

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, October 17, 2023 @ 03:00pm

Place: Via Zoom /Tele Conference

1. **CALL TO ORDER**
2. **ACCEPTANCE OF THE MINUTES**
 - a. Regular Meeting on Tuesday, September 19, 2023
3. **ACTION ITEMS**

There are no items
4. **FIRE CHIEF'S REPORT**
 - a. Budget Report
5. **ASSISTANT FIRE CHIEF OF ADMINISTRATION**
 - a. Adashi Mobile Data Terminal (MDT) and Command Software Upgrade
 1. C&C Command software build is in process.
 2. Live training to be scheduled for the command software.
 - b. Station Alerting System Upgrade
 1. System testing and monitor installation in process.
 2. The system is scheduled to go live by November.
 - c. State Radio System Migration
 1. New apparatus mobile radio installation completed.
 - d. Buildings
 1. Station 3: Apparatus Floor
 - i. Engineer bids were opened on 10/16.
 - ii. The grant agreement with Third Taxing District has been passed by Common Council.
 2. Station 5: Bathroom Renovation
 - i. Material submittal/procurement in process.

6. ASSISTANT FIRE CHIEF OF OPERATIONS

- a. Chief officers from NFD, NPD, and Norwalk Hospital EMS met to discuss 911 call coding and dispatch procedures to ensure the most practical and expedient assignment of on-duty emergency responders.
- b. Interviews were held this week with prospective recruit candidates, some of whom will be advancing to the Fire Commission interview stage.
- c. Discussions were held with our fleet mechanics on the best way of addressing the post-COVID difficulties in the fire apparatus industry. Our intent is to make sure that our fleet of front-line and spare apparatus remains safe and serviceable until scheduled replacements can be ordered and delivered.
- d. The NFD will be replacing our current body armor and ballistic gear, which is nearing expiration, with new, updated equipment. Enough sets will be purchased for all on-duty fire personnel to be protected in the event that our companies must assist PD and EMS at an active threat incident.

7. FIRE MARSHAL'S REPORT

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

- a. Emergency Management Update

9. TRAINING DIVISION REPORT

a. *Current Activities*

1. Basic vehicle extrication with Engine Companies facilitated by DCT Coppola & Rescue Captains
2. Marine operations with recently transferred members of Marine Company (E3/MU238)
3. Ongoing first-year training with probationary members
4. Driver training for Engine and Ladder companies
5. "Q" Licensing training for new drivers
6. SCBA Respirator Fit Testing
7. New building construction walk-throughs and tours (Monroe St/S. Main & West Avenue projects)
8. SCBA Confidence Training including emergency evacuation maneuvers
9. Lead Climbing gear and operations review

b. *Completed Activities*

1. Electric Bus Training
2. Cross training between Engine Companies and Rescue Company
3. Forcible Entry utilizing our FORCE DOOR prop
4. Basic vehicle stabilization at motor vehicle crashes
5. 4-gas detector/meter maintenance and user training

c. *Upcoming/Scheduled:*

1. *Flashpoint Prop training (Fire Behavior Lab)*
2. Working with COSTCO to utilize vacant Doubletree Hotel for training evolutions
3. N-95 Respirator Fit Testing
4. Next round of Department NFPA Compliant Physicals in process
5. Relay Pumping Drills with Engine Companies
6. Hose testing (Fall 2023)
7. CFA Host Class: Building Construction for First Responders, 11/8 & 11/9
8. CFA Host Class: Fire Service Instructor 1 (Multiple dates in November)

9. Officer development workshops
10. Confined Space Operational refresher training
11. RTF Training with PD/EMS (Active Assailant)
12. Fire safety training with Norwalk Hospital (vacant wing)
13. Roof Rope Rescue Training

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

- a. Update on a New Entry Level Exam
- b. Update on Part-Time Positions
- c. Update on Sale of MU-238

12. NEW BUSINESS

- a. Medical Provider Update

13. CORRESPONDENCE

There are no items

14. PERSONNEL

There are no items

15. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

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Fire Chief