

**CITY OF NORWALK  
BOARD OF FIRE COMMISSIONERS  
SEPTEMBER 18, 2012**

ATTENDANCE: Carol Andreoli; Richard A. Moccia, Mayor., Michael Coffey

STAFF: Denis McCarthy, Fire Chief; Todd Smith, Glenn Iannaccone, Fire Marshall;  
Michelle Deluca, Director, Emergency Management

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by Ms. Andreoli.

**APPROVAL OF MINUTES: AUGUST 21 2012 MEETING**

Ms. Andreoli requested correction as follows: Page 2, first sentence, change from Assistant Fire Chief Hines to Deputy Chief. Page 3, paragraph 4: change Steve Sharp to Shay, and in sentence 3 change from bet to get.

**\*\* MAYOR MOCCIA MOTIONED TO APPROVE THE MINUTES OF THE  
AUGUST 21, 2012 MEETING AS SUBMITTED.  
\*\* MSMR. COFFEY SECONDED.  
\*\* MOTION PASSED UNANIMOUSLY.**

Action Items:

None

**FIRE CHIEF'S REPORT**

Fire Station Project Report

Chief McCarthy stated that he is very pleased with the progress, and all is going well and on track with the budget and on schedule with timing, and they have started weekly meetings on logistics, coordinated by Deputy Chief Hines.

Chief McCarthy added that one of the questions that has come up from environmentally concerned citizens about the lack of solar panels on the roof. He explained that he wants to have a prepared answer in the form of a letter that outlines the decision would have cost between \$350,000 - \$400,000 with a 35-year payback period. He explained further that in an effort to save money on the project, it was decided not to install the solar panels at this time.

Mayor Moccia noted that traffic problems may be a future concern and lane widening with a turn lane may be recommended.

## 2012-13 Budget

Chief McCarthy stated that the budget reports in the packet were self explanatory, and there were no issues on the budget.

## Assistant Chief Report

Chief McCarthy referred to the Operations Report and written report of notable incidents for August 2012, and stated that the report was self explanatory and there were no major fires to report. He noted that there were 42 marine incidents along with motor vehicle accidents and incidents where back up of the Police Department was done, and vice-versa. Summary of incidents are as follows:

### NOTABLE INCIDENTS

08.01 03:37: 41 Oakhill Avenue, window curtains in a second floor bedroom caught fire and spread to the window frame. The fire was out on ED arrival. FD checked rest of window frame for extension, which was negative.

08.02, 12:37: 21 Hollow Tree Road, kitchen fire. FD arrived to find a small grease fire on the stove had been extinguished by the occupant using a dry chemical extinguisher.

08.03, 16:29: area of Cockenoe Island, boat taking on water. FD marine unit assisted in pumping out boat so it could be towed to dock.

08.06, 18:06: Hanford place, EMS, dog attack. FD assisted EMS with treating a person who was seriously injured by an attacking dog.

08.07, 03:19: Creeping Hemlock Road, MVA. Car ran off road and into words. The driver had crawled out of car and was found on roadway. ED assisted in treating the driver for his injuries.

08.21., 03:19:137 Strawberry Hill Avenue, smoke in the basement. FD extinguished a small fire in a refrigerator motor.

08.23, 15:22: Park Street, MVA. ED used a Hurst tool to open the driver's door of one of the cars involved so the patient could be removed.

09.28, 17:21: 286 Ely Avenue, basement fire. ED extinguished a fire in a bathroom fan/light fixture.

### EQUIPMENT AND BUILDINGS

The Fire Department completed its annual fire hydrant painting project. 307 hydrants were painted. This is a continuing project to paint all 1600 hydrants in Norwalk.

Approximately 1000 hydrants have been painted. All hydrants north of a line running roughly from Flax Hill Road at the Darien town line to Winfield Street at the Westport town line have been painted. 136 hydrants were painted by James Korin of Timberline Road who volunteered to do this for his Eagle Scout project.

### FIRE MARSHALL'S REPORT

Fire Marshal Iannaccone presented his report representing a total of nearly 223 units for 176 hours. He noted that there were very busy with many 3-6 family houses done, certificate of occupancy inspections and several varied license inspections, some as a

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result of complaints, most were routine.

Fire Marshall Iannaccone stated that an additional \$3,614.50 in fees was collected in August and the total is approaching \$22,000 since April.

**SUBJECT:**     *Fees collected August 2012, for the following services:  
Plan Reviews and C of Os, Oil Tank Removal Permits,  
Blasting Permits, Hazmat Truck Inspections, Incident Reports,  
Site Searches and CD photo files*

| <i>Services (August 1<sup>st</sup> thru 31<sup>st</sup>, 2012)</i>                                                                | <i>Total Fees</i> |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------------|
| <i>Plan Reviews and C of Os</i>                                                                                                   | <i>\$3,250.00</i> |
| <i>Oil Tank Removal Permits, Blasting Permits, Hazmat Vehicle Inspections, Incident Reports, Site Searches and CD photo files</i> | <i>\$ 364.50</i>  |

***Grand Total = \$3,614.50***

#### Emergency Management

Ms. DeLuca stated that they are keeping a close watch on the storm warnings for this evening. She added that information is posted on the website along with a press release and will be updated as needed. She presented the information cards (refrigerator board) that have been distributed in preparation for the upcoming Hurricane Season, including those that have been purchased from the Norwalk Housing Authority.

Ms. Deluca added that the Open House is next Saturday and street yard signed and back-pack flyers have been sent to schools, and noted that new this year is food collection for Community Action.

#### Training Report

##### Recruit Training

Todd Smith provided a summary of the Entry Level Firefighter application breakdown and stated that as of 20 August 2012 there are 1010 Applicants, 156 Norwalk Residents, and 285 Minorities. He highlighted the numbers by gender and ethnicity and added that applications for recruits came in from all over the area and everything is on line so reports can be generated as requested.

He then referred to the report of training, as follows:

- 1) Sexual Harassment Training 54 complete - 1 Shift left to complete
- 2) Drug Awareness Training also 3/4 complete with 1 shift left to comp
- 3) A Separate Officer Substance Awareness Recognition is being set up.
- 4) Annual CPR Recertification is Underway.
- 5) "Q Motor Vehicle License Testing by DMV Inspector this Thursday
- 6) Water Supply for Jennings Place Crossing on North side of King Chemical no w has a 10 inch pipe under the Metro North Rails with a 5" short length placed

inside. A Water Supply Drill is being set up with King Chemical Each Shift. DEP written approval for flowing hydrant water into the Norwalk River has been received.

7) Recruiting Update - Application demographic breakdown handout

5 Study Guide Books are in for the 2 Local Main Libraries.

The Second Orientation is scheduled a week from Thursday 1900 hrs In : Community Room.

UNION PRESIDENT REPORT – There was no report.

#### OLD BUSINESS -

Chief McCarthy stated that the Fire Boat delivery has been delayed due to problems, beyond the control of the vendor; but is on the way and is expected to be here for operation by October 1.

#### NEW BUSINESS

Chief reported that the first joint Fire Department/Police Department meeting will be next week and will be scheduled on a regular basis to focus on how to improve support of the departments to help with response times and greater joint efforts.

#### Personnel

**\*\* COMMISSIONER COFFEY MOVED TO ENTER INTO EXECUTIVE SESSION FOR PURPOSES OF PERSONNEL DISCUSSIONS.**

**\*\* MS. ANDREOLI SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

The Commissioners went into Executive Session at 5:25 p.m.

There was no action taken.

The meeting was reconvened back into Pubic Session at 6:10 p.m.

It is noted that a ceremony was held for the new fire inspector who was sworn in.

#### Adjournment

**\*\* COMMISSIONER COFFEY MOTIONED TO ADJOURN.**

**\*\* MAYOR MOCCIA SECONDED.**

**\*\* MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 6:15 p.m.

Respectfully submitted,  
Marilyn Knox  
Telesco Secretarial Services