FINANCE AND CLAIMS COMMITTEE MEETING
AGENDA
Thursday, May 11, 2023, 7:00 P. M.
By Zoom Virtual Teleconference:

To allow public access, anyone may access a meeting by telephone, Zoom, and/or the City of Norwalk YouTube channel. Specific instructions and links can be found at www.norwalkct.org/meetings.

Members of the public can call in and listen to a meeting. They will not be able to speak or see any of the meeting participants. Each meeting will use a unique Meeting/Webinar ID. Please find the information using the link above.

Members of the public who wish to provide "live comments" can use the Zoom meeting platform. All participants will be muted upon entering the meeting. To speak, click the "raise your hand indicator" and you will called on by the host of the meeting during the public comment section. Please find the information using the link above.

Members of the public who wish to view the meeting, but are not participating, can view a live stream on the City of Norwalk YouTube channel. This stream is delayed by approximately 20 seconds. Please find the information using the link above.

Members of the public who wish to provide public comment are encouraged to submit those via email in advance of the meeting. These comments should be submitted at least three hours in advance of the meeting start time. Please email Chitsamay Lam at clam@norwalkct.org to provide written public comment prior to the meeting.

Public should watch via the youtube link to the City of Norwalk CT
is https://www.youtube.com/channel/UCRcAj0a6fNzo2prQ6LhSjVA

Listen mode only please dial 1 (646) 558-8656 Webinar ID: 874 9084 0474 Password: 377930

To take part in public participation:
https://www.norwalkct.org/1913/Meeting-Notices

AGENDA

1. Call to Order
2. Roll Call
3. Public Participation
4. Approve the Minutes of the following Finance Committee Meetings:

   April 13, 2023- Regular Meeting
5. Claims Committee: May 2023
6. Narrative on Tax Collections dated May 2023 – Receive Report and discuss.
7. Monthly Tax Collector's Reports dated April 2023– Receive Report and discuss.
8. Tax Assessor update on the Revaluation process.
9. Received Oak Hills Authority Monthly Financial Statements for March 2023.
10. Authorized the Mayor, Harry W. Rilling to enter into a professional services contract addendum with Cavanaugh Macdonald Consulting, LLC
11. Authorized the Mayor, Harry W. Rilling to enter into a three -year contract with 3SG Plus LLC for Hyland Onbase EDMS (Electronic Document Management System) annual amount not to exceed $30,000, for a total not to exceed $90,000, Account # 011370-5742
12. RESOLUTION: Making appropriations for various public improvements aggregating $48,440,692 for the fiscal year 2023-2024 Capital Budget and Authorizing the issuance of $48,440,692 General Obligation Bonds of the City to meet certain appropriations in the fiscal year 2023-2024 Capital Budget.
13. RESOLUTION: requesting for Building Department project in the amount of $5,374,000 from the ARPA (American Rescue Plan Act) fund. Account: 134030-5796-ABL01 Norwalk Community Recreation Center Renovation

14. RESOLUTION: requesting for various Department of Public works public improvements projects aggregating in the amount of $1,400,000 from the ARPA (American Rescue Plan Act) fund. Accounts: 134010-5796-APW10 Pavement Management Program $1,150,000 and 134010-5796-APW11 Municipal Solid Waste Disposal Service $250,000

15. RESOLUTION: requesting for Parks and Recreations Department project in the amount of $160,000 from the ARPA (American Rescue Plan Act) fund. Account: 134010-5796-ARP04.

16. RESOLUTION: requesting for Norwalk Public School projects aggregating in the amount of $2,500,000 from the ARPA (American Rescue Plan Act) fund. Account: 135050-5796-APS01 BOE ARPA Expenses.

17. Adjournment.

CITY OF NORWALK
FINANCE/CLAIMS COMMITTEE
REGULAR MEETING
VIA TELECONFERENCE
APRIL 13, 2023

ATTENDANCE: Greg Burnett, Chair; Nora Niedzielski-Eichner, Edwin Camacho, Diana Revolus

STAFF: Lisa Biagiarelli, Tax Collector, Chitsamay Lam, Comptroller; Paul Gorman, Deputy Tax Assessor; Henry Dachowitz, Chief Financial Officer; Tom Ellis, Budget Director; Joyce Liu, IT; Craig Schmidt, Risk Mgmt.; Jim Travers, Dept. Public Works; Vanessa Valdares, Ralph Kolb, WPCA; Sirak Legesse;

CALL TO ORDER

Chairman Burnett called the meeting to order at 7:00 p.m., and called the roll. He acknowledged the above members in attendance, and stated that a full quorum was present.

Mr. Burnett noted a change in the order of the agenda to move item 8 to after #4 in the order.

PUBLIC PARTICIPATION

Mr. Burnett reported there were no emails or correspondence for requests for participation.

There were no public comments.

ACCEPTANCE OF MINUTES

March 9, 2023 – Regular Meeting

** **MS. REVOLUS MOVED TO ACCEPT THE MINUTES OF MEETING OF MARCH 9, 2023 AS SUBMITTED.**

** **THE MOTION PASSED WITH ONE ABSTENTION (CAMACHO)**.

Tax Assessor update on the Revaluation process

Mr. Paul Gorman, Deputy Tax Assessor provided an update on the revaluation process with 30% of properties visited which is 8,100 properties that is tracking well in line with expectations.

He gave explained the revaluation process and reviewed historical trends of past revaluations and the impact on the City's grand list.

Mr. Burnett thanked Mr. Gorman for a thorough and comprehensive report.

Claims Committee: Receive the Monthly Claims Report;

Review and approve claims as required for Claims Report dated April 14, 2023.

Ms. Biagiarelli presented the report and highlighted there were no special requests and nothing outstanding that required approvals.

** **MS. REVOLUS MOVED TO ACCEPT THE CLAIMS REPORT AS SUBMITTED.**
** **THE MOTION PASSED UNANIMOUSLY**

Narrative on Tax Collections dated April 14, 2023 – Receive Report and discuss.

Ms. Biagiarelli presented the report and highlighted collections and referred to the Narrative as contained in the agenda packet. She reported all was going well operationally with enforcement activities on target. She reported there is a staff shortage and they are working hard with HR to fill vacancies that new personnel should be on board by May.
They are working through new software issues and are in communication with the vendor and the department appreciates the Board's patience as they work through this process.

Ms. Niedzielski-Eichner asked about the burden faced by individuals during financial hardship and if there was a process to waive collection practices. Ms. Biagiarelli explained that there are options such as partial payments and gave examples of adjustments that can be made and negotiated based on circumstances that are acceptable within state law guidelines.

Monthly Tax Collector's Reports dated March 2023– Receive Report and discuss.

Ms. Biagiarelli referred to the report as contained in the agenda packet. There were no further questions.

10. Receive Oak Hills Authority Monthly Financial Statements January-February 2023.

Mr. Allan Dutton reviewed the reports as provided and highlighted the financials, emphasized the debt repayments, operations and recent improvements. There was discussion on the new objectives in the marketing plan to promote the food and beverage operations, tennis courts, and nature trail programs.

Mr. Dutton reported that they are in negotiations with Dry Dock to modify the payment schedule of the rental agreement to twelve months to help with annual cash flow management. He added they are in a good cash on hand position due in part to the mild winter and the good weather now.

Authorize the Purchasing Agent to issue Purchase Order to GovConnection for 3 CISCO Core Switches for a total amount not to exceed $110,721.77
Account # 09201370-5777-C0375

Ms. Joyce Liu, IT Director gave an overview of the item and described the rationale for the equipment upgrade.

**** MS. REVOLUS MOVED TO APPROVE AND FORWARD ON TO THE COMMON COUNCIL FOR APPROVAL:**
AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDER TO GOVCONNECTION FOR 3 CISCO CORE SWITCHES FOR A TOTAL AMOUNT NOT TO EXCEED $110,721.77 ACCOUNT # 09201370-5777-C0375
**** THE MOTION PASSED UNANIMOUSLY.**

11. **Authorize the Purchasing Agent to issue Purchase Order to Gov Connection, Inc. for Palo Alto Firewall for a total amount not to exceed $154,274.58**
Account # 09231370-5777-C0375.

Ms. Liu gave an overview of the item and the rationale for the equipment upgrade.

**** MS. REVOLUS MOVED TO APPROVE AND FORWARD ON TO THE COMMON COUNCIL FOR APPROVAL:**
AUTHORIZE THE PURCHASING AGENT TO ISSUE PURCHASE ORDER TO GOV CONNECTION, INC. FOR PALO ALTO FIREWALL FOR A TOTAL AMOUNT NOT TO EXCEED $154,274.58 ACCOUNT # 09231370-5777-C0375
**** THE MOTION PASSED UNANIMOUSLY.**

12. Authorize the Mayor to entering into contract with Security 101 – Connecticut for Veteran's Park Camera System installation amount not to exceed $68,949, Account # 361370-5724-G0001 ($51,711.75), 09201370-5777-C0375 ($17,237.25).

Ms. Liu gave an overview of the item and the rationale for the equipment upgrade.

**** MS. REVOLUS MOVED TO APPROVE AND FORWARD ON TO THE COMMON COUNCIL FOR APPROVAL:**
AUTHORIZE THE MAYOR TO ENTERING INTO CONTRACT WITH SECURITY 101 – CONNECTICUT FOR VETERAN'S PARK CAMERA SYSTEM NSTALLATION AMOUNT NOT TO EXCEED $68,949, ACCOUNT # 361370-5724-G0001 ($51,711.75), 09201370-5777-C0375 ($17,237.25)
**** THE MOTION PASSED UNANIMOUSLY.**

13. **Authorize the Mayor, Harry Rilling, to execute a contract with EnviroMed Services for assistance in complying with the OSHA Hazardous Communications Standard for the Department of Public Works, Oak Hills Golf Course, Norwalk Police Department and Norwalk Fire Department, respectively, for a period beginning on 5/1/2023 through 5/1/2024 and total annual cost not to exceed $70,750. Account: 161344-5258.**

Mr. Craig Schmidt, Risk Management Director presented the item and outlined the OSHA compliance regulatory issues. Questions and comments from the Committee members were fielded.

**** MS. REVOLUS MOVED TO APPROVE AND FORWARD ON TO THE COMMON COUNCIL FOR APPROVAL:**
AUTHORIZE THE MAYOR, HARRY RILLING, TO EXECUTE A CONTRACT WITH ENVIROMED SERVICES FOR ASSISTANCE IN COMPLYING WITH THE OSHA HAZARDOUS COMMUNICATIONS STANDARD FOR THE DEPARTMENT OF PUBLIC WORKS, OAK HILLS GOLF COURSE, NORWALK POLICE DEPARTMENT AND NORWALK FIRE DEPARTMENT, RESPECTIVELY, FOR A PERIOD BEGINNING ON 5/1/2023 THROUGH 5/1/2024 AND TOTAL ANNUAL COST NOT TO EXCEED $70,750. ACCOUNT: 161344-5258
**** THE MOTION PASSED UNANIMOUSLY.**

14. **Discuss and approve FY 2023-2024 Parking Authority Budget**

Mr. Jim Travers, reviewed the proposed budget and outlined the objectives for FY 2023-2024.

**** MS. REVOLUS MOVED TO APPROVE FY 2023-2024 PARKING AUTHORITY BUDGET AS SUBMITTED.**
**** THE MOTION PASSED UNANIMOUSLY.**

15. Discuss and Approve FY 2023-2024 Water Pollution Authority Budget.

Ms. Vanessa Valdares, Director of DPW introduced Ralph Kolb and asked him to present the item. He reviewed the proposed budget and explained the how this self-supportive government fund of sewer use fees is derived with chargebacks and tax assessments.

**** MS. REVOLUS MOVED TO APPROVE FY 2023-2024 WATER POLLUTION AUTHORITY BUDGET AS SUBMITTED.**
**** THE MOTION PASSED UNANIMOUSLY.**

16. Appointment of Auditors to audit Fiscal Year 2024

Mr. Dachowitz presented memo from the BET and explained how the Finance Department has used Bloom Shapiro in the past and has performed the City's audit satisfactorily. He recommends them to be reappointed to audit fiscal year 2024.

**** MS. REVOLUS MOVED TO APPROVE THE AUDITORS APPOINTMENT AS RECOMMENDED FOR THE FISCAL YEAR 2024.**
**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** MS. REVOLUS MOVED TO ADJOURN.**
**** THE MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 8:37 p.m.

Respectfully Submitted,
M. Knox
Telesco Secretarial Services

AGENDA

MAY 11TH 2023

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

MOTOR VEHICLE

PAY TO:	BILL No	AMOUNT REFUNDED	REASON
ACAR LEASING LTD	21-MV-300697	$282.33	PRORATION
	21-MV-400132	$299.49	PRORATION
ACAR LEASING LTD	21-MV-300539	$513.18	PRORATION
	21-MV-300723	$559.83	PRORATION
ACAR LEASING LTD	21-MV-300377	$261.26	PRORATION
ACAR LEASING LTD	21-MV-400112	$94.29	PRORATION
ALLEN ALICE	20-MV-320239	$154.65	PRORATION
	20-MV-404822	$28.76	PRORATION
	20-MV-404823	$13.13	PRORATION
AYALA-GONZALEZ JULIA	21-MV-303790	$128.28	PRORATION
BRONOV HELEN	21-MV-307391	$84.54	PRORATION
CABRAL ALBERT JOHN	21-MV-389727	$347.01	PRORATION
CCAP AUTO LEASING LTD	21-MV-311230	$489.27	PRORATION
CCAP AUTO LEASING LTD	21-MV-315531	$349.94	PRORATION
	21-MV-311404	$770.05	PRORATION
CCAP AUTO LEASING LTD	21-MV-311126	$61.82	PRORATION
COHEN MITCHELL	21-MV-313127	$1040.05	PRORATION
DAIMLER TRUST	21-MV-315507	$601.18	PRORATION
DANIEL JAMAL A	17-MV-315941	$577.36	PRORATION
DIAZ-ARROYO CESAR A	20-MV-317436	$793.41	PRORATION
	21-MV-317696	$872.08	PRORATION
DUNCAN WENDY D	21-MV-800171	$55.98	PRORATION

AGENDA

MAY 11TH 2023

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
ENTERPRISE FM TRUST	21-MV-320370	$858.95	PRORATION
	21-MV-320392	$115.16	PRORATION
	21-MV-320408	$707.78	PRORATION
	21-MV-320447	$420.57	PRORATION
ENTERPRISE FM TRUST	21-MV-320384	$558.76	PRORATION
	21-MV-320405	$817.68	PRORATION
ENTERPRISE FM TRUST	21-MV-320466	$205.20	PRORATION
FEBBRAIO DONALD T JR	21-MV-321559	$80.77	PRORATION
FRANCIS GEORGE F	21-MV-405506	$122.60	PRORATION
FRANCIS AMIE H			
GRANT CARLEY	21-MV-327139	$572.91	PAID ERROR
GRANT RONALEE & JOHN	21-MV-327139	$245.54	PRORATION
HANDLER MATTHEW E	21-MV-405964	$227.13	PRORATION
HONDA LEASE TRUST	21-MV-330405	$241.69	PRORATION
	21-MV-330696	$171.95	PRORATION
HYUNDAI LEASE TRUST	21-MV-SEE ATTACHED	$2,926.57	PRORATION
HYUNDAI LEASE TRUST	21-MV-332440	$766.97	PRORATION
IOSIFOVICH OLEG	21-MV-406850	$250.59	PRORATION
JP MORGAN CHASE BANK NA	21-MV-335152	$132.50	PRORATION
KARAKASIDIS ELENI G	21-MV-335641	$86.61	PRORATION
MATUTE-MAYES EDUIN	21-MV-408890	$192.70	PRORATION
MIHALIA BOGDAN CONSTANTIN	21-MV-344728	$91.40	PRORATION
NISSAN INFINITI LT	21-MV-348203	$416.54	PRORATION
	21-MV-348568	$132.35	PRORATION

AGENDA

MAY 11TH 2023

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
NISSAN INFINITI LT	21-MV-348667	$263.66	PRORATION
	21-MV-348703	$590.27	PRORATION
	21-MV-348704	$320.18	PRORATION
NISSAN INFINITI LT	21-MV-348008	$383.30	PRORATION
	21-MV-348050	$350.56	PRORATION
	21-MV-348291	$221.22	PRORATION
	21-MV-348470	$383.30	PRORATION
PIRO PAVING INC	21-MV-353170	$238.64	PRORATION
RISOM MARTHA	21-MV-356002	$67.37	PRORATION
SLOTE ABIGAIL ANNE	21-MV-361688	$23.72	PRORATION
STROTHER SAMYA	21-MV-364363	$414.27	PRORATION
TOYOTA LEASE TRUST	21-MV-SEE ATTACHED	$2,498.13	PRORATION
TOYOTA LEASE TRUST	21-MV-SEE ATTACHED	$5,538.88	PRORATION
TOYOTA LEASE TRUST	21-MV-366056	$343.18	PRORATION
	21-MV-366213	$180.03	PRORATION
USB LEASING LT	21-MV-367820	$464.02	PRORATION
VALENCIA-LLACTAS GREGORY	21-MV-368250	$81.10	PRORATION
VANEGAS DANIELA A	21-MV-368497	$374.84	PRORATION
	21-MV-366855	$297.51	PRORATION
VAULT TRUST	21-MV-414290	$324.94	PRORATION
	21-MV-414306	$313.72	PRORATION
VAULT TRUST	21-MV-369019	$685.66	PRORATION
VAULT TRUST	21-MV-368963	$730.99	PRORATION
VAULT TRUST	21-MV-414302	$494.26	PRORATION

AGENDA

MAY 11TH 2023

CLAIMS COMMITTEE MEETING

REFUNDS PROCESSED CLAIMS COMMITTEE **APPROVED BY TAX COLLECTOR**

PAY TO:	BILL No & AMOUNT REFUNDED		REASON
VAULT TRUST	21-MV-369028	$506.03	PRORATION
VENTURA MANUEL	21-MV-369670	$80.43	PRORATION
VW CREDIT LEASING LTD	21-MV-370373	$579.15	PRORATION
VW CREDIT LEASING LTD	21-MV-370510	$933.60	PRORATION
VW CREDIT LEASING LTD	21-MV-370433	$678.20	PRORATION

REAL ESTATE

BREZNAN SARAH			
25 BEECHWOOD RD			
5-70-58-0	21-RE-118487	$1531.88	PAID IN ERROR
CORELOGIC TAX SERVICE			
4 ARGENTINO LANE			
5-21-407-4	21-RE-100976	$4,037.25	PAID IN ERROR
CORELOGIC TAX SERVICE			
79 GLENWOOD AVE			
5-65-226-0	21-RE-128818	$1,991.87	PAID IN ERROR
CORELOGIC TAX SERVICE			
32 BENEDICT ST	20-RE-120161	$4798.84	
5-58-24-0	21-RE-120166	$4944.73	PAID WRONG PARCEL

ITEM #5

Inquiry Report NORWALK TAX COLLECTOR Interest Date : 03/30/2023

Bill# Unique_id Dist	Name Address City/State/Zip	Prop Loc/Veh.Info./Plan-Sew MBL/LINK # Flags	TOT Inst TOT Adj TOT Paid	Tax Due Int Due L/F/Bint Due	Balance Due Now Discount
2021-03-0331917-00 331917 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AF41410/5NPE34AF0GH332458/2016/HYUND/SONATA S	347.63 -347.63 347.63	-347.63 0.00 0.00	-347.63 -347.63 0.00
2021-03-0331949-00 331949 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AT57607/KM8J2CA41KU968357/2019/HYUND/TUCSON S	526.77 -263.38 526.77	-263.38 0.00 0.00	-263.38 -263.38 0.00
2021-03-0331989-00 331989 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AX48226/KM8J3CAL6LU161953/2020/HYUND/TUCSON L	623.29 -571.56 623.29	-571.56 0.00 0.00	-571.56 -571.56 0.00
2021-03-0332030-00 332030 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AY11073/KNDPMCAC8L7800750/2020/KIA/SPORTAGE	585.97 -97.86 585.97	-97.86 0.00 0.00	-97.86 -97.86 0.00
2021-03-0332173-00 332173 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	BB49664/3KPF54AD4KE046400/2019/KIA/FORTE EX	426.02 -319.51 426.02	-319.51 0.00 0.00	-319.51 -319.51 0.00
2021-03-0332202-00 332202 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AU12436/KM8J3CA48KU965128/2019/HYUND/TUCSON L	567.84 -520.71 567.84	-520.71 0.00 0.00	-520.71 -520.71 0.00
2021-03-0332213-00 332213 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AP73300/5XXGT4L33JG273789/2018/KIA/OPTIMA L	429.22 -429.22 429.22	-429.22 0.00 0.00	-429.22 -429.22 0.00
2021-03-0332304-00 332304 1	HYUNDAI LEASE TITLING TRUST 4100 WILDWOOD PARKWAY ATLANTA GA 30339	AC21380/KNALC4J10K5142337/2019/KIA/CADENZA	753.39 -376.70 753.39	-376.70 0.00 0.00	-376.70 -376.70 0.00
# Of Acct (s) : 8			4,260.13 -2,926.57 4,260.13	-2,926.57 0.00 0.00	-2,926.57 -2,926.57 0.00

ITEM #5

Inquiry Report NORWALK TAX COLLECTOR Interest Date : 04/19/2023

Bill# / Unique_id / Dist	Name / Address / City/State/Zip	Prop Loc/Veh.Info./Plan-Sew / MBL/LINK # / Flags	TOT Inst / TOT Adj / TOT Paid	Tax Due / Int Due / L/F/Bint Due	Balance / Due Now / Discount
2021-03-0366536-00 366536 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AF72937/JTJBM7FX6K5232549/2019/LEXUS/GX BASE /DMV CIVLS: 139809-5440940-0Y	1,081.82 -89.78 1,081.82	-89.78 0.00 0.00	-89.78 -89.78 0.00
2021-03-0366721-00 366721 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AG10973/2T1BURHE4GC723769/2016/TOYOT/COR L/LE /DMV CIVLS: 139809-4206716-0Y	313.51 -182.78 313.51	-182.78 0.00 0.00	-182.78 -182.78 0.00
2021-04-0413580-00 413580 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AU93437/JTMF1RFV9KD032715/2019/TOYOT/RAV4 LE /DMV CIVLS: 139809-5534629-0N	623.29 -311.64 623.29	-311.64 0.00 0.00	-311.64 -311.64 0.00
2021-04-0413596-00 413596 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AS81426/4T1B61HK0KU712468/2019/TOYOT/CAMRY XS /DMV CIVLS: 139809-5259479-0N	683.01 -341.51 683.01	-341.51 0.00 0.00	-341.51 -341.51 0.00
2021-04-0413712-00 413712 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 08522-0006	BF51763/5TDGZRBH4NS172743/2022/TOYOT/HIGHLAND /DMV CIVLS: 139809-6534579-0N	671.89 -298.36 671.89	-298.36 0.00 0.00	-298.36 -298.36 0.00
2021-04-0413767-00 413767 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AU49439/2T2BZMCA8KC194730/2019/LEXUS/RX 350 /DMV CIVLS: 139809-5430164-0N	971.44 -162.24 971.44	-162.24 0.00 0.00	-162.24 -162.24 0.00
2021-04-0413769-00 413769 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AU52986/5TDBZRFH6KS943882/2019/TOYOT/HIGHLAND /DMV CIVLS: 139809-5474741-0N	721.40 -360.70 721.40	-360.70 0.00 0.00	-360.70 -360.70 0.00
2021-04-0413794-00 413794 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AC75657/JTMRFREV4JJ256992/2018/TOYOT/RAV4 ADV /DMV CIVLS: 139809-5249263-0N	585.97 -439.48 585.97	-439.48 0.00 0.00	-439.48 -439.48 0.00
2021-04-0413817-00 413817 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	8AJAE9/JTMF1RFV9KJ004088/2019/TOYOT/RAV4 LE /DMV CIVLS: 139809-5390335-0N	623.29 -311.64 623.29	-311.64 0.00 0.00	-311.64 -311.64 0.00
# Of Acct (s) : 9			**6,275.62 -2,498.13 6,275.62**	**-2,498.13 0.00 0.00**	**-2,498.13 -2,498.13 0.00**

Toyota Lease

ITEM #5

Inquiry Report Bill# Unique_id Dist	NORWALK TAX COLLECTOR Name Address City/State/Zip	Interest Date : 03/22/2023 Prop Loc/Veh.Info./Plan-Sew MBL/LINK # Flags	TOT Inst TOT Adj TOT Paid	Page :1 Tax Due Int Due L/F/Bint Due	Balance Due Now Discount
2020-03-0364665-00 364665 1	TOYOTA LEASE TRUST 3200 W RAY RD CHANDLER AZ 85226-2455	SRDL/JTJBARBZ5J2156513/2018/LEXUS/NX 200T /DMV CIVLS: 139809-4792080-N	658.48 -658.48 658.48	-658.48 0.00 0.00	-658.48 -658.48 0.00
2021-03-0365864-00 365864 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	BA77736/JM3KFBBM6M0322447/2021/MAZDA/CX-5 SPO /DMV CIVLS: 139809-6084561-Y	641.94 -374.26 641.94	-374.26 0.00 0.00	-374.26 -374.26 0.00
2021-03-0365872-00 365872 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AU85340/5TDJZRFH4KS599383/2019/TOYOT/HIGHLAND /DMV CIVLS: 139809-5504793-Y	848.81 -70.44 848.81	-70.44 0.00 0.00	-70.44 -70.44 0.00
2021-03-0365938-00 365938 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	BC09359/JM3TCBCY2M0515953/2021/MAZDA/CX-9 TOU /DMV CIVLS: 139809-6204862-Y	802.96 -267.38 802.96	-267.38 0.00 0.00	-267.38 -267.38 0.00
2021-03-0365947-00 365947 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	SRDL/JTJBARBZ5J2156513/2018/LEXUS/NX 200T /DMV CIVLS: 139809-4792080-Y	711.80 -711.80 711.80	-711.80 0.00 0.00	-711.80 -711.80 0.00
2021-03-0366000-00 366000 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AM84907/2T1BURHE1JC976054/2018/TOYOT/COROLLA /DMV CIVLS: 139809-4818265-Y	399.88 -399.88 399.88	-399.88 0.00 0.00	-399.88 -399.88 0.00
2021-03-0366043-00 366043 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AS27000/58ABZ1B11KU010563/2019/LEXUS/ES 350 /DMV CIVLS: 139809-5193378-Y	862.16 -718.17 862.16	-718.17 0.00 0.00	-718.17 -718.17 0.00
2021-03-0366142-00 366142 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AV37664/2T3RWRFV7KW019396/2019/TOYOT/RAV4 XLE /DMV CIVLS: 139809-5557228-Y	728.31 -121.62 728.31	-121.62 0.00 0.00	-121.62 -121.62 0.00
2021-03-0366218-00 366218 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AT03876/JTJBARBZ7K2202599/2019/LEXUS/NX 300 /DMV CIVLS: 139809-5293026-Y	772.03 -128.93 772.03	-128.93 0.00 0.00	-128.93 -128.93 0.00
2021-03-0366281-00 366281 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AR31626/JTMRJREV3JD234382/2018/TOYOT/RAV4 HV /DMV CIVLS: 139809-5118105-Y	588.62 -490.33 588.62	-490.33 0.00 0.00	-490.33 -490.33 0.00
2021-03-0366383-00 366383 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AM85716/2T3P1RFV3MC231495/2021/TOYOT/RAV4 XLE /DMV CIVLS: 139809-6379318-Y	789.64 -197.39 789.64	-197.39 0.00 0.00	-197.39 -197.39 0.00
2021-03-0366613-00 366613 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AX38193/2T3P1RFV9LW095273/2020/TOYOT/RAV4 XLE /DMV CIVLS: 139809-5799744-Y	752.84 -627.10 752.84	-627.10 0.00 0.00	-627.10 -627.10 0.00
2021-03-0366723-00 366723 1	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	AF19316/5TDJZRFH1JS861259/2018/TOYOT/HIGHLAND /DMV CIVLS: 139809-5033056-Y	773.10 -773.10 773.10	-773.10 0.00 0.00	-773.10 -773.10 0.00

# Of Acct (s) : 13			9,330.57	-5,538.88	-5,538.88

ITEM #5

Inquiry Report Bill# Unique_id Dist	NORWALK TAX COLLECTOR Name Address City/State/Zip	Interest Date : 03/22/2023 Prop Loc/Veh.Info./Plan-Sew MBL/LINK # Flags	TOT Inst TOT Adj TOT Paid	Tax Due Int Due L/F/Bint Due	Balance Due Now Discount
			-5,538.88 9,330.57	0.00 0.00	-5,538.88 0.00

CITY OF NORWALK, DEPARTMENT OF FINANCE
Tax Collector's Office

P: 203-854-7731 / F: 203-854-7770

125 East Avenue Room 105
Norwalk, Connecticut 06851

To: Mayor Harry Rilling; Board of Estimate and Taxation; Finance & Claims Committee
From: Lisa Biagiarelli, Tax Collector
Date: May 8, 2023
Re: **Narrative for April, 2023 Tax Collector's Report**

As of the end of April 2023, with ten out of twelve months of the fiscal year completed, we had collected in excess of $358 million against our $365 million adjusted levy, or **98.16%**. We also collected **98.55%** of our sewer use levy, an additional $17 million, and 85.93**%** of the Industrial Pretreatment Program (IPP) fee billing on behalf of the WPCA. Compared with the prior fiscal year (April, 2022) we are slightly behind relative to taxes (-0.82%), slightly ahead relative to sewer use (0.81%); and behind relative to the IPP fee (-5.51%). Due to the extended due date of the motor vehicle supplemental billing, payable by April 1, 2023, we did anticipate a slight drop in the FYE 2023 collection numbers as compared with the prior fiscal year, when that billing was payable by February 1.

For prior years' collections, through the end of April 2023, we show a net collection of in excess of $1.3 million since the beginning of this fiscal year on July 1, 2022. This amount is $3.4 million less than what we collected during the first ten months of the prior fiscal year. The difference is partly attributable to the tax sale held in October 2021 that boosted collections in the prior fiscal year, and also due to continued effects of court stipulated judgments in assessment appeal cases, resulting in erosion of current and prior collectibles.

Our third party collection agency continues to bill on our behalf for past due motor vehicle taxes for which we had no valid address. The agency sent its first mailing to approximately 7,800 taxpayers on our behalf in November 2022. From December 2022 through April 2023 (five months) we have collected nearly $635,000 in past due motor vehicle taxes and interest due to the City as a result of the collection agency's billings, including more than $59,000 during the month of April. Please note that these collections are made directly to the City, and payments are processed by the tax collector's office, not the collection agency, and these figures represent our net receivables, after their fees. We are also working on several other delinquent enforcement initiatives mainly related to business personal property taxes, as well as another wage garnishment initiative targeting City and Board of Education employees who may owe past due taxes to the City. Our tax sale that was scheduled to be held in July 2023 has been pushed off until Monday, July 22, 2024. We anticipate beginning work on that sale in November, 2023.

We continue to work on our software *conversion* that moved our tax assessment and tax collection administrative systems off Munis and onto Quality Data Services LLC (QDS) software. The city's financials, budgeting, accounting and other systems are still operating on Munis; only the assessment and tax collection modules have moved away. This conversion has been discussed in greater detail in prior months' reports since we went live on the QDS system on March 1, 2023. We are continuing to learn the system's features and how best to use it, and continue to appreciate our taxpayers' patience as we navigate the changes.

As noted in prior months' narratives, due to the delayed supplemental motor vehicle billing and the software conversion, we were not able to adhere to our normal spring schedule. We expect to file lien continuing certificates later this month; normally they are done in March. We have yet to present our suspense list to the Board of Estimate for approval; that usually happens in April, and we expect it to happen in either June or July this year. The lien continuing certificate filing processes and the generation of the suspense list will both be done on the new software.

We are working with the Assessor's office, QDS personnel, and our printer to successfully navigate changes in our billing processes for our upcoming July 2023 tax billing of the 2022 grand list. The Board of Estimate and Taxation set the rates for those taxes on May 1, and the WPCA set their rates in March 2023.

This will be our first billing, and our first complete collection cycle, on QDS software. A number of factors determine when tax bills will be issued, and we cooperate with the other divisions, chiefly the office of the Assessor, to obtain information my division needs to bill – for example, motor vehicle information they receive from the state DMV, and elderly and disabled benefits / credit information processed by the Assessor's division. If all goes well, we hope to have bills in the mail by mid June. If there are issues, the bills will be sent later, but in any event should be in the mail prior to June 30. The last day to pay without penalty, by state law, is August 1. I will continue to update everyone on our progress.

Our two new hires began work the first week of this month, and our division is now fully staffed, with eight employees, for the first time since early 2022. The tax collector's office staff has held at 8 fulltime employees for more than 25 years, while taking on significant additional duties, including collection enforcement activities such as tax sales and use of alias tax warrants, and more complex billing and collection activities such as online payments. It should also be noted that the actual levies themselves have also increased in that time, with significantly more dollars being collected, and representing an increased percentage of overall operating revenue.

I am prepared to respond to questions and will continue to keep all stakeholders informed of our progress.

TAX COLLECTOR'S REPORT
APRIL 2023

ITEM #7

FISCAL YEAR 2022-2023 (2021 GRAND LIST)	ORIGINAL LEVY	ADJ. TAX COLLECTIONS JUN 22 - APR 23	COLLECTION %	CORRECTED LEVY*	CHANGE IN LEVY	COLLECTION %
AUTOMOBILE-REGULAR	$27,605,498.25	$24,976,404.54	90.48%	$27,144,766.88	($460,731.37)	92.01%
AUTOMOBILE-SUPPLEMENTAL	$4,572,442.02	$3,166,219.20	69.25%	$4,415,318.11	($157,123.91)	71.71%
PERSONAL PROPERTY	$26,217,238.98	$21,132,069.94	80.60%	$21,782,197.17	($4,435,041.81)	97.02%
REAL ESTATE	$315,360,461.09	$309,179,036.24	98.04%	$311,843,663.79	($3,516,797.30)	99.15%
TOTAL TAX	**$373,755,640.34**	**$358,453,729.92**	**95.91%**	**$365,185,945.95**	**($8,569,694.39)**	**98.16%**
SEWER USE	$17,981,973.00	$17,353,155.79	96.50%	$17,608,319.48	($373,653.52)	98.55%
IPP FEE	$190,750.00	$165,842.66	86.94%	$193,000.00	$2,250.00	85.93%

FISCAL YEAR 2021-2022 (2020 GRAND LIST)	ORIGINAL LEVY	JUN 21 - APR 22				
AUTOMOBILE-REGULAR	$21,672,160.18	$20,112,874.24	92.81%	$21,328,497.17	($343,663.01)	94.30%
AUTOMOBILE-SUPPLEMENTAL	$4,219,965.63	$3,598,790.27	85.28%	$4,198,262.22	($21,703.41)	85.72%
PERSONAL PROPERTY	$22,966,731.64	$22,101,302.15	96.23%	$23,003,092.95	$36,361.31	96.08%
REAL ESTATE	$308,716,745.40	$303,446,941.12	98.29%	$304,346,532.60	($4,370,212.80)	99.70%
TOTAL TAX	**$357,575,602.85**	**$349,259,907.78**	**97.67%**	**$352,876,384.94**	**($4,699,217.91)**	**98.98%**
SEWER USE	$16,488,685.00	$15,949,473.59	96.73%	$16,317,824.55	($170,860.45)	97.74%
IPP FEE	$187,000.00	$173,727.36	92.90%	$190,000.00	$3,000.00	91.44%

TAX DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	$16,180,037.49	$9,193,822.14	-1.77%	$12,309,561.01	($3,870,476.48)	-0.82%
SEWER DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	$1,493,288.00	$1,403,682.20	-0.23%	$1,290,494.93	($202,793.07)	0.81%
IPP DIFFERENCE 2021 G.L. vs. 2020 G.L. INCREASE/(DECREASE)	$3,750.00	($7,884.70)	-5.96%	$3,000.00	($750.00)	-5.51%

BACK TAXES COLLECTED	FISCAL YR 2022-2023 (JUL 22 - APR 23)	FISCAL YR 2021-2022 (JUL 21 - APR 22)	CUR YR vs.PRIOR YR INC/(DEC)
PRIOR TAXES	($745,606.89)	$2,093,166.86	($2,838,773.75)
PRIOR SEWER USE FEE	$120,315.87	$225,639.44	($105,323.57)
PRIOR IPP FEE	$2,950.82	$24,802.59	($21,851.77)
TOTAL PRIOR TAX, SEWER & IPP	**($622,340.20)**	**$2,343,608.89**	**($2,965,949.09)**
CURRENT INTEREST	$859,552.16	$848,538.54	$11,013.62
PRIOR INTEREST	$933,969.55	$1,130,569.18	($196,599.63)
SEWER USE FEE INTEREST	$76,354.21	$103,247.25	($26,893.04)
IPP FEE INTEREST	$3,396.18	$11,638.97	($8,242.79)
TOTAL INTEREST COLLECTED	**$1,873,272.10**	**$2,093,993.94**	**($220,721.84)**
PRIOR LIEN FEE	$9,176.87	$12,354.73	($3,177.86)
CURRENT LIEN FEE	$0.00	$4,241.71	($4,241.71)
TOTAL LIEN FEE COLLECTED	**$9,176.87**	**$16,596.44**	**($7,419.57)**
MISC FEES COLLECTED**	**$118,318.73**	**$377,618.92**	**($259,300.19)**
TOTAL PRIOR TAX, ALL INTEREST & ALL FEES	**$1,378,427.50**	**$4,831,818.19**	**($3,453,390.69)**

* CORRECTED LEVY INCLUDING CERTIFICATES OF CORRECTION & SUSPENSE TRANSFERS

** PRIOR & CURRENT FISCAL YEAR INCLUDES TAX SALE AND TITLE SEARCH FEES PROCESSED THRU MUNIS

Norwalk CT - Bi-weekly Production Summary

Residential:	**3-Mar**	**% of Total**	**11-Mar**	**% of Total**	**17-Mar**	**% of Total**	**1-Apr**	**% of Total**	**15-Apr**	**% of Total**	**30-Apr**	**% of Total**
26,609												
Homes Visited:	3536	13%	4284	16%	4879	18%	5573	21%	8654	33%	11366	43%
Owner Home:	814	23%	1042	24%	1296	26%	1652	30%	2216	26%	2879	25%
Allowed Interior / Callbacks:	153	19%	163	16%	206	16%	327	20%	430	19%	582	20%
Info at Door:	396	49%	501	48%	601	46%	808	49%	1172	53%	1659	58%
Partial Refusal / Measure Only	253	31%	363	35%	465	36%	483	29%	559	25%	580	20%
Refusal	12	1%	15	1%	24	1%	34	2%	55	2%	58	2%
Balance:	814		1042		1296		1652		2216		2879	

Commercial:	**3-Mar**	**% of Total**	**11-Mar**	**% of Total**	**17-Mar**	**% of Total**	**1-Apr**	**% of Total**	**15-Apr**	**% of Total**	**30-Apr**	**% of Total**
2145												
Measured:	393	18%	472	22%	524	24%	552	26%	628	29%	711	33%
Refusal:	3	1%	4	1%	7	1%	8	1%	12	2%	20	3%

Updated through ***3/31/2023***

		Fiscal Year To Date				
		Budget	**Actuals**	**Variance**	**Var %**	**Comments**
Sales	Revenue Rounds	22,479	25,722	3,243	14.4%	Actual rev rounds have beat budget nearly every month this year
	Non-Revenue Rounds	4,474	3,586	(888)	-19.8%	Less season passholder rounds than anticipated
	Total Rounds	**26,953**	**29,308**	2,355	8.7%	
	Carts	15,363	15,201	(162)	-1.1%	
	ID Cards	**754**	537	(217)	-28.8%	Slow start to ID card sales this calendar year

		Budget	**Actuals**	**Variance**	**Var %**	**Comments**
P&L	Golf Revenue	1,249,017	1,341,265	92,248	7.4%	Driven mostly by greens fees
	Tennis Revenue	25,200	25,200	-	0.0%	
	Restaurant Revenue	55,000	46,916	(8,084)	-14.7%	
	Other Revenue	20,821	12,627	(8,194)	-39.4%	Budget includes golf simulator rev which isn't available yet, offset by booking revs not budgeted for
	Total Revenue	**1,350,038**	**1,426,008**	**75,970**	**5.6%**	
	Management Salary	171,293	127,052	(44,241)	-25.8%	Overall lower staffing
	Operations Salary	140,665	144,805	4,140	2.9%	
	Maintenance Salary	339,809	330,195	(9,614)	-2.8%	Overall lower staffing
	Employee Benefits	115,595	101,572	(14,023)	-12.1%	Driven by lower payroll taxes due to lower payroll expense
	Administrative	138,420	140,815	2,395	1.7%	Driven mostly by rising utilities pricing
	Interest & Insurance	76,128	73,246	(2,882)	-3.8%	
	Sales & Operations	3,370	5,033	1,663	49.3%	
	Park Maintenance	178,471	146,836	(31,635)	-17.7%	Driven by a $28k underage in grass treatments, $8k in grounds maint offset by an overage in water ($21k)
	Park Equipment	66,909	54,928	(11,981)	-17.9%	Less building maint than expected
	Carts	19,493	22,784	3,291	16.9%	Actual property tax on cart fleet came in over budget by nearly $3k
	Operating Expense	**1,250,153**	**1,147,266**	**(102,887)**	**-8.2%**	
	Operating Income	**99,885**	**278,742**	**178,857**	**179.1%**	
Balance Sheet	Capital Improvements	(138,000)	(94,946)	43,054	-31.2%	Kitchen equipment; improvements to several structures; new boiler; fencing
	Line of Credit Balance	-	-	-		
	Capital Reserve Cash Bal	-	24,004	-		Portion of cash reserved for capital improvements per our lease requirements
	Cash Balance	165,594	349,040	183,446	110.8%	Over budget due to strong rounds and top-line revenue

ITEM #9

Updated through ***3/31/2023***

Rest of Fiscal Year

		Budget	Proj.	Variance	Var %	Comments
Sales	Revenue Rounds	12,695	13,965	1,270	10.0%	Current trends expected through end of fiscal year
	Non-Revenue Rounds	2,526	2,021	(505)	-20.0%	Current trends expected through end of fiscal year
	Total Rounds	**15,221**	**15,985**	764	5.0%	
	Carts	8,676	8,676	-	0.0%	Projections are still in line with Budget
	ID Cards	443	660	217	49.0%	Initially soft ID card sales are now being made up for in March and April

		Budget	Proj.	Variance	Var %	Comments
P&L	Golf Revenue	706,455	741,455	35,000	5.0%	Projecting slightly higher rounds than budgeted
	Tennis Revenue	17,600	17,600	-	0.0%	Projections are still in line with Budget
	Restaurant Revenue	25,000	25,000	-	0.0%	Projections are still in line with Budget
	Other Revenue	10,079	10,079	-	0.0%	Projections are still in line with Budget
	Total Revenue	**759,134**	**794,134**	**35,000**	**4.6%**	
	Salaries	287,669	278,869	(8,800)	-3.1%	Slightly lower staffing expected through most of fiscal year
	Employee Benefits	45,139	39,722	(5,417)	-12.0%	Slightly lower staffing expected through most of fiscal year
	Administrative	52,639	52,639	-	0.0%	Projections are still in line with Budget
	Debt Service & Insurance	29,959	29,959	-	0.0%	Projections are still in line with Budget
	Sales & Operations	2,230	2,230	-	0.0%	Projections are still in line with Budget
	Park Maintenance	69,729	99,729	30,000	43.0%	YTD under-spend is just timing. Will end near budgeted amount.
	Park Equipment	26,591	36,591	10,000	37.6%	YTD under-spend is just timing. Will end near budgeted amount.
	Carts	4,562	4,562	-	0.0%	Projections are still in line with Budget
	Operating Expense	**518,518**	**544,301**	**25,783**	**5.0%**	
	Uncategorized Exp/Rev					
	Operating Income	**240,616**	**249,833**	**9,217**	**3.8%**	
Balance Sheet	Capital Improvements	(32,450)	(81,504)	(49,054)	151.2%	Golf Simulator, tennis court, restaurant and house improvements
	Line of Credit Balance	-	-	-		We do not expect to borrow during the remainder of this fiscal year.
	Capital Reserve Cash Bal	-	29,254	-		Portion of cash reserved for capital improvements per our lease requirements
	Cash Balance	285,814	464,425	178,611	62.5%	YTD under-spend in Capital improvements to be spent by end of year offset with receipt of restaurant rent

Oak Hills Park Authority
FY22 Actual vs. Budget

ITEM #9

	March Act	March Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
REVENUE								
4000 · REVENUES								
4001 · Golf Revenue								
4010 · Golf Fees	$31,196	$27,713	$3,482	12.6%	$870,658	$765,314	$105,344	13.8%
4020 · I.D. Cards	$27,955	$23,655	$4,300	18.2%	$66,590	$99,349	-$32,759	-33.0%
4025 · Season Pass	$8,121	$10,395	-$2,274	-21.9%	$80,531	$89,765	-$9,234	-10.3%
4030 · Tournament Fees	$0	$0	$0	0.0%	$53,056	$38,731	$14,325	37.0%
4050 · Cart Revenue	$10,251	$9,285	$966	10.4%	$264,754	$256,409	$8,345	3.3%
4060 · Golf Revenue - Gift Certif.	$1,473	$915	$558	61.0%	$14,384	$16,528	-$2,144	-13.0%
4070 · Gift & Rain Checks Redeemed	-$599	-$818	$219	-26.7%	-$8,708	-$17,079	$8,371	-49.0%
Total 4001 · Golf Revenue	**$78,396**	**$71,145**	**$7,251**	**10.2%**	**$1,341,265**	**$1,249,017**	**$92,248**	**7.4%**
4100 · Tennis Revenue	$0	$0	$0	0.0%	$25,200	$25,200	$0	0.0%
4200 · Rental Income	$0	$1,600	-$1,600	-100.0%	$0	$4,800	-$4,800	-100.0%
4300 · Investment Income	$162	$44	$118	270.8%	$1,158	$721	$437	60.6%
4400 · Misc. Income	$178	$33	$145	434.1%	$11,469	$300	$11,169	3723.0%
4500 · Golf Simulator Revenue	$0	$3,000	-$3,000	-100.0%	$0	$15,000	-$15,000	-100.0%
4600 · Restaurant Income	$0	$10,000	-$10,000	-100.0%	$46,916	$55,000	-$8,084	-14.7%
4700 · Advertising Revenue	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total Other Revenue	**$340**	**$14,677**	**-$14,337**	**-97.7%**	**$84,743**	**$101,021**	**-$16,278**	**-16.1%**
TOTAL REVENUE	**$78,736**	**$85,822**	**-$7,086**	**-8.3%**	**$1,426,008**	**$1,350,038**	**$75,970**	**5.6%**
EXPENSE								
5000 · PERSONNEL EXPENSE								
5010 · Management Salary	$14,308	$19,000	$4,692	24.7%	$127,052	$171,293	$44,241	25.8%
5030 · Operations	$10,773	$8,048	-$2,726	-33.9%	$144,032	$140,665	-$3,368	-2.4%
5040 · Operations O/T	$0	$0	$0	0.0%	$773	$0	-$773	0.0%
5050 · Course Personnel	$26,160	$25,457	-$703	-2.8%	$230,104	$227,238	-$2,865	-1.3%
5060 · Course Personnel O/T	$0	$0	$0	0.0%	$1,440	$0	-$1,440	0.0%
5070 · Seasonal Personnel	$5,146	$4,050	-$1,096	-27.1%	$69,038	$111,135	$42,096	37.9%
5075 · Outside Seasonal Personnel	$0	$0	$0	0.0%	$29,004	$0	-$29,004	0.0%
5080 · Seasonal Personnel O/T	$0	$0	$0	0.0%	$610	$1,436	$826	57.5%
Total 5000 · PERSONNEL EXPENSE	**$56,387**	**$56,555**	**$168**	0.3%	**$602,053**	**$651,767**	**$49,714**	7.6%
5200 · EMPLOYEE BENEFITS								
5210 · Payroll Taxes	$4,272	$4,321	$49	1.1%	$43,603	$50,827	$7,224	14.2%
5230 · State Unemployment	$1,374	$1,457	$83	5.7%	$16,802	$17,271	$468	2.7%
5250 · Health Insurance	$2,589	$2,800	$211	7.5%	$20,852	$25,200	$4,348	17.3%
5260 · Workmans Compensation	$787	$1,209	$423	34.9%	$15,199	$17,343	$2,144	12.4%
5270 · Retirement Plans	$580	$556	-$24	-4.3%	$5,115	$4,955	-$160	-3.2%
Total 5200 · EMPLOYEE BENEFITS	**$9,602**	**$10,344**	**$742**	7.2%	**$101,572**	**$115,595**	**$14,024**	12.1%
5400 · ADMINISTRATIVE EXPENSES								
5420 · Telephone	$1,381	$1,061	-$320	-30.2%	$9,779	$9,545	-$234	-2.5%
5430 · Professional Fees	$3,000	$2,792	-$208	-7.5%	$25,769	$25,125	-$644	-2.6%
5436 · Advertising	$832	$1,133	$301	26.5%	$7,856	$10,277	$2,420	23.6%
5440 · Office Expense	$1,687	$754	-$933	-123.7%	$13,506	$10,189	-$3,317	-32.6%
5441 · Bank Charges	$18	$18	$0	1.3%	$185	$266	$81	30.3%
5442 · Credit Card Fees	$1,757	$1,636	-$120	-7.4%	$30,570	$28,727	-$1,842	-6.4%
5445 · Postage	$0	$32	$32	100.0%	$60	$231	$171	74.0%
5450 · Training and Dues	$550	$141	-$409	-291.3%	$1,195	$1,760	$565	32.1%
5461 · Authority Secretarial Services	$140	$148	$8	5.6%	$990	$1,335	$345	25.8%
5469 · Other Outside Services	$639	$381	-$257	-67.4%	$5,551	$4,893	-$658	-13.5%
5470 · Other Administrative	$498	$1,003	$506	50.4%	$6,530	$9,030	$2,501	27.7%
5480 · Utilities	-$3,467	$1,540	$5,007	325.1%	$38,823	$37,042	-$1,780	-4.8%
5499 · Bad Debt Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 5400 · ADMINISTRATIVE EXPENSES	**$7,034**	**$10,640**	**$3,606**	33.9%	**$140,815**	**$138,420**	**-$2,394**	-1.7%
5500 · DEBT SERVICE AND INSURANCE								
5500 · Liability Insurance	$8,810	$9,404	$594	6.3%	$71,082	$71,828	$746	1.0%

Oak Hills Park Authority
FY22 Actual vs. Budget

ITEM #9

	March Act	March Bud	Var $	Var %	YTD Act	YTD Bud	Var $	Var %
5520 · Interest	$377	$608	$232	38.1%	$2,164	$4,299	$2,135	49.7%
Total 5500 · DEBT SERVICE AND INSURANCE	**$9,187**	**$10,012**	**$825**	8.2%	**$73,246**	**$76,128**	**$2,881**	3.8%
5600 · SALES AND OPERATIONS								
5620 · Clubhouse/Pro Shop Maint.	$0	$0	$0	0.0%	$0	$0	$0	0.0%
5630 · Golf Genius Software	$1,275	$0	-$1,275	0.0%	$1,275	$0	-$1,275	0.0%
5640 · Golf Pro Supplies	$34	$0	-$34	0.0%	$3,236	$2,410	-$827	-34.3%
5680 · Golf Pro Work Clothes	$0	$480	$480	100.0%	$521	$960	$439	45.7%
Total 5600 SALES AND OPERATIONS	**$1,309**	**$480**	**-$829**	-172.7%	**$5,033**	**$3,370**	**-$1,663**	-49.4%
5700 · PARK MAINTENANCE								
5710 · Water	$841	$914	$74	8.1%	$69,054	$47,826	-$21,228	-44.4%
5715 · Nature and Open Space	$0	$200	$200	100.0%	$180	$1,380	$1,200	87.0%
5720 · Heating Fuel	$4,341	$2,866	-$1,475	-51.5%	$14,544	$14,596	$52	0.4%
5730 · Grounds Maintenance	$225	$2,925	$2,700	92.3%	$17,341	$27,880	$10,539	37.8%
5740 · Tree Maintenance	$3,000	$0	-$3,000	0.0%	$4,420	$2,250	-$2,170	-96.4%
5751 · Agriculture&Chemicals-Purch	$26,467	$17,812	-$8,655	-48.6%	$74,331	$72,831	-$1,500	-2.1%
5752 · Agriculture/Chemicals Utilized	-$28,419	$0	$28,419	0.0%	-$48,863	$0	$48,863	0.0%
5760 · Irrigation Maintenance	$4,538	$645	-$3,893	-603.9%	$10,978	$7,943	-$3,034	-38.2%
5770 · Consumable Tools	$0	$297	$297	100.0%	$2,531	$1,986	-$545	-27.4%
5780 · Tee and Green Supplies	$128	$818	$690	84.4%	$2,018	$1,721	-$297	-17.3%
5795 · Janitorial Supplies	$0	$0	$0	0.0%	$302	$57	-$244	-425.8%
Total 5700 · PARK MAINTENANCE	**$11,119**	**$26,477**	**$15,358**	58.0%	**$146,836**	**$178,471**	**$31,636**	17.7%
5800 · PARK EQUIPMENT								
5800 · Equipment Maintenance	$2,243	$4,169	$1,926	46.2%	$25,021	$24,683	-$339	-1.4%
5810 · Equipment Rental	$0	$0	$0	0.0%			$0	0.0%
5820 · Building Maintenance	$1,713	$5,760	$4,047	70.3%	$17,620	$26,516	$8,896	33.5%
5840 · Small Equipment	$0	$146	$146	100.0%	$580	$1,958	$1,378	70.4%
5860 · Gasoline/Diesel Fuel	$0	$774	$774	100.0%	$11,176	$13,001	$1,826	14.0%
5880 · Employee work clothes	$416	$0	-$416	0.0%	$531	$750	$219	29.2%
Total 5800 · PARK EQUIPMENT	**$4,372**	**$10,849**	**$6,476**	59.7%	**$54,928**	**$66,909**	**$11,981**	17.9%
6000 · CART EXPENSE								
6010 · Cart Lease Expense	$0	$0	$0	0.0%	$7,916	$5,000	-$2,916	-58.3%
6020 · Electricity	$294	$628	$334	53.2%	$9,934	$9,613	-$321	-3.3%
6030 · Maintenance	$78	$0	-$78	0.0%	$1,334	$1,280	-$54	-4.2%
6050 · Cart Insurance	$400	$400	$0	0.0%	$3,600	$3,600	$0	0.0%
6060 · Misc. Cart Expense	$0	$0	$0	0.0%	$0	$0	$0	0.0%
Total 6000 · CART EXPENSE	**$772**	**$1,028**	**$257**	24.9%	**$22,784**	**$19,493**	**-$3,291**	-16.9%
7001 · Uncategorized Expenses								
TOTAL OPERATIONAL EXPENSE	**$99,781**	**$126,384**	**$26,603**	21.0%	**$1,147,266**	**$1,250,153**	**$102,887**	8.2%
TOTAL OPERATIONAL NET INCOME	**-$21,045**	**-$40,562**	**$19,517**	-48.1%	**$278,742**	**$99,885**	**$178,857**	179.1%
Restructured City Debt	$3,020	$20,000	$16,980	84.9%	$91,852	$88,176	-$3,676	-4.2%
Commercial Debt	$14,312	$2,000	-$12,312	-615.6%	$76,377	$91,074	$14,697	16.1%
Total BS Debt Payments	**$17,332**	**$22,000**	**$4,668**	21.2%	**$168,229**	**$179,250**	**$11,021**	6.1%
NET INCOME BEFORE CAPITAL EXPENSES	**-$21,045**	**-$40,562**	**$19,517**	-48.1%	**$278,742**	**$99,885**	**$178,857**	179.1%
8000 · OTHER EXPENSE								
8000 · Depreciation/Amortization								
8000 · Depreciation/Amortization Non Cash	$24,582	$22,500	-$2,082	-9.3%	$221,238	$202,500	-$18,738	-9.3%
8001 · Capital projects								
8100 - Capital Proj Cash	$32,035	$18,000	-$14,035	-78.0%	$94,946	$138,000	$43,055	31.2%
8101 - Capital Proj Financed	$0	$0	$0	0.0%	$0	$0	$0	0.0%
8006 · Disposed Assets	$0	$0			$0	$0		
Capital Contribution								
Total 8000 · OTHER EXPENSE	$24,582	$22,500	-$16,117	-9.3%	$221,238	$202,500	$24,317	-9.3%
NET INCOME	**-$45,627**	**-$63,062**	**$17,435**	-27.6%	**$57,504**	**-$102,615**	**$160,119**	-156.0%

OAK HILLS PARK AUTHORITY
Balance Sheet FY22
As of March 31, 2023

	Total			
	As of Mar 31, 2023	As of Mar 31, 2022 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000 Cash				
1021 NBT Money Market	360,970.76	214,382.03	146,588.73	68.38%
1022 NBT Payment Account	-13,334.97	-33,238.36	19,903.39	59.88%
1023 NBT Rent Escrow Sec Apt Right	1.00	1.00	0.00	0.00%
1024 NBT Capital Reserve Savings Account	24,006.74	8,682.76	15,323.98	176.49%
1050 Petty	1,400.00	1,400.00	0.00	0.00%
Total 1000 Cash	**$ 373,043.53**	**$ 191,227.43**	**$ 181,816.10**	**95.08%**
Total Bank Accounts	**$ 373,043.53**	**$ 191,227.43**	**$ 181,816.10**	**95.08%**
Accounts Receivable				
1201 Accounts Receivable	7,068.69	0.00	7,068.69	
Total Accounts Receivable	**$ 7,068.69**	**$ 0.00**	**$ 7,068.69**	
Other Current Assets				
1100 Inventory	133,631.12	103,629.77	30,001.35	28.95%
1200 Receivables	40,232.80	2,500.00	37,732.80	1509.31%
1300 Prepaid Expenses	37,098.01	22,868.31	14,229.70	62.22%
1400 Deposits	557.00	0.00	557.00	
Total Other Current Assets	**$ 211,518.93**	**$ 128,998.08**	**$ 82,520.85**	**63.97%**
Total Current Assets	**$ 591,631.15**	**$ 320,225.51**	**$ 271,405.64**	**84.75%**
Fixed Assets				
1500 Fixed Assets				
1505 Machinery and Equipment	1,597,008.13	1,597,008.13	0.00	0.00%
1510 Accumulated Depreciation/Amort.	-4,444,601.83	-4,188,305.93	-256,295.90	-6.12%
1520 Furniture & Fixtures	47,635.23	47,635.23	0.00	0.00%
1560 Leasehold Improvements	157,690.84	88,497.24	69,193.60	78.19%
1561 Park Improvements	2,043,360.87	1,821,963.05	221,397.82	12.15%
1562 Restaurant	2,277,134.66	2,277,134.66	0.00	0.00%
1565 Amortize Leasehold Improvements	-102,677.28	-44,907.22	-57,770.06	-128.64%
Total 1500 Fixed Assets	**$1,575,550.62**	**$1,599,025.16**	**-$ 23,474.54**	**-1.47%**
Total Fixed Assets	**$1,575,550.62**	**$1,599,025.16**	**-$ 23,474.54**	**-1.47%**
TOTAL ASSETS	**$2,167,181.77**	**$1,919,250.67**	**$ 247,931.10**	**12.92%**
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
2000 *Accounts Payable	126,990.86	116,043.79	10,947.07	9.43%
Total Accounts Payable	**$ 126,990.86**	**$ 116,043.79**	**$ 10,947.07**	**9.43%**

Other Current Liabilities				
2010 Accounts Payable - Payroll	27,571.12	0.00	27,571.12	
2051 Accounts Payable - OHMGA Revenue	4,045.00	4,409.00	-364.00	-8.26%
2100 Accrued Payroll	5,560.46	26,773.18	-21,212.72	-79.23%
2104 Accrued retirement contribution	1,168.83	235.54	933.29	396.23%
2105 Accrued Vacation Pay	20,817.27	24,800.92	-3,983.65	-16.06%
2200 Accrued Expenses	26,714.06	36,105.50	-9,391.44	-26.01%
2250 Deferred Revenue	0.00	0.00	0.00	
2251 Tournament Deposits	9,600.00	9,700.00	-100.00	-1.03%
2254 Other Deferred	139,887.61	155,325.25	-15,437.64	-9.94%
Total 2250 Deferred Revenue	**$ 149,487.61**	**$ 165,025.25**	**-$ 15,537.64**	**-9.42%**
2400 Cart Sales Tax Due	0.00	520.00	-520.00	-100.00%
Total Other Current Liabilities	**$ 235,364.35**	**$ 257,869.39**	**-$ 22,505.04**	**-8.73%**
Total Current Liabilities	**$ 362,355.21**	**$ 373,913.18**	**-$ 11,557.97**	**-3.09%**
Long-Term Liabilities				
2701 Consolidated City Debt	1,842,101.39	1,965,640.03	-123,538.64	-6.28%
2772 Wells Fargo 2017 Aera-Vator	197.16	197.16	0.00	0.00%
2773 DLL Finance Club Car CA550G Utility Cart	0.00	1,290.50	-1,290.50	-100.00%
2774 Wells - Sod Cutter, Progator, 3500-D Groundsmaster	0.00	14,256.11	-14,256.11	-100.00%
2775 Deere Credit, Inc. Hybrid Mower	1,090.55	7,512.29	-6,421.74	-85.48%
2776 Wells Fargo MTE 2018 TurfCo Blower	1,528.11	3,253.55	-1,725.44	-53.03%
2777 DLL Finance Club Car CA502 Utility Cart	2,453.26	4,293.28	-1,840.02	-42.86%
2778 Wells Fargo Used Kubota Tractor Mini Ex	11,816.99	17,797.91	-5,980.92	-33.60%
2779 Wells Fargo Groundsmaster Mower and Procore Aeration	34,957.35	46,319.50	-11,362.15	-24.53%
2780 DLL Club Car 2021 Cart Fleet	206,773.72	279,752.68	-72,978.96	-26.09%
2781 GPSi Visage Software 2021 Cart Fleet	48,960.00	73,440.00	-24,480.00	-33.33%
Total Long-Term Liabilities	**$2,149,878.53**	**$2,413,753.01**	**-$263,874.48**	**-10.93%**
Total Liabilities	**$2,512,233.74**	**$2,787,666.19**	**-$275,432.45**	**-9.88%**
Equity				
3900 Retained Earnings	-307,610.18	-529,621.39	222,011.21	41.92%
Net Income	-37,441.79	-338,794.13	301,352.34	88.95%
Total Equity	**-$ 345,051.97**	**-$ 868,415.52**	**$ 523,363.55**	**60.27%**
TOTAL LIABILITIES AND EQUITY	**$2,167,181.77**	**$1,919,250.67**	**$ 247,931.10**	**12.92%**

OAK HILLS PARK AUTHORITY
P&L - Current Month Vs. Prior Year Month
March 2023

	Total			
	Mar 2023	Mar 2022 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	31,195.56	26,753.34	4,442.22	16.60%
4020 I.D. Cards	27,955.00	42,130.00	-14,175.00	-33.65%
4025 Season Pass	8,120.57	9,763.36	-1,642.79	-16.83%
4030 Tournament Fees	0.00	0.00	0.00	
4050 Cart Revenue	10,250.94	8,182.00	2,068.94	25.29%
4060 Golf Revenue - Gift Certif.	1,473.00	540.00	933.00	172.78%
4070 Gift & Rain Checks Redeemed	-599.00	-903.00	304.00	33.67%
Total 4001 Golf Revenue	**$ 78,396.07**	**$ 86,465.70**	**-$ 8,069.63**	**-9.33%**
4300 Investment Income	162.23	28.34	133.89	472.44%
4400 Misc. Income	178.04	0.24	177.80	74083.33%
4600 Restaurant Income	0.00	2,500.00	-2,500.00	-100.00%
Total 4000 REVENUES	**$ 78,736.34**	**$ 88,994.28**	**-$10,257.94**	**-11.53%**
Total Income	**$ 78,736.34**	**$ 88,994.28**	**-$10,257.94**	**-11.53%**
Gross Profit	**$ 78,736.34**	**$ 88,994.28**	**-$10,257.94**	**-11.53%**
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	14,307.70	18,089.01	-3,781.31	-20.90%
5030 Operations	10,773.03	5,155.53	5,617.50	108.96%
5040 Operations O/T	0.00	0.00	0.00	
5050 Course Personnel	26,159.77	25,358.82	800.95	3.16%
5060 Course Personnel O/T	0.00	0.00	0.00	
5070 Seasonal Personnel	5,146.13	7,997.17	-2,851.04	-35.65%
5080 Seasonal Personnel O/T	0.00	0.00	0.00	
Total 5000 PERSONNEL EXPENSE	**$ 56,386.63**	**$ 56,600.53**	**-$ 213.90**	**-0.38%**
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	4,272.37	4,288.67	-16.30	-0.38%
5230 State Unemployment	1,374.13	2,154.07	-779.94	-36.21%
5250 Health Insurance	2,588.65	2,313.34	275.31	11.90%
5260 Workmans Compensation	786.92	1,249.36	-462.44	-37.01%
5270 Retirement Plans	579.97	561.67	18.30	3.26%
Total 5200 EMPLOYEE BENEFITS	**$ 9,602.04**	**$ 10,567.11**	**-$ 965.07**	**-9.13%**
5400 ADMINISTRATIVE EXPENSES				
5420 Telephone	1,380.72	1,024.78	355.94	34.73%
5430 Professional Fees	3,000.00	2,650.00	350.00	13.21%
5436 Advertising	832.19	959.35	-127.16	-13.25%
5440 Office Expense	1,687.35	789.72	897.63	113.66%
5441 Bank Charges	17.75	18.35	-0.60	-3.27%
5442 Credit Card Fees	1,756.71	1,174.35	582.36	49.59%
5450 Training and Dues	550.00	233.11	316.89	135.94%

5461 Authority Secretarial Services	140.00	120.00	20.00	16.67%
5469 Other Outside Services	638.63	410.68	227.95	55.51%
5470 Other Administrative	497.59	755.50	-257.91	-34.14%
5480 Utilities	-3,467.08	4,833.76	-8,300.84	-171.73%
5500 Liability Insurance	8,809.82	7,782.83	1,026.99	13.20%
5520 Interest Expense	376.85	615.80	-238.95	-38.80%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 16,220.53**	**$ 21,368.23**	**-$ 5,147.70**	**-24.09%**
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	3,345.86	-3,345.86	-100.00%
5630 Golf Genius Software	1,275.00	0.00	1,275.00	
5640 Golf Pro Supplies	34.01	0.00	34.01	
5680 Golf Pro Work Clothes	0.00	652.52	-652.52	-100.00%
Total 5600 SALES AND OPERATIONS	**$ 1,309.01**	**$ 3,998.38**	**-$ 2,689.37**	**-67.26%**
5700 PARK MAINTENANCE				
5710 Water	840.69	734.38	106.31	14.48%
5720 Heating Fuel	4,340.66	1,257.56	3,083.10	245.17%
5730 Grounds Maintenance	224.50	2,120.13	-1,895.63	-89.41%
5740 Tree Maintenance	3,000.00	0.00	3,000.00	
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	26,467.00	38,043.08	-11,576.08	-30.43%
5752 Agriculture/Chemicals Utilized	-28,419.40	-29,307.24	887.84	3.03%
Total 5750 Agriculture and Chemicals	**-$ 1,952.40**	**$ 8,735.84**	**-$10,688.24**	**-122.35%**
5760 Irrigation Maintenance	4,537.74	155.00	4,382.74	2827.57%
5770 Consumable Tools	0.00	285.29	-285.29	-100.00%
5780 Tee and Green Supplies	128.00	1,013.14	-885.14	-87.37%
5800 Equipment Maintenance	2,243.49	5,683.04	-3,439.55	-60.52%
5810 Equipment Rental	0.00	461.65	-461.65	-100.00%
5820 Building Maintenance	1,712.99	2,473.48	-760.49	-30.75%
5840 Small Equipment	0.00	117.97	-117.97	-100.00%
5860 Gasoline/Diesel Fuel	0.00	-272.19	272.19	100.00%
5880 Employee work clothes	415.78	0.00	415.78	
Total 5700 PARK MAINTENANCE	**$ 15,491.45**	**$ 22,765.29**	**-$ 7,273.84**	**-31.95%**
6000 CART EXPENSE				
6020 Electricity	294.01	670.04	-376.03	-56.12%
6030 Maintenance	77.77	0.00	77.77	
6050 Cart Insurance	400.00	400.00	0.00	0.00%
Total 6000 CART EXPENSE	**$ 771.78**	**$ 1,070.04**	**-$ 298.26**	**-27.87%**
Total Expenses	**$ 99,781.44**	**$ 116,369.58**	**-$16,588.14**	**-14.25%**
Net Operating Income	**-$21,045.10**	**-$ 27,375.30**	**$ 6,330.20**	**23.12%**
Other Expenses				
8000 Depreciation/Amortization	24,582.00	22,462.26	2,119.74	9.44%
8001 Capital projects				
8100 Capital Projects - Cash	32,034.62	52,596.15	-20,561.53	-39.09%
Total 8001 Capital projects	**$ 32,034.62**	**$ 52,596.15**	**-$20,561.53**	**-39.09%**
Total Other Expenses	**$ 56,616.62**	**$ 75,058.41**	**-$18,441.79**	**-24.57%**
Net Other Income	**-$56,616.62**	**-$ 75,058.41**	**$ 18,441.79**	**24.57%**
Net Income	**-$77,661.72**	**-$ 102,433.71**	**$ 24,771.99**	**24.18%**

OAK HILLS PARK AUTHORITY
P&L - Current YTD Vs. Prior YTD
July 2022 - March 2023

	Total			
	Jul 2022 - Mar 2023	Jul 2021 - Mar 2022 (PY)	Change	% Change
Income				
4000 REVENUES				
4001 Golf Revenue				
4010 Golf Fees	870,658.04	788,096.36	82,561.68	10.48%
4020 I.D. Cards	66,590.00	71,225.00	-4,635.00	-6.51%
4025 Season Pass	80,530.86	94,549.08	-14,018.22	-14.83%
4030 Tournament Fees	53,056.00	45,195.00	7,861.00	17.39%
4050 Cart Revenue	264,753.86	251,599.00	13,154.86	5.23%
4055 GolfBoard Revenue	0.00	0.00	0.00	
4060 Golf Revenue - Gift Certif.	14,384.00	16,204.00	-1,820.00	-11.23%
4070 Gift & Rain Checks Redeemed	-8,708.00	-15,608.12	6,900.12	44.21%
Total 4001 Golf Revenue	$ 1,341,264.76	$ 1,251,260.32	$ 90,004.44	7.19%
4100 Tennis Revenue	25,200.00	24,000.00	1,200.00	5.00%
4200 Rental Income	0.00	2,750.00	-2,750.00	-100.00%
4300 Investment Income	1,158.10	867.76	290.34	33.46%
4400 Misc. Income	11,468.99	2,757.85	8,711.14	315.87%
4600 Restaurant Income	46,916.06	16,862.67	30,053.39	178.22%
Total 4000 REVENUES	$ 1,426,007.91	$ 1,298,498.60	$ 127,509.31	9.82%
Total Income	$ 1,426,007.91	$ 1,298,498.60	$ 127,509.31	9.82%
Gross Profit	$ 1,426,007.91	$ 1,298,498.60	$ 127,509.31	9.82%
Expenses				
5000 PERSONNEL EXPENSE				
5010 Management Salary	127,051.99	160,400.48	-33,348.49	-20.79%
5030 Operations	144,032.25	126,241.94	17,790.31	14.09%
5040 Operations O/T	772.50	-15.81	788.31	4986.15%
5050 Course Personnel	231,103.53	222,741.03	8,362.50	3.75%
5060 Course Personnel O/T	1,440.20	1,403.52	36.68	2.61%
5070 Seasonal Personnel	68,038.31	99,721.04	-31,682.73	-31.77%
5075 Outside Seasonal Personnel	29,003.97	0.00	29,003.97	
5080 Seasonal Personnel O/T	610.06	1,006.06	-396.00	-39.36%
Total 5000 PERSONNEL EXPENSE	$ 602,052.81	$ 611,498.26	-$ 9,445.45	-1.54%
5200 EMPLOYEE BENEFITS				
5210 Payroll Taxes	43,602.99	46,415.19	-2,812.20	-6.06%
5230 State Unemployment	16,802.29	20,428.25	-3,625.96	-17.75%
5250 Health Insurance	20,852.01	19,442.82	1,409.19	7.25%
5260 Workmans Compensation	15,199.03	17,068.25	-1,869.22	-10.95%
5270 Retirement Plans	5,115.40	4,965.67	149.73	3.02%
Total 5200 EMPLOYEE BENEFITS	$ 101,571.72	$ 108,320.18	-$ 6,748.46	-6.23%
5400 ADMINISTRATIVE EXPENSES				

5420 Telephone	9,779.21	8,107.45	1,671.76	20.62%
5430 Professional Fees	25,768.96	23,615.14	2,153.82	9.12%
5436 Advertising	7,856.44	9,131.99	-1,275.55	-13.97%
5440 Office Expense	13,506.47	10,629.61	2,876.86	27.06%
5441 Bank Charges	185.39	298.15	-112.76	-37.82%
5442 Credit Card Fees	30,569.53	32,937.91	-2,368.38	-7.19%
5445 Postage	60.00	116.00	-56.00	-48.28%
5450 Training and Dues	1,195.00	1,399.11	-204.11	-14.59%
5461 Authority Secretarial Services	990.00	1,340.00	-350.00	-26.12%
5469 Other Outside Services	5,551.28	5,075.87	475.41	9.37%
5470 Other Administrative	6,529.85	8,756.86	-2,227.01	-25.43%
5480 Utilities	38,822.70	37,475.65	1,347.05	3.59%
5500 Liability Insurance	71,082.49	63,316.83	7,765.66	12.26%
5520 Interest Expense	2,163.97	3,605.24	-1,441.27	-39.98%
Total 5400 ADMINISTRATIVE EXPENSES	**$ 214,061.29**	**$ 205,805.81**	**$ 8,255.48**	**4.01%**
5600 SALES AND OPERATIONS				
5620 Clubhouse Maintenance	0.00	33,102.28	-33,102.28	-100.00%
5630 Golf Genius Software	1,275.00	0.00	1,275.00	
5640 Golf Pro Supplies	3,236.13	2,036.45	1,199.68	58.91%
5680 Golf Pro Work Clothes	521.38	1,576.03	-1,054.65	-66.92%
Total 5600 SALES AND OPERATIONS	**$ 5,032.51**	**$ 36,714.76**	**-$ 31,682.25**	**-86.29%**
5700 PARK MAINTENANCE				
5710 Water	69,053.87	29,752.92	39,300.95	132.09%
5715 Nature and Open Space	179.99	0.00	179.99	
5720 Heating Fuel	14,544.13	7,981.49	6,562.64	82.22%
5730 Grounds Maintenance	17,341.11	29,909.85	-12,568.74	-42.02%
5740 Tree Maintenance	4,419.56	0.00	4,419.56	
5750 Agriculture and Chemicals				
5751 Agriculture&Chemicals-Purchased	74,331.08	92,066.52	-17,735.44	-19.26%
5752 Agriculture/Chemicals Utilized	-48,863.00	-34,027.73	-14,835.27	-43.60%
Total 5750 Agriculture and Chemicals	**$ 25,468.08**	**$ 58,038.79**	**-$ 32,570.71**	**-56.12%**
5760 Irrigation Maintenance	10,977.62	4,638.45	6,339.17	136.67%
5770 Consumable Tools	2,531.26	2,087.55	443.71	21.26%
5780 Tee and Green Supplies	2,018.49	2,811.78	-793.29	-28.21%
5795 Janitorial Supplies	301.72	19.59	282.13	1440.17%
5800 Equipment Maintenance	25,021.43	29,908.95	-4,887.52	-16.34%
5810 Equipment Rental	0.00	461.65	-461.65	-100.00%
5820 Building Maintenance	17,620.12	14,411.79	3,208.33	22.26%
5840 Small Equipment	579.99	574.09	5.90	1.03%
5860 Gasoline/Diesel Fuel	11,175.93	7,579.72	3,596.21	47.45%
5880 Employee work clothes	530.78	754.33	-223.55	-29.64%
Total 5700 PARK MAINTENANCE	**$ 201,764.08**	**$ 188,930.95**	**$ 12,833.13**	**6.79%**
6000 CART EXPENSE				
6010 Cart Lease Expense	7,916.17	0.00	7,916.17	
6020 Electricity	9,934.04	10,075.52	-141.48	-1.40%
6030 Maintenance	1,333.58	930.63	402.95	43.30%
6050 Cart Insurance	3,600.00	3,600.00	0.00	0.00%

Total 6000 CART EXPENSE	**$ 22,783.79**	**$ 14,606.15**	**$ 8,177.64**	**55.99%**
Total Expenses	**$ 1,147,266.20**	**$ 1,165,876.11**	**-$ 18,609.91**	**-1.60%**
Net Operating Income	**$ 278,741.71**	**$ 132,622.49**	**$ 146,119.22**	**110.18%**
Other Expenses				
8000 Depreciation/Amortization	221,238.00	202,160.34	19,077.66	9.44%
8001 Capital projects				
8100 Capital Projects - Cash	94,945.50	271,706.28	-176,760.78	-65.06%
Total 8001 Capital projects	**$ 94,945.50**	**$ 271,706.28**	**-$176,760.78**	**-65.06%**
8006 Disposed Assets	0.00	-2,450.00	2,450.00	100.00%
Total Other Expenses	**$ 316,183.50**	**$ 471,416.62**	**-$155,233.12**	**-32.93%**
Net Other Income	**-$ 316,183.50**	**-$ 471,416.62**	**$ 155,233.12**	**32.93%**
Net Income	**-$ 37,441.79**	**-$ 338,794.13**	**$ 301,352.34**	**88.95%**

OAK HILLS SALES ANALYSIS MARCH 2023 FISCAL REPORT

Description	Mar-23	Mar-22	Inc/(Dec)	YTD FY23	YTD FY22	Inc/(Dec)
Revenue Rounds	1,356	1,122	20.9%	25,722	23,956	7.4%
Season Pass Rounds	140	240	-41.7%	1,968	3,465	-43.2%
POS System Servicer Rounds	80	157	-49.0%	1,618	1,636	-1.1%
Barter Rounds	0	0	0.0%	0	0	0.0%
Comp Rounds	0	0	0.0%	0	427	-100.0%
Total All Rounds	1,576	1,519	3.8%	29,308	29,484	-0.6%
Total Carts	535	627	-14.7%	15,201	16,620	-8.5%
Total Boards	0	0	0.0%	0	0	0.0%
Total Golf ID Cards	213	318	-33.0%	537	539	-0.4%
Total Season Passes	0	0	0.0%	45	52	-13.5%
Total Gift Cards	13	8	62.5%	237	226	4.9%
Total GPS Ad Sales	0	0	0.0%	0	0	0.0%
Total $ Revenue Rounds	$31,162	$26,700	16.7%	$908,398	$833,109	9.0%
Total Carts $	$10,251	$8,352	22.7%	$280,913	$267,308	5.1%
Total Board $	$0	$0	0.0%	$0	$0	0.0%
Total Golf ID Cards $	$27,955	$42,220	-33.8%	$66,590	$70,450	-5.5%
Total Season Pass $	$0	$0	0.0%	$96,635	$116,065	-16.7%
Total Gift Cards $	$1,473	$890	65.5%	$16,444	$16,554	-0.7%
Total GPS Advertising $	$0	$0	0.0%	$0	$0	0.0%
Rain Chks/Gift Cards Redeemed	-$599	-$587	2.0%	-$8,672	-$15,292	-43.3%
	$70,242	**$77,574**	**-9.5%**	**$1,360,308**	**$1,288,193**	**5.6%**
$ Revenue/Revenue Round	**$22.98**	**$23.80**	-3.4%	**$35.32**	**$34.78**	1.6%
Carts/Revenue Round	**39.5%**	**55.9%**	-29.4%	**59.1%**	**69.4%**	-14.8%
Cart $/Revenue Round	**$7.56**	**$7.44**	1.6%	**$10.92**	**$11.16**	-2.1%
Cart $/Cart Round	**$19.16**	**$13.32**	43.9%	**$18.48**	**$16.08**	14.9%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$0.00**	**$0.00**	0.0%
ID Card $/Card	**$131.24**	**$132.77**	-1.1%	**$124.00**	**$130.71**	-5.1%
Resident Adult 18 Rounds	230	186	23.7%	3,688	4,074	-9.5%
Resident Senior 18 Rounds	63	117	-46.2%	3,080	3,577	-13.9%
Junior/Golf Team 18 Rounds	42	46	-8.7%	1,282	1,146	11.9%
Golf League 18 Rounds	0	0	0.0%	60	80	-25.0%
Employee 18 Rounds	27	14	92.9%	435	503	-13.5%
Non Resident 18 Rounds	973	725	34.2%	15,753	13,487	16.8%
Total 9 Hole Rounds	21	34	-38.2%	1,424	1,089	30.8%
Total Revenue Rounds	***1,356***	***1,122***	***20.9%***	***25,722***	***23,956***	***7.4%***
Resident Adult 18 Rounds $	$5,065	$5,309	-4.6%	$121,020	$138,741	-12.8%
Resident Senior 18 Rounds $	$1,391	$2,684	-48.2%	$91,262	$99,600	-8.4%
Junior/Golf Team 18 Rounds $	$837	$856	-2.2%	$27,978	$20,040	39.6%
Golf League 18 Rounds	$0	$0	0.0%	$0	$1,600	-100.0%
Employee 18 Rounds $	$182	$98	85.7%	$2,928	$3,466	-15.5%
Non Resident 18 Rounds $	$23,261	$17,095	36.1%	$646,721	$544,217	18.8%
Total 9 Hole Rounds $	$426	$658	-35.3%	$18,489	$25,445	-27.3%
Total $ Revenue Rounds	***31,162***	***26,700***	***16.7%***	***908,398***	***833,109***	***9.0%***
Senior Non-Resident ID	11	18	-38.9%	45	42	7.1%
Adult Non-Resident ID	11	25	-56.0%	22	43	-48.8%
Family ID	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***22***	***43***	***-48.8%***	***67***	***85***	***-21.2%***
GolfNow Rounds	665	242	174.8%	5446	1195	355.7%
GolfNow Dollars	$13,544	$2,558	429.5%	$189,753	$43,173	339.5%
Dollars/Round	$20.37	$10.57	92.7%	$34.84	$36.13	-3.6%
City of Norwalk debt paydown	**$3,309.60**					

OAK HILLS SALES ANALYSIS MARCH 2023 CALENDAR

Description	Mar-23	Mar-22	Inc/(Dec)	YTD 2023	YTD 2022	Inc/(Dec)
Revenue Rounds	1,356	1,122	20.9%	2,345	1,282	82.9%
Season Pass Rounds	140	240	-41.7%	346	297	16.5%
POS System Servicer Rounds	80	157	-49.0%	323	181	78.5%
Barter Rounds	0	0	0.0%	0	0	0.0%
Comp Rounds	0	0	0.0%	0	2	-100.0%
Total All Rounds	1,576	1,519	3.8%	3,014	1,762	71.1%
Total Carts	535	627	-14.7%	535	627	-14.7%
Total Boards	0	0	0.0%	0	0	0.0%
Total Golf ID Cards	213	318	-33.0%	453	450	0.7%
Total Season Passes	0	0	0.0%	44	14	214.3%
Total Gift Cards	13	8	62.5%	28	14	100.0%
Total GPS Ad Sales	0	0	0.0%	0	0	0.0%
Total $ Revenue Rounds	$31,162	$26,700	16.7%	$49,789	$30,416	63.7%
Total Carts $	$10,251	$8,352	22.7%	$10,251	$8,352	22.7%
Total Board $	$0	$0	0.0%	$0	$0	0.0%
Total Golf ID Cards $	$27,955	$42,220	-33.8%	$58,855	$59,880	-1.7%
Total Season Pass $	$0	$0	0.0%	$94,510	$33,215	184.5%
Total Gift Cards $	$1,473	$890	65.5%	$3,298	$1,515	117.7%
Total GPS Advertising $	$0	$0	0.0%	0	$0	0.0%
Rain Chks/Gift Cards Redeemed	-$599	-$587	2.0%	-$879	-$587	49.7%
	$70,242	**$77,574**	**-9.5%**	**$215,824**	**$132,790**	**62.5%**
$ Revenue/Revenue Round	**$22.98**	**$23.80**	-3.4%	**$21.23**	**$23.73**	-10.5%
Carts/Revenue Round	**39.5%**	**55.9%**	-29.4%	**22.8%**	**48.9%**	-53.4%
Cart $/Revenue Round	**$7.56**	**$7.44**	1.6%	**$4.37**	**$6.51**	-32.9%
Cart $/Cart Round	**$19.16**	**$13.32**	43.9%	**$19.16**	**$13.32**	43.9%
Board $/Board Round	**$0.00**	**$0.00**	0.0%	**$0.00**	**$0.00**	0.0%
ID Card $/Card	**$131.24**	**$132.77**	-1.1%	**$129.92**	**$133.07**	-2.4%
Resident Adult 18 Rounds	230	186	23.7%	710	210	238.1%
Resident Senior 18 Rounds	63	117	-46.2%	63	136	-53.7%
Junior/Golf Team 18 Rounds	42	46	-8.7%	54	49	10.2%
Golf League 18 Rounds	0	0	0.0%	0	0	0.0%
Empl 18 Rounds	27	14	92.9%	27	15	80.0%
Non Resident 18 Rounds	973	725	34.2%	1,444	823	75.5%
Total 9 Hole Rounds	21	34	-38.2%	47	49	-4.1%
Total Revenue Rounds	***1,356***	***1,122***	***20.9%***	***2,345***	***1,282***	***82.9%***
Resident Adult 18 Rounds $	$5,065	$5,309	-4.6%	$15,715	$5,899	166.4%
Resident Senior 18 Rounds $	$1,391	$2,684	-48.2%	$1,391	$3,130	-55.6%
Junior/Golf Team 18 Rounds $	$837	$856	-2.2%	$1,063	$901	18.0%
Golf League 18 Rounds	$0	$0	0.0%	$0	$0	0.0%
Empl 18 Rounds $	$182	$98	85.7%	$182	$105	73.3%
Non Resident 18 Rounds $	$23,261	$17,095	36.1%	$30,531	$19,377	57.6%
Total 9 Hole Rounds $	$426	$658	-35.3%	$907	$1,004	-9.7%
Total $ Revenue Rounds	***31,162***	***26,700***	***16.7%***	***49,789***	***30,416***	***63.7%***
SR NONRES DISC	11	18	-38.9%	45	34	32.4%
NONRES DISCOUNT	11	25	-56.0%	21	40	-47.5%
FAMILY REG	0	0	0.0%	0	0	0.0%
Total Non-Resident ID's	***22***	***43***	***-48.8%***	***66***	***74***	***-10.8%***
GolfNow Rounds	665	242	174.8%	1136	242	369.4%
GolfNow Dollars	$13,544	$2,558	429.5%	$20,814	$2,558	713.7%
Dollars/Round	$20.37	$10.57	92.7%	$18.32	$10.57	73.3%

NORWALK
The Sound of Connecticut

DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 04/18/2023 **DEPARTMENT:** Personnel and Labor Relations

Procurement by non–competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☑	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). **Please forward this form and supporting documentation within 48 hours of the Emergency**
☐	Other, please explain:

TOTAL COST: $60,000.00 **MUNIS Account:** ______

VENDOR: Cavanaugh MacDonald Consulting, LLC

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Conners Digitally signed by Sharon Conners Date: 2023.04.19 10:43:54 -04'00'	X	Supports	[signature]
Purchasing Agent Name		Does Not Support	Department Head Name
		Single Source Requires Common Council Authorization (in excess of $20,000.00)?	Tina M. Fogell
Date			Date April 18, 2023

JUSTIFICATION:

Due to the retirement of our Benefits Manager, the Personnel and Labor Relations Department would like to utilize the services of our actuary to review our pension/benefits calculations and data. During this time, we will assess our staffing needs and determine next steps for the office.

The City of Norwalk has an existing contract with Cavanaugh MacDonald Consulting, LLC to assist in pension matters. The Personnel and Labor Relations Office is requesting permission to enter into an Addendum to that contract to allow for the vendor to create a retirement calculator, determine the benefits and option for members who leave active service before retirement, and the preparation of annual benefits statements. This information will ensure that the employees of the City of Norwalk and the Board of Education have sound pension calculations and the relevant information needed to make an informed decision in this very important time in their lives.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): ____________________

Vendor 1: ____

Vendor 2: ____

EMERGENCY: Explain in detail the nature of the emergency

Please see above.

PROFESSIONAL SERVICES CONTRACT

ADDENDUM

THIS ADDENDUM, made and entered into effective May 1, 2023, is supplemental to the original CONTRACT that was made and entered into effective July 24, 2020, by and Between CITY OF NORWALK, CONNECTICUT (hereinafter referred to as "City"), and CAVANAUGH MACDONALD CONSULTING, LLC, 3550 Busbee Parkway, Suite 250, Kennesaw, GA 30144 (hereinafter referred to as "Cavanaugh Macdonald").

WITNESSETH:

WHEREAS, the City is desirous of an administrative tool that will assist the City in providing final retirement calculations to City retirees, estimated benefits to any vested members of the City that leave active employment before retirement, and annual benefit statements to all active members; and the City through its Board of Trustees is the administrative authority for the CITY OF NORWALK PENSION PLANS (hereinafter called the "Pension Plan"); and

WHEREAS, the City has selected Cavanaugh Macdonald for this purpose;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and promises contained in the original Contract, the parties hereto agree as follows:

A. Cavanaugh Macdonald will develop an excel-based retirement calculator that will determine the final retirement benefit to each member retiring from each Pension Plan and provide the member with all the options available to them based on the plan provisions of each Pension Plan.

B. The calculator will also determine the benefits and options to members who leave active service before retirement but are vested in each Pension Plan.

C. The calculator will include a cover letter to the individual and the benefit results will be forwarded to the City where they will meet with the individual to explain the calculations and the options they have.

D. In addition, Cavanaugh Macdonald agrees to prepare Annual Benefit Statements to all active members of each Pension Plan. The Statements will include an accrued benefit to the Statement Date and a projected estimated benefit to the member's normal retirement date.

E. Cavanaugh Macdonald warrants to City that the services performed under this Addendum will be performed in accordance with generally accepted industry standards. Cavanaugh Macdonald agrees that all work should be performed regularly, diligently and uninterrupted at such rate of progress as will ensure full completion thereof within the time specified in the request for proposal.

F. Nothing in this Addendum is intended or shall be construed to give Cavanaugh Macdonald discretionary authority or discretionary responsibility in the management of business operation or administration of each Pension Plan. The relationship of Cavanaugh Macdonald (or any of its officers, directors, or employees) to the City (or any of its officers, directors, or employees) is intended to be only that of an independent contractor and service provider and not employee, agent, fiduciary or other similar relationship.

G. Fees and Charges

1. With respect to services provided by Cavanaugh Macdonald regarding the programming of this retirement calculator, under Paragraphs A. , B. and D. of this Addendum, Cavanaugh Macdonald shall be paid a one-time fee of $35,000, inclusive of all costs and expenses.

2. With respect to the ongoing use of the calculator to provide members with their retirement benefits and options from each Pension Plan, under Paragraphs A. and B. of this Addendum, Cavanaugh Macdonald shall be paid $350 for each calculation and $100 for each additional calculation requested per individual.

3. With respect to services provided by Cavanaugh Macdonald regarding the programming and calculating of Annual Benefit Statements, under Paragraph D. of this Addendum, Cavanaugh Macdonald shall be paid a fixed fee of $8,000 annually.

4. Cavanaugh Macdonald agrees to not increase the fixed fees listed in subparagraphs 2 and 3 above during the term of the agreement.

H. Actuary's Proprietary Rights; Work Product. The City acknowledges and agrees that all proprietary rights (including, but not limited to, trade secrets, copyrights, trademarks, service marks, and trade names) in specifications, data base structures, techniques, know-how, methods, procedures and documentation used by Cavanaugh Macdonald to perform the Services, including all additions, improvements and modifications made thereto in the course of Cavanaugh Macdonald performing Services, hereunder and hereafter ("Proprietary Information"), are proprietary in nature and belong exclusively to Cavanaugh Macdonald. Cavanaugh Macdonald grants to the City in connection with this engagement a limited non-exclusive license for the City's use of such Proprietary Information in relation to the work product Cavanaugh Macdonald produces for the City. The license used does not include the City's dissemination of the Proprietary Information to third parties except in connection with the work product. The City will retain ownership of the work product Cavanaugh Macdonald delivers to the City in connection with this engagement and in any information specific to the City's employees or business, and as such, the City shall have the exclusive right to use, reproduce and adapt such work product for any purposes as the City deems appropriate.

I. Indemnification

1. Cavanaugh Macdonald agrees to indemnify and save harmless the City and Trustees and its officers, employees or agents, including but not limited to each Pension Plan from all claims or causes of actions which may arise against the City as a result of any negligence or malfeasance on the part of Cavanaugh Macdonald in the performance of its duties under this Addendum.

2. Cavanaugh Macdonald will be responsible to City only for Cavanaugh Macdonald's negligence, recklessness, or willful misconduct in the performance of services under this Addendum and for breach of the limited warranty set forth in this Addendum. Cavanaugh Macdonald will not be responsible to City for Cavanaugh Macdonald's (1) failure to perform any services other than those agreed to pursuant to this Addendum; (2) actions or failures to act based on instructions or directions from City or from its agents, unless the same are in writing and agreed to by Cavanaugh Macdonald pursuant to Paragraphs A. and B. of this Addendum; or (3) failure to provide the services listed in Paragraph One above because of (a) any error or omission in the data, documents, or information provided by or on behalf of City or (b) any event of force majeure as set forth in Paragraph J below.

J. Force Majeure

Notwithstanding the foregoing, a party's failure to perform any of its obligations under the Addendum shall be excused if and to the extent (and only for so long as) such failure arises out of (a) causes beyond the reasonable control and without the fault or negligence of the nonperforming party including, but not restricted to failure of Internet or communication lines, telephone or other interconnect problems, errors, configuration problems or incompatibility of computer hardware or software; voluntary shutdown of the server to address computer viruses, or other similar problems; or severe weather, earthquakes, labor disputes, fire, flood, explosion, Act of God, terrorist act, war insurrection, riot, government regulation or act, vandalism, strike, quarantine, failure of transmission or power supply.

K. Governing Law

1. This Addendum shall be construed in accordance with the laws of the State of Connecticut. Venue as to any actions shall rest in Norwalk, Connecticut.

2. Cavanaugh Macdonald agrees to comply with all applicable federal, state and local laws and rules and agrees to act in accordance with the standards of the actuarial profession.

3. It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the City or the State of Connecticut in violation of the Constitution of the State of Connecticut.

L. Nondiscrimination Clause

In performing work hereunder, Cavanaugh Macdonald shall comply with all applicable equal employment opportunity laws and regulations.

M. Confidentiality

Cavanaugh Macdonald may not disclose to any third party any City member specific information that may receive intentionally or unintentionally as a result of performing its duties under this Addendum, unless required by applicable law or City provides its written approval.

N. Severability

If any provision of this Addendum shall be waived or is determined invalid, illegal or unenforceable, the remaining provisions of this Addendum shall be unaffected thereby and shall remain binding and in full force and effect.

O. Binding Authority

Cavanaugh Macdonald hereby certifies that the person signing the Addendum on behalf of Cavanaugh Macdonald has full authority to enter the subject contract with the City and to legally bind Cavanaugh Macdonald to the terms herein.

IN WITNESS WHEREOF, the parties hereto have executed this Addendum effective on the date first hereinabove recited.

CITY OF NORWALK, CONNECTICUT	CAVANAUGH MACDONALD
By:______________________	By:______________________
Date:____________________	Date:____________________

Joyce Liu
Director of Information Technology
Jliu@norwalkct.gov

TO: Finance & Claim Committee

FROM: Joyce Liu, Director of Information Technology

RE: Electronic Document Management System

DATE: May 2nd, 2023

****

The City joined a pilot Electronic Document Management System (EDMS) contract with 3SG Plus, along with five other towns/cities, through CROCG (Capitol Region Council of Governments) back in 2017. CROCG's contract with 3SG Plus (authorized reseller) is expiring by the end of this year. For the City departments to continue using the software and services, we are entering into a contract with 3SG Plus, LLC directly.

This software integrates closely with our ESRI GIS interface and provides viewing tools for engineers. Currently, both Public Works and Planning and Zoning departments have been managing their maps on the EDMS. Not only do we have a centralized map system to share maps between departments, but having the ability to view maps on a GIS interface anywhere helps our engineers work efficiently on remote construction sites.

Currently, we have 6,000+ DPW utility/infrastructure maps and 350+ Planning and Zoning maps in the EDMS system, and we plan to expand the usage to other city departments.

ACTION REQUESTED:

> Authorized the Mayor to entering three (3) years contract with 3SG Plus LLC for Hyland Onbase EDMS (Electronic Document Management System) annual amount not to exceed $30,000, for a total not to exceed $90,000, Account # 011370-5742

NORWALK
The Sound of Connecticut

DEPT OF FINANCE
Purchasing Department
NONCOMPETITIVE PROCUREMENT JUSTIFICATION FORM

DATE: 5/1/2023 **DEPARTMENT:** Information Technology

Procurement by non–competitive proposals may be used only when the award of a contract is infeasible under informal competitive Quotations (§3-204), Informal Competitive Request for Proposals (§3-205), seal bids, or competitive proposals and at least one of the following circumstances applies:

Check One:

☐	The item is available only from a single source (justification is attached). The provisions of this regulation apply to all sole source procurements unless emergency conditions exist as defined by Purchasing Guideline on Emergency Procurements
☐	After solicitation of a number sources, competition is determined inadequate (record of source contacts and/or attempts to obtain pricing is attached)
☐	The compatibility of equipment, accessories, or replacement parts is of paramount consideration
☐	The item/service is available on a Cooperative Purchasing Agreement (please provide the organization name, quote and the contract/agreement number)
☐	The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation (documented emergency contingency is attached). **Please forward this form and supporting documentation within 48 hours of the Emergency**
☑	Other, please explain: see below

TOTAL COST: $90,000 **MUNIS Account:** 011370-5742

VENDOR: 3SG PLUS, LLC

Purchasing Agent Signature	The Purchasing Agent		Department Head Signature
Sharon Conners Digitally signed by Sharon Conners Date: 2023.05.02 11:37:41 -04'00'	X	**Supports**	Joyce Liu Digitally signed by Joyce Liu Date: 2023.05.02 10:00:51 -04'00'
Purchasing Agent Name		**Does Not Support**	**Department Head Name**
	X	**Single Source Requires Common Council Authorization (in excess of $20,000.00)?**	Joyce Liu
Date			**Date** 5/2/2023

JUSTIFICATION:

City joined a pilot EDMS program with other towns/cities through CROCG (Capitol Region Council of Governments) and both DPW and Planning and Zoning are manage their Maps on Onbase EDMS software.

CROCG's contract with 3SG Plus (authorized reseller) is expiring, in order for the City to continuing using the software, we are entering the contract with 3SG Plus, LLC on our own.

The cost above is the annual EDMS software subscription fee. Currently we have 6000 + DPW utility/infrastructure maps and 350 + Planning and Zoning maps in the EDMS system. This software will integrated with our ESRI GIS interface and provide viewing tools for engineers.

ANY OTHER VENDORS CONTACTED FOR PRICING? (Please attach quotes): ____________________

Vendor 1: ____

Vendor 2: ____

EMERGENCY: Explain in detail the nature of the emergency

3SG+

City of Norwalk

OnBase software with Esri integration module

SUBMITTED BY:
3SG PLUS
May 1, 2023

8415 Pulsar Place | Suite 300 Columbus, Ohio 43240
614.407.7990
www.3sgplus.com

NORWALK
The Sound of Connecticut

Customer Contact Information:

Name: Joyce Liu
Title: Director of Information Technology
Address: 125 East Avenue, PO BOX 5125, Norwalk, CT 06856-5125
Phone number: 203-854-7726
Email Address: JLiu@norwalkct.org

3SG+

Vendor Contact Information:

Company Name: 3SG Plus, LLC
Company Location: 8415 Pulsar Place, Suite 300, Columbus Ohio 43240

Sales
Company Point of Contact: Nanda Nair
Phone Number: 614.309.3600
Email Address: nnair@3sgplus.com

Delivery
Company Point of Contact: Lisa Warnock
Phone Number: 216.312.0503
Email Address: lwarnock@3sgplus.com

Table of Contents

Statement of Work

3SG Plus would like to THANK City of Norwalk (hereby referred as Norwalk) for giving us the opportunity to provide an SOW for OnBase software.

OnBase Software

Based on Norwalk's requirements, 3SG Plus proposes the following software to accommodate all the functionality:

- **OnBase Essential package** (listed below is all the functionality/modules available)

OnBase functionality	Module Included
Content Repository	Multi-User Server Distributed Disk Services
Content Viewing	Native feature of OnBase CAD Document Viewer Client
Multi-Platform Access (Web, Mobile, etc.)	Named User Client Mobile Access for Android/iPhone//iPad/Windows Unity Client Server Combined Viewer Web Server StatusView OnBase Interaction with ShareBase Gateway Caching Server
Version Control	EDM Services
Records Management/Retention	Records Management Document Retention
Document Conversion	PDF Framework Conversion From Microsoft Office To Image Framework Conversion From Microsoft Office To Image Framework (Aspose)
Bulk File Import	AFP Input Filter PCL Input Filter PDF Input Filter Advanced COLD/ERM COLD/ERM XML Tag Import Processor Directory Import Processor Advanced Document Import Processor Document Import Processor XML Index Document Import Processor Remittance Processor
High Volume Batch Scanning	Production Document Imaging: (ISIS) / (Kofax or Twain) / (TWAIN) Disconnected Scanning Image Segment Archiver Desktop Document Imaging (Unlimited) Interactive Data Capture
BarCode Recognition	Bar Code Recognition Server
Speciality Scanning	Front Office Scanning Web Scanning Named User Express Scanning
Batch OCR	Asian Language OCR Full-Page OCR
Print Capture	Virtual Print Driver
Reporting Dashboards	Reporting Dashboards Report Mining
Integration for Microsoft Office	Integration for Microsoft Outlook Office Business Application
Single Sign-On	Single Sign-On for: Microsoft AD Service/Microsoft ADFS
Non-Programmatic Integration	Application Enabler Bar Code Generator
Metadata Search (Custom Queries)	Native feature of OnBase
Full-Text Search	Full-Text Search
User Authorization Management	Native feature of OnBase
Encryption (Alpha Keywords, Diskgroups)	Encrypted Alpha Keywords Encrypted Diskgroups

- **Integration for ESRI ArcGIS Server** – Allows users of Esri to link OnBase documents to features on maps. The integration provides a set of easy-to-use web links in the map application for query, point-and-click retrieval and archiving of OnBase documents related to map features. The integration is based on Esri's task framework and allows GIS administrators to easily imbed the OnBase web links into new or existing .Net based applications.

This will be a 3-year term subscription.

Pricing

Software Pricing

Module Name	Term	Annual cost
OnBase Essential Package (25 names licenses) Integration of Esri ArcGIS server	Year 1	$30,000.00
OnBase Essential Package (25 named licenses) Integration of Esri ArcGIS server	Year 2	$30,000.00
OnBase Essential Package (25 named licenses) Integration of Esri ArcGIS server	Year 3	$30,000.00
	Total Software Cost	$90,000.00

***Year 1 term starts when the software order is placed with Hyland.**

Document Acceptance – Solution Proposal

Customer acknowledges that they have read and agree to the proposal as documented. Acceptance of this proposal is an agreement to pay the services as estimated and detailed above. In addition to approval signature, please also provide billing contact information and note that 3SG Plus has an environmentally friendly paperless back-office, requiring email invoice delivery.

CITY OF NORWALK:

Approver/Title	Signature	Date Signed

3SG PLUS LLC:

Approver/Title	Signature	Date Signed
Kumar Buvanendaran, Chief Executive Officer		5/1/2023

ITEM #11

RESOLUTION: MAKING APPROPRIATIONS FOR VARIOUS PUBLIC IMPROVEMENTS AGGREGATING $48,440,692 FOR THE FISCAL YEAR 2023-2024 CAPITAL BUDGET AND AUTHORIZING THE ISSUANCE OF $48,440,692 GENERAL OBLIGATION BONDS OF THE CITY TO MEET CERTAIN APPROPRIATIONS IN THE FISCAL YEAR 2023-2024 CAPITAL BUDGET

RESOLVED:

Section 1. Appropriations aggregating $48,440,692 are hereby made by the City of Norwalk, Connecticut (the "City") for each subtotal set forth opposite the City's departments and entities (herein collectively "Departments") attached hereto as Exhibit A. Each Departmental subtotal shall constitute an appropriation to meet the estimated costs of the projects or purposes (the "Projects") specified for each Department, respectively, as attached on Exhibit A.

Section 2. To meet such portion of the appropriation for each Department not funded from other sources, a maximum of $48,440,692 of bonds of the City are hereby authorized to be issued to fund the Projects in the amounts set forth on Exhibit B attached hereto.

Section 3. Said bonds may be issued and sold, subject to final approval by the Committee (as defined and described below) in one or more series as determined by the Chief Financial Officer in an amount necessary to meet the City's share of the cost of the Projects determined after considering the estimated amount of State and Federal grants-in-aid of the Projects, or the actual amounts thereof if this be ascertainable, and the anticipated times of the receipt of the proceeds thereof, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, financing, legal and other costs of issuance of such bonds. Subject to final approval by the Committee, the bonds of each series shall mature not later than the maximum maturity permitted by the General Statutes of Connecticut, as amended from time to time (the "Connecticut General Statutes") and may be issued subject to earlier redemption by the City. The bonds of each series shall be in the denomination of $1,000 or a whole multiple thereof, be issued in fully registered form, be executed in the name and on behalf of the City by the manual or facsimile signatures of the Mayor, Comptroller and the Chief Financial Officer, bear the City seal or a facsimile thereof, be payable at a bank or trust company designated by the Chief Financial Officer, be certified by such bank or trust company, which bank or trust company may also be designated as the registrar and transfer agent, and be approved as to their legality by the City's Bond Counsel (currently Shipman & Goodwin LLP). The bonds shall be general obligations of the City and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The Common Council hereby delegates to the Mayor and the Chief Financial Officer, subject to the final approval of the President of the Common Council, the Majority Leader of the Common Council, the Minority Leader of the Common Council, and the Chairman of the Finance Committee of the Common Council, or any two of them (the "Committee"), the authority to determine the number of series to be issued, the principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, and other terms, details and particulars of such bonds including the rate or rates of interest payable thereon and the terms of any purchase agreement executed in connection with the sale of the bonds in a negotiated underwriting.

Section 4. Said bonds shall be sold by the Mayor and the Chief Financial Officer in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the City. If the bonds are sold by negotiation, the purchase agreement shall be signed by the Mayor and the Chief Financial Officer, subject to the final approval by the Committee. The Mayor and the Chief Financial Officer are authorized to prepare and distribute preliminary and final Official Statements of the City for use in connection with the offering and sale of any bonds.

Section 5. The Mayor and the Chief Financial Officer are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be in such denominations, bear interest at such rate or rates and be payable at such time or times as shall be determined by the Mayor and the Chief Financial Officer, be executed in the name of the City by the manual or facsimile signatures of the Mayor and the Chief Financial Officer, have the City seal or a facsimile thereof affixed, be certified by a bank or trust company designated by the Chief Financial Officer, and be approved as to their legality by the City's Bond Counsel (currently Shipman & Goodwin LLP). Such notes shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes, as the same may be amended from time to time. The notes shall be general obligations of the City and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the City are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the capital improvements for the financing of which said notes were issued. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 6. In connection with the issuance of any bonds or notes authorized herein, the City may exercise any power delegated to municipalities pursuant to Section 7-370b, as may be approved and executed by the Mayor and the Chief Financial Officer, including the authority to enter into agreements moderating interest rate fluctuation, provided any such agreement or exercise of authority shall be subject to final approval by the Committee.

Section 7. To meet any portion of the costs of such projects determined by the State of Connecticut Department of Energy and Environmental Protection to be eligible for funding under Section 22a-475 et seq. of the Connecticut General Statutes, as the same may be amended from time to time (the "Clean Water Fund Program"), the City is authorized and may issue interim funding obligations in anticipation of project loan obligations and project loan obligations ("Clean Water Fund Obligations") in such denominations as the Mayor and the Chief Financial Officer shall determine. The Mayor and the Chief Financial Officer are hereby authorized to determine the amount, date, maturity, interest rate, form and other details and particulars of such Clean Water Fund Obligations, subject to the provisions of the Clean Water Fund Program, and the Mayor, Chief Financial Officer and Treasurer are authorized to execute and deliver the same. Said Clean

Water Fund Obligations shall be secured as to both principal and interest by (i) a pledge of revenues to be derived from sewage system use and/or connection charges, benefit assessments, or both, (ii) the full faith and credit of the City, or (iii) any combination of (i) and (ii). The Mayor is hereby authorized to execute and deliver to the State in the name of and on behalf of the City Project Loan and Project Grant Agreements under the Clean Water Fund Program.

Section 8. Any appropriation, or portion thereof, not required, in the determination of the Common Council, for any Department set forth in Section 1, may be transferred by resolution of the Common Council to any other Department of the City.

Section 9. The City hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations (the “Regulations”), to reimburse expenditures paid sixty days prior to and any time after the date of passage of this resolution, or otherwise as may be allowed under the Regulations, in the maximum amount and for the Projects with the proceeds of bonds, notes, or other obligations (“Tax Exempt Obligations”) authorized to be issued by the City. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Projects, or such later date the Regulations may authorize. The City hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Chief Financial Officer or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of Tax Exempt Obligations. The Chief Financial Officer is authorized to amend such expression of official intent to bind the City pursuant to such changes he deems necessary or advisable to maintain the continued exemption from federal income taxation of interest on the Tax Exempt Obligations.

Section 10. The Mayor and the Chief Financial Officer are hereby authorized, on behalf of the City, to enter into agreements or otherwise covenant for the benefit of bondholders or noteholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the “MSRB”) and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to the MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 11. The Mayor and the Chief Financial Officer are hereby authorized, on behalf of the City, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor is hereby authorized, on behalf of the City, to apply for and accept any and all Federal and State loans and/or grants-in-aid of the Projects, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the City with engineers, contractors and others to complete the Projects.

Section 12. The Mayor and the Chief Financial Officer are hereby authorized, on behalf of the City, to issue all or any portion of the bonds as bonds which may bear interest which is includable in the gross income of holders thereof for Federal income tax purposes pursuant to the Internal Revenue Code of 1986, as amended, and the issuance of such taxable bonds is hereby determined to be in the public interest.

EXHIBIT A
2023-2024 CAPITAL BUDGET APPROPRIATIONS

Division	Department	Project Name	Proj ID	Approved
FINANCE DEPT	ACCOUNTING & TREASURY	TIME & ATTENDANCE TIME CLOCKS	NEW	150,000
FINANCE DEPT	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY PROJECTS	C0375	1,178,000
FINANCE DEPT	MANAGEMENT & BUDGETS	DIGITAL BUDGET BOOK	NEW	40,000
FINANCE DEPT Total				***1,368,000***
COMMUNITY SVCS	HEALTH ADMINISTRATION	SECURITY SYSTEM	NEW	45,000
COMMUNITY SVCS	LIBRARY ADMIN	INTEGRATED LIBRARY (ILS) UPGRADE	NEW	25,657
COMMUNITY SVCS	LIBRARY ADMIN	TECHNOLOGY UPGRADES	C0828	6,500
COMMUNITY SVCS	LIBRARY ADMIN	NORWALK NEWSPAPER DIGITIZATION	C0548	30,000
COMMUNITY SVCS	LIBRARY ADMIN	MAIN LIBRARY FIRST FLOOR CARPET	NEW	125,000
COMMUNITY SVCS	LIBRARY ADMIN	MAIN LIBRARY READING RM FURNITURE	NEW	20,000
COMMUNITY SVCS Total				***252,157***
POLICE DEPT	ADMINISTRATION	CARS & VANS	C0665	750,000
POLICE DEPT	ADMINISTRATION	YAMAHA OUTBOARD ENGINES	NEW	95,535
POLICE & COMB DISP Total				***845,535***
FIRE DEPARTMENT	FIREFIGHTING	SCBA FACEPIECE / REGULATOR REPLACE	C0310	454,000
FIRE DEPARTMENT	FIREFIGHTING	PROTECTIVE GEAR REPLACEMENT	NEW	200,000
FIRE DEPARTMENT	FIREFIGHTING	APPARATUS REPLACEMENT	C0437	1,900,000
FIRE DEPARTMENT	FIREFIGHTING	STATION 5 MEADOW ST BATHROOM	NEW	88,000
FIRE DEPARTMENT	FIREFIGHTING	VEHICLES -- FIRE MARSHAL STAFF	C0486	75,000
FIRE DEPARTMENT	FIREFIGHTING	BUILDING REPAIRS VARIOUS STATIONS	C0385	35,000
FIRE DEPARTMENT Total				***2,752,000***
ECD	ART COMMISSION	ARTS IN PUBLIC PLACES PROGRAM	C0804	200,000
ECD	ART COMMISSION	PUBLIC ART MAINTENANCE	NEW	10,000
ECD	CHIEF OF ECD	SMALL BUSINESS MAIN ST PROGRAM	C0773	150,000
ECD	CODE ENFORCEMENT	STREETSCAPE IMPROVEMENTS	C0806	150,000
ECD	P & Z COMMISSION	NORDEN FEASABILITY STUDY	NEW	50,000
ECD	P & Z COMMISSION	GENERAL CODE MAP LINK	NEW	28,000
ECD	TMP	ROADWAY DESIGN & RECONSTRUCTION	C0824	500,000
ECD	TMP	GREGORY BLVD AT 5TH ST/MARVIN	C0825	100,000
ECD	TMP	NEW SIDEWALK CONSTRUCTION	C0649	500,000
ECD	TMP	TRAFFIC SYSTEM ENHANCEMENT	C0528	60,000
ECD	TMP	SEAVIEW AVENUE CORRIDOR IMPROVE	C0599	100,000
ECD	TMP	SAFE ROUTES TO SCHOOL	C0441	250,000
ECD	TMP	TRACY MAGNET CIRCULATION IMPROVE	NEW	500,000
ECD	TMP	WALL STREET CORRIDOR IMPROVE	C0800	500,000
ECD	TMP	PAVEMENT MARKINGS & SIGNAGE	C0562	200,000

Division	Department	Project Name	Proj ID	Approved
ECD	TMP	EAST AVENUE CORRIDOR IMPROVE	NEW	300,000
ECD	TMP	NORWALK RIVER VALLEY TRAIL	C0777	300,000
ECD	TMP	STREETLIGHTS	NEW	75,000
ECD	TMP	PROTECTED CROSSWALKS	C0581	30,000
ECD	TMP	HUNT STREET/ WITCH LANE SIDEWALKS	C0775	350,000
ECD	BUSINESS DEV & TOURISM	NORWALK SPECIAL EVENTS	NEW	150,000
ECD	HISTORICAL COMMISSION	L-M MANSION CODE & REPAIR	C0186	1,250,000
ECD	HISTORICAL COMMISSION	MUSEUM COLLECTION	C0533	10,000
ECD	HISTORICAL COMMISSION	CEMETERY SITE WORK	C0294	10,000
ECD	HISTORICAL COMMISSION	LOCKWOOD HOUSE - ADA	C0549	75,000
ECD	REDEVELOPMENT	URBAN CORE INFRASTRUCTURE	C0663	250,000
ECD Total				***6,098,000***
OPERATIONS & PW	OPERATIONS	ELECTRICAL UPGRADES / CHARGING STA	NEW	50,000
OPERATIONS & PW	SOLID WASTE	TRUCK SCALE REPLACEMENT	C0798	100,000
OPERATIONS & PW	ENGINEERING	STRUCTURAL INSPECTION / REPAIRS	C0617	235,000
OPERATIONS & PW	ENGINEERING	BRIDGE REPAIRS	C0315	450,000
OPERATIONS & PW	ENGINEERING	WEST CEDAR STREET BRIDGE	C0642	100,000
OPERATIONS & PW	ENGINEERING	PERRY AVENUE BRIDGE RAILS	NEW	75,000
OPERATIONS & PW	ENGINEERING	PAVEMENT MANAGEMENT PROGRAM	C0021	7,000,000
OPERATIONS & PW	ENGINEERING	SIDEWALKS AND CURBS	C0318	2,500,000
OPERATIONS & PW	ENGINEERING	GENERAL DRAINAGE	C0302	400,000
OPERATIONS & PW	ENGINEERING	FOOTPATH REPLACEMENT	C0503	200,000
OPERATIONS & PW	ENGINEERING	WATERCOURSE MAINTENANCE	C0440	2,000,000
OPERATIONS & PW	ENGINEERING	STORMWATER MANAGEMENT PLAN	C0425	100,000
OPERATIONS & PW	ENGINEERING	EAST AVENUE RDWY & BRIDGE	C0471	1,000,000
OPERATIONS & PW	ENGINEERING	ELIZABETH ST STREETSCAPE	C0819	100,000
OPERATIONS & PW	ENGINEERING	GRANT LOCAL MATCHING FUNDS	C0816	450,000
OPERATIONS & PW	FLEET MAINTENANCE	FLEET REPLACEMENT	C0313	600,000
OPERATIONS & PW	BUILDING MAINTENANCE	CITY HALL REPAIRS & IMPROVEMENTS	C0439	155,000
OPERATIONS & PW	BUILDING MAINTENANCE	ROOSEVELT CENTER IMPROVEMENTS	NEW	535,000
OPERATIONS & PW	BUILDING MAINTENANCE	BEN FRANKLIN IMPROVEMENTS	C0295	280,000
OPERATIONS & PW	BUILDING MAINTENANCE	NATHANIEL ELY IMPROVEMENTS	C0266	275,000
OPERATIONS & PW	BUILDING MAINTENANCE	PUBLIC WORKS CENTER IMPROVEMENTS	C0119	420,000
OPERATIONS & PW	BUILDING MAINTENANCE	VARIOUS CITY BLDG REPAIRS	C0476	50,000
OPERATIONS & PW	BUILDING MAINTENANCE	POLICE FACILITIES	C0137	200,000
OPERATIONS & PW	BUILDING MAINTENANCE	VARIOUS BLDGS ENERGY CONSERVATION	C0327	30,000
OPERATIONS & PW	BUILDING MAINTENANCE	MAIN LIBRARY	C0133	20,000
OPERATIONS & PW	BUILDING MAINTENANCE	ENVIRONMENTAL REMEDIATION	C0543	20,000

Division	Department	Project Name	Proj ID	Approved
OPERATIONS & PW	PARK MAINTENANCE	PARKS GARAGE REPAIRS	C0472	250,000
OPERATIONS & PW	PARK MAINTENANCE	VEHICLES	C0486	110,000
OPERATIONS & PW	PARK MAINTENANCE	CALF PASTURE BEACH	C0365	150,000
OPERATIONS & PW	PARK MAINTENANCE	BASKETBALL & TENNIS COURTS	C0321	475,000
OPERATIONS & PW	PARK MAINTENANCE	SCHOOL & PARK PLAYGROUNDS	C0364	210,000
OPERATIONS & PW	PARK MAINTENANCE	ATHLETIC FIELDS	C0771	50,000
OPERATIONS & PW	PARK MAINTENANCE	VETERANS PARK	C0367	1,800,000
OPERATIONS & PW	PARK MAINTENANCE	TREE PLANTING	C0830	50,000
OPERATIONS & PW	PARK MAINTENANCE	PAVING SIDEWALK PROJECTS	C0588	50,000
OPERATIONS & PW	PARK MAINTENANCE	BACKSTOPS AND FENCING	C0131	50,000
OPERATIONS & PW	PARK MAINTENANCE	CRANBURY PARK	C0366	250,000
OPERATIONS & PW	PARK MAINTENANCE	OYSTER SHELL PARK	C0821	100,000
OPERATIONS & PW	PARK MAINTENANCE	PARKS SUSTAINABILITY	NEW	160,000
OPERATIONS & PW	PARK MAINTENANCE	OPEN SPACE FUND	C0372	50,000
OPERATIONS & PW	PARK MAINTENANCE	CASAGRANDE FIELD & SCOREBOARD	C0820	100,000
OPERATIONS & PW	WPCA	COLLECTIONS SYSTEM REHABILITATION	C0361	10,850,000
OPERATIONS & PW Total				***32,050,000***
BOARD OF ED	PUBLIC SCHOOL	BAND INSTRUMENTS REPLACE	NEW	300,000
BOARD OF ED	PUBLIC SCHOOL	ENHANCEMENT TO SCHOOL SECURITY	C0537	1,000,000
BOARD OF ED	PUBLIC SCHOOL	INSTRUCTIONAL TECHNOLOGY	C0112	800,000
BOARD OF ED	PUBLIC SCHOOL	BROOKSIDE MONTESSORI PROGRAM EXP	NEW	75,000
BOARD OF ED	PUBLIC SCHOOL	CURRICULUM MATERIALS & TEXTBOOKS	C0609	100,000
BOARD OF ED	PUBLIC SCHOOL	AIR CONDITIONING PROGRAM	C0652	650,000
BOARD OF ED	PUBLIC SCHOOL	CAPITAL REPAIRS AND REPLACEMENT	C0587	50,000
BOARD OF ED	PUBLIC SCHOOL	SCHOOL DISTRICT PAVING & ADA COMP	C0516	100,000
BOARD OF ED	PUBLIC SCHOOL	FUEL TANK REPLACEMENT	C0789	500,000
BOARD OF ED	PUBLIC SCHOOL	SCHOOL PROJECTS	NEW	250,000
BOARD OF ED	PUBLIC SCHOOL	BOE ASBESTOS ABATEMENT PROGRAM	C0595	100,000
BOARD OF ED	PUBLIC SCHOOL	BMHS / CGS COOLING PLANT UPGRADE	NEW	100,000
BOARD OF EDUCATION Total				***4,025,000***
PARKING AUTH	PARKING AUTHORITY	PARKING GARAGES	C0303	850,000
PARKING AUTH	PARKING AUTHORITY	REVENUE CONTROL EQUIPMENT	C0465	200,000
PARKING AUTHORITY Total				***1,050,000***
Grand Total				***48,440,692***
		Less WPCA (Enterprise)		**(10,850,000)**
		Less Parking Authority (Enterprise)		**(1,050,000)**
		Total City and Board of Ed only		***36,540,692***

EXHIBIT B
2023-2024 CAPITAL BUDGET BONDING

Division	Department	Project Name	Proj ID	Approved
FINANCE DEPT	ACCOUNTING & TREASURY	TIME & ATTENDANCE TIME CLOCKS	NEW	150,000
FINANCE DEPT	INFORMATION TECHNOLOGY	INFORMATION TECHNOLOGY PROJECTS	C0375	1,178,000
FINANCE DEPT	MANAGEMENT & BUDGETS	DIGITAL BUDGET BOOK	NEW	40,000
FINANCE DEPT Total				***1,368,000***
COMMUNITY SVCS	HEALTH ADMINISTRATION	SECURITY SYSTEM	NEW	45,000
COMMUNITY SVCS	LIBRARY ADMIN	INTEGRATED LIBRARY (ILS) UPGRADE	NEW	25,657
COMMUNITY SVCS	LIBRARY ADMIN	TECHNOLOGY UPGRADES	C0828	6,500
COMMUNITY SVCS	LIBRARY ADMIN	NORWALK NEWSPAPER DIGITIZATION	C0548	30,000
COMMUNITY SVCS	LIBRARY ADMIN	MAIN LIBRARY FIRST FLOOR CARPET	NEW	125,000
COMMUNITY SVCS	LIBRARY ADMIN	MAIN LIBRARY READING RM FURNITURE	NEW	20,000
COMMUNITY SVCS Total				***252,157***
POLICE DEPT	ADMINISTRATION	CARS & VANS	C0665	750,000
POLICE DEPT	ADMINISTRATION	YAMAHA OUTBOARD ENGINES	NEW	95,535
POLICE & COMB DISP Total				***845,535***
FIRE DEPARTMENT	FIREFIGHTING	SCBA FACEPIECE / REGULATOR REPLACE	C0310	454,000
FIRE DEPARTMENT	FIREFIGHTING	PROTECTIVE GEAR REPLACEMENT	NEW	200,000
FIRE DEPARTMENT	FIREFIGHTING	APPARATUS REPLACEMENT	C0437	1,900,000
FIRE DEPARTMENT	FIREFIGHTING	STATION 5 MEADOW ST BATHROOM	NEW	88,000
FIRE DEPARTMENT	FIREFIGHTING	VEHICLES -- FIRE MARSHAL STAFF	C0486	75,000
FIRE DEPARTMENT	FIREFIGHTING	BUILDING REPAIRS VARIOUS STATIONS	C0385	35,000
FIRE DEPARTMENT Total				***2,752,000***
ECD	ART COMMISSION	ARTS IN PUBLIC PLACES PROGRAM	C0804	200,000
ECD	ART COMMISSION	PUBLIC ART MAINTENANCE	NEW	10,000
ECD	CHIEF OF ECD	SMALL BUSINESS MAIN ST PROGRAM	C0773	150,000
ECD	CODE ENFORCEMENT	STREETSCAPE IMPROVEMENTS	C0806	150,000
ECD	P & Z COMMISSION	NORDEN FEASABILITY STUDY	NEW	50,000
ECD	P & Z COMMISSION	GENERAL CODE MAP LINK	NEW	28,000
ECD	TMP	ROADWAY DESIGN & RECONSTRUCTION	C0824	500,000
ECD	TMP	GREGORY BLVD AT 5TH ST/MARVIN	C0825	100,000
ECD	TMP	NEW SIDEWALK CONSTRUCTION	C0649	500,000
ECD	TMP	TRAFFIC SYSTEM ENHANCEMENT	C0528	60,000
ECD	TMP	SEAVIEW AVENUE CORRIDOR IMPROVE	C0599	100,000
ECD	TMP	SAFE ROUTES TO SCHOOL	C0441	250,000
ECD	TMP	TRACY MAGNET CIRCULATION IMPROVE	NEW	500,000
ECD	TMP	WALL STREET CORRIDOR IMPROVE	C0800	500,000
ECD	TMP	PAVEMENT MARKINGS & SIGNAGE	C0562	200,000

Division	Department	Project Name	Proj ID	Approved
ECD	TMP	EAST AVENUE CORRIDOR IMPROVE	NEW	300,000
ECD	TMP	NORWALK RIVER VALLEY TRAIL	C0777	300,000
ECD	TMP	STREETLIGHTS	NEW	75,000
ECD	TMP	PROTECTED CROSSWALKS	C0581	30,000
ECD	TMP	HUNT STREET/ WITCH LANE SIDEWALKS	C0775	350,000
ECD	BUSINESS DEV & TOURISM	NORWALK SPECIAL EVENTS	NEW	150,000
ECD	HISTORICAL COMMISSION	L-M MANSION CODE & REPAIR	C0186	1,250,000
ECD	HISTORICAL COMMISSION	MUSEUM COLLECTION	C0533	10,000
ECD	HISTORICAL COMMISSION	CEMETERY SITE WORK	C0294	10,000
ECD	HISTORICAL COMMISSION	LOCKWOOD HOUSE - ADA	C0549	75,000
ECD	REDEVELOPMENT	URBAN CORE INFRASTRUCTURE	C0663	250,000
ECD Total				***6,098,000***
OPERATIONS & PW	OPERATIONS	ELECTRICAL UPGRADES / CHARGING STA	NEW	50,000
OPERATIONS & PW	SOLID WASTE	TRUCK SCALE REPLACEMENT	C0798	100,000
OPERATIONS & PW	ENGINEERING	STRUCTURAL INSPECTION / REPAIRS	C0617	235,000
OPERATIONS & PW	ENGINEERING	BRIDGE REPAIRS	C0315	450,000
OPERATIONS & PW	ENGINEERING	WEST CEDAR STREET BRIDGE	C0642	100,000
OPERATIONS & PW	ENGINEERING	PERRY AVENUE BRIDGE RAILS	NEW	75,000
OPERATIONS & PW	ENGINEERING	PAVEMENT MANAGEMENT PROGRAM	C0021	7,000,000
OPERATIONS & PW	ENGINEERING	SIDEWALKS AND CURBS	C0318	2,500,000
OPERATIONS & PW	ENGINEERING	GENERAL DRAINAGE	C0302	400,000
OPERATIONS & PW	ENGINEERING	FOOTPATH REPLACEMENT	C0503	200,000
OPERATIONS & PW	ENGINEERING	WATERCOURSE MAINTENANCE	C0440	2,000,000
OPERATIONS & PW	ENGINEERING	STORMWATER MANAGEMENT PLAN	C0425	100,000
OPERATIONS & PW	ENGINEERING	EAST AVENUE RDWY & BRIDGE	C0471	1,000,000
OPERATIONS & PW	ENGINEERING	ELIZABETH ST STREETSCAPE	C0819	100,000
OPERATIONS & PW	ENGINEERING	GRANT LOCAL MATCHING FUNDS	C0816	450,000
OPERATIONS & PW	FLEET MAINTENANCE	FLEET REPLACEMENT	C0313	600,000
OPERATIONS & PW	BUILDING MAINTENANCE	CITY HALL REPAIRS & IMPROVEMENTS	C0439	155,000
OPERATIONS & PW	BUILDING MAINTENANCE	ROOSEVELT CENTER IMPROVEMENTS	NEW	535,000
OPERATIONS & PW	BUILDING MAINTENANCE	BEN FRANKLIN IMPROVEMENTS	C0295	280,000
OPERATIONS & PW	BUILDING MAINTENANCE	NATHANIEL ELY IMPROVEMENTS	C0266	275,000
OPERATIONS & PW	BUILDING MAINTENANCE	PUBLIC WORKS CENTER IMPROVEMENTS	C0119	420,000
OPERATIONS & PW	BUILDING MAINTENANCE	VARIOUS CITY BLDG REPAIRS	C0476	50,000
OPERATIONS & PW	BUILDING MAINTENANCE	POLICE FACILITIES	C0137	200,000
OPERATIONS & PW	BUILDING MAINTENANCE	VARIOUS BLDGS ENERGY CONSERVATION	C0327	30,000
OPERATIONS & PW	BUILDING MAINTENANCE	MAIN LIBRARY	C0133	20,000
OPERATIONS & PW	BUILDING MAINTENANCE	ENVIRONMENTAL REMEDIATION	C0543	20,000

Division	Department	Project Name	Proj ID	Approved
OPERATIONS & PW	PARK MAINTENANCE	PARKS GARAGE REPAIRS	C0472	250,000
OPERATIONS & PW	PARK MAINTENANCE	VEHICLES	C0486	110,000
OPERATIONS & PW	PARK MAINTENANCE	CALF PASTURE BEACH	C0365	150,000
OPERATIONS & PW	PARK MAINTENANCE	BASKETBALL & TENNIS COURTS	C0321	475,000
OPERATIONS & PW	PARK MAINTENANCE	SCHOOL & PARK PLAYGROUNDS	C0364	210,000
OPERATIONS & PW	PARK MAINTENANCE	ATHLETIC FIELDS	C0771	50,000
OPERATIONS & PW	PARK MAINTENANCE	VETERANS PARK	C0367	1,800,000
OPERATIONS & PW	PARK MAINTENANCE	TREE PLANTING	C0830	50,000
OPERATIONS & PW	PARK MAINTENANCE	PAVING SIDEWALK PROJECTS	C0588	50,000
OPERATIONS & PW	PARK MAINTENANCE	BACKSTOPS AND FENCING	C0131	50,000
OPERATIONS & PW	PARK MAINTENANCE	CRANBURY PARK	C0366	250,000
OPERATIONS & PW	PARK MAINTENANCE	OYSTER SHELL PARK	C0821	100,000
OPERATIONS & PW	PARK MAINTENANCE	PARKS SUSTAINABILITY	NEW	160,000
OPERATIONS & PW	PARK MAINTENANCE	OPEN SPACE FUND	C0372	50,000
OPERATIONS & PW	PARK MAINTENANCE	CASAGRANDE FIELD & SCOREBOARD	C0820	100,000
OPERATIONS & PW	WPCA	COLLECTIONS SYSTEM REHABILITATION	C0361	10,850,000
OPERATIONS & PW Total				***32,050,000***
BOARD OF ED	PUBLIC SCHOOL	BAND INSTRUMENTS REPLACE	NEW	300,000
BOARD OF ED	PUBLIC SCHOOL	ENHANCEMENT TO SCHOOL SECURITY	C0537	1,000,000
BOARD OF ED	PUBLIC SCHOOL	INSTRUCTIONAL TECHNOLOGY	C0112	800,000
BOARD OF ED	PUBLIC SCHOOL	BROOKSIDE MONTESSORI PROGRAM EXP	NEW	75,000
BOARD OF ED	PUBLIC SCHOOL	CURRICULUM MATERIALS & TEXTBOOKS	C0609	100,000
BOARD OF ED	PUBLIC SCHOOL	AIR CONDITIONING PROGRAM	C0652	650,000
BOARD OF ED	PUBLIC SCHOOL	CAPITAL REPAIRS AND REPLACEMENT	C0587	50,000
BOARD OF ED	PUBLIC SCHOOL	SCHOOL DISTRICT PAVING & ADA COMP	C0516	100,000
BOARD OF ED	PUBLIC SCHOOL	FUEL TANK REPLACEMENT	C0789	500,000
BOARD OF ED	PUBLIC SCHOOL	SCHOOL PROJECTS	NEW	250,000
BOARD OF ED	PUBLIC SCHOOL	BOE ASBESTOS ABATEMENT PROGRAM	C0595	100,000
BOARD OF ED	PUBLIC SCHOOL	BMHS / CGS COOLING PLANT UPGRADE	NEW	100,000
BOARD OF EDUCATION Total				***4,025,000***
PARKING AUTH	PARKING AUTHORITY	PARKING GARAGES	C0303	850,000
PARKING AUTH	PARKING AUTHORITY	REVENUE CONTROL EQUIPMENT	C0465	200,000
PARKING AUTHORITY Total				***1,050,000***
Grand Total				***48,440,692***
		Less WPCA (Enterprise)		**(10,850,000)**
		Less Parking Authority (Enterprise)		**(1,050,000)**
		Total City and Board of Ed only		***36,540,692***

ARPA Projects Request by Departments
DEPT: Building Management

City of Norwalk Munis General Ledger Account Number	Name	ARPA Project #	ARPA Project Expenditure Category	SubCategory	Project Description	Amount
134030-5796-ABL01	Norwalk Community Recreation Center at 98 South Main Street	ABL01	2 Expenditure Category: Negative Economic Impacts	2.22 Strong Healthy Communities: Neighborhood Features that Promote Health and Safety^	Renovation of existing community center and construction of a new gym structure	5,374,000

CFO APPROVAL ____________________

CHIEF OF STAFF APPROVAL ____________________

INTERNAL USE:

FINANCE AND CLAIMS DATE ____________________
COMMON COUNCIL DATE ____________________

^Denotes areas where recipients must report on whether projects are primarily serving disproportionately impacted communities.

ARPA Projects Request by Departments
DEPT: PUBLIC WORKS

City of Norwalk Munis General Ledger Account Number	Name	ARPA Project #	ARPA Project Expenditure Category	SubCategory	Project Description	Amount
134010-5796-APW10	Pavement Management Program	APW10	3 Expenditure Category: Services to Disproportionately Impacted Communities	3.4 Public Sector Capacity: Effective Service Delivery	Improving the condition of city streets and roads to sustain or improve the average pavement condition index (PCI)	$ 1,150,000.00
134010-5796-APW11	Municipal Solid Waste Disposal Service	APW11	3 Expenditure Category: Services to Disproportionately Impacted Communities	3.4 Public Sector Capacity: Effective Service Delivery	Solid Waste Management plan and action to improve efficiency and sustainability	$ 250,000.00

CFO APPROVAL ______________________

CHIEF OF STAFF APPROVAL ______________________

INTERNAL USE:

FINANCE AND CLAIMS DATE ______________________
COMMON COUNCIL DATE ______________________

ARPA Projects Request by Departments
DEPT: Parks and Recreation

City of Norwalk Munis General Ledger Account Number	Name	ARPA Project #	ARPA Project Expenditure Category	SubCategory	Project Description	Amount
134010-5796-ARP04	Park land, Natural turf and Tree management Improvement Project- Two Year Project	ARP04	3 Expenditure Category: Services to Disproportionately Impacted Communities	3.4 Public Sector Capacity: Effective Service Delivery	Hire a Horticulturalist/Arborist on a two year project. to 1.) design maintenance programs that will increase the health of our Parks and to a level that can be organically managed. This will allow the Department to continue to management our lands and be in compliance with our Pesticide and Herbicide restrictions. 2.) Assist the department in the implementation of the Tree Master Plan which is being developed now By PlantIT- Geo, our Consultant.	$160,000

CFO APPROVAL ______________________

CHIEF OF STAFF APPROVAL ______________________

INTERNAL USE:

FINANCE AND CLAIMS DATE ______________________
COMMON COUNCIL DATE ______________________

VENDOR	DESCRIPTION	AMOUNT
B&F Electric	Cleaning Supplies	400,000
Supply House	Hepa Filters	140,000
North Eastern	Air Handler Filters	90,000
Home Depot USA	Construction And Maintenance Supplies	70,000
North East Electrical	Maintenance Supplies	60,000
Home Depot USA	Maintenance Supplies	50,000
Torrington Supplies	Paint & Supplies	30,000
Ring's End	Palmers Electric	25,000
Palmers Supplies	Electric Supplies	20,000
Swan Associates	HVAC Supplies	13,000
Bradman's Equipment	Plumbing And Heating Supplies	10,000
US Electrical	Plumbing & HVAC Supplies	10,000
	Subtotal Facilities	**$918,000**
WB Mason	General Health Supplies	11,000
RLW Supplies	General Health Supplies	7,500
	Subtotal Health Supplies	**$18,500**
ReThinkEd	This is the RBT behavioral data platform.	150,000
World Language Digital Text Licenses	Digital access to all texts will expire in fall 2021 - cost TBD; Language specific licenses with various publishers	140,000
Wheels bus tokens	This is for our Next steps and Project search student as well as CGS and district wide needs	100,000
Symphony Math District Licensing 12 Schools	Foundational Numeracy intervention program for all students in grades K-6 to support MLSS	76,172
Newsela District License	Provide Grades 6-12 Teachers access to secondary content to align ELA & Social Studies Curriculum Maps split with Science &	68,530
InnerOrbit District License	Assessment tool to support the curriculum in grades 3-12	35,174
IXL District Licensing	Instructional tool to support the 6-12 students that are in tier 1, tier 2 and Tier 3	34,856
Milestone C Content Fee Existing Courses - Middle School	Instructional software to enhance the Milestone C robotics & Engineering curriculum implementation	27,000
Exemplars Library/Software K-8 Renewal including Spanish access	Continues to support problem solving in K-8 math	13,000
	Subtotal Curriculum Supplies	**$644,732**

Powerschool (Student Information System)	Licensing for Student Information System; plugins such as incident reporting	205,000
MAN Support (Digital Back Office)	Fees for Fiber Network	140,000
Microsoft Licensing A3 (SHI)	Operating System and Office Licensing Agreement	110,000
	Subtotal Information Technology	**$455,000**
City of Norwalk	Police coverage for athletic contests, PD lot officers at schools, extra police for school events, etc.	125,000
Kids In Crisis	Social work services at high schools	120,000
McClosky Insurance	Athletic insurance districtwide coverage	70,000
Town of Wilton	Girls ice hockey per student charge paid to host town (NHS, BMHS, Ptech, CGS)	42,000
Crystal Ice Rinks (SONO)	Boys Ice hockey rink rental (NHS, BMHS, Ptech, CGS)	35,000
Agile Sports Technology dba Hudl	Hudl NHS & BMHS athletic training and recruiting video services	30,000
Durham	Buses for boys ice hockey (NHS, BMHS, Ptech, CGS)	13,000
City of Norwalk (BOE)	Hockey coach stipends paid to employees (NHS, BMHS, Ptech, CGS)	10,000
Local live networks, inc.	Athletics live streaming	9,000
Norwalk Hospital	EMS charges for athletic events (NHS, BMHS, Ptech, CGS)	6,000
Durham	Buses for girls ice hockey (NHS, BMHS, Ptech, CGS)	3,200
	Subtotal School Based	**463,200**
	GRAND TOTAL	**2,499,432**