

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER RABBI ITA PASKIND
COMMISSIONER HOWARD DIXON

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, August 20, 2024 @ 03:00pm

Place: Via Zoom /Tele Conference

1. **CALL TO ORDER**
2. **ACCEPTANCE OF THE MINUTES**
 - a. Regular Meeting on Tuesday, July 16, 2024
3. **ACTION ITEMS**

There are no items
4. **FIRE CHIEF'S REPORT**
 - a. Budget Report
5. **ASSISTANT FIRE CHIEF OF ADMINISTRATION**
 - a. **Buildings**
 1. **Station 1:** Apparatus Floor
 - i. Soil testing completed on 7/8/2024. The Engineer is reviewing the results and will present a report of his recommendations.
 2. **Station 3:** Apparatus Floor
 - i. Maggiore Construction has been awarded the job.
 - ii. Work is scheduled to begin in September.
 3. **Station 4:** Building Renovation
 - i. Cost analysis in process.
 - ii. Guardian performing repairs, as needed.

4. **Citywide:** Overhead Door Replacement

- i. Door replacement will begin with Station 3 and continue through all of the stations.

b. **Records Management Software Upgrade**

1. The Software build and data migration has begun.

6. **ASSISTANT FIRE CHIEF OF OPERATIONS**

a. Department Commendations

- i. Record of all Fire Department Commendations from 1970 to 2022
- ii. Forthcoming presentation of awards for 2023 and 2024

b. Water Supply

- i. Water supply for I-95 north of East Ave. to Westport line
- ii. Tanker task force for West Norwalk

c. Highway Emergency Scene Safety

- i. Recent highway accidents involving emergency vehicles and personnel throughout our region (See photos)
- ii. Discussion to improve upon SOP 2.060, which stipulates a blocking engine for scene safety
- iii. Project planning for the purchase of a purpose-built barrier truck for the NFD to protect firefighters working on the highway (See photos)

7. **FIRE MARSHAL'S REPORT**

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. **EMERGENCY MANAGEMENT**

- a. Emergency Management Update

9. **TRAINING DIVISION REPORT**

a. ***Current Training Activities***

1. Below-grade victim removals using rope & rigging gear on Rescue Co. 2
2. Probationary task books
3. Ladder rescue training utilizing ground ladders
4. EVOC Training – Specifically aerial operators
5. Ongoing physicals (Coming to a close soon,)
6. 2 Probationary members attending online/hybrid EMT initial training

Completed Training Activities

1. Elevator Emergency Management class (In-classroom sessions)
2. Aerial (Tiller) Operator signoff for FF Edwin Agosto
3. OSHA Quarterly respirator training
4. Ground ladder raise and deployment drills
5. Man overboard training with Marine Unit

Upcoming/Scheduled Training Activities:

1. Fire Officer 1 contract class for our members here in Norwalk confirmed Fall 2024
2. Norwalk High School & Wegmans Construction Site Walk-throughs & Preplanning
3. MTA Metro North Railroad Safety Class (September) FREE
4. CT DOT Traffic Incident Management Class (September/October) FREE
5. Eversource Electrical Underground Safety Class (TBD) FREE
6. 2025 EMT Refreshers January 2025

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

There are no items

12. NEW BUSINESS

There are no items

13. CORRESPONDENCE

- a. Retirement Letter (Attached)
- b. A Thank You Letter from Mr. Markow (Attached)
- c. Letters of Commendation (Attached)
- d. Request for Leave of Absence (Attached)

14. PERSONNEL

- a. Announced Retirement (Joining the DROP Pension):
 - 1. Fire Captain Anthony Matera
 - 2. Fire Captain Mark Franzen
 - 3. Fire Lieutenant Marc Chimento
- b. Executive Session:
 - 1. CIRMA Update
 - 2. Discussion on Vacancies

15. ADJOURNMENT

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief