

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER LARRY L. BENTLEY

REGULAR MEETING
December 17, 2019

ATTENDANCE: Mayor Harry Rilling, Commissioner Larry Bentley, Commissioner Oscar Destruge

STAFF: Fire Chief Gino Gatto; Assistant Chief Chris King; Deputy Chief Michael McCallum; Michelle DeLuca, Emergency Management, Fire Marshal Broderick Sawyer, Firefighter Bill Ireland, Jr., Local 830; Firefighter Wilson Figueroa, Firefighter Edwin Napol, Firefighter Kristi-Starr Smith, Firefighter Lauren Roach

CALL TO ORDER

Mayor Rilling called the meeting to order at 3:00 p.m. A quorum was present.

**** COMMISSIONER BENTLEY MOVED TO SUSPEND RULES TO ADDRESS AGENDA ITEM 13, THE SWEARING IN OF THE FOLLOWING NEW FIREFIGHTERS**

FIREFIGHTER WILSON FIGUEROA
FIREFIGHTER EDWIN NAPOL
FIREFIGHTER KRISTI-STARR SMITH
FIREFIGHTER LAUREN ROACH.

**** THE MOTION PASSED UNANIMOUSLY.**

The firefighters came forward and Mayor Rilling administered the oath of office. The Commissioners then congratulated the new firefighters.

ACCEPTANCE OF THE MINUTES

Regular Meeting – November 19, 2019.

The following corrections were noted:

Pg 2, paragraph 1 – please strike the following paragraph:

Chief Gatto said that he had signed a contract with the City and was pleased that he would be serving with the Department for another two years.

Page 3, under **OLD BUSINESS, Update on Regional Exam** – paragraph 1, line 1: please change the following from”

“Chief Gatto said that the Commissioner had voted to enter into the consortium and there will be a roll out of the program on December 2nd. The QI Solutions Internet”

to:

Chief Gatto said that the Commission had voted to enter into the consortium and there will be a roll out of the program on December 2nd. The IO Solutions Internet

**** COMMISSIONER BENTLEY MOVED TO ACCEPT THE MINUTES OF NOVEMBER 17, 2019 AS CORRECTED.**

**** THE MOTION TO ACCEPT THE MINUTES OF NOVEMBER 17, 2019 AS CORRECTED PASSED UNANIMOUSLY.**

ACTION ITEMS

There were no action items to consider at this time.

FIRE CHIEF REPORT.

a. Budget Report.

Chief Gatto said that the budget was currently at 43% and they had just hired a new staff. The first budget meeting has been held with the Finance Department. He reviewed the details included in the information packet with the Commissioners.

ASSISTANT FIRE CHIEF'S REPORT

a. Operations Report.

Assistant Chief King reviewed the various categories of the fire calls for the recent month. The discussion move to providing the reports electronically.

There was 31 fires and the department is averaging 19 to 20 calls a day. EMS represents the bulk of the calls. Assistant Chief King narrated a summary of the significant fire events.

FIRE MARSHAL'S REPORT

- a. Summary of Activities.**
- b. Fire Reports.**
- c. Fire Marshal Fees.**

The Fire Marshal presented his report to the Commission.

EMERGENCY MANAGEMENT.

Emergency Management Update.

Ms. DeLuca said that they had held a Snow Emergency tabletop meeting with a number of City Departments.

There was a meeting with the SONO mall security department involving training for the tenants. There will be more meetings as more tenants move into spaces.

The Maritime Aquarium has the opportunity for a NOAA grant regarding environmental literacy necessary for resilience to extreme weather events and other environmental hazards.

TRAINING REPORT.

Company Training Objectives

Chief McCallum reviewed the Training Division Report with the Commissioners.

- a. Completed Hose Testing**
- b. SCBA RIT Testing**
- c. Drivers Training Q Testing**
- d. Update New Recruits.**

The new recruits will be on probation and each of them have been assigned to different shifts.

LOCAL 830 REPORT.

a. "Giving Tree" and "Santa Delivery" Fundraiser Updates.

Mr. Ireland update the Commissioner on the status of the two programs and said that they are considering combining some of the adjacent areas into one event rather than two

separate events. He also spoke about the challenges with timing the deliveries. Discussion followed.

OLD BUSINESS

a. Update on Regional Entry Exam

Chief Gatto said that he would have some meeting with the clergy in January about recruiting firefighters.

b. Update on Building Repairs.

100 Fairfield Avenue – The roof is completed but it is still leaking. Mayor Rilling suggested contacting the Law Department.

Station 1 – There has been a delay in releasing the bid for the project.

NEW BUSINESS.

There were no new items to consider at this time.

CORRESPONDENCE

a. Thank you

Chief Gatto said that there was a thank you letter from a resident regarding the firefighters who identified a carbon monoxide leak.

There was also a letter of appreciation for the recent support of a Westport Firefighter who has been diagnosed with cancer.

ADJOURNMENT

**** COMMISSIONER DESTRUCE MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 3:39 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services