

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER RABBI ITA PASKIND
COMMISSIONER HOWARD DIXON

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, July 16, 2024 @ 03:00pm

Place: Via Zoom /Tele Conference

1. **CALL TO ORDER**
2. **ACCEPTANCE OF THE MINUTES**
 - a. Regular Meeting on Tuesday, June 18, 2024
3. **ACTION ITEMS**

There are no items
4. **FIRE CHIEF'S REPORT**
 - a. Budget Report
5. **ASSISTANT FIRE CHIEF OF ADMINISTRATION**
 - a. **Buildings**
 1. **Station 1:** Apparatus Floor
 - i. Soil testing completed on 7/8/2024. The Engineer is reviewing the results and will present a report of his recommendations.
 2. **Station 3:** Apparatus Floor
 - i. The Purchasing Department is in the process of awarding the project to the lowest responsible bidder.
 3. **Station 4:** Building Renovation
 - i. Cost analysis in process.
 - ii. I met with Guardian last month. They have begun working on the punch list that we developed.

4. **Citywide:** Overhead Door Replacement

- i. Awaiting the final quotes from Overhead Door of Hartford.

b. **Records Management Software Upgrade**

1. The new software contract has been approved by Common Council and is in Corporation Counsel for finalization.

6. **ASSISTANT FIRE CHIEF OF OPERATIONS**

- a. Norwalk Fire personnel provided a fire watch with an engine company and the fireboat as part of the citywide Event Action Plan for the annual fireworks show. Our firefighters and marshals on scene reported no issues.
- b. A new Command Car to replace the current Car 2 is being designed and will be ordered in the coming month. The Command Car responds to all fires, full assignments, motor vehicle accidents and special calls. It is staffed by the Deputy Chief (Shift Commander) and his aide. The Car carries mobile and portable radios, a laptop computer, Pre-plan information, and the Incident Command Board, used for fireground accountability and tracking.
- c. Eight firefighters who were hired in June 2023, have finished their probationary period. As per tradition, their orange probationary helmet shields have been replaced with black ones. They are all advancing well in their job skills and taking on additional roles, such as driving apparatus and operating fire pumps, as training and experience allow.

7. **FIRE MARSHAL'S REPORT**

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. **EMERGENCY MANAGEMENT**

- a. Emergency Management Update

9. **TRAINING DIVISION REPORT**

a. ***Current Training Activities***

1. Marine operations including Zodiac boat deployment and deploying inflatable off of MU238
2. New member orientation continuing with task book signoffs
3. RIT, Removal of Downed Firefighters
4. EVOC Training
5. Ongoing physicals (coming to a close soon)
6. Inside activities during extreme hot weather

Completed Training Activities

1. King Industries Tabletop Tanker Crash with Train at grade crossing
2. Aerial (Tiller) Operator Signoff for K. Gilchrist
3. Foam Operations refreshers
4. Rescue Company Operations, rope systems for confined space incidents
5. Portable ladder deployment drills with all PPE & tools

Upcoming/Scheduled Training Activities:

1. Fire Officer 1 contract class for our members here in Norwalk confirmed Fall 2024
2. Norwalk High School & Wegmans Construction Site Walk-throughs & Preplanning
3. CPR Refresher makeup classes
4. MTA Metro North Railroad Safety Class (September) FREE
5. CT DOT Traffic Incident Management Class (September/October) FREE
6. Eversource Electrical Underground Safety Class (August) FREE

10. **LOCAL 830 REPORT**

There are no items

11. **OLD BUSINESS**

There are no items

12. **NEW BUSINESS**

There are no items

13. **CORRESPONDENCE**

a. From Norwalk EMS

14. **PERSONNEL**

a. Retirement Letters

15. **ADJOURNMENT**

Respectfully Submitted,

Gino Gatto

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Fire Chief