CITY OF NORWALK
FIRE DEPARTMENT

BOARD OF FIRE COMMISSIONERS
MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER RABBI ITA PASKIND
COMMISSIONER HOWARD DIXON

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, October 15, 2024 @ 03:00pm

Place: Via Zoom /Tele Conference

1. **CALL TO ORDER**

2. **ACCEPTANCE OF THE MINUTES**
   - **a.** Regular Meeting on Tuesday, August 20, 2024

3. **ACTION ITEMS**
   There are no items

4. **FIRE CHIEF'S REPORT**
   - **a.** Budget Report

5. **ASSISTANT FIRE CHIEF OF ADMINISTRATION**
   - **a. Buildings**
     1. **Station 1:** Apparatus Floor
        i. The Geotechnical Engineering Report has been received (attached). GZA will be submitting a plan and proposal for the recommended work.
     2. **Station 3:** Apparatus Floor
        i. Work began on 9/16.
     3. **Station 4:** Building Renovation
        i. Meeting with the Architect and Facilities Management on site to finalize the updated conceptual drawing.
        ii. Guardian continues to perform repairs, as needed.

4. **Citywide:** Overhead Door Replacement
    i. Door replacement will begin with Station 3 and continue through all of the stations.

b. Records Management Software Upgrade

1. The Software build and data migration continues.
2. Tentative go-live set for November.

6. ASSISTANT FIRE CHIEF OF OPERATIONS

a. Non-Hydrant Districts
- i. Meeting with Stamford FD Tanker Task Force Coordinator and Wilton Fire Chief.

b. Highway Emergency Scene Safety
- i. Freightliner Attenuator Truck Status.

c. Notable Incidents
- i. Structure fire, 11 Fairview Ave.
- ii. Mutual Aid to Monroe for flooding
- iii. Structure fire, 2 Boxwood Rd.
- iv. FFLD County Hazmat Comms Team response to North Carolina

7. FIRE MARSHAL'S REPORT

a. Summary of Activities
b. Fire Reports
c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

a. Emergency Management Update

9. TRAINING DIVISION REPORT

a. Current Training Activities
1. Hose Evolutions at Meadow Gardens Vacant
2. Portable Ladder Raising Evolutions at Meadow Gardens
3. Aerial Ladder Deployment at Meadow Gardens
4. Extrication and Stabilization at Training Tower & Station 2 training pad with Rescue Crews
5. Ongoing Driver Training for both Engines and Ladder Trucks
6. Planning for Upcoming Lieutenant and Captain Promotional Exams
7. King Industries Plant Familiarization Tours for all shifts
8. CT DOT Traffic Incident Management Class for all shifts (PD also attending)

b. Completed Training Activities
1. Physicals Completed, waiting on members on long term leave to return
2. Confined Space Drill with Michel's Construction at Walk Bridge Construction Site
3. Rescue Jack Tool Familiarization with Truck 1 crews
4. 3-Months Probationary Evaluations Completed by Officers, Reviewed by DCT Coppola
5. MTA Railroad Safety Class for all shifts

c. Upcoming/Scheduled Training Activities:
1. Bail Out Refresher Training, October 2024
2. Confined Space Refresher, November 2024
3. Elevator Rescue Hands-On Practical (Classroom completed in September)
4. 2025 EMTEMR Refreshers January 2025
5. Lieutenant Promotional Test, November 12,2025, 9am
6. Captain Promotional Test, January 9, 2025, 9am
7. Wellness Program Annual Classroom Education Sessions (December 2024)

10. **LOCAL 830 REPORT**
There are no items

11. **OLD BUSINESS**
There are no items

12. **NEW BUSINESS**
There are no items

13. **CORRESPONDENCE**
a. See Letters (Attached)

14. **PERSONNEL**
There are no items

15. **ADJOURNMENT**

Respectfully Submitted,

Gino Gatto

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Fire Chief