

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE

FIRE COMMISSION
AGENDA

Tuesday, December 20, 2022 @ 03:00pm

Zoom/Tele Conference Meeting

1. CALL TO ORDER

2. ACCEPTANCE OF THE MINUTES

- a. Regular Meeting on November 15, 2022

3. ACTION ITEMS

There are no items

4. FIRE CHIEF'S REPORT

- a. Budget Report

5. ASSISTANT FIRE CHIEF OF ADMINISTRATION

- a. Adashi Mobile Data Terminal (MDT) and Command Software Upgrade
 - o Equipment ordered.
 - o Software Build in Process.
- b. Station Alerting System Upgrade
 - o System Build in Process
- c. Buildings
 - o Station 3 Apparatus Floor
 - o Cost Analysis submitted to Third Taxing District. I will be attending their Board meeting 12/20 evening.
 - o Station 4 Addition/Renovation
 - o Cost analysis submitted for Capital funding.
 - o Station 5 New Roof Installation
 - o Contract awarded. Work to begin when the weather permits.
 - o Station 5 Bathroom Renovation
 - o Cost analysis submitted for Capital funding.

6. ASSISTANT FIRE CHIEF OF OPERATIONS

- a. A meeting of all line and staff chiefs on December 12th to review policies and procedures from the past year and discuss improvements for 2023.
- b. In response to OSHA mandates, we have conducted a full inventory of all firefighter turnout gear. A plan has been put in place to replace the current sets that are over 10 years old, and additionally, an annual replacement plan will be instituted to ensure that all firefighters will have two sets of turnout gear that are in date compliance. This will satisfy the OSHA mandate and comply with our department's Cancer Prevention Initiative.
- c. A one-day class was held for all lieutenants who are to be promoted to captain to train them in their new staff and fire ground duties.
- d. Our firefighter recruits have been through their background checks, NFPA physicals, and psychological assessments and are ready to enter the Connecticut Fire Academy Class starting in February.
- e. Meetings continue to be held on a weekly basis with Norwalk Dispatch to look at the calls the Fire Department is sent to and ensure the best deployment of resources to provide both fire protection and medical response.

7. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

- a. Emergency Management Update

9. TRAINING DIVISION REPORT

a. Current Training Activities

1. Engine Company – Pump and Driver Training
2. Ladder Company – Driver/Tiller Training
3. Wellness Coordinator - Daily Injury Prevention Program
4. General Marine Navigation

b. Completed Training

1. Ground Ladder Deployment
2. Annual For Duty Physicals
3. IT Training - Phishing
4. Metro North Rail Safety
5. Heavy Vehicle Lifting

c. Upcoming/Scheduled:

1. Rapid Intervention Team – Upper Floor Window Removal
2. PES – Personnel Escape System Training
3. Automatic Sprinkler Systems
4. Nutrition Class
5. OUPV – Operator of Un-inspected a Passenger Vessel
6. Standpipe Operations
7. Recruit Firefighter Training
8. EMT/EMR renewal

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

- a. OSHA Update
- b. ISO Rating Update

12. NEW BUSINESS

There are no items

13. CORRESPONDENCE

- a. See attached

14. PERSONNEL

- a. Executive Session:
 - o Discuss Personnel

15. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief