

**CITY OF NORWALK
BOARD OF FIRE COMMISSIONERS
OCTOBER 18, 2011**

ATTENDANCE: Carol Andreoli, Chairperson; Richard A. Moccia, Mayor;
Denis McCarthy, Fire Chief; Michael Coffey, Fire Commissioner;
Lawrence Riley, Assistant Fire Chief

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Ms. Andreoli.

APPROVAL OF MINUTES: SEPTEMBER 20, 2011 MEETING

**** MAYOR MOCCIA MOTIONED TO APPROVE THE MINUTES OF THE
SEPTEMBER 20, 2011 MEETING AS SUBMITTED.
** MR. COFFEY SECONDED.
** MOTION PASSED UNANIMOUSLY.**

ACTION ITEMS

There were no action items.

FIRE CHIEF'S REPORT

Budget: 2010/11 - 2011/12

Chief McCarthy presented the budget reports and stated that everything was on target and they are anticipating a slight increase versus the budget and overall expenses are tracking at a conservative 1.1% increase versus last year.

Fire Station Project Report

Chief McCarthy stated that everything has been on track with approved plans, noting that Alan Lo continues to be always helpful and responsive every step of the way. He stated that he is meeting with him at 8am tomorrow to review the schedule of the demolition contract, and added that the only issue is timing of the approvals by the Council that may be needed before the new council will be in place. He added that, although it would be better to have approvals prior to the in-between period, they will work with the Building & Land Use Committee for approvals as needed.

Chief McCarthy added that the relocation to Lockwood Matthews Mansion of the Fire Marshall's office is on schedule for Administrative Offices, and by the end of the month of October for fire fighter headquarters relocation to Fairfield Avenue. He added that City Hall IT
City of Norwalk
Board of Fire Commissioners
October 18, 2011
Page 1 of 4

Department has been great with the relocation and very responsive with making the technology arrangements for the relocation to be as smooth as possible.

Chief McCarthy noted that there will be a retiree breakfast on Thursday at 8:30 a.m., and the Firefighters Ball will be Saturday.

Staff Development:

Chief McCarthy stated that with the upcoming contract, they anticipate more DROP retirements mostly in efforts to avoid a 7% premium cost share. He hopes to have any savings in salary available for new hire training and officer development.

Port Security Grant

Chief McCarthy added that the Port Security Grant of \$76,000 to be used for the new boat is on hold and suggested that the item be tabled for further information

- ** MR. COFFEY MOTIONED TO TABLE THE PORT SECURITY GRANT DISCUSSION.**
- ** MAYOR MOCCIA SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

ASSISTANT FIRE CHIEF'S REPORT

Assistant Chief Reilly presented the Operations Report and noted the following incidents:

- 9/3/11 a double fatality on the Merritt Parkway
- 9/3/11 a fire on Terry Lane in the kitchen
- 9/8/11 Norwalk truck to Fairfield to assist with a Fairfield fire.

Assistant Chief Reilly added that there has been a Grant applied for to assist with thermal imaging and they will have more information on the status when it is available.

FIRE MARSHAL'S OFFICE

The Inspector's Activity Report was submitted and there were no questions or comments by the Commissioners.

Fire Chief McCarthy stated that the Fire Marshal inspection fees had not been officially approved, and the time had expired before a public hearing could be scheduled. Therefore, this will be brought back through committees for the next approval cycle.

Emergency Management

Ms. DeLuca stated that the after-action review is in progress and results of the meeting will be out next week. She added that they are working on better detailed maps to be on the internet that will help DPW and CL&P with assisting customer calls to identify outage locations.

Ms. DeLuca added that the Emergency Operations is now on Facebook and Twitter in hopes to provide greater customer assistance.

Training Report

Chief McCarthy presented the training report and reviewed the following:

- Deputy Chief written Test upcoming on 21 November with Oral board on 28 Nov. 2011 -04 Captains eligible to test.
- Annual N95 testing is also beginning again
- Occupational health has been contacted to set OSHA Physical Dates.
- DEP safe Boating Classes began with approx 80 members having no certification on record with DEP. (turn over of members since last classes were given.)
- 4 New recruits are at the Conn. Fire Academy:
Whitney King, Edgar Lopez, Andrew Kick, Brian Kaley
One recruit is recovering from knee surgery and they will watch his attendance hoping that the two weeks of missed physical activity can be made up.

UNION PRESIDENT REPORT

There was no report.

OLD BUSINESS

There was no old business discussed.

NEW BUSINESS

There was no new business discussed.

CORRESPONDENCE

Chief McCarthy referred to a letter included in the packed, received from Mr. Boeckle, a resident at 81 Wolfpit Road thanking the Fire Department for assisting in the rescue of his kitten.

PERSONNEL

Chief McCarthy announced Captain Michael Siano's retirement and stated that while he struggled to return from a neck injury, he has now put in for retirement due to medical issues. Mr. Coffey noted that Captain Siano's years of service are greatly appreciated.

PURPOSE OF DISCUSSION OF PERSONNEL ITEMS.
**** MS. ANDREOLI SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

The Commissioners went into Executive Session at 5:45 p.m. and reconvened back into public session at 6:15 p.m. and there was no action taken.

ADJOURNMENT

**** MAYOR MOCCIA MOVED ADJOURN.**
**** MS. ANDREOLI SECONDED.**
**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:20 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services