

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, December 19, 2023 @ 03:00pm

Place: Via Zoom /Tele Conference

1. CALL TO ORDER

2. ACCEPTANCE OF THE MINUTES

- a. Regular Meeting on Tuesday, November 21, 2023

3. ACTION ITEMS

There are no items

4. FIRE CHIEF'S REPORT

- a. Budget Report

5. ASSISTANT FIRE CHIEF OF ADMINISTRATION

- a. Adashi Mobile Data Terminal (MDT) and Command Software Upgrade
 - 1. C&C Command software build is in process.
 - 2. Live training to be scheduled for the command software.
- b. Station Alerting System Upgrade
 - 1. Final system testing in process.
- c. State Radio System Migration
 - 1. New apparatus mobile radio installation completed.
- d. Buildings
 - 1. Station 3: Apparatus Floor
 - i. Engineer contract in process.
 - 2. Station 5: Bathroom Renovation
 - i. Project set to begin after all material has been delivered.

6. ASSISTANT FIRE CHIEF OF OPERATIONS

- a. Three Fire Recruits have completed their onboarding process and are registered to attend the 14-week Connecticut Fire Academy class in February.
- b. On December 12th, we held a Town Hall Zoom session to provide information and answer questions regarding the new entry-level firefighter exam to be held on January 13th. Over two hundred people called into the meeting, and we answered over 200 questions. Six hundred applications have already been received. The application process remains open until December 31st.
- c. The refurbishment of our 2010 KME tiller has been completed by Gowans-Knight of Watertown, and the truck is slated to return to Norwalk in the coming weeks. It is slated to go into service as Truck 1 out of the Broad River Fire Station after January 1st.
- d. We are ready to place an order for a new rescue truck, which was approved in the 2023-2024 capital budget. The manufacturer is quoting 46 months for delivery.

7. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

- a. Emergency Management Update

9. TRAINING DIVISION REPORT

a. *Current Activities*

1. Utilizing Hatch & Bailey Lumberyard vacant properties for both ladder companies to train together
2. "Q" Licensing training for new drivers – ongoing
3. Preparing members of Station 1 for the arrival of refurbished Truck 1
4. CFA Fire Instructor 1 class with 3 Norwalk members enrolled & completed satisfactorily
5. Forcible Entry training with our Force Door training prop door-all companies
6. Flashpoint Fire Dynamics class next week (12/18 – 12/21)
7. Wellness program is alive and flourishing with assessments and goal establishment for 2024 ongoing, and the participation rate is at 80% of membership actively involved.

b. *Completed Activities*

1. MTA Joint Training Exercise at Walk Bridge Construction Site (see photos)
2. CFA Building Construction Class
3. Fire Service Instructor 1 certification course (3 members of NFD completed)
4. 3- & 6-month Probationary Firefighter evaluations completed with very positive results
5. Building mechanical advantage rope systems (Rescue 2)

c. *Upcoming/Scheduled:*

1. Working with Alan Lo to utilize interior of vacant Hatch and Bailey site for training evolutions and exterior for destructive training evolutions (forcing doors and roof cutting)
2. N-95 Respirator Fit Testing
3. Next round of Department NFPA Compliant Physicals in process for Early March 2024
4. Trauma Recovery Network orientation for newer members scheduled for January 2024
5. EMS Certification Refreshers begin January 2024
6. FD/PD joint forcible entry training scheduled for January 2024
7. Entry-level FF exam scheduled for 1/13/2024 @ BMHS
8. DFM exam scheduled for 1/25/24 and 1/26/24
9. Host CFA Pump Operator certification course scheduled for May 2024 (6-day class)

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

a. Update on a New Entry Level Exam

12. NEW BUSINESS

There are no items

13. CORRESPONDENCE

There are no items

14. PERSONNEL

There are no items

15. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto

Fire Chief