

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER LARRY L. BENTLEY

REGULAR MEETING
September 17, 2019

ATTENDANCE: Mayor Harry Rilling, Commissioner Larry Bentley, Commissioner Oscar Destruge (via video conferencing)

STAFF: Fire Chief Gino Gatto; Assistant Chief Chris King; Deputy Chief Michael McCallum; Michelle DeLuca, Emergency Management

CALL TO ORDER

Mayor Rilling called the meeting to order at 3:00 p.m. A quorum was present.

Mayor Rilling then expressed his condolences to the Fire Department staff following the recent death of a Fire Inspector.

ACCEPTANCE OF THE MINUTES

Regular Meeting – August 20, 2019.

The following corrections were noted:

Page 1, under **ATTENDANCE**, please change “Andy O’Meara” to : “Anthony O’Marra”

Page 3, under **EMERGENCY MANAGEMENT**, paragraph 1, line 3: please change “scheduled for October 15th” to “scheduled for October 5th”

Page 3, under **TRAINING REPORT**, subcategory a: please change “**2019 Safety Stand Down Wee.**” to “**2019 Safety Stand Down Week.**”

Page 3, under **TRAINING REPORT**, subcategory f, paragraph 3 line 2: please change “graduation date of December 26th.” to “graduation date of December 6th.

Page 5, under **PERSONNEL**, paragraph 1, line 1: please change “Deputy Chief Al Bassett and Atty. Spahr” to “Deputy Chief Al Bassett, Assistant Chief King and Atty. Spahr”

Page 5, under **PERSONNEL**, paragraph 1, line 3: please change “They returned to Public Session at _____ p.m.” to “They returned to Public Session at 4:29 p.m.”

Page 5, under **ADJOURNMENT**, please change “The meeting adjourned at ____ p.m.” to “The meeting adjourned at 4:30 p.m.

**** COMMISSIONER BENTLEY MOVED TO ACCEPT THE MINUTES OF AUGUST 20, 2019 AS CORRECTED.**

**** THE MOTION TO ACCEPT THE MINUTES OF AUGUST 20, 2019 AS CORRECTED PASSED UNANIMOUSLY.**

ACTION ITEMS

There were no action items to consider at this time.

FIRE CHIEF REPORT.

a. Budget Report.

Chief Gatto said that the budget was on target. He reviewed the details included in the information packet with the Commissioners.

ASSISTANT FIRE CHIEF'S REPORT

a. Operations Report.

Assistant Chief King reviewed the various categories of fire calls as outlined in his reports for August 2019. His report also included the total August calls from 2018 as requested.

Mayor Rilling asked about a recent fire that displaced 16 people. Assistant Chief King said that the building had been sited in 2016 and the violations had been cleared up. Subsequently, the illegal apartments in the building were again occupied by tenants.

FIRE MARSHAL'S REPORT

a. Summary of Activities.

- b. Fire Reports.**
- c. Fire Marshal Fees.**

The Deputy Fire Marshal presented his report to the Commission.

Mayor Rilling checked with Chief Gatto regarding the Fire Marshal staffing status. Discussion followed.

EMERGENCY MANAGEMENT.

Emergency Management Update.

Ms. DeLuca said that she had been able to assist those displaced by the building fires.

Ms. DeLuca said that she met with Finance Department, Comptroller, and IT Departments to discuss the continuity of government in the event of a major incident.

September is Childhood Cancer Awareness Month.

TRAINING REPORT.

Company Training Objectives

- a. SCBA Flow Testing**
- b. Vehicles Stabilization and Extrication**
- c. Update and Progress on Injury Prevention for Fire Department.**

First date is scheduled for October 7th.

d. Update New Recruits

Recruits are in the academy. Graduation is slated for December 6th.

Chief McCallum reviewed the Training Division Report with the Commissioners.

LOCAL 830 REPORT.

No report at this time.

OLD BUSINESS

a. Fire Station Project Updates

Chief Gatto reviewed the Repairs and Maintenance Report.

- **Station 1** – (Broad River) Renovation drawings have been reviewed for changes. The architect is finishing up the scope of the work and will be working with Purchasing to finalize the project so it is ready to go out to bid.
- **Station 1 & 4** - (Broad River & Westport Avenue) Waiting for approved shop drawings submissions for boiler.
- **Station 3** – (Van Zant Street) Waiting for pricing on the floor supports, which will be paid for by the Third Taxing District.
- **Station 4** – (Westport Avenue) Meeting with contractor regarding upgrading the windows to a more energy efficient window.
- **Station 5** - (Meadow Street) Renovations continue.
- **100 Fairfield** - The Shop roof should be completed by the end of the month.

NEW BUSINESS.

There were no item to consider at this time.

CORRESPONDENCE

There were no item to consider at this time.

PERSONNEL

There were no item to consider at this time.

ADJOURNMENT

**** COMMISSIONER BENTLEY MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 3:45 p.m.

Respectfully submitted,

S. L. Soltes
Telesco Secretarial Services