

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER OSCAR DESTRUGE
COMMISSIONER LARRY L. BENTLEY

REGULAR MEETING
July 17, 2018

ATTENDANCE: Mayor Harry Rilling, Chair; Commissioner Larry Bentley,
Commissioner Oscar Destruge (via Skype)

STAFF: Fire Chief Gino Gatto; Assistant Chief Chris King, Fire Marshal
Broderick Sawyer, Michele DeLuca, Deputy Director of
Emergency Management; Deputy Chief Michael McCallum;
Raymond Burney, Personnel Director (3:18 p.m.)

CALL TO ORDER

Mayor Rilling called the meeting to order at 3:01 p.m. A quorum was present.

ACCEPTANCE OF THE MINUTES

Regular Meeting – May 15, 2018

The following corrections were noted:

Page 2, please change the second heading of “Fire Chief’s Report” to “Assistant Fire Chief’s Report”.

Page 3, under Training Report, paragraph 1, line 1: please change the following from:
“Bassett will be no longer be the” to “Bassett will no longer be the”

Page 3, under Training Report, paragraph 1, line 2: please change the following from
“McCallum, will be” to “McCallum will be”

**** COMMISSIONER BENTLEY MOVED TO ACCEPT THE MINUTES OF**

JUNE 19, 2018.

**** THE MOTION TO ACCEPT THE MINUTES OF JUNE 19 2018 AS CORRECTED PASSED UNANIMOUSLY.**

ACTION ITEMS

There were no action items to consider at this time.

FIRE CHIEF REPORT.

a. Budget Report

Chief Gatto gave an brief overview of the previous year's budget. Chief Gatto said that on July 1st, the firefighters receive their clothing allowance and this year there was an increase. He explained where that was reflecting in the budget document.

ASSISTANT FIRE CHIEF'S REPORT

a. Operations Report

Assistant Chief King reviewed the various categories of fire calls as outlined in his report.

FIRE MARSHAL'S REPORT

a. Summary of Activities

b. Fire Reports

c. Fire Marshal Fees.

Fire Marshal Sawyer reviewed his may report as contained in the packet. Fire Marshal Sawyer updated the Commissioners about the status of those property owners who were not responding to the letters for inspection.

Fire Marshal Sawyer said that the Health Department had received a complaint regarding a two family residence and the Fire Marshal Department had been invited to accompany the Health Department.

Commissioner Bentley asked about a recent fire at a Main Street store where it was discovered that there was an illegal apartment. Fire Marshal Sawyer gave a brief overview of how the department handles situations like this. He added that they have been receiving information from Stamford about smoke detectors documentation.

Fire Marshal Sawyer said that the Kiwanis had donated a fire trailer many years ago. Her said that he had seen a trailer from an out of state Fire Department that had graphics on

the outside. Fire Marshal Sawyer said that he had approached the Kiwanis about doing a truck wrap and possibly having Kiwanis members helping as docents for vehicle tours.

EMERGENCY MANAGEMENT.

Emergency Management Update.

Ms. DeLuca presented her report. She said that the department was working on determining the best software for assessing damage following a major weather event or other type of disaster.

Mr. Burney joined the meeting at 3:18 p.m.

Mayor Rilling spoke about the recent increase in the cost of Narcan. Asst. Chief King said that they were currently paying about \$34.00 per unit.

TRAINING REPORT.

- a. **Company Training Objectives**
 - **Mayday procedures**
- b. **Department Training**
 - **Active Assailant Training With PD and EMS**
- c. **Public Safety Cadets**
 - **Fire Department Marine Operations**

Deputy Chief McCallum presented his report. He said that he had not had an opportunity to draft up a report. He said that they had done some joint Active Assailant Training with EMS and the Police Department. While Deputy Chief McCallum hoped that the various departments would never have to use that training, he felt that it had gone extremely well.

Deputy Chief McCallum said that he would like to note for the record that Deputy Chief Bassett has been very helpful during the transition.

LOCAL 830 REPORT.

There were no items to discuss at this time.

OLD BUSINESS

a. Fire Station Project Updates

Captain Hines was not present. Chief Gatto reviewed the Fire Station Repair and Maintenance report dated July 17, 2018 with the Commissioners.

NEW BUSINESS

There were no new items to discuss at this time.

CORRESPONDENCE

There were no new items to discuss at this time.

PERSONNEL

Executive Session to discuss:

1. Salary increase for Chief Gatto and Assistant Chief King.

**** COMMISSIONER BENTLEY MOVED TO ENTER INTO EXECUTIVE SESSION FOR A DISCUSSION OF PERSONNEL MATTERS.**

**** THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Mr. Burney, Chief Gatto and Assistant Chief King entered into Executive Session to discuss personnel matters at 3:25 p.m. They returned to public session at 3:40 p.m. No motions made and no votes were taken in Executive Session.

Chief Gatto will receive a 1.1% raise retroactive to 01/01/2018 and a 1.25% raise retroactive to 07/01/2018. Chief King will receive a 1.25% raise retroactive to 07/01/2018 pending successful completion of his probationary period.

**** COMMISSIONER BENTLEY MOVED TO INCREASE THE SALARIES OF CHIEF GATTO AND ASSISTANT CHIEF KING TO MATCH THOSE ALREADY GIVEN TO MEMBERS OF LOCAL 830 PER THEIR CONTRACT.**

**** COMMISSIONER DESTRUDE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ADJOURNMENT

**** COMMISSIONER DESTRUDE MOVED TO ADJOURN.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 3:41 p.m.

Respectfully submitted,
S. L. Soltes
Telesco Secretarial Services

City of Norwalk
Fire Commission
Regular Meeting
July 17, 2018