

**CITY OF NORWALK
FIRE DEPARTMENT**



BOARD OF FIRE COMMISSIONERS

**MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER RABBI ITA PASKIND
COMMISSIONER HOWARD DIXON**

**FIRE COMMISSION
REGULAR MEETING
AGENDA**

Date & Time: Tuesday, November 19, 2024 @ 03:00pm

Place: Via Zoom /Tele Conference

1. CALL TO ORDER

2. ACCEPTANCE OF THE MINUTES

- a. Regular Meeting on Tuesday, October 15, 2024

3. ACTION ITEMS

There are no items

4. FIRE CHIEF'S REPORT

- a. Budget Report

5. ASSISTANT FIRE CHIEF OF ADMINISTRATION

a. Buildings

1. Station 1: Apparatus Floor

- i. The floor replacement plans are currently being developed.

2. Station 3: Apparatus Floor

- i. Work is continuing to move forward as scheduled.

3. Station 4: Building Renovation

- i. The final cost analysis report is in progress and should be completed by the end of this month.
- ii. Guardian continues to perform repairs, as needed.

4. Citywide: Overhead Door Replacement

- i. The doors for Stations 3, 4, and 5 have been ordered.

b. Records Management Software Upgrade

1. The Software build and data migration continues.
2. Select modules in the software are live and currently being tested.

6. ASSISTANT FIRE CHIEF OF OPERATIONS

a. Fire Apparatus

1. Update on progress and delivery times for engines and rescue truck on order.
2. Progress on Highway Attenuator and Scene Support Unit

b. Operational Projects

1. Update on tanker response agreement with surrounding towns.
2. Hydrant flow test information in new fireground software.

c. Notable Incidents

1. Structure fire 13 North Taylor Ave.
2. Structure fire 18 Sasqua Rd.

7. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

- a. Emergency Management Update**

9. TRAINING DIVISION REPORT

a. Current Training Activities

1. Pump Operator Refresher checklists (Engine Companies focusing on this during fall months)
2. Driver/Operator Training for aerial apparatus drivers
3. Various lifting technique drills with different types of air bags @ training tower
4. Lifting techniques with Hydro-fusion Struts @ training tower
5. 6-month probationary personnel evaluations
6. Roof cutting prop for vertical ventilation drills

b. Completed Training Activities

1. Site tours of King Chemical for all shifts
2. State of Connecticut DOT Traffic Incident Management Class
3. Aerial operator signoffs for new drivers for both positions on the ladder trucks
4. SCBA emergency maneuvers (restricted passage)

c. Upcoming/Scheduled Training Activities:

1. Bail Out Refresher Training, December, 2024
2. 2025 EMT/EMR Refreshers January 2025
3. Lieutenant Promotional Test, November 12, 2025, 9am
4. Captain Promotional Test, January 9, 2025, 9am
5. Wellness Program Annual Classroom Education Sessions (December 2024)

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

There are no items

12. NEW BUSINESS

There are no items

13. CORRESPONDENCE

a. See Letters (Attached)

14. PERSONNEL

There are no items

15. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief