.00	30.00	12.00%
5469 Other Outside Services	360.15	267.88	92.27	34.44%
5470 Other Administrative	493.33	556.25	-62.92	-11.31%
5480 Utilities	4,668.79	3,622.47	1,046.32	28.88%
5500 Liability Insurance	5,998.17	4,068.75	1,929.42	47.42%
5520 Interest Expense	1,326.50	1,428.63	-102.13	-7.15%
Total 5400 ADMINISTRATIVE EXPENSES	$ 19,755.83	$ 17,745.41	$ 2,010.42	11.33%
5600 SALES AND OPERATIONS				
5620 Clubhouse / Pro Shop Maintenance	7,870.10	0.00	7,870.10	100.00%
5640 Golf Pro Supplies	113.52	0.00	113.52	100.00%
Total 5600 SALES AND OPERATIONS	$ 7,983.62	$ 0.00	$ 7,983.62	
5700 PARK MAINTENANCE				
5710 Water	1,113.08	800.52	312.56	39.04%
5720 Heating Fuel	1,050.85	1,599.17	-548.32	-34.29%
5730 Grounds Maintenance	7,099.08	728.09	6,370.99	875.03%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	24,341.72	7,401.25	16,940.47	228.89%
5752 Agriculture/Chemicals Utilized	-16,755.06	-4,830.72	-11,924.34	-246.84%
Total 5750 Agriculture and Chemicals	$ 7,586.66	$ 2,570.53	$ 5,016.13	195.14%
5760 Irrigation Maintenance	3,970.44	2,065.43	1,905.01	92.23%
5770 Consumable Tools	407.86	79.86	328.00	410.72%
5780 Tee and Green Supplies	0.00	159.26	-159.26	-100.00%
5800 Equipment Maintenance	2,207.99	1,767.34	440.65	24.93%
5820 Building Maintenance	2,129.17	1,056.50	1,072.67	101.53%
5860 Gasoline/Diesel Fuel	1,138.69	0.00	1,138.69	100.00%
Total 5700 PARK MAINTENANCE	$ 26,703.82	$ 10,826.70	$ 15,877.12	146.65%
6000 CART EXPENSE				
6010 Cart Lease Expense	12,036.00	12,036.00	0.00	0.00%
6015 Board Lease Expense	1,264.71	2,529.41	-1,264.70	-50.00%
6020 Electricity	890.09	566.44	323.65	57.14%
6050 Cart Insurance	400.00	400.00	0.00	0.00%
Total 6000 CART EXPENSE	$ 14,590.80	$ 15,531.85	-$ 941.05	-6.06%
Total Expenses	$148,094.56	$ 118,050.89	$ 30,043.67	25.45%
Net Operating Income	$ 1,867.46	-$ 6,040.79	$ 7,908.25	130.91%
Other Expenses				
8000 Depreciation/Amortization	19,973.46	19,694.55	278.91	1.42%
8100 Capital Projects - Cash	1,346.56	4,046.45	-2,699.89	-66.72%
8002 Bond to City	0.00	4,372.16	-4,372.16	-100.00%
8004 Capital Debt to City	0.00	124.33	-124.33	-100.00%
8005 Operating Debt to City	0.00	124.33	-124.33	-100.00%
Total Other Expenses	$ 21,320.02	$ 28,361.82	-$ 7,041.80	-24.83%
Net Other Income	-$ 21,320.02	-$ 28,361.82	$ 7,041.80	24.83%
Net Income	-$ 19,452.56	-$ 34,402.61	$ 14,950.05	43.46%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July 2018 - April 2019

	Total			
	Jul 2018 - Apr 2019	Jul 2017 - Apr 2018 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	644,118.64	697,014.10	-52,895.46	-7.59%
4020 I.D. Cards	99,475.00	91,924.00	7,551.00	8.21%
4030 Tournament Fees	59,207.10	39,300.00	19,907.10	50.65%
4050 Cart Revenue	200,230.00	217,886.00	-17,656.00	-8.10%
4055 GolfBoard Revenue	4,098.00	10,060.00	-5,962.00	-59.26%
4060 Golf Revenue - Gift Certif.	16,849.95	21,458.00	-4,608.05	-21.47%
4070 Gift & Rain Checks Redeemed	-17,291.00	-18,844.00	1,553.00	8.24%
Total 4001 Golf Revenue	$ 1,006,687.69	$ 1,058,798.10	-$ 52,110.41	-4.92%
4100 Tennis Revenue	15,000.00	30,088.00	-15,088.00	-50.15%
4200 Rental Income	13,550.00	13,500.00	50.00	0.37%
4300 Investment Income	41.56	149.13	-107.57	-72.13%
4400 Misc. Income	50.00	121.12	-71.12	-58.72%
4600 Restaurant Income	4,007.00	39,000.00	-34,993.00	-89.73%
4700 Advertising Revenue	0.00	200.00	-200.00	-100.00%
Total 4000 REVENUES	$ 1,039,336.25	$ 1,141,856.35	-$102,520.10	-8.98%
Total Income	$ 1,039,336.25	$ 1,141,856.35	-$102,520.10	-8.98%
Gross Profit	$ 1,039,336.25	$ 1,141,856.35	-$102,520.10	-8.98%
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	125,766.52	123,969.02	1,797.50	1.45%
5030 Operations	124,099.56	111,571.62	12,527.94	11.23%
5040 Operations O/T	584.64	443.28	141.36	31.89%
5050 Course Personnel	240,540.45	256,077.83	-15,537.38	-6.07%
5060 Course Personnel O/T	455.65	1,065.73	-610.08	-57.25%
5070 Seasonal Personnel	93,475.67	100,217.28	-6,741.61	-6.73%
5080 Seasonal Personnel O/T	403.24	1,283.10	-879.86	-68.57%
Total 5000 PERSONNEL EXPENSE	$ 585,325.73	$ 594,627.86	-$ 9,302.13	-1.56%
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	44,392.07	45,693.15	-1,301.08	-2.85%
5230 State Unemployment	15,666.37	16,504.66	-838.29	-5.08%
5250 Health Insurance	33,260.67	42,438.14	-9,177.47	-21.63%
5260 Workmans Compensation	12,932.63	11,750.04	1,182.59	10.06%
5270 Retirement Plans	5,997.74	6,213.16	-215.42	-3.47%
Total 5200 EMPLOYEE BENEFITS	$ 112,249.48	$ 122,599.15	-$ 10,349.67	-8.44%
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	8,659.11	5,522.41	3,136.70	56.80%

5430 Professional Fees	25,122.16	32,390.14	-7,267.98	-22.44%
5436 Advertising	9,688.60	12,397.21	-2,708.61	-21.85%
5440 Office Expense	10,730.32	9,752.02	978.30	10.03%
5441 Bank Charges	423.90	256.30	167.60	65.39%
5442 Credit Card Fees	21,067.66	21,945.67	-878.01	-4.00%
5445 Postage	44.70	177.44	-132.74	-74.81%
5450 Training and Dues	2,100.00	3,110.00	-1,010.00	-32.48%
5461 Authority Secretarial Services	2,110.00	2,480.00	-370.00	-14.92%
5469 Other Outside Services	4,167.97	3,384.51	783.46	23.15%
5470 Other Administrative	6,357.37	4,800.48	1,556.89	32.43%
5471 Charitable Contributions	0.00	100.00	-100.00	-100.00%
5480 Utilities	43,962.66	31,197.76	12,764.90	40.92%
5499 Bad Debt Expense	0.00	15,000.00	-15,000.00	-100.00%
5500 Liability Insurance	44,599.44	39,598.86	5,000.58	12.63%
5520 Interest Expense	10,057.66	7,505.23	2,552.43	34.01%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 189,091.55**	**$ 189,618.03**	**-$ 526.48**	**-0.28%**
5600 SALES AND OPERATIONS				
5620 Clubhouse / Pro Shop Maintenance	14,613.67	0.00	14,613.67	
5640 Golf Pro Supplies	2,212.66	130.58	2,082.08	1594.49%
Total 5600 SALES AND OPERATIONS	**$ 16,826.33**	**$ 130.58**	**$ 16,695.75**	**12785.84%**
5700 PARK MAINTENANCE				
5710 Water	24,673.20	44,301.77	-19,628.57	-44.31%
5720 Heating Fuel	11,672.75	10,906.25	766.50	7.03%
5730 Grounds Maintenance	19,650.21	13,000.63	6,649.58	51.15%
5740 Tree Maintenance	1,060.00	1,930.00	-870.00	-45.08%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	97,008.60	89,372.50	7,636.10	8.54%
5752 Agriculture/Chemicals Utilized	-32,383.45	-33,674.26	1,290.81	3.83%
Total 5750 Agriculture and Chemicals	**$ 64,625.15**	**$ 55,698.24**	**$ 8,926.91**	**16.03%**
5760 Irrigation Maintenance	12,481.98	10,417.06	2,064.92	19.82%
5770 Consumable Tools	2,393.44	1,507.09	886.35	58.81%
5780 Tee and Green Supplies	1,459.66	3,159.18	-1,699.52	-53.80%
5795 Janitorial Supplies	29.01	110.37	-81.36	-73.72%
5800 Equipment Maintenance	20,375.69	23,292.90	-2,917.21	-12.52%
5820 Building Maintenance	12,270.32	17,901.87	-5,631.55	-31.46%
5840 Small Equipment	920.00	1,035.89	-115.89	-11.19%
5860 Gasoline/Diesel Fuel	11,240.23	8,466.63	2,773.60	32.76%
5880 Employee work clothes	0.00	126.85	-126.85	-100.00%
Total 5700 PARK MAINTENANCE	**$ 182,851.64**	**$ 191,854.73**	**-$ 9,003.09**	**-4.69%**
6000 CART EXPENSE				
6010 Cart Lease Expense	70,934.43	72,624.00	-1,689.57	-2.33%
6015 Board Lease Expense	5,980.80	10,117.64	-4,136.84	-40.89%
6020 Electricity	10,039.62	9,900.55	139.07	1.40%
6030 Maintenance	2,605.51	2,996.41	-390.90	-13.05%
6050 Cart Insurance	4,000.00	4,000.00	0.00	0.00%
6060 Misc. Cart Expense	2,000.00	0.00	2,000.00	100.00%
Total 6000 CART EXPENSE	**$ 95,560.36**	**$ 99,638.60**	**-$ 4,078.24**	**-4.09%**

Total Expenses	**$ 1,181,905.09**	**$ 1,198,468.95**	**-$ 16,563.86**	**-1.38%**
Net Operating Income	**-$ 142,568.84**	**-$ 56,612.60**	**-$ 85,956.24**	**-151.83%**
Other Expenses				
8000 Depreciation/Amortization	199,176.78	196,945.50	2,231.28	1.13%
8001 Capital projects				
8100 Capital Projects - Cash	22,200.66	16,723.60	5,477.06	32.75%
Total 8001 Capital projects	**$ 22,200.66**	**$ 16,723.60**	**$ 5,477.06**	**32.75%**
8002 Bond to City	0.00	43,721.60	-43,721.60	-100.00%
8004 Capital Debt to City	0.00	1,290.30	-1,290.30	-100.00%
8005 Operating Debt to City	0.00	1,243.30	-1,243.30	-100.00%
Total Other Expenses	**$ 221,377.44**	**$ 259,924.30**	**-$ 38,546.86**	**-14.83%**
Net Other Income	**-$ 221,377.44**	**-$ 259,924.30**	**$ 38,546.86**	**14.83%**
Net Income	**-$ 363,946.28**	**-$ 316,536.90**	**-$ 47,409.38**	**-14.98%**

Oak Hills Park Authority
FY18 Actual vs. Budget

	April Act	April Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
REVENUE								
4000 · REVENUES								
4001 · Golf Revenue								
4010 · Golf Fees	$91,534	$89,363	$2,171	2.4%	$644,119	$635,161	$8,958	1.4%
4020 · I.D. Cards	$33,140	$38,729	-$5,589	-14.4%	$99,475	$121,183	-$21,708	-17.9%
4030 · Tournament Fees	$0	$0	$0	0.0%	$59,207	$59,481	-$274	-0.5%
4050 · Cart Revenue	$23,440	$27,379	-$3,939	-14.4%	$200,230	$204,130	-$3,900	-1.9%
4055 · GolfBoard Revenue	$248	$715	-$467	-65.3%	$4,098	$4,545	-$447	-9.8%
4060 · Golf Revenue - Gift Certif.	$1,565	$1,214	$351	28.9%	$16,850	$21,487	-$4,637	-21.6%
4070 · Gift & Rain Checks Redeemed	-$3,347	-$4,561	$1,214	-26.6%	-$17,291	-$18,045	$754	-4.2%
Total 4001 · Golf Revenue	**$146,580**	**$152,839**	**-$6,259**	**-4.1%**	**$1,006,688**	**$1,027,943**	**-$21,255**	**-2.1%**
4100 · Tennis Revenue	$0	$0	$0	0.0%	$15,000	$15,000	$0	0.0%
4200 · Rental Income	$1,375	$1,364	$11	0.8%	$13,550	$13,571	-$21	-0.2%
4300 · Investment Income	$7	$13	-$6	-45.7%	$42	$138	-$96	-69.9%
4400 · Misc. Income	$0	$130	-$130	-100.0%	$50	$219	-$169	-77.2%
4600 · Restaurant Income	$2,000	$1,994	$6	0.3%	$4,007	$2,000	$2,007	100.4%
4700 · Advertising Revenue	$0	$250	-$250	-100.0%	$0	$750	-$750	-100.0%
Total Other Revenue	**$3,382**	**$3,751**	**-$369**	**-9.8%**	**$32,649**	**$31,679**	**$970**	**3.1%**
TOTAL REVENUE	**$149,962**	**$156,589**	**-$6,627**	**-4.2%**	**$1,039,336**	**$1,059,621**	**-$20,285**	**-1.9%**
EXPENSE								
5000 · PERSONNEL EXPENSE								
5010 · Management Salary	$12,534	$15,007	$2,472	16.5%	$125,767	$127,733	$1,966	1.5%
5030 · Operations	$17,651	$8,621	-$9,030	-104.7%	$124,100	$112,805	-$11,295	-10.0%
5040 · Operations O/T	$40	$0	-$40	0.0%	$585	$0	-$585	0.0%
5050 · Course Personnel	$23,159	$24,435	$1,277	5.2%	$240,540	$248,477	$7,937	3.2%
5060 · Course Personnel O/T	$0	$828	$828	100.0%	$456	$1,457	$1,001	68.7%
5070 · Seasonal Personnel	$15,144	$20,015	$4,871	24.3%	$93,476	$102,803	$9,328	9.1%
5080 · Seasonal Personnel O/T	$57	$572	$515	90.1%	$403	$1,146	$743	64.8%
Total 5000 · PERSONNEL EXPENSE	**$68,585**	**$69,478**	**$893**	1.3%	**$585,326**	**$594,421**	**$9,095**	1.5%
5200 · EMPLOYEE BENEFITS								
5210 · Payroll Taxes	$5,038	$5,180	$142	2.7%	$44,392	$45,863	$1,471	3.2%
5230 · State Unemployment	$1,941	$1,920	-$20	-1.1%	$15,666	$16,933	$1,266	7.5%
5250 · Health Insurance	$1,667	$3,032	$1,365	45.0%	$33,261	$36,156	$2,895	8.0%
5260 · Workmans Compensation	$1,418	$1,084	-$335	-30.9%	$12,933	$12,139	-$794	-6.5%
5270 · Retirement Plans	$411	$655	$244	37.2%	$5,998	$5,990	-$7	-0.1%
Total 5200 · EMPLOYEE BENEFITS	**$10,475**	**$11,871**	**$1,396**	11.8%	**$112,249**	**$117,081**	**$4,831**	4.1%
5400 · ADMINISTRATIVE EXPENSES								
5420 · Telephone	$701	$517	-$185	-35.8%	$8,659	$6,763	-$1,896	-28.0%
5430 · Professional Fees	$2,500	$2,500	$0	0.0%	$25,122	$25,000	-$122	-0.5%
5436 · Advertising	$1,006	$1,244	$238	19.2%	$9,689	$11,511	$1,823	15.8%
5440 · Office Expense	$1,459	$1,294	-$164	-12.7%	$10,730	$11,062	$331	3.0%
5441 · Bank Charges	$22	$20	-$2	-9.2%	$424	$228	-$196	-86.2%
5442 · Credit Card Fees	$561	$330	-$231	-70.1%	$21,068	$21,191	$124	0.6%
5445 · Postage	$0	$73	$73	100.0%	$45	$160	$115	72.1%
5450 · Training and Dues	$380	$31	-$349	-1144.7%	$2,100	$2,956	$856	29.0%
5461 · Authority Secretarial Services	$280	$300	$20	6.6%	$2,110	$2,451	$341	13.9%
5469 · Other Outside Services	$360	$193	-$168	-87.1%	$4,168	$3,613	-$555	-15.4%
5470 · Other Admin	$493	$428	-$66	-15.3%	$6,357	$5,226	-$1,131	-21.6%
5471 · Charitable Contributions	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5480 · Utilities	$4,669	$3,425	-$1,244	-36.3%	$43,963	$38,208	-$5,755	-15.1%
5490 · Water	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5499 · Bad Debt Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5400 · ADMINISTRATIVE EXPENSES	**$12,431**	**$10,353**	**-$2,078**	-20.1%	**$134,434**	**$128,368**	**-$6,066**	-4.7%
5500 · DEBT SERVICE AND INSURANCE								

Oak Hills Park Authority
FY18 Actual vs. Budget

	April Act	April Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
5500 · Liability Insurance	$5,998	$4,725	-$1,273	-26.9%	$44,599	$42,426	-$2,174	-5.1%
5520 · Interest	$1,327	$1,722	$396	23.0%	$10,058	$12,943	$2,886	22.3%
Total 5500 · DEBT SERVICE AND INSURANCE	**$7,325**	**$6,448**	**-$877**	-13.6%	**$54,657**	**$55,369**	**$712**	1.3%
5600 · SALES AND OPERATIONS								
5620 · Clubhouse/Pro Shop Maint.	$7,870	$694	-$7,176	-1034.4%	$14,614	$9,612	-$5,001	-52.0%
5640 · Golf Pro Supplies	$114	$0	-$114	0.0%	$2,213	$2,584	$372	14.4%
5680 · Golf Pro Work Clothes	$0	$200	$200	100.0%	$0	$200	$200	100.0%
Total 5600 SALES AND OPERATIONS	**$7,984**	**$894**	**-$7,090**	-793.2%	**$16,826**	**$12,397**	**-$4,430**	-35.7%
5700 · PARK MAINTENANCE								
5710 · Water	$1,113	$3,307	$2,194	66.3%	$24,673	$35,478	$10,804	30.5%
5720 · Heating Fuel	$1,051	$733	-$318	-43.3%	$11,673	$10,754	-$919	-8.5%
5730 · Grounds Maintenance	$7,099	$2,645	-$4,454	-168.4%	$19,650	$16,723	-$2,927	-17.5%
5740 · Tree Maintenance		$0	$0	0.0%	$1,060	$5,000	$3,940	78.8%
5751 · Agriculture&Chemicals-Purch	$24,342	$3,004	-$21,338	-710.4%	$97,009	$56,202	-$40,807	-72.6%
5752 · Agriculture/Chemicals Utilized	-$16,755	$0	$16,755	0.0%	-$32,383	$0	$32,383	0.0%
5760 · Irrigation Maintenance	$3,970	$1,263	-$2,708	-214.5%	$12,482	$11,241	-$1,241	-11.0%
5770 · Consumable Tools	$408	$158	-$250	-158.5%	$2,393	$2,119	-$274	-13.0%
5780 · Tee and Green Supplies	$0	$70	$70	100.0%	$1,460	$1,511	$52	3.4%
5795 · Janitorial Supplies	$0	$0	$0	0.0%	$29	$547	$518	94.7%
Total 5700 · PARK MAINTENANCE	**$21,228**	**$11,179**	**-$10,049**	-89.9%	**$138,045**	**$139,575**	**$1,530**	1.1%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	$2,208	$1,813	-$395	-21.8%	$20,376	$25,818	$5,442	21.1%
5820 · Building Maintenance	$2,129	$1,496	-$633	-42.3%	$12,270	$17,357	$5,087	29.3%
5840 · Small Equipment	$0	$0	$0	0.0%	$920	$932	$12	1.3%
5860 · Gasoline/Diesel Fuel	$1,139	$359	-$780	-217.0%	$11,240	$9,725	-$1,515	-15.6%
5880 · Employee work clothes	$0	$100	$100	100.0%	$0	$100	$100	100.0%
Total 5800 · PARK EQUIPMENT	**$5,476**	**$3,768**	**-$1,707**	-45.3%	**$44,806**	**$53,933**	**$9,127**	16.9%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	$12,036	$14,756	$2,720	18.4%	$70,934	$67,184	-$3,750	-5.6%
6015 · Board Lease Expense	$1,265	$957	-$307	-32.1%	$5,981	$5,673	-$307	-5.4%
6020 · Electricity	$890	$493	-$397	-80.6%	$10,040	$10,371	$332	3.2%
6030 · Maintenance	$0	$500	$500	100.0%	$2,606	$3,587	$981	27.4%
6050 · Cart Insurance	$400	$400	$0	0.0%	$4,000	$4,000	$0	0.0%
6060 · Misc. Cart Expense	$0	$0	$0	0.0%	$2,000	$2,000	$0	0.0%
Total 6000 · CART EXPENSE	**$14,591**	**$17,106**	**$2,515**	14.7%	**$95,560**	**$92,816**	**-$2,745**	-3.0%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	**$148,095**	**$131,097**	**-$16,997**	-13.0%	**$1,181,905**	**$1,193,959**	**$12,054**	1.0%
TOTAL OPERATIONAL NET INCOME	**$1,867**	**$25,492**	**-$23,625**	-92.7%	**-$142,569**	**-$134,338**	**-$8,231**	6.1%
Depreciation/Amortization								
Restructured Debt	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Capital Funding $150k	$0	$0	$0	0.0%	$0	$0	$0	0.0%
$150K Operating Debt	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total Other Expense	**$0**	**$0**	**$0**	0.0%	**$0**	**$0**	**$0**	0.0%
NET INCOME BEFORE CAPITAL EXPENSES	**$1,867**	**$25,492**	**-$23,625**	-92.7%	**-$142,569**	**-$134,338**	**-$8,231**	6.1%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash								
8001 · Capital projects								
8100 - Capital Proj Cash	$1,347	$2,465	$1,118	45.4%	$22,201	$25,070	$2,869	11.4%
8101 - Capital Proj Financed	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Contingency								
Total 8000 · OTHER EXPENSE	$1,347	$2,465	$1,118	45.4%	$22,201	$25,070	$2,869	11.4%
NET INCOME	**$521**	**$23,027**	**-$22,506**	-97.7%	**-$164,770**	**-$159,408**	**-$5,361**	3.4%