FINANCE/CLAIMS COMMITTEE MEETING
Thursday, May 13, 2021, 7:00 P. M.
By Zoom Virtual Teleconference:

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AGENDA

1. Call to Order
2. Roll Call
3. Public Participation
4. Approve the Minutes of the following Finance Committee Meetings:

   April 8, 2021 – Regular Meeting
5. Claims Committee: receive the monthly Claims Report; review and approve claims as required for Claims Report dated:

   May 13, 2021
6. Narrative on Tax Collections dated May 13, 2021 – Receive Report and discuss.
7. Monthly Tax Collector's Reports dated April 2021 – Receive Report and discuss.
8. Receive Oak Hills Authority monthly Financial Statements for March 2021.
9. Authorize the Mayor, Harry W. Rilling to execute the Grant Assignment Certification, SFY 2022 assigning State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program apportioned funds to operation of transportation services coordinating entity, Norwalk Transit District. City of Norwalk General Fund budget grants to Elderhouse $18,000 and grants to Norwalk Senior Center $390,000 for Fiscal Year 2022.
10. Receive Board of Estimate and Taxation Other Business from May 3, 2021:

    a. RESOLUTION, MAKING APPROPRIATIONS, for various Public Improvements aggregating $31,416,972 for the FY 2021-22 Capital Budget and authorizing the issuance of $31,416,972 General Obligation Bonds of the City to meet certain appropriations in the FY 2021-22 Capital Budget
11. Authorize the Mayor to execute Amendment one (1) to the Master Lease Agreement for Office Copiers with TGI Office Automation to execute a four (4) year extension to this master agreement for a total amount not to exceed $268,505.21.
12. Adjournment.

CITY OF NORWALK
FINANCE AND CLAIMS COMMITTEE
REGULAR MEETING
APRIL 8, 2021

ATTENDANCE: Greg Burnett, Chairman; David Heuvelman, Council Member; Tom Keegan, Council Member; John Kydes; Diana Revolus; Nick Sacchinelli;

OTHER: Laurie Iffland, Director of Library Technical Services; Lisa Biagiarelli, Tax Collector; Albert Bassett, Assistant Fire Chief; Mike Harden; Jessica V, Chief Economic and Community Development; Henry Dachowitz, Chief Financial Officer; Vanessa Valadares; Ralph Kobe

(1)
CALL TO ORDER

Chairman Burnett called the meeting to order at 7:04 P.M. There was a quorum present.

(2)
ROLL CALL

Chairman Burnett provided the roll call.

Chairman Burnett informed the Committee that three items had come in recently to add to the agenda.

The first item is the approval of the 2021 fiscal year parking authority budget.

The second item is the approval of the 2021-2022 fiscal year W.P.C.A. budget.

The third item is the appointment of an auditing firm to audit fiscal year 2020-2021.

**** COUNCIL MEMBER KEEGAN MOTIONED TO ADD THE ABOVE ITEMS (APPROVAL OF THE FISCAL YEAR 2021 PARKING AUTHORITY BUDGET, FISCAL YEAR 2021-2022 W.P.C.A. BUDGET, APPOINTMENT OF AUDITORS TO ORDER FISCAL YEAR 2020-2021) TO THE AGENDA.**
**** THE MOTION PASSED UNANIMOUSLY.**

Those items will be added as Items 12, 13, and 14 to the agenda.

(3)
PUBLIC PARTICIPATION

There was no public participation at this time.

(4)
APPROVE THE MINUTES OF THE FOLLOWING FINANCE COMMITTEE MEETINGS:
MARCH 11, 2021 – REGULAR MEETING

**** COUNCIL MEMBER HEUVELMAN MOTIONED TO ACCEPT THE MINUTES OF MARCH 11, 2021.**

Council Member Heuvelman had the following corrections:

Page 4: The bolded area where it says 'Mr. Heuvelman moved to authorize' should have Item number 8 from that agenda.

Page 5: The bolded area where it says 'Mr. Keegan moved to authorize' should have Item number 10 from that agenda.

Ms. Biagiarelli had the following corrections:

Page 4: Where it says 'It was listed under Tax Collectors' reports' it says 'that this is a tax sale year and that Ms. Biagiarelli explained that they are hampered by collection enforcement this year.' Change to 'collection enforcement is hampered this year because of the extended grace period.'

Page 4: Beneath the bold type where it spoke on Council Member Heuvelman, it said 'this is a billing change for the State of Connecticuts C-PACE' it should be 'C-PACE program'.

Chairman Burnett had the following corrections:

Page 4: Where it says 'the tax sale within the last three weeks. I is planned for August 16th' change it to 'the tax sale within the last three weeks. It is planned for August 16th.'

**** CHAIRMAN BURNETT CALLED FOR A HAND VOTE TO APPROVE THE MINUTES AS AMENDED.**
**** THE MOTION PASSED UNANIMOUSLY.**

(5)
CLAIMS COMMITTEE: RECEIVE THE MONTHLY CLAIMS REPORT; REVIEW AND APPROVE CLAIMS AS REQUIRED FOR CLAIMS REPORT DATED: APRIL 8, 2021

(6)
NARRATIVE ON TAX COLLECTIONS DATED APRIL 8, 2021 – RECEIVE REPORT AND DISCUSS.

(7)
MONTHLY TAX COLLECTOR'S REPORTS DATED MARCH 2021 – RECEIVE REPORT AND DISCUSS.

Items 5, 6, and 7 were all handled together at the same time. They are for informational purposes only.

Ms. Biagiarelli came forwards to discuss this item. She said that the claims report for this month is a regular report without a vote being necessary because there is nothing in excess of $10,000 to be considered. For the month of March, they are at 97.72% of their levy which is down less than a quarter of 1% from where they were the prior year. Due to the extended grace period March 31st was not the end of the collection cycle. Rather, April 1st was. They are where they need to be for collection relative to their levy in terms of what they were budgeted to collect. They collected Net in excess of $2,600,000 in delinquent taxes through the end of March during this fiscal year. In regard to the tax sale they have

104 accounts that are paid in full. Those are the accounts that had been started to be worked on in November of 2019. A series of letters had been sent out on April 1st to 87 properties that were still remaining in the sale reminding them that the sale is coming. They are going to revisit the list because they have only $2,000,000 left. $4,100,000 has come in already. They will be working on the sale in earnest now that springtime is here and that the collection cycle is over. The cycle ended on April 1st. They are currently trying to get caught up with enforcement. There is a file of delinquent notices that will be going out within the next 7-10 days. These notices would normally have been sent out in February. They will be filing lean certificates at the end of the month. Starting next week, the staff will be back at the office five days a week without working from home.

Chairman Burnett said that he felt they were in fairly good condition compared to last year. He noted the difference between this year and the prior year in regards to making the levy. Ms. Biagiarelli said that, once the delinquent notices go out, they will likely get another influx of payments. She noted that all regular activities are still going on and the only thing that had been put on hold was the tax sale because the State had told them to do so. Now that the restrictions on the sale are lifted, they are being pursued again.

Chairman Burnett asked if there would likely be another grace period come July. Ms. Biagiarelli said she didn't know.

(8)
RECEIVE OAK HILLS AUTHORITY MONTHLY FINANCIAL STATEMENTS FOR FEBRUARY 2021 AND OAK HILLS AUTHORITY FY 2022 PRELIMINARY BUDGET.

Mr. Joe Andrasko, the Treasurer for Oak Hills Authority, came forward to address the Committee. He reported that there had been no rounds of golf played in February due to snow cover resulting in a net negative income. March is expected to be similar. However, this year is looking to be better. The prior year there had been a net income of -$40,000 while this year it looks to be closer to -$10,000. They are about 30% over budget for overall rounds played. A draft budget has been delivered to the city already. They have locked their preliminary expense expectations to the highs of the prior three years. Discussion followed on the details of the budget.

Chairman Burnett asked when the new vendor would be operational. Mr. Andrasko responded that they expected to be operational in the main restaurant come June 1st and likely earlier at the half-way house.

Committee Member Kydes asked when the contract would be coming to the Council for approval. Mr. Andrasko responded that he didn't know it was required to be put for approval. It has been distributed to a select group. He can bring it for approval though it's already been authorized by the authority and executed. Committee Member Kydes said that he thought it required Council Approval. Chairman Burnett said that the contract that was sent out did not include the name of the vendor and was a blanket contract. Names and items were not included. If there is an actual contract containing names and conditions then, he said, they have not received that as of this meeting. Mr. Andrasko responded that he was not aware of any requirement for the Common Council or a Committee of the Common Council to approve a contract in advance. It is not in the charter or in any of the loan agreements. If they failed, they will do what they need to rectify it.

(9)
AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SUBMIT AN APPLICATION TO THE STATE OF CONNECTICUT DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY GRANT FOR THE EMERGENCY MANAGEMENT PERFORMANCE GRANT WHICH IS APPROXIMATELY $65,000.

**** COUNCIL MEMBER HEUVELMAN MOTIONED TO APPROVE ITEM 9.**

Deputy Fire Chief Bassett came forwards to discuss this item. This is the hazmat team's grant. Norwalk has been the fiduciary for the past four years. They are in a mutual aid agreement and need one of the municipalities to handle the finances through the finance department. Norwalk has taken this role for the past four years for the regional team. Deputy Fire Chief Bassett is asking for that permission again to continue with that fiduciary responsibility.

Mr. Dachowitz asked what the administrative fee was at. Deputy Fire Chief Bassett said that they do not officially take the administrative fee. Discussion followed on the details of what would be needed to officially take the administrative fee in the future.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

This item will be moved forwards to the next council meeting on Tuesday, April 13th.

(10)
AUTHORIZE THE MAYOR, HARRY W. RILLING, TO SUBMIT AN APPLICATION TO THE STATE OF CONNECTICUT FOR GRANT FUNDS PROVIDED UNDER THE STATE OF CONNECTICUT'S LOCAL CAPITAL IMPROVEMENT FUND FOR LOCAL CAPITAL IMPROVEMENT PROGRAM ($652,435- 2021 ENTITLEMENT).

****COUNCIL MEMBER KEEGAN MOTIONED TO APPROVE ITEM 10.**

Ms. Vanessa Valadares came forwards to discuss this item. This grant is exclusively for paving. This will help out with the current paving program. Last year appx $3,750,000 were spent on paving. More than 10 miles of center lanes were paved which is 30% more than the previous year. This also covers sidewalks and curbs on the streets. Last year appx 12,000 linear feet of sidewalk was paved which is 100% more than the previous year. The grant does not fully support the program but provides substantial aid towards fully funding it.

Chairman Burnett noted that last year they had received $647,000 meaning this year it was a bit more. Ms. Valadares said that the good thing was that all the money was spent. If you do not have a strong paving program in place you are not able to use all the money.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

This item will be moved forwards to the next Council meeting on Tuesday, April 13th.

(11)
AUTHORIZE THE MAYOR, HARRY W. RILLING, TO APPROVE FOR THE LIBRARY INFRASTRUCTURE CHANGES, PURCHASE, DELIVERY, AND TRAINING FOR THE STAFF FOR (2) LAPTOP VENDING KIOSKS FOR AN AMOUNT NOT TO EXCEED $70,000, (BUDGETED CAPITAL EXPENSE ACCOUNT 09212010-5777-C0784, NO SPECIAL APPROPRIATION REQUIRED).

**** COUNCIL MEMBER REVOLUS MOTIONED TO APPROVE ITEM 11.**

Ms. Laurie Iffland, the Director of Library Technical Services, came forwards to speak on this item. She said that a year ago they had noticed people were using library resources differently and she was hoping to offer them an easy way to use the technology. People are coming to the library more often for job interviews and study groups which require machines which can go into private rooms. The laptop vending machines will allow them to house six machines at each library. They will also make it easier for them to keep the machines up to date, to ensure all data is erased when they return them, and to ensure security is up to date. Patrons would need to scan their library bar code to borrow the laptop. The laptops will be kept within the library.

Chairman Burnett asked how they were sanitizing the machines. Ms. Iffland said that there was a piece of software that notified the librarian that a machine has been returned and it cannot be borrowed again until after it has been okayed by the library which includes cleaning.

Council Member Heuvelman asked if there were ongoing, continuing, costs through the vendor. Ms. Iffland said that the annual hardware service agreement for both was going to be $2,511 which would come out of the library budget. Part of this cost will be upgrading the software. When the hardware becomes obsolete part of this money will go towards acquiring a new model so there will be no need to outlay the full amount again. Council Member Heuvelman asked if this was ultimately an ownership lease type situation. Ms. Iffland said that they can decide to say that they do not desire to use a vending machine anymore and, thusly, own the machine outright. Council Member Heuvelman asked how security was handled with those units. Ms. Iffland said she was working closely with several people regarding the security. All it has to do is access the library system to authenticate their barcode. Council Member Heuvelman asked if there were limits to what the computers could be used for and if there were ways of monitoring website usage. Ms. Iffland said that they were free and open similar to the library's public desktops. Smartshield will be installed on them which will reset them once restarted which should erase any malicious software or similar things. Additionally, Ms. Iffland has looked into security options to keep the laptops from being removed from the buildings which she reviewed for the Committee.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

This item will be moved forwards to the next Council meeting on Tuesday, April 13th.

(12)
APPROVAL OF 2021-2022 PARKING AUTHORITY BUDGET

**** COUNCIL MEMBER REVOLUS MOTIONED TO APPROVE ITEM 12.**

Ms. Jessica Vonnersheck came forwards to discuss Item 12. This is the Norwalk Parking Authority Budget. Last year's budget was $7.3 million. This year's budget is $5.9 million. This is an 18% decrease from the previous year's budget. The Parking Authority voted to accept this budget previously for the reason that the assumptions that are built into this budget are ones that assume a lower revenue for FY22. This is representative of a 70% occupancy. She said that they have seen parking increase over the previous few months. This will likely increase more as weather becomes warmer and offices come back into in-place work. The revenue is off-set by the expenses. This is because they have been working to manage in an appropriate way that looks at enforcement and looks at the level of enforcement that is required related to the demand in parking. They have been able to lower enforcement to a certain extend to meet that demand. They have worked to make it so that if demand increases for parking and additional enforcement staff are needed, they will be able to have those people join. She stressed that this was a one-time budget as a response to the pandemic. They do not anticipate a repeat moving forwards and anticipate an increase year-over-year. She said there would be no impact on the parking experience or on the City's ability to maintain garages and city assets. This is because the garages have been maintained and improved over the last number of years. This means they can afford a year that is slower. She reviewed the details of the budget for the Committee.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

This item will be moved forwards to the next Council meeting on Tuesday, April 13th.

(13)
APPROVAL OF FISCAL YEAR 2021-2022 WPCA BUDGET

**** COUNCIL MEMBER KEEGAN MOTIONED TO APPROVE ITEM 13.**

Mr. Ralph Kobe came forwards to present this item. He said that the Norwalk Board Water Pollution Control Authority is an enterprise fund that manages the city's sanitary sewer collection system, pump station, and wastewater treatment plant. On March 15, 2021 the WPCA board approved a zero percent sewer rate increase and zero registration fees for food establishments and industrial users for fiscal year 21-22. The Suez partnership has gone well despite the challenges from COVID. In July of 2020 the wastewater treatment plant achieved its lowest ever monthly nitrogen discharge of 304 pounds per day. They also achieved the lowest all-time record at 498 pounds per day. In September of 2020 the city CFO bonded appx. 18.5 million dollars of new bonds to fund ongoing capital improvements for the collection system, pump station rehabilitation, and improvements at the wastewater treatment plant.

He mentioned that Norwalk is looking to receive Nitrogen credits in an amount of appx. $500,000 for 2020. Neither final pricing or draft pricing has been submitted by Connecticut D.E.E.P. and is based off the previous calendar year instead. The WPCA imbursement for support services is at appx. $115,000. The O&M fee for Suez includes a 3% increase and nitrogen cost sharing. They are entitled through the new service agreement if they meet certain criteria to share in appx 25% of the nitrogen credits. There is also a reimbursement for city support services that amounts to appx. $638,000. The IT Account was increased as well to cover the WPCA's share of annual MUNIS and ESRI software fees. The debt service payments will increase in future years due to recent bonding.

The Wastewater treatment plant is designed for 18 million gallons per day. In January the WPCA staff presented to the Connecticut D.E.E.P. along with the EPA and other stakeholders that their last, 12-month, running average is 11.6 million gallons per day. If they reach 90% of the design capacity, which is 16.2 million gallons per day, they would need to notify the state of future ways to reduce flow or increase capacity at the treatment plant.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

This item will be moved forwards to the next Council meeting on Tuesday, April 13th.

(14)
APPOINTMENT OF THE AUDITORS TO AUDIT FISCAL YEAR 2020-2021

**** COUNCIL MEMBER KEEGAN MOTIONED TO APPROVE ITEM 14.**

Mr. Dachowitz came forwards to discuss this item. A year ago, they entered into an RFP as it was the end of a five-year agreement with their previous auditors. At that time, they had selected Bloom Shapiro. They have done well this first year. The only change is that they have merged with a national firm; Clifton Larson Associates. He reviewed the details of the firm for the Committee.

Chairman Burnett said he saw no reason to change.

Council Member Heuvelman asked if there was a cost associated with the contract. Mr. Dachowitz said it was a five-year contract that goes up a couple of thousands every year with the past year being $95,000.

Chairman Burnett said that, when they move the item on to the council, they should include what this year's audit costs should be.

**** THE MOTION TO APPROVE PASSED UNANIMOUSLY.**

This item will be moved forwards to the next council meeting on Tuesday, April 13th.

(15)
CHIEF FINANCIAL OFFICER FISCAL YEAR 2022 OPERATING BUDGET UPDATE.

Mr. Dachowitz came forwards to discuss this item. A spreadsheet of the expenditures was presented. He reviewed the details of the budget for the Committee. They are planning to use the funds from the American Recovery Act, which the mayor has decided to use, to offset the increases so that the taxpayers will have a flat tax bill from last year to this year. There will be a 0% increase for the Board of Education since they will be getting their own $27 million dollar allocation from the American Recovery Act funds. He proceeded to review the remainder of the items .

He then reviewed the mill rates by district. The average tax bill, based on the assessed value, is going from $5,762 to $16,951 depending on the district. He further reviewed the numbers provided on the spreadsheet for the Committee.

Council Member Heuvelman said that he was concerned about several things. He said that the ARPA money is two years and going to be handed out in two increments over two years which would likely happen both in the same fiscal year. Mr. Dachowitz clarified that that was two calendar years which crossed into one fiscal year. Additionally, the first increment should be coming within a month which is this fiscal year. Council Member Heuvelman asked if they would be set up for a cliff in 2024 as a result of keeping the taxes flat. Mr. Dachowitz said that they had previously discussed giving the BoE a 4-million-dollar increase. However, they are receiving 27 million which they are being asked to use instead of the City giving them the 4-million. One of the major purposes of the funds is to avoid layoffs. This is a one-time opportunity to address other needs within the city. He said the biggest risk was that the BoE might not enact programs meant to be temporary two-year programs at which point they may come asking for more money.

Council Member Heuvelman said that 20% of the ARPA money is supposed to address learning loss especially in regard to the learning loss in the prior year. Going into the 21-22 School Year they are going to need to add staff in order to help get the kids back to where they should be learning-wise. As a result, he is concerned that there will be a very large tax increase in fiscal year 24 because the schools will need to continue the path that's been started down which was his concern. Chairman Burnett said that the first step on moving forwards was conducting an efficiency study to gather data to properly address the situation. This way they can have strategic planning sessions about how things will look in the future.

Chairman Burnett said that they will have this item on the Council agenda as a 'review not approval' because they are not adjusting the cap. The BET has come in below the cap. The cap will stay the same since the BET came in under the cap and they can move forwards with their cap recommendation that they approved staying intact. The BET can then go forwards in terms of formally advertising the mill rate for each of the districts based upon the approved cap.

ADJOURNMENT

**** COUNCIL MEMBER HEUVELMAN MOTIONED TO ADJOURN.**
**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 8:26 P.M.

Respectfully Submitted
Ian A. Soltes
Telesco Secretarial Services

AGENDA

MAY 13TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON

MOTOR VEHICLE

ACAR LEASING LTD	19-MV-300514	$429.50	PRORATION
	19-MV-300708	$641.05	PRORATION
ACAR LEASING LTD	19-MV-300317	$60.98	PRORATION
	19-MV-300387	$254.43	PRORATION
	19-MV-400050	$58.88	PRORATION
	19-MV-400139	$605.62	PRORATION
AITORO APPLIANCE CO	19-MV-301417	$168.29	PRORATION
BEATTY BRUCE GRAHAM	19-MV-305303	$40.60	PRORATION
CAB EAST LLC	19-MV-SEE ATTACHED	$646.02	PRORATION
CONDE MORISA	19-MV-313845	$24.42	PRORATION
DAIMLER TRUST	19-MV-315914	$901.25	PRORATION
DAIMLER TRUST	19-MV-315908	$180.93	PRORATION
GARRIDO RAFAEL	19-MV-325397	$10.58	PRORATION
LATTI SHARY J	19-MV-339121	$119.71	PRORATION
MOLA CORRIE	19-MV-346179	$41.74	PRORATION
NISSAN INFINTI LT	19-MV-348972	$30.04	PRORATION
NOSEVICH DESPINA	19-MV-350029	$118.83	PRORATION
NOU SOKNGOEUN	19-MV-350049	$12.23	PRORATION
OELCKERS GWYNNE M	19-MV-350439	$39.68	PRORATION
PASCUAL KATHRYN BALUDIO	19-MV-352368	$219.18	PRORATION
PORSCHE LEASING LTD	19-MV-354469	$578.67	PRORATION

AGENDA

MAY 13TH 2021

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED	REASON
PORSCHE LEASING LTD	19-MV-354473 $983.07	PRORATION
	19-MV-354458 $860.08	PRORATION
	19-MV-354465 $455.68	PRORATION
	19-MV-354479 $181.66	PRORATION
RIVERA VALERIE EMILIA	19-MV-352504 $226.96	PRORATION
	19-MV-351641 $207.67	PRORATION
RYDER TRUCK RENTAL INC	19-MV-358690 $239.97	PRORATION
TOYOTA LEASE TRUST	19-MV-SEE ATTACHED $2,770.75	PRORATION
USB LEASING LT	19-MV-368902 $250.53	PRORATION

REAL ESTATE

ATTORNEY MARIO MUSILLI		
10 LOWER ROCKS RD UNIT B		
5-21-18A-B	19-RE-600003 $69.90	INT WRONG
MAGNOTTA JON		
2 SPLITROCK RD		
5-84-114-0	19-RE-116411 $3,990.72	OVER PYMT
PASCHALIDIS LEONARD & SOPHIA		
141 MAIN ST		
1-86-8-0	17-RE-120773 $1490.00	ADJ SEWER

SPECIAL REQUEST

CORELOGIC	19-RE-SEE ATTACHED $61,867.06	OVER PYMT

LIST YR	BILL NO.	REG.	VIN	REFUND
2019	367401	AT15637	4T1B11HK6KU755534	$ 456.75
2019	367873	AC37333	JTJBARBZXK2200717	$ 451.94
2019	367676	0AVXP9	4T1B11HK2JU555412	$ 422.17
2019	366973	AR15257	JTMRFREV5JJ221944	$ 278.68
2019	411141	5ARBV7	2T2HZMDA6LC247032	$ 246.44
2019	367293	AR83522	JTMRJREV9JD248822	$ 240.87
2018	366805	AC19103	2T1BURHE0GC549599	$ 203.27
2019	367498	AS41961	JTMDFREVXJJ747741	$ 192.63
2019	367739	AP57123	3TMCZ5AN4JM165672	$ 162.70
2019	367354	AH50655	JTKJF5C70E3086160	$ 115.30
			TOTAL	**$ 2,770.75**

AGW Sono Partners LLC

ITEM 5

04/10/2021 13:33 |City of Norwalk LIVE - 11.3.
2882apalumbo |Payment Entry

Year	Type	Bill Numb	Reference	Customer	Bill Name	Unpaid Princip	P
2019	RE-R	127100	137 WASHINGTON ST A101 A101	395403	AGW SONO PARTNERS LLC	-3,423.19	2
2019	RE-R	127101	135 WASHINGTON ST A102 A102	395403	AGW SONO PARTNERS LLC	-5,973.19	2
2019	RE-R	127102	131 WASHINGTON ST K101 K101	395403	AGW SONO PARTNERS LLC	-4,528.76	2
2019	RE-R	127103	129 WASHINGTON ST K102 K102	395403	AGW SONO PARTNERS LLC	-5,817.35	2
2019	RE-R	127131	125 WASHINGTON ST L101 L101	395403	AGW SONO PARTNERS LLC	-14,489.19	2
2019	RE-R	127132	125 WASHINGTON ST L102 L102	395403	AGW SONO PARTNERS LLC	-4,218.29	2
2019	RE-R	127133	117 WASHINGTON ST L103 L103	395403	AGW SONO PARTNERS LLC	-8.38	2
2019	RE-R	127104	99 WASHINGTON ST	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127105	99 WASHINGTON ST 1	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127106	134 WASHINGTON ST D101 D101	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127107	134 WASHINGTON ST D102 D102	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127108	134 WASHINGTON ST D103 D103	395403	AGW SONO PARTNERS LLC	-2,653.84	2
2019	RE-R	127109	132 WASHINGTON ST D104 D104	395403	AGW SONO PARTNERS LLC	-2,241.20	2
2019	RE-R	127110	132 B WASHINGTON ST D105 D105	395403	AGW SONO PARTNERS LLC	-2,241.20	2
2019	RE-R	127111	132 A WASHINGTON ST D106 D106	395403	AGW SONO PARTNERS LLC	-2,354.51	2
2019	RE-R	127112	116 WASHINGTON ST U101 U101	395403	AGW SONO PARTNERS LLC	-4,585.06	2
2019	RE-R	127113	118 WASHINGTON ST U102 U102	395403	AGW SONO PARTNERS LLC	-4,583.26	2
2019	RE-R	127114	122 WASHINGTON ST U103 U103	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127115	118 WASHINGTON ST U104 U104	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127116	108 WASHINGTON ST F102 F102	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127117	68 A WASHINGTON ST W101 W101	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127118	68 WASHINGTON ST W102 W102	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127119	2 SOUTH MAIN ST W103 W103	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127120	2 SOUTH MAIN ST W104 W104	395403	AGW SONO PARTNERS LLC	-2,237.61	2
2019	RE-R	127121	2 SOUTH MAIN ST W105 W105	395403	AGW SONO PARTNERS LLC	-2,236.53	2
2019	RE-R	127127	126 WASHINGTON ST R101 R101	395403	AGW SONO PARTNERS LLC	-275.50	2
2019	RE-R	127128	126 WASHINGTON ST R102 R102	395403	AGW SONO PARTNERS LLC	0.00	2
2019	RE-R	127129	86 WASHINGTON ST B	395403	AGW SONO PARTNERS LLC	0.00	2

** END OF REPORT - Generated by Alfred Palumbo **

REF REQ
MAILED
4-12-21
$61,867.06

SPEC. REQ
PUT ON
NEXT AGENDA
AL

Palumbo, Al

From: Watkins, Elaine <elwatkins@corelogic.com>
Sent: Saturday, April 10, 2021 11:47 AM
To: Palumbo, Al
Subject: Overpayment refund request on parcel# multiple (ticket# 75000189085)

CAUTION: EXTERNAL Email: Don't open links or attachments from untrusted senders

Dear Treasurer/Collector

CoreLogic (formally First American) is a commercial real estate tax service agency that services many clients throughout the United States. We were made aware by Signature Bank (NY) on behalf of their property owner; that there was a successful tax appeal on the below parcel(s).

This is a formal request to have the overage payable and sent to:

CoreLogic Centralized Refund
Attn: Natalie Nerio
P.O. Box 9222
Coppell, TX 75019

Parcel#	Address
2-24-16-L103	$8.38 ✓
2-24-16-L102	$4,218.29 ✓
2-24-16-L101	$14,489.19 ✓
2-43-26-R101	$275.50 ✓
2-43-21-W104	$2,237.61 ✓
2-43-10-D106	$2,354.51 ✓
2-43-10-D105	$2,241.20 ✓
2-43-21-W105	$2,236.53 ✓
2-43-10-D103	$2,653.84 ✓
2-43-10-D104	$2,241.20 ✓
2-43-11-U101	$4,585.06 ✓
2-43-11-U102	$4,583.26 ✓
2-24-12-A101	$3,423.19 ✓
24-12-A102	$5,973.19 ✓
2-24-15-K101	$4,528.76 ✓
2-24-15-K102	$5,817.35 ✓

Please let us know if there is any additional information needed.

Your help is greatly appreciated.

Elaine Watkins
Senior Assoc, Operation Svcs
CoreLogic

Direct (817) 699-8053
elwatkins@corelogic.com

corelogic.com | Blog
LinkedIn | Twitter | Facebook | Google+

Our Vision: *Deliver unique property-level insights that power the global real estate economy*

TAX COLLECTOR'S REPORT
APRIL 2021

FISCAL YEAR 2020-2021 (2019 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 20 - APR 21	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$20,760,190.24	$19,296,007.54	92.95%	$20,437,015.78	($323,174.46)	94.42%
AUTOMOBILE-SUPPLEMENTAL	$2,974,458.75	$2,484,488.88	83.53%	$2,933,586.29	($40,872.46)	84.69%
PERSONAL PROPERTY	$20,000,411.00	$19,379,294.62	96.89%	$20,041,076.44	$40,665.44	96.70%
REAL ESTATE	$310,928,205.46	$304,905,984.65	98.06%	$307,866,441.60	($3,061,763.86)	99.04%
TOTAL TAX	**$354,663,265.45**	**$346,065,775.69**	**97.58%**	**$351,278,120.11**	**($3,385,145.34)**	**98.52%**
SEWER USE	$16,883,967.00	$16,546,304.84	98.00%	$16,882,256.61	($1,710.39)	98.01%
IPP FEE	$200,500.00	$174,316.79	86.94%	$200,749.78	$249.78	86.83%

FISCAL YEAR 2019-2020 (2018 GRAND LIST)	ORIGINAL LEVY	JUN 19 - APR 20				
AUTOMOBILE-REGULAR	$20,298,846.95	$18,679,798.68	92.02%	$19,892,914.87	($405,932.08)	93.90%
AUTOMOBILE-SUPPLEMENTAL	$3,411,633.59	$2,883,275.24	84.51%	$3,402,311.28	($9,322.31)	84.74%
PERSONAL PROPERTY	$18,801,474.70	$18,012,013.59	95.80%	$18,815,063.94	$13,589.24	95.73%
REAL ESTATE	$292,525,761.66	$287,634,310.05	98.33%	$291,380,924.97	($1,144,836.69)	98.71%
TOTAL TAX	**$335,037,716.90**	**$327,209,397.56**	**97.66%**	**$333,491,215.06**	**($1,546,501.84)**	**98.12%**
SEWER USE	$16,686,428.00	$16,287,544.16	97.61%	$16,582,531.90	($103,896.10)	98.22%
IPP FEE	$203,250.00	$177,115.84	87.14%	$208,750.00	$5,500.00	84.85%

TAX DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	$19,625,548.55	$18,856,378.13	-0.09%	$17,786,905.05	($1,838,643.50)	0.40%
SEWER DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	$197,539.00	$258,760.68	0.39%	$299,724.71	$102,185.71	-0.21%
IPP DIFFERENCE 2019 G.L. vs. 2018 G.L. INCREASE/(DECREASE)	($2,750.00)	($2,799.05)	-0.20%	($8,000.22)	($5,250.22)	1.99%

BACK TAXES COLLECTED	FISCAL YR 2020-2021 (JUL 20 - APR 21)	FISCAL YR 2019-2020 (JUL 19 - APR 20)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	$1,094,122.37	$1,660,244.61	($566,122.24)
PRIOR SEWER USE FEE	$216,903.70	$128,122.23	$88,781.47
PRIOR IPP FEE	$11,169.66	$11,864.88	($695.22)
TOTAL PRIOR TAX, SEWER & IPP	**$1,322,195.73**	**$1,800,231.72**	**($478,035.99)**
CURRENT INTEREST	$827,634.08	$720,922.59	$106,711.49
PRIOR INTEREST	$933,915.10	$641,480.94	$292,434.16
SEWER USE FEE INTEREST	$91,651.34	$73,543.49	$18,107.85
IPP FEE INTEREST	$6,751.93	$6,407.54	$344.39
TOTAL INTEREST COLLECTED	**$1,859,952.45**	**$1,442,354.56**	**$417,597.89**
PRIOR LIEN FEE	$12,028.36	$11,630.84	$397.52
CURRENT LIEN FEE	$0.00	$3,350.18	($3,350.18)
TOTAL LIEN FEE COLLECTED	**$12,028.36**	**$14,981.02**	**($2,952.66)**
MISC FEES COLLECTED**	**$114,346.61**	**$111,253.87**	**$3,092.74**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$3,308,523.15**	**$3,368,821.17**	**($60,298.02)**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION & SUSPENSE TRANSFERS
** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS

Updated through ***3/31/2021***

		Year to Date				
		Budget	**Actuals**	**Variance**	**Var %**	**Comments**
Sales	Revenue Rounds	20,259	27,705	7,446	36.8%	Best March rounds since 2016. We are on target for a record amount of rounds in FY21.
	Non-Revenue Rounds	4,813	6,848	2,035	42.3%	Includes season passholder rounds.
	Total Rounds	**25,072**	**34,553**	9,481	37.8%	
	Carts	13,497	18,580	5,083	37.7%	Higher golf rounds have a direct effect on cart rentals. Carts reopened in the second half of March.
	ID Cards	761	646	(115)	-15.1%	Golfers tend to renew when they begin playing in the spring and March saw nearly $43k in ID card sales.

		Budget	**Actuals**	**Variance**	**Var %**	**Comments**
P&L	Golf Revenue	1,068,000	1,393,608	325,608	30.5%	See above, much higher rounds than expected due in part to COVID restrictions.
	Tennis Revenue	15,000	15,000	-	0.0%	
	Restaurant Revenue	11,400	13,650	2,250	19.7%	Restaurant revenue should begin accruing in April.
	Other Revenue	13,566	12,421	(1,145)	-8.4%	
	Total Revenue	**1,107,966**	**1,434,679**	**326,713**	**29.5%**	
	Management Salary	118,350	120,141	1,791	1.5%	
	Operations Salary	97,585	130,193	32,608	33.4%	High golf and cart rounds created need for add'l work. Jan thru Mar exp was lower than budget.
	Maintenance Salary	294,476	302,769	8,293	2.8%	High golf and cart rounds created need for add'l work, plus a prior period expense hitting in FY21.
	Employee Benefits	98,205	101,522	3,317	3.4%	Higher wages result in higher payroll tax.
	Administrative	137,994	154,160	16,166	11.7%	Increase in cred card fees due to higher base of rounds, cashless xactions, 2021 season pass sales.
	Interest & Insurance	55,728	53,058	(2,670)	-4.8%	
	Sales & Operations	2,788	3,463	675	24.2%	
	Park Maintenance	131,759	152,609	20,850	15.8%	Water over-BGT by $17k, Ag&Chem by $12k; offset by $5k less in maintenance
	Park Equipment	59,493	56,471	(3,022)	-5.1%	
	Carts	79,729	79,057	(672)	-0.8%	
	Operating Expense	**1,076,107**	**1,153,443**	**77,336**	**7.2%**	
	Operating Income	**31,859**	**281,236**	**249,377**	**782.8%**	
Balance Sheet	Capital Improvements	(70,000)	(46,608)	23,392	-33.4%	Roofing project is done. Restaurant and Halfway house improvements to follow.
	Line of Credit Balance	(20,000)	-	20,000	-100.0%	
	Cash Balance	4,123	254,539	250,416	6073.6%	Improved cash position. Last year we had already borrowed $190k against our Line of Credit.

Updated through *3/31/2021*

Rest of Year

		Budget	Proj.	Variance	Var %	Comments
Sales	Revenue Rounds	9,762	11,910	2,148	22.0%	Expect only a slight slowdown in rounds with COVID restrictions still in place for remainder of fiscal year.
	Non-Revenue Rounds	3,101	3,101	-	0.0%	
	Total Rounds	12,863	15,011	2,148	16.7%	Potential of hitting 50,000 total rounds this fiscal year.
	Carts	6,503	8,129	1,626	25.0%	See explanation for Rev Rounds
	ID Cards	410	510	100	24.4%	ID card purchases rose sharply in March to help get closer to budgeted amount. April sales are high as well.

		Budget	Proj.	Variance	Var %	Comments
P&L	Golf Revenue	516,532	630,169	113,637	22.0%	See above
	Tennis Revenue	10,000	16,800	6,800	68.0%	Tennis contract is finalized.
	Restaurant Revenue	6,000	8,000	2,000	33.3%	We now have Dry Dock Smokin' Aces as our food and beverage operator.
	Other Revenue	7,494	6,000	(1,494)	-19.9%	There is no movement on advertising revenue.
	Total Revenue	**540,026**	**660,969**	**120,943**	**22.4%**	
	Salaries	237,799	262,000	24,201	10.2%	Mostly attributable to much higher rounds but will be monitored. Also reflects new unbudgeted GM position.
	Employee Benefits	33,007	34,500	1,493	4.5%	
	Administrative	48,643	53,500	4,857	10.0%	Credit card fees will continue to come in over-budget due to excess rounds / cashless transactions.
	Debt Service & Insurance	21,162	21,000	(162)	-0.8%	
	Sales & Operations	2,212	6,000	3,788	171.2%	Additional rounds = more scorecards, pencils, etc. Some Clubhouse repairs and maint as well.
	Park Maintenance	52,941	48,000	(4,941)	-9.3%	Timing on some grass treatment supplies in March.
	Park Equipment	16,507	16,507	-	0.0%	Stick to budget going forward.
	Carts	56,437	56,000	(437)	-0.8%	Renewed cart lease came in slightly under expectations.
	Operating Expense	**468,708**	**497,507**	**28,799**	**6.1%**	
	Uncategorized Exp/Rev					
	Operating Income	**71,318**	**163,462**	**92,144**	**129.2%**	
Balance Sheet	Capital Improvements	(5,000)	(30,000)	(25,000)	500.0%	We are currently prioritizing potential cap ex projects. Priority will be food service related.
	Line of Credit Balance	-	-	-		There will be no need to borrow during the remainder of this fiscal year.
	Cash Balance	17,862	355,001	337,139	1887.5%	Improved cash position with no LOC borrowings while resuming our City debt repayments.

ITEM 8

Oak Hills Park Authority
FY21 Actual vs. Budget

	Mar Act	Mar Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
REVENUE								
4000 · REVENUES								
4001 · Golf Revenue								
4010 · Golf Fees	$43,687	$18,305	$25,383	138.7%	$902,153	$651,731	$250,422	38.4%
4020 · I.D. Cards	$42,735	$18,553	$24,182	130.3%	$73,432	$80,397	-$6,965	-8.7%
4025 · Season Pass	$22,170	$8,985	$13,185	146.7%	$110,502	$80,865	$29,637	36.6%
4030 · Tournament Fees		$0	$0	0.0%	$34,110	$53,872	-$19,762	-36.7%
4050 · Cart Revenue	$4,993	$1,681	$3,312	197.0%	$277,842	$198,944	$78,898	39.7%
4055 · GolfBoard Revenue	$0	$0	$0	0.0%	$889	$0	$889	0.0%
4060 · Golf Revenue - Gift Certif.	$1,203	$527	$676	128.1%	$15,433	$15,929	-$496	-3.1%
4070 · Gift & Rain Checks Redeemed	-$794	-$363	-$431	118.4%	-$20,753	-$13,737	-$7,016	51.1%
Total 4001 · Golf Revenue	**$113,994**	**$47,688**	**$66,306**	**139.0%**	**$1,393,608**	**$1,068,000**	**$325,609**	**30.5%**
4100 · Tennis Revenue	$0	$0	$0	0.0%	$15,000	$15,000	$0	0.0%
4200 · Rental Income	$1,375	$1,375	$0	0.0%	$12,375	$12,375	$0	0.0%
4300 · Investment Income	$42	$3	$38	1177.5%	$437	$95	$341	357.4%
4400 · Misc. Income	$0	$54	-$54	-100.0%	-$391	$95	-$486	-509.7%
4600 · Restaurant Income	$0	$2,000	-$2,000	-100.0%	$13,650	$11,400	$2,250	19.7%
4700 · Advertising Revenue	$0	$1,000	-$1,000	-100.0%	$0	$1,000	-$1,000	-100.0%
Total Other Revenue	**$1,417**	**$4,433**	**-$3,016**	**-68.0%**	**$41,071**	**$39,966**	**$1,105**	**2.8%**
TOTAL REVENUE	**$115,411**	**$52,120**	**$63,290**	**121.4%**	**$1,434,679**	**$1,107,966**	**$326,713**	**29.5%**
EXPENSE								
5000 · PERSONNEL EXPENSE								
5010 · Management Salary	$13,585	$13,150	-$435	-3.3%	$120,141	$118,350	-$1,791	-1.5%
5030 · Operations	$2,935	$5,860	$2,925	49.9%	$129,118	$97,585	-$31,533	-32.3%
5040 · Operations O/T	$0	$0	$0	0.0%	$1,075	$0	-$1,075	0.0%
5050 · Course Personnel	$25,363	$23,550	-$1,813	-7.7%	$223,308	$210,072	-$13,236	-6.3%
5060 · Course Personnel O/T	$0	$0	$0	0.0%	$772	$0	-$772	0.0%
5070 · Seasonal Personnel	$0	$5,558	$5,558	100.0%	$78,163	$84,404	$6,241	7.4%
5080 · Seasonal Personnel O/T	$0	$0	$0	0.0%	$527	$0	-$527	0.0%
Total 5000 · PERSONNEL EXPENSE	**$41,882**	**$48,117**	**$6,236**	13.0%	**$553,103**	**$510,411**	**-$42,692**	-8.4%
5200 · EMPLOYEE BENEFITS								
5210 · Payroll Taxes	$3,160	$3,387	$227	6.7%	$40,921	$43,455	$2,534	5.8%
5230 · State Unemployment	$1,245	$1,067	-$179	-16.7%	$20,223	$16,005	-$4,218	-26.4%
5250 · Health Insurance	$2,671	$2,199	-$472	-21.4%	$20,044	$19,791	-$253	-1.3%
5260 · Workmans Compensation	$1,020	$1,063	$44	4.1%	$15,443	$13,415	-$2,028	-15.1%
5270 · Retirement Plans	$544	$646	$102	15.7%	$4,890	$5,538	$648	11.7%
Total 5200 · EMPLOYEE BENEFITS	**$8,640**	**$8,362**	**-$277**	-3.3%	**$101,522**	**$98,205**	**-$3,317**	-3.4%
5400 · ADMINISTRATIVE EXPENSES								
5420 · Telephone	$980	$902	-$78	-8.6%	$9,874	$8,115	-$1,758	-21.7%
5430 · Professional Fees	$2,650	$2,667	$17	0.6%	$23,715	$24,000	$285	1.2%
5436 · Advertising	$1,031	$827	-$204	-24.7%	$8,917	$8,719	-$198	-2.3%
5440 · Office Expense	$927	$734	-$193	-26.2%	$12,579	$9,950	-$2,629	-26.4%
5441 · Bank Charges	$17	$67	$50	75.0%	$228	$332	$103	31.1%
5442 · Credit Card Fees	$1,199	$1,349	$150	11.1%	$36,946	$25,274	-$11,671	-46.2%
5445 · Postage	$55	$0	-$55	0.0%	$225	$31	-$194	-627.7%
5450 · Training and Dues	$0	$0	$0	0.0%	$1,710	$2,286	$576	25.2%
5461 · Authority Secretarial Services	$270	$125	-$145	-116.0%	$1,360	$1,125	-$235	-20.9%
5469 · Other Outside Services	$313	$291	-$22	-7.7%	$4,183	$4,159	-$25	-0.6%
5470 · Other Admin	$1,040	$704	-$336	-47.7%	$9,073	$6,340	-$2,733	-43.1%
5480 · Utilities	$3,563	$4,264	$701	16.4%	$45,350	$47,662	$2,312	4.9%
5490 · Water	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5400 · ADMINISTRATIVE EXPENSES	**$12,045**	**$11,930**	**-$115**	-1.0%	**$154,160**	**$137,994**	**-$16,167**	-11.7%
5500 · DEBT SERVICE AND INSURANCE								
5500 · Liability Insurance	$6,936	$6,448	-$488	-7.6%	$47,328	$52,300	$4,972	9.5%

Oak Hills Park Authority
FY21 Actual vs. Budget

ITEM 8

	Mar Act	Mar Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
5520 · Interest	$2,745	$571	-$2,175	-380.9%	$5,730	$3,427	-$2,302	-67.2%
Total 5500 · DEBT SERVICE AND INSURANCE	**$9,681**	**$7,019**	**-$2,662**	-37.9%	**$53,058**	**$55,728**	**$2,670**	4.8%
5600 · SALES AND OPERATIONS								
5620 · Clubhouse/Pro Shop Maint.	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5640 · Golf Pro Supplies	$0	$0	$0	0.0%	$2,139	$1,788	-$351	-19.6%
5680 · Golf Pro Work Clothes	$620	$0	-$620	0.0%	$1,324	$1,000	-$324	-32.4%
Total 5600 SALES AND OPERATIONS	**$620**	**$0**	**-$620**	0.0%	**$3,463**	**$2,788**	**-$674**	-24.2%
5700 · PARK MAINTENANCE								
5710 · Water	$674	$1,331	$657	49.3%	$55,202	$38,119	-$17,084	-44.8%
5720 · Heating Fuel	$1,507	$1,126	-$381	-33.8%	$6,515	$7,436	$920	12.4%
5730 · Grounds Maintenance	$1,801	$495	-$1,306	-264.2%	$11,250	$17,331	$6,081	35.1%
5740 · Tree Maintenance	$0	$0	$0	0.0%	$4,500	$4,000	-$500	-12.5%
5751 · Agriculture&Chemicals-Purch	$18,916	$5,202	-$13,714	-263.6%	$48,196	$51,986	$3,791	7.3%
5752 · Agriculture/Chemicals Utilized	$0		$0	0.0%	$15,366	$0	-$15,366	0.0%
5760 · Irrigation Maintenance	$1,130	$344	-$786	-228.6%	$8,821	$8,052	-$769	-9.6%
5770 · Consumable Tools	$362	$199	-$163	-82.1%	$1,515	$2,177	$662	30.4%
5780 · Tee and Green Supplies	$921	$2,147	$1,226	57.1%	$1,198	$2,510	$1,312	52.3%
5795 · Janitorial Supplies	$0	$0	$0	0.0%	$46	$149	$102	68.9%
Total 5700 · PARK MAINTENANCE	**$25,311**	**$10,843**	**-$14,468**	-133.4%	**$152,609**	**$131,759**	**-$20,850**	-15.8%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	$3,289	$2,014	-$1,275	-63.3%	$22,383	$22,943	$560	2.4%
5820 · Building Maintenance	$6,870	$1,002	-$5,868	-585.9%	$26,335	$24,046	-$2,289	-9.5%
5840 · Small Equipment	$0	$0	$0	0.0%	$1,387	$2,500	$1,113	44.5%
5860 · Gasoline/Diesel Fuel	$0	$2,006	$2,006	100.0%	$5,870	$10,004	$4,134	41.3%
5880 · Employee work clothes	$0	$0	$0	0.0%	$496	$0	-$496	0.0%
Total 5800 · PARK EQUIPMENT	**$10,159**	**$5,021**	**-$5,138**	-102.3%	**$56,471**	**$59,493**	**$3,022**	5.1%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	$213	$0	-$213	0.0%	$62,231	$60,137	-$2,094	-3.5%
6020 · Electricity	$778	$64	-$714	-1116.8%	$12,097	$9,956	-$2,141	-21.5%
6030 · Maintenance		$28	$28	100.0%	$643	$1,035	$393	37.9%
6050 · Cart Insurance	$400	$400	$0	0.0%	$3,600	$3,600	$0	0.0%
6060 · Misc. Cart Expense	$108	$0	-$108	0.0%	$486	$5,000	$4,514	90.3%
Total 6000 · CART EXPENSE	**$1,499**	**$492**	**-$1,008**	-205.0%	**$79,057**	**$79,729**	**$672**	0.8%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	**$109,836**	**$91,784**	**-$18,052**	-19.7%	**$1,153,442**	**$1,076,106**	**-$77,335**	-7.2%
TOTAL OPERATIONAL NET INCOME	**$5,575**	**-$39,664**	**$45,238**	-114.1%	**$281,238**	**$31,859**	**$249,378**	782.8%
Restructured Debt	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Capital Funding $150k	$0	$0	$0	0.0%	$0	$0	$0	0.0%
$150K Operating Debt	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total Other Expense	**$0**	**$0**	**$0**	0.0%	**$0**	**$0**	**$0**	0.0%
NET INCOME BEFORE CAPITAL EXPENSES	**$5,575**	**-$39,664**	**$45,238**	-114.1%	**$281,238**	**$31,859**	**$249,378**	782.8%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash	$22,125	$18,333	-$3,791	-20.7%	$196,970	$165,000	-$31,970	-19.4%
8001 · Capital projects								
8100 - Capital Proj Cash	$16,987	$35,000	$18,014	51.5%	$46,608	$70,000	$23,392	33.4%
8101 - Capital Proj Financed	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Capital Contribution								
Total 8000 · OTHER EXPENSE	$22,125	$18,333	$14,222	-20.7%	$196,970	$165,000	-$8,577	-19.4%
NET INCOME	**-$16,550**	**-$57,997**	**$41,447**	-71.5%	**$84,268**	**-$133,141**	**$217,408**	-163.3%

OAK HILLS PARK AUTHORITY
Balance Sheet FY20
As of March 31, 2021

	Total			
	As of Mar 31, 2021	As of Mar 31, 2020 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1021 NBT Money Market	286,112.58	17,073.57	269,039.01	1575.76%
1022 NBT Payment Account	-34,324.76	-2,063.71	-32,261.05	-1563.26%
1023 NBT Rent Escrow Sec Apt Right	1,351.00	1,351.00	0.00	0.00%
1050 Petty	1,400.00	1,400.00	0.00	0.00%
Total 1000 Cash	**$ 254,538.82**	**$ 17,760.86**	**$ 236,777.96**	**1333.14%**
Total Bank Accounts	**$ 254,538.82**	**$ 17,760.86**	**$ 236,777.96**	**1333.14%**
Accounts Receivable				
1201 Accounts Receivable	450.00	0.00	450.00	
Total Accounts Receivable	**$ 450.00**	**$ 0.00**	**$ 450.00**	
Other Current Assets				
1100 Inventory	92,509.00	90,202.58	2,306.42	2.56%
1200 Receivables	0.00	13,767.02	-13,767.02	-100.00%
1300 Prepaid Expenses	28,183.96	28,001.67	182.29	0.65%
1400 Deposits	0.00	2,100.00	-2,100.00	-100.00%
Total Other Current Assets	**$ 120,692.96**	**$ 134,071.27**	**-$ 13,378.31**	**-9.98%**
Total Current Assets	**$ 375,681.78**	**$ 151,832.13**	**$ 223,849.65**	**147.43%**
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment	1,067,156.87	1,032,548.99	34,607.88	3.35%
1510 Accumulated Depreciation/Amort.	-3,931,376.07	-3,667,913.84	-263,462.23	-7.18%
1520 Furniture & Fixtures	50,085.23	50,085.23	0.00	0.00%
1560 Leasehold Improvements	35,894.79	30,035.97	5,858.82	19.51%
1561 Park Improvements	1,782,769.53	1,773,864.03	8,905.50	0.50%
1562 Restaurant	2,277,134.66	2,277,134.66	0.00	0.00%
1565 Amortize Leasehold Improvements	-29,549.58	-10,308.33	-19,241.25	-186.66%
1570 Capital Projects in Progress	58,339.02	29,200.00	29,139.02	99.79%
Total 1500 Fixed Assets	**$ 1,310,454.45**	**$ 1,514,646.71**	**-$ 204,192.26**	**-13.48%**
Total Fixed Assets	**$ 1,310,454.45**	**$ 1,514,646.71**	**-$ 204,192.26**	**-13.48%**
TOTAL ASSETS	**$ 1,686,136.23**	**$ 1,666,478.84**	**$ 19,657.39**	**1.18%**
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable	98,380.73	113,329.21	-14,948.48	-13.19%
Total Accounts Payable	**$ 98,380.73**	**$ 113,329.21**	**-$ 14,948.48**	**-13.19%**
Other Current Liabilities				
2050 Accounts Payable-Tennis Revenue	0.00	110.00	-110.00	-100.00%

2051 Accounts Payable - OHMGA Revenue	3,020.00	4,419.00	-1,399.00	-31.66%
2100 Accrued Payroll	17,571.07	14,457.35	3,113.72	21.54%
2104 Accrued retirement contribution	1,185.18	1,134.96	50.22	4.42%
2105 Accrued Vacation Pay	27,107.97	30,988.83	-3,880.86	-12.52%
2200 Accrued Expenses	53,047.50	32,225.50	20,822.00	64.61%
2210 Security Deposit-Entrance House				
2212 Security Dep - Apt 2 Right	1,350.00	1,350.00	0.00	0.00%
Total 2210 Security Deposit-Entrance House	**$ 1,350.00**	**$ 1,350.00**	**$ 0.00**	**0.00%**
2230 NBT Credit Line	0.00	190,000.00	-190,000.00	-100.00%
2250 Deferred Revenue	0.00	0.00	0.00	
2251 Tournament Deposits	5,100.00	6,300.00	-1,200.00	-19.05%
2253 Deferred Tennis Revenue	0.00	8,333.00	-8,333.00	-100.00%
2254 Other Deferred	167,360.07	63,244.50	104,115.57	164.62%
Total 2250 Deferred Revenue	**$ 172,460.07**	**$ 77,877.50**	**$ 94,582.57**	**121.45%**
2400 Cart Sales Tax Due	317.00	75.00	242.00	322.67%
Total Other Current Liabilities	**$ 276,058.79**	**$ 352,638.14**	**-$ 76,579.35**	**-21.72%**
Total Current Liabilities	**$ 374,439.52**	**$ 465,967.35**	**-$ 91,527.83**	**-19.64%**
Long-Term Liabilities				
2701 Consolidated City Debt	2,067,873.05	1,981,729.88	86,143.17	4.35%
2730 Capital Debt (150k)	0.00	76,750.01	-76,750.01	-100.00%
2731 Operating Expense Debt (150k)	0.00	76,752.55	-76,752.55	-100.00%
2765 Deere Credit Inc. Progator Sprayer	0.00	657.50	-657.50	-100.00%
2766 Wells Fargo Eq Bandit Chipper	0.00	2,191.54	-2,191.54	-100.00%
2767 Deere Credit, Inc. Sweeper Vac	1.09	5,264.19	-5,263.10	-99.98%
2768 Deere Credit Inc. Greens Roller	1,755.49	5,172.82	-3,417.33	-66.06%
2770 Deere Credit Inc. Hybrid Mower	0.89	3,139.06	-3,138.17	-99.97%
2772 Wells Fargo 2017 Aera-Vator	1,060.38	2,115.18	-1,054.80	-49.87%
2773 DLL Finance Club Car CA550G Utility Cart	2,838.50	4,386.50	-1,548.00	-35.29%
2774 Wells - Sod Cutter, Progator, 3500-D Groundsmaster	27,962.39	40,980.27	-13,017.88	-31.77%
2775 Deere Credit, Inc. Hybrid Mower	13,636.71	19,477.58	-5,840.87	-29.99%
2776 Wells Fargo MTE 2018 TurfCo Blower	4,862.66	6,020.61	-1,157.95	-19.23%
2777 DLL Finance Club Car CA502 Utility Cart	6,439.97	8,279.99	-1,840.02	-22.22%
2778 Wells Fargo Used Kubota Tractor Mini Ex	23,467.93	27,253.34	-3,785.41	-13.89%
2779 Wells Fargo Groundsmaster Mower Procore Aeration	57,209.68	0.00	57,209.68	
Total Long-Term Liabilities	**$ 2,207,108.74**	**$ 2,260,171.02**	**-$ 53,062.28**	**-2.35%**
Total Liabilities	**$ 2,581,548.26**	**$ 2,726,138.37**	**-$ 144,590.11**	**-5.30%**
Equity				
3000 Fund Balance			0.00	
3010 Fund Balance - Beginning	-42,873.28	-42,873.28	0.00	0.00%
Total 3000 Fund Balance	**-$ 42,873.28**	**-$ 42,873.28**	**$ 0.00**	**0.00%**
3500 Reserves			0.00	
3550 Reserve for Contingencies	405,368.10	405,368.10	0.00	0.00%
Total 3500 Reserves	**$ 405,368.10**	**$ 405,368.10**	**$ 0.00**	**0.00%**
3900 Retained Earnings	-1,295,566.94	-1,142,991.32	-152,575.62	-13.35%
Net Income	37,660.09	-279,163.03	316,823.12	113.49%
Total Equity	**-$ 895,412.03**	**-$ 1,059,659.53**	**$ 164,247.50**	**15.50%**
TOTAL LIABILITIES AND EQUITY	**$ 1,686,136.23**	**$ 1,666,478.84**	**$ 19,657.39**	**1.18%**

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
March 2021

	Total			
	Mar 2021	Mar 2020 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	43,687.30	27,449.80	16,237.50	59.15%
4020 I.D. Cards	42,735.00	15,820.00	26,915.00	170.13%
4025 Season Pass	22,169.54	0.00	22,169.54	
4030 Tournament Fees	0.00	0.00	0.00	
4050 Cart Revenue	4,993.00	1,182.00	3,811.00	322.42%
4055 GolfBoard Revenue	0.00	0.00	0.00	
4060 Golf Revenue - Gift Certif.	1,203.00	450.00	753.00	167.33%
4070 Gift & Rain Checks Redeemed	-794.00	-520.00	-274.00	-52.69%
Total 4001 Golf Revenue	**$ 113,993.84**	**$ 44,381.80**	**$ 69,612.04**	**156.85%**
4200 Rental Income	1,375.00	1,375.00	0.00	0.00%
4300 Investment Income	41.75	1.96	39.79	2030.10%
4400 Misc. Income	0.00	224.38	-224.38	-100.00%
4600 Restaurant Income	0.00	1,000.00	-1,000.00	-100.00%
4700 Advertising Revenue	0.00	825.00	-825.00	-100.00%
Total 4000 REVENUES	**$ 115,410.59**	**$ 47,808.14**	**$ 67,602.45**	**141.40%**
Total Income	**$ 115,410.59**	**$ 47,808.14**	**$ 67,602.45**	**141.40%**
Gross Profit	**$ 115,410.59**	**$ 47,808.14**	**$ 67,602.45**	**141.40%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	13,584.55	13,200.56	383.99	2.91%
5030 Operations	2,934.51	2,900.93	33.58	1.16%
5040 Operations O/T	0.00	23.85	-23.85	-100.00%
5050 Course Personnel	25,362.81	22,921.16	2,441.65	10.65%
5060 Course Personnel O/T	0.00	0.00	0.00	
5070 Seasonal Personnel	0.00	1,513.86	-1,513.86	-100.00%
5080 Seasonal Personnel O/T	0.00	0.00	0.00	
Total 5000 PERSONNEL EXPENSE	**$ 41,881.87**	**$ 40,560.36**	**$ 1,321.51**	**3.26%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	3,159.82	3,079.36	80.46	2.61%
5230 State Unemployment	1,245.45	992.97	252.48	25.43%
5250 Health Insurance	2,670.58	3,051.39	-380.81	-12.48%
5260 Workmans Compensation	1,019.57	992.92	26.65	2.68%
5270 Retirement Plans	544.38	528.86	15.52	2.93%
Total 5200 EMPLOYEE BENEFITS	**$ 8,639.80**	**$ 8,645.50**	**-$ 5.70**	**-0.07%**
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	979.63	757.72	221.91	29.29%
5430 Professional Fees	2,650.00	2,500.00	150.00	6.00%
5436 Advertising	1,030.93	747.16	283.77	37.98%

5440 Office Expense	926.90	534.83	392.07	73.31%
5441 Bank Charges	16.85	15.50	1.35	8.71%
5442 Credit Card Fees	1,198.57	834.49	364.08	43.63%
5445 Postage	55.00	0.00	55.00	
5461 Authority Secretarial Services	270.00	0.00	270.00	
5469 Other Outside Services	313.45	307.95	5.50	1.79%
5470 Other Administrative	1,040.07	655.08	384.99	58.77%
5480 Utilities	3,563.31	3,750.33	-187.02	-4.99%
5500 Liability Insurance	6,935.50	7,177.39	-241.89	-3.37%
5520 Interest Expense	2,745.36	1,167.67	1,577.69	135.11%
Total 5400 ADMINISTRATIVE EXPENSES	$ 21,725.57	$ 18,448.12	$ 3,277.45	17.77%
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	877.14	-877.14	-100.00%
5680 Golf Pro Work Clothes	619.62	0.00	619.62	
Total 5600 SALES AND OPERATIONS	$ 619.62	$ 877.14	-$ 257.52	-29.36%
5700 PARK MAINTENANCE				
5710 Water	674.37	1,215.10	-540.73	-44.50%
5720 Heating Fuel	1,507.00	888.61	618.39	69.59%
5730 Grounds Maintenance	1,800.93	538.98	1,261.95	234.14%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	18,915.86	3,966.77	14,949.09	376.86%
Total 5750 Agriculture and Chemicals	$ 18,915.86	$ 3,966.77	$ 14,949.09	376.86%
5760 Irrigation Maintenance	1,130.00	489.94	640.06	130.64%
5770 Consumable Tools	361.72	333.24	28.48	8.55%
5780 Tee and Green Supplies	921.00	1,933.14	-1,012.14	-52.36%
5800 Equipment Maintenance	3,289.21	2,016.77	1,272.44	63.09%
5820 Building Maintenance	6,869.70	202.86	6,666.84	3286.42%
5860 Gasoline/Diesel Fuel	0.00	2,137.88	-2,137.88	-100.00%
5880 Employee work clothes	0.00	87.85	-87.85	-100.00%
Total 5700 PARK MAINTENANCE	$ 35,469.79	$ 13,811.14	$ 21,658.65	156.82%
6000 CART EXPENSE				
6010 Cart Lease Expense	213.18	0.00	213.18	
6020 Electricity	777.98	62.95	715.03	1135.87%
6030 Maintenance	0.00	62.24	-62.24	-100.00%
6050 Cart Insurance	400.00	400.00	0.00	0.00%
6060 Misc. Cart Expense	108.21	0.00	108.21	
Total 6000 CART EXPENSE	$ 1,499.37	$ 525.19	$ 974.18	185.49%
Total Expenses	$ 109,836.02	$ 82,867.45	$ 26,968.57	32.54%
Net Operating Income	$ 5,574.57	-$ 35,059.31	$ 40,633.88	115.90%
Other Expenses				
8000 Depreciation/Amortization	22,124.56	19,973.46	2,151.10	10.77%
8001 Capital projects				
8100 Capital Projects - Cash	16,986.50	0.00	16,986.50	
Total 8001 Capital projects	$ 16,986.50	$ 0.00	$ 16,986.50	
Total Other Expenses	$ 39,111.06	$ 19,973.46	$ 19,137.60	95.82%
Net Other Income	-$ 39,111.06	-$ 19,973.46	-$ 19,137.60	-95.82%
Net Income	-$ 33,536.49	-$ 55,032.77	$ 21,496.28	39.06%

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July 2020 - March 2021

	Total			
	Jul 2020 - Mar 2021	Jul 2019 - Mar 2020 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	902,153.15	625,058.48	277,094.67	44.33%
4020 I.D. Cards	73,432.00	68,060.00	5,372.00	7.89%
4025 Season Pass	110,501.80	0.00	110,501.80	
4030 Tournament Fees	34,110.00	62,875.00	-28,765.00	-45.75%
4050 Cart Revenue	277,842.15	195,564.00	82,278.15	42.07%
4055 GolfBoard Revenue	889.00	2,897.00	-2,008.00	-69.31%
4060 Golf Revenue - Gift Certif.	15,433.00	15,923.00	-490.00	-3.08%
4070 Gift & Rain Checks Redeemed	-20,752.85	-14,886.10	-5,866.75	-39.41%
Total 4001 Golf Revenue	**$ 1,393,608.25**	**$ 955,491.38**	**$438,116.87**	**45.85%**
4100 Tennis Revenue	15,000.00	15,052.80	-52.80	-0.35%
4200 Rental Income	12,375.00	12,375.00	0.00	0.00%
4300 Investment Income	436.79	35.47	401.32	1131.44%
4400 Misc. Income	-390.92	353.27	-744.19	-210.66%
4600 Restaurant Income	13,650.00	29,000.00	-15,350.00	-52.93%
4700 Advertising Revenue	0.00	1,475.00	-1,475.00	-100.00%
Total 4000 REVENUES	**$ 1,434,679.12**	**$ 1,013,782.92**	**$420,896.20**	**41.52%**
Total Income	**$ 1,434,679.12**	**$ 1,013,782.92**	**$420,896.20**	**41.52%**
Gross Profit	**$ 1,434,679.12**	**$ 1,013,782.92**	**$420,896.20**	**41.52%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	120,140.53	118,924.03	1,216.50	1.02%
5030 Operations	129,117.92	120,760.11	8,357.81	6.92%
5040 Operations O/T	1,075.01	1,083.59	-8.58	-0.79%
5050 Course Personnel	223,308.24	220,652.05	2,656.19	1.20%
5060 Course Personnel O/T	771.72	767.52	4.20	0.55%
5070 Seasonal Personnel	78,162.68	94,386.66	-16,223.98	-17.19%
5080 Seasonal Personnel O/T	526.53	806.70	-280.17	-34.73%
Total 5000 PERSONNEL EXPENSE	**$ 553,102.63**	**$ 557,380.66**	**-$ 4,278.03**	**-0.77%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	40,920.76	42,278.48	-1,357.72	-3.21%
5230 State Unemployment	20,223.32	16,027.63	4,195.69	26.18%
5250 Health Insurance	20,044.03	23,264.29	-3,220.26	-13.84%
5260 Workmans Compensation	15,443.49	13,460.04	1,983.45	14.74%
5270 Retirement Plans	4,890.09	4,676.22	213.87	4.57%
Total 5200 EMPLOYEE BENEFITS	**$ 101,521.69**	**$ 99,706.66**	**$ 1,815.03**	**1.82%**
5400 ADMINISTRATIVE EXPENSES				

5420 Telephone	9,873.50	7,937.45	1,936.05	24.39%
5430 Professional Fees	23,715.14	22,515.14	1,200.00	5.33%
5436 Advertising	8,916.52	9,638.60	-722.08	-7.49%
5440 Office Expense	12,579.31	10,244.95	2,334.36	22.79%
5441 Bank Charges	228.47	214.05	14.42	6.74%
5442 Credit Card Fees	36,945.83	22,733.68	14,212.15	62.52%
5445 Postage	225.40	22.00	203.40	924.55%
5450 Training and Dues	1,710.00	1,375.00	335.00	24.36%
5461 Authority Secretarial Services	1,360.00	1,250.00	110.00	8.80%
5469 Other Outside Services	4,183.41	4,131.85	51.56	1.25%
5470 Other Administrative	9,072.50	6,187.88	2,884.62	46.62%
5480 Utilities	45,349.99	47,976.82	-2,626.83	-5.48%
5500 Liability Insurance	47,327.97	55,270.74	-7,942.77	-14.37%
5520 Interest Expense	5,729.75	6,801.66	-1,071.91	-15.76%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 207,217.79**	**$ 196,299.82**	**$ 10,917.97**	**5.56%**
5600 SALES AND OPERATIONS			0.00	
5620 Clubhouse Maintenance	0.00	5,685.59	-5,685.59	-100.00%
5640 Golf Pro Supplies	2,138.93	1,323.31	815.62	61.63%
5680 Golf Pro Work Clothes	1,323.76	0.00	1,323.76	
Total 5600 SALES AND OPERATIONS	**$ 3,462.69**	**$ 7,008.90**	**-$ 3,546.21**	**-50.60%**
5700 PARK MAINTENANCE				
5710 Water	55,202.33	31,518.24	23,684.09	75.14%
5720 Heating Fuel	6,515.49	7,345.32	-829.83	-11.30%
5730 Grounds Maintenance	11,249.88	11,970.63	-720.75	-6.02%
5740 Tree Maintenance	4,500.00	200.00	4,300.00	2150.00%
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	48,195.52	23,462.23	24,733.29	105.42%
5752 Agriculture/Chemicals Utilized	15,365.84	27,552.58	-12,186.74	-44.23%
Total 5750 Agriculture and Chemicals	**$ 63,561.36**	**$ 51,014.81**	**$ 12,546.55**	**24.59%**
5760 Irrigation Maintenance	8,821.23	7,575.42	1,245.81	16.45%
5770 Consumable Tools	1,514.57	2,413.68	-899.11	-37.25%
5780 Tee and Green Supplies	1,197.91	2,378.66	-1,180.75	-49.64%
5795 Janitorial Supplies	46.27	0.00	46.27	
5800 Equipment Maintenance	22,383.44	26,299.44	-3,916.00	-14.89%
5810 Equipment Rental	0.00	98.64	-98.64	-100.00%
5820 Building Maintenance	26,334.94	11,889.74	14,445.20	121.49%
5840 Small Equipment	1,386.71	516.19	870.52	168.64%
5860 Gasoline/Diesel Fuel	5,869.87	10,172.95	-4,303.08	-42.30%
5880 Employee work clothes	496.01	151.59	344.42	227.20%
Total 5700 PARK MAINTENANCE	**$ 209,080.01**	**$ 163,545.31**	**$ 45,534.70**	**27.84%**
6000 CART EXPENSE				
6010 Cart Lease Expense	62,231.18	56,985.74	5,245.44	9.20%
6015 Board Lease Expense	0.00	4,178.01	-4,178.01	-100.00%
6020 Electricity	12,096.91	10,548.71	1,548.20	14.68%
6030 Maintenance	642.51	1,266.66	-624.15	-49.28%
6050 Cart Insurance	3,600.00	3,600.00	0.00	0.00%
6060 Misc. Cart Expense	486.16	0.00	486.16	

Total 6000 CART EXPENSE	**$ 79,056.76**	**$ 76,579.12**	**$ 2,477.64**	**3.24%**
Total Expenses	**$ 1,153,441.57**	**$ 1,100,520.47**	**$ 52,921.10**	**4.81%**
Net Operating Income	**$ 281,237.55**	**-$ 86,737.55**	**$367,975.10**	**424.24%**
Other Expenses				
8000 Depreciation/Amortization	196,969.94	179,761.14	17,208.80	9.57%
8001 Capital projects				
8100 Capital Projects - Cash	46,607.52	12,664.34	33,943.18	268.02%
Total 8001 Capital projects	**$ 46,607.52**	**$ 12,664.34**	**$ 33,943.18**	**268.02%**
Total Other Expenses	**$ 243,577.46**	**$ 192,425.48**	**$ 51,151.98**	**26.58%**
Net Other Income	**-$ 243,577.46**	**-$ 192,425.48**	**-$ 51,151.98**	**-26.58%**
Net Income	**$ 37,660.09**	**-$ 279,163.03**	**$316,823.12**	**113.49%**

OAK HILLS SALES ANALYSIS MARCH 2021 FISCAL

Description	Mar-21	Mar-20	Inc/(Dec)	YTD FY21	YTD FY20	Inc/(Dec)
Revenue Rounds	1,380	829	66.5%	27,705	20,387	35.9%
Barter Rounds	120	16	650.0%	1,627	1,359	19.7%
Season Pass Rounds	360	0	0.0%	4,746	0	0.0%
Comp Rounds	4	1	300.0%	475	508	-6.5%
Total All Rounds	1,864	846	120.3%	34,553	22,254	55.3%
Total Carts	472	72	555.6%	18,580	12,840	44.7%
Total Boards	0	0	0.0%	43	147	-70.7%
Total Golf ID Cards	361	153	135.9%	646	727	-11.1%
Total Season Passes	1	0	0.0%	65	0	0.0%
Total Gift Cards	20	5	300.0%	234	237	-1.3%
Total GPS Ad Sales	0	4	-100.0%	0	7	-100.0%
Total $ Revenue Rounds	$41,615	$27,170	53.2%	$931,412	$654,758	42.3%
Total Carts $	$5,310	$1,257	322.5%	$295,537	$206,459	43.1%
Total Board $	$0	$0	0.0%	$946	$3,080	-69.3%
Total Golf ID Cards $	$44,860	$15,820	183.6%	$77,327	$68,480	12.9%
Total Season Pass $	$2,125	$0	0.0%	$129,915	$0	0.0%
Total Gift Cards $	$1,203	$450	167.3%	$16,715	$15,923	5.0%
Total GPS Advertising $	$0	$825	-100.0%	$0	$1,475	-100.0%
Rain Chks/Gift Cards Redeemed	-$756	-$520	45.4%	-$19,370	-$14,886	30.1%
	$94,357	**$45,002**	**109.7%**	**$1,432,482**	**$935,289**	**53.2%**
$ Revenue/Revenue Round	**$30.16**	**$32.77**	-8.0%	**$33.62**	**$32.12**	4.7%
Carts/Revenue Round	**34.2%**	**8.7%**	293.8%	**67.1%**	**63.0%**	6.5%
Cart $/Revenue Round	**$3.85**	**$1.52**	153.8%	**$10.67**	**$10.13**	5.3%
Cart $/Cart Round	**$11.25**	**$17.46**	-35.6%	**$15.91**	**$16.08**	-1.1%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$22.00**	**$20.95**	5.0%
ID Card $/Card	**$124.27**	**$103.40**	20.2%	**$119.70**	**$94.20**	27.1%
Resident Adult 18 Rounds	313	337	-7.1%	5,787	5,987	-3.3%
Resident Senior 18 Rounds	153	121	26.4%	4,747	3,867	22.8%
Junior/Golf Team 18 Rounds	67	84	-20.2%	973	562	73.1%
Golf League 18 Rounds	0	0	0.0%	216	114	89.5%
Employee 18 Rounds	23	6	283.3%	299	337	-11.3%
Non Resident 18 Rounds	807	256	215.2%	14,340	8,432	70.1%
Total 9 Hole Rounds	17	25	-32.0%	1,343	1,088	23.4%
Total Revenue Rounds	***1,380***	***829***	***66.5%***	***27,705***	***20,387***	***35.9%***
Resident Adult 18 Rounds $	$10,106	$10,450	-3.3%	$191,735	$177,669	7.9%
Resident Senior 18 Rounds $	$3,814	$3,368	13.2%	$125,160	$99,257	26.1%
Junior/Golf Team 18 Rounds $	$831	$1,742	-52.3%	$18,650	$10,923	70.7%
Golf League 18 Rounds	$0	$0	0.0%	$2,967	$2,615	13.5%
Employee 18 Rounds $	$133	$42	216.7%	$2,036	$2,359	-13.7%
Non Resident 18 Rounds $	$26,291	$11,098	136.9%	$560,062	$338,396	65.5%
Total 9 Hole Rounds $	$440	$470	-6.4%	$30,802	$23,539	30.9%
Total $ Revenue Rounds	***41,615***	***27,170***	***53.2%***	***931,412***	***654,758***	***42.3%***
Senior Non-Resident ID	20	11	81.8%	48	47	2.1%
Adult Non-Resident ID	26	8	225.0%	43	46	-6.5%
Family ID	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***46***	***19***	***142.1%***	***91***	***93***	***-2.2%***
GolfNow/TeeOff Rounds	132	4	3200.0%	2046	788	159.6%
GolfNow/TeeOff Dollars	$3,057	$100	2956.6%	$77,392	$29,780	159.9%
Dollars/Round	$23.16	$25.00	-7.4%	$37.83	$37.79	0.1%
City of Norwalk debt paydown	**$2,760**					

OAK HILLS SALES ANALYSIS MARCH 2021 CALENDAR

Description	Feb-21	Feb-20	Inc/(Dec)	YTD 2021	YTD 2020	Inc/(Dec)
Revenue Rounds	1,380	829	66.5%	1,799	1,730	4.0%
Barter Rounds	120	16	650.0%	244	49	398.0%
Season Pass Rounds	330	0	0.0%	506	0	0.0%
Comp Rounds	4	1	300.0%	6	1	500.0%
Total All Rounds	1,834	846	116.8%	2,555	1,780	43.5%
Total Carts	472	72	555.6%	472	79	497.5%
Total Boards	0	0	0.0%	0	0	0.0%
Total Golf ID Cards	361	153	135.9%	529	601	-12.0%
Total Season Passes	1	0	0.0%	36	0	0.0%
Total Gift Cards	20	5	300.0%	24	21	14.3%
Total GPS Ad Sales	0	4	-100.0%	0	7	-100.0%
Total $ Revenue Rounds	$41,615	$27,170	53.2%	$50,329	$48,757	3.2%
Total Carts $	$5,310	$1,257	322.5%	$5,310	$1,274	316.8%
Total Board $	$0	$0	0.0%	$0	$0	0.0%
Total Golf ID Cards $	$44,860	$15,820	183.6%	$64,730	$59,110	9.5%
Total Season Pass $	$2,125	$0	0.0%	$73,300	$0	0.0%
Total Gift Cards $	$1,203	$450	167.3%	$1,559	$2,113	-26.2%
Total GPS Advertising $	$0	$825	-100.0%	0	$1,475	-100.0%
Rain Chks/Gift Cards Redeemed	-$756	-$520	45.4%	-$923	-$859	7.5%
	$94,357	**$45,002**	**109.7%**	**$194,305**	**$111,870**	**73.7%**
$ Revenue/Revenue Round	**$30.16**	**$32.77**	-8.0%	**$27.98**	**$28.18**	-0.7%
Carts/Revenue Round	**34.2%**	**8.7%**	293.8%	**26.2%**	**4.6%**	474.6%
Cart $/Revenue Round	**$3.85**	**$1.52**	153.8%	**$2.95**	**$0.74**	300.8%
Cart $/Cart Round	**$11.25**	**$17.46**	-35.6%	**$11.25**	**$16.13**	-30.2%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$0.00**	**$0.00**	0.0%
ID Card $/Card	**$124.27**	**$103.40**	20.2%	**$122.36**	**$98.35**	24.4%
Resident Adult 18 Rounds	313	337	-7.1%	499	1,117	-55.3%
Resident Senior 18 Rounds	153	121	26.4%	335	144	132.6%
Junior/Golf Team 18 Rounds	67	84	-20.2%	80	135	-40.7%
Golf League 18 Rounds	0	0	0.0%	0	0	0.0%
Empl 18 Rounds	23	6	283.3%	23	11	109.1%
Non Resident 18 Rounds	807	256	215.2%	845	280	201.8%
Total 9 Hole Rounds	17	25	-32.0%	17	43	-60.5%
Total Revenue Rounds	***1,380***	***829***	***66.5%***	***1,799***	***1,730***	***4.0%***
Resident Adult 18 Rounds $	$10,106	$10,450	-3.3%	$14,346	$30,011	-52.2%
Resident Senior 18 Rounds $	$3,814	$3,368	13.2%	$7,259	$3,703	96.0%
Junior/Golf Team 18 Rounds $	$831	$1,742	-52.3%	$1,011	$2,638	-61.7%
Golf League 18 Rounds	$0	$0	0.0%	$0	$0	0.0%
Empl 18 Rounds $	$133	$42	216.7%	$133	$77	72.7%
Non Resident 18 Rounds $	$26,291	$11,098	136.9%	$27,140	$11,530	135.4%
Total 9 Hole Rounds $	$440	$470	-6.4%	$440	$798	-44.9%
Total $ Revenue Rounds	***41,615***	***27,170***	***53.2%***	***50,329***	***48,757***	***3.2%***
SR NONRES DISC	20	11	81.8%	40	45	-11.1%
NONRES DISCOUNT	26	8	225.0%	37	44	-15.9%
FAMILY REG	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***46***	***19***	***142.1%***	***77***	***89***	***-13.5%***
GolfNow Rounds	132	4	3200.0%	142	4	3450.0%
GolfNow Dollars	$3,057	$100	2956.6%	$3,220	$100	3119.9%
Dollars/Round	$23.16	$25.00	-7.4%	$22.68	$25.00	-9.3%

Western Connecticut
COUNCIL OF GOVERNMENTS

WESTCOG

TO: COG, MPO, and TAG Members
FROM: Kristin Hadjstylianos, Todd Fontanella
DATE: April 1, 2021
RE: State Matching Grant Program (MGP) for Elderly and Demand Response Transportation

Overview: CTDOT has announced the FY 2022 application process for the MGP, which provides matching funds for transportation of seniors and persons with disabilities to each municipality. Funding is calculated based on the land area and population of those over age 60. The program has been in place since 2006.

The funds cannot replace municipal support for transportation services. If a town or city reduces its funding for senior/disabled transportation, the grant will be proportionally reduced. For your convenience, the application will be available in electronic format and can be found at www.ct.gov/dot.

Required Materials: Municipalities need to submit the required application, certifications, budget information as follows:

- Maintenance of Effort Certification: should be completed and signed by the CFO. Please also include a copy of the budget page for FY 2022 that shows the line item for this transportation program.
- Assignability Certification: Those municipalities participating in a coordinated program through a transit district (NTD or HARTransit) should complete this form and have it signed by the municipal CEO assigning the grant to the transit district.
- Program Budget: Please also include a copy of the budget page for FY 2022 that shows the line item for this transportation program. Please mark on the budget page the line item attributable to the dial-a-ride program.

It is recommended that the grant program and sign off for the MGP certifications be placed on the agenda for your municipal boards soon and to avoid any delays.

Submission: required materials are due to WestCOG and CTDOT by *May 3, 2021*. Materials should be transmitted to the following contacts:

- CTDOT: Aimee Marques, Aimee.Marques@ct.gov
- WestCOG: Todd Fontanella, tfontanella@westcog.org

Assistance - please direct all inquiries to: Todd Fontanella, tfontanella@westcog.org or 475-323-2076

Attachments:
- CTDOT Maintenance of Effort Certification and Assignability Certification
- CTDOT Grant Assignment Certification

STATE MATCHING GRANT PROGRAM

ELDERLY AND DISABLED DEMAND RESPONSIVE TRANSPORTATION

GRANT ASSIGNMENT CERTIFICATION

SFY 2022 (JULY 1, 2021 THRU JUNE 30, 2022)	
Name of Municipality	*Click here to enter text.*
Name of Coordinating Entity	*Click here to enter text.*
Please check the box (to the right) acknowledging the municipality (named above) is participating in a consolidated grant application under the State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program (MGP). The municipality hereby assigns its grant apportionment from the State program to the above listed entity who will coordinate the operation of transportation services.	☒

You may digitally enter your signature on the following line (please submit in WORD) or

DIGITAL SIGNATURE

X ______________________

You may enter your name, title, and date below then printout and sign (please submit in pdf):

Click here to enter text.
Name

X ______________________
Signature

Click here to enter text.

Title (i.e., Chief Fiscal Officer)

Click or tap to enter a date.
Date

ADDITIONAL COMMENTS
Click here to enter text.

STATE MATCHING GRANT PROGRAM

ELDERLY AND DISABLED DEMAND RESPONSIVE TRANSPORTATION

MAINTENANCE OF EFFORT CERTIFICATION

SFY 2022 (JULY 1, 2021 THRU JUNE 30, 2022)	
Name of Municipality	*Click here to enter text.*

The municipality (named above) hereby certifies that State of Connecticut 13b-38bb Elderly and Disabled Demand Responsive Municipal Grant Program (MGP) funds on transportation programs for seniors and persons with disabilities will be

Choose an item.

If municipal levels of funding will be reduced, please enter below the percentage of applicant funding that will be reduced.

Click here to enter text.

You may digitally enter your signature on the following line (please submit in WORD) or

DIGITAL SIGNATURE

X ______________________

You may enter your name, title, and date below then printout and sign (please submit in pdf):

Click here to enter text.
Name

X ______________________
Signature

Click here to enter text.

Title (i.e., Chief Fiscal Officer)

Click or tap to enter a date.
Date

ADDITIONAL COMMENTS

Click here to enter text.

CITY OF NORWALK, DEPARTMENT OF FINANCE
Management & Budgets, Director

P: 203-854-7708

125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

To: The Members of the Finance & Claims Committee
The Members of the Common Council

From: Chief Financial Officer

Re: FYE 2021 Capital Budget Project Bonding Authorization

Date: May 2021

Attached is the resolution authorizing bonding for capital projects that were appropriated by the Common Council on April 13, 2021 with the Approval of the FYE 2022 Capital Budget. This allows the City to complete all phases of the projects including Requests for Proposals, Encumbering, and Bonding either on a temporary or permanent basis for each project detailed in the resolution provided by the City's Bond Counsel.

To issue General Obligation Bonds for capital projects, the City must get approval as indicated in the attached bonding authorization.

Requested Action:

Resolution:

Be it resolved to authorize the appropriations for various public improvements aggregating $31,416,972 for the 2021-2022 Capital Budget and Authorizing the Issuance of $31,416,972 General Obligation Bonds of the City to meet certain appropriations in the 2021-2022 Capital Budget.

RESOLUTION MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING $31,416,972 FOR THE 2021-2022 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF $31,416,972 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE 2021-2022 CAPITAL BUDGET.

RESOLVED:

Section 1. Appropriations aggregating $31,416,972 are hereby made by the City of Norwalk, Connecticut (the "City") for each subtotal set forth opposite the City's departments and entities (herein collectively "Departments") attached hereto as Exhibit A. Each Departmental subtotal shall constitute an appropriation to meet the estimated costs of the projects or purposes (the "Projects") specified for each Department, respectively, as attached on Exhibit A.

Section 2. To meet such portion of the appropriation for each Department not funded from other sources, a maximum of $31,416,972 bonds of the City are hereby authorized to be issued to fund the Projects in the amounts set forth on Exhibit B attached hereto. The costs of issuance of the City's bonds and notes may be paid from the proceeds of the bonds and notes.

Section 3. Said bonds may be issued and sold, subject to final approval by the Committee (as defined and described below) in one or more series as determined by the Chief Financial Officer in an amount necessary to meet the City's share of the cost of the Projects determined after considering the estimated amount of State and Federal grants-in-aid of the Projects, or the actual amounts thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, financing, legal and other costs of issuance of such bonds. Subject to final approval by the Committee, the bonds of each series shall mature not later than the maximum maturity permitted by the General Statutes of Connecticut, as amended from time to time (the "Connecticut General Statutes"), and may be issued subject to earlier redemption by the City. The bonds of each series shall be in the denomination of $1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor, Comptroller and the Chief Financial Officer, bear the City seal or a facsimile thereof, be payable at a bank or trust company designated by the Chief Financial Officer, be certified by such bank or trust company, which bank or trust company may also be designated as the registrar and transfer agent, and be approved as to their legality by Shipman & Goodwin LLP, bond counsel to the City. The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The Common Council hereby delegates to the Mayor and the Chief Financial Officer, subject to the final approval of the President of the Common Council, the Majority Leader of the Common Council, the Minority Leader of the Common Council, and the Chairman of the Finance Committee of the Common Council, or any two of them (the "Committee"), the authority to determine the number of series to be issued, the principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, and other terms, details and particulars of such bonds including the rate or rates of interest payable thereon and the terms of any purchase agreement executed in connection with the sale of the bonds in a negotiated underwriting.

Section 4. Said bonds shall be sold by the Mayor and the Chief Financial Officer in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. If the bonds are sold by negotiation, the purchase agreement shall be signed by the Mayor and the Chief Financial Officer, subject to the final approval by the Committee. The Mayor and the Chief Financial Officer are authorized to prepare and distribute preliminary and final Official Statements of the City for use in connection with the offering and sale of any bonds.

Section 5. The Mayor and the Chief Financial Officer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be in such denominations, bear interest at such rate or rates and be payable at such time or times as shall be determined by the Mayor and the Chief Financial Officer, be executed in the name of the City by the manual or facsimile signatures of the Mayor and the Chief Financial Officer, have the City seal or a facsimile thereof affixed, be certified by a bank or trust company designated by the Chief Financial Officer, and be approved as to their legality by Shipman & Goodwin LLP, as bond counsel. Such notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the capital improvements for the financing of which said notes were issued. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. In connection with the issuance of any bonds or notes authorized herein, the City may exercise any power delegated to municipalities pursuant to Section 7-370b, as may be approved and executed by the Mayor and the Chief Financial Officer, including the authority to enter into agreements moderating interest rate fluctuation, provided any such agreement or exercise of authority shall be subject to final approval by the Committee.

Section 7. To meet any portion of the costs of such projects determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-475 et seq. of the Connecticut General Statutes, as the same may be amended from time to time (the "Clean Water Fund Program"), the City is authorized and may issue interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") in such denominations as the Mayor and the Chief Financial Officer shall determine. The Mayor and the Chief Financial Officer are hereby authorized to determine the amount, date, maturity, interest rate, form and other details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, and the Mayor, Chief Financial Officer and Treasurer are authorized to execute and deliver the same. Said Clean Water Fund Obligations shall be secured as to both principal and interest by (i) a pledge of revenues to be derived from sewage system use and/or connection charges, benefit assessments, or both, (ii) the full faith and credit of the City, or (iii) any combination of (i) and (ii). The Mayor is hereby authorized to execute and deliver to the State in the name of and on behalf of the City Project Loan and Project Grant Agreements under the Clean Water Fund Program.

Section 8. Any appropriation, or portion thereof, not required, in the determination of the Common Council, for any Department set forth in Section 1, may be transferred by resolution of the Common Council to any other Department of the City.

Section 9. The City hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations (the "Regulations"), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution, or otherwise as may be allowed under the Regulations, in the maximum amount and for the Projects with the proceeds of bonds, notes, or other obligations ("Tax Exempt Obligations") authorized to be issued by the City. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Projects, or such later date the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Chief Financial Officer or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax Exempt Obligations. The Chief Financial Officer is authorized to amend such expression of official intent to bind the City pursuant to such changes he deems necessary or advisable to maintain the continued exemption from federal income taxation of interest on the Tax Exempt Obligations. While it is anticipated that the bonds or notes will qualify as tax exempt bonds, the Mayor and Chief Financial Officer are authorized, upon the advice of bond counsel, to issue all or any portion of the bonds or notes as bonds or notes the interest on which is includable in the gross income of the owners thereof for federal income tax purposes and it is hereby found and determined that the issuance of any such bonds or notes is in the public interest.

Section 10. The Mayor and the Chief Financial Officer are hereby authorized, on behalf of the City, to enter into agreements or otherwise covenant for the benefit of bondholders or noteholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 11. The Mayor and the Chief Financial Officer are hereby authorized, on behalf of the City, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor is hereby authorized, on behalf of the City, to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Projects, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the City with engineers, contractors and others to complete the Projects.

EXHIBIT A
2021-2022 CAPITAL BUDGET APPROPRIATIONS

	Amount	Subtotal
POLICE		
Firing Range	$150,000	
Cars and Vans	549,852	
SUBTOTAL POLICE		**$699,852**
FIRE		
Vehicles	$70,450	
AFFF Foam	19,100	
High Pressure Rescue Bags	20,000	
Security Cameras & Intercom System	20,000	
Station 5 Meadow Street New Roof	100,000	
SUBTOTAL FIRE		$**229,550**
OPERATIONS & PUBLIC WORKS		
Bridge Repairs	$500,000	
Structural Inspection & Repairs	35,000	
West Cedar Bridge	1,800,000	
Pavement Management Program	5,000,000	
Sidewalks & Curbs	2,000,000	
Footpath Replacement	100,000	
General Drainage	500,000	
Watercourse Maintenance	500,000	
Norwalk River Flood Control	100,000	
Tree Planting-DPW	65,000	
East Avenue Reconstruction	2,000,000	
Tea21 Local Match	1,991,800	
State Projects Non-Participating City Standard Amenities	200,000	
Truck Scale replacement	250,000	
Fleet Replacement	540,000	
School & Park Playgrounds	120,000	
Calf Pasture Beach	700,000	
Turf Softball	620,000	
Cranbury Park	225,000	
Basketball & Tennis Courts	300,000	
Veterans Memorial Park	750,000	
Vehicles	90,000	
Ben Franklin Gymnasium	200,000	

Backstops and Fencing	25,000	
Paving Sidewalk Projects Parks	50,000	
Tree Planting	50,000	
Open Space Fund	50,000	
Athletic Fields	50,000	
City Hall Repairs & Improvements	200,000	
Various City Bldgs. Repairs	50,000	
Police Facilities	460,000	
Nathan Ely - Various Repairs	275,000	
Various Bldgs.-Energy Conservation	25,000	
Branch Library Improvements	65,000	
Collection System Rehabilitation	1,000,000	
Pump Station Upgrade/Replacement	1,000,000	
SUBTOTAL OPERATIONS & PUBLIC WORKS		$**21,886,800**

ECONOMIC & COMMUNITY DEVELOPMENT

Small Business/Main St. Program	$150,000	
Projected Crosswalks/Warnings	30,000	
Safe Routes to School	225,000	
New Norwalk Construction	100,000	
Rowayton Avenue Sidewalk	100,000	
Norwalk River Valley Trail	50,000	
Traffic Signals Equipment	500,000	
Traffic Systems Enhancement	50,000	
West Belden/Mott Intersection	350,000	
Field Card Scanning	150,000	
Arts and Culture Program	50,000	
Entrepreneurship Micro Grant Program	100,000	
Smith Street Buildings	25,000	
L-M Mansion Code Repairs	180,000	
ADA Access Mill Hill	50,000	
Arts in Public Places Program	25,000	
Gateway Sign Replacement	30,000	
Streetscape Improvements	150,000	
Revenue Control Equipment	200,000	
Parking Wayfinding Signage	250,000	
SUBTOTAL ECONOMIC & COMMUNITY DEVELOPMENT		**$2,765,000**

COMMUNITY SERVICES

Norwalk Newspaper Digitization	$38,000	
Auditorium Refresh	75,000	
SUBTOTAL COMMUNITY SERVICES		**$113,000**

BOARD OF EDUCATION		
Curriculum Materials & Textbooks	$250,000	
Air Conditioning Program	500,000	
BOE Asbestos Abatement Program	740,740	
Bathroom Renovations	1,462,000	
Capital Repairs & Replace BOE	100,000	
School District Paving & Concrete	150,000	
Silvermine Driveway Improvement	1,500,000	
SUBTOTAL BOARD OF EDUCATION		**$4,702,740**
REDEVELOPMENT		
Affordable Housing	$250,000	
Façade Improvements	125,000	
SUBTOTAL REDEVELOPMENT		**$375,000**
INFORMATION TECHNOLOGY		
Citywide Technology Projects	$645,030	
SUBTOTAL INFORMATION TECHNOLOGY		**$645,030**
GRAND TOTAL		**$31,416,972**

EXHIBIT B
2021-2022 CAPITAL BUDGET BONDING

	Amount	Subtotal
POLICE		
Firing Range	$150,000	
Cars and Vans	549,852	
SUBTOTAL POLICE		**$699,852**
FIRE		
Vehicles	$70,450	
AFFF Foam	19,100	
High Pressure Rescue Bags	20,000	
Security Cameras & Intercom System	20,000	
Station 5 Meadow Street New Roof	100,000	
SUBTOTAL FIRE		**$229,550**
OPERATIONS & PUBLIC WORKS		
Bridge Repairs	$500,000	
Structural Inspection & Repairs	35,000	
West Cedar Bridge	1,800,000	
Pavement Management Program	5,000,000	
Sidewalks & Curbs	2,000,000	
Footpath Replacement	100,000	
General Drainage	500,000	
Watercourse Maintenance	500,000	
Norwalk River Flood Control	100,000	
Tree Planting-DPW	65,000	
East Avenue Reconstruction	2,000,000	
Tea21 Local Match	1,991,800	
State Projects Non-Participating City Standard Amenities	200,000	
Truck Scale replacement	250,000	
Fleet Replacement	540,000	
School & Park Playgrounds	120,000	
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Backstops and Fencing	25,000	
Paving Sidewalk Projects Parks	50,000	
Tree Planting	50,000	
Open Space Fund	50,000	
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Collection System Rehabilitation	1,000,000	
Pump Station Upgrade/Replacement	1,000,000	
SUBTOTAL OPERATIONS & PUBLIC WORKS		$**21,886,800**
ECONOMIC & COMMUNITY DEVELOPMENT		
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Projected Crosswalks/Warnings	30,000	
Safe Routes to School	225,000	
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Arts and Culture Program	50,000	
Entrepreneurship Micro Grant Program	100,000	
Smith Street Buildings	25,000	
L-M Mansion Code Repairs	180,000	
ADA Access Mill Hill	50,000	
Arts in Public Places Program	25,000	
Gateway Sign Replacement	30,000	
Streetscape Improvements	150,000	
Revenue Control Equipment	200,000	
Parking Wayfinding Signage	250,000	
SUBTOTAL ECONOMIC & COMMUNITY DEVELOPMENT		**$2,765,000**
COMMUNITY SERVICES		
Norwalk Newspaper Digitization	$38,000	
Auditorium Refresh	75,000	
SUBTOTAL COMMUNITY SERVICES		**$113,000**

BOARD OF EDUCATION		
Curriculum Materials & Textbooks	$250,000	
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Citywide Technology Projects	$645,030	
SUBTOTAL INFORMATION TECHNOLOGY		**$645,030**
GRAND TOTAL		**$31,416,972**

CITY OF NORWALK
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Purchasing Agent
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P: 203-854-7947 / F: 203-854-7817
125 East Avenue, PO BOX 5125
Norwalk, CT 06856-5125

MEMORANDUM

May 6, 2021

To: Finance Committee of the Common Council and Common Council

From: Sharon Conners
Purchasing Agent

Subject: COPIER MANAGEMENT SERVICES
Re: Amendment One (1) to Master Agreement – TGI Office Automation

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In the issued RFP, 3601 Copier Management Services and the Master Lease Agreement with TGI Office Automation, we have the opportunity to extend the same terms and conditions and scope of services for another four (4) years.

Per the RFP, Section 1.3 CONTRACT TERMS, "Term of contract shall be for three (3) or four (4) years, with an option for one (1) additional, three or four-year extension subject, however, to the right of either party to terminate the contract, with or without cause, at any time, upon not less than sixty (60) days prior written notice to the other party. After the initial three-year or four-year contract has expired, all copier equipment shall be replaced with new, updated copiers."

I recommend executing on this extension. Per the terms, the City will deployed new equipment for the same costs as we are currently paying for each machine. Additionally, TGI Automation has been a very good service partner to the City of Norwalk ensuring all machines are operational and quickly responding to our services calls.

Thank you for your review and consideration.
Agenda Language:

Authorize the Mayor to execute Amendment one (1) to the Master Lease Agreement for Office Copiers with TGI Office Automation to execute a four (4) year extension to this master agreement for a total amount not to exceed $268,505.21.

Account Various