

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, June 20, 2023 @ 03:00pm

Place: Norwalk Fire Department
Via Zoom /Tele Conference

1. CALL TO ORDER

2. ACCEPTANCE OF THE MINUTES

- a. Special Meeting on Monday, May 22, 2023
- b. Regular Meeting on Tuesday, May 16, 2023

3. ACTION ITEMS

There are no items

4. FIRE CHIEF'S REPORT

- a. Budget Report

5. ASSISTANT FIRE CHIEF OF ADMINISTRATION

- a. Adashi Mobile Data Terminal (MDT) and Command Software Upgrade
 - 1. Software build in process
 - 2. Apparatus computer installation in process
- b. Station Alerting System Upgrade
 - 1. System testing to begin next month
- c. Buildings:
 - 1. Station 3 Apparatus Floor
 - o RFP for Engineer submitted
 - o Awaiting finalized grant agreement with Third Taxing District
 - 2. Station 5 Roof Replacement
 - o Project Completed

3. Station 5 Bathroom Renovation

- o Bids will be opened 06/30

4. OSHA Compliance

- o 100% compliance will be achieved after scheduled Haz-Com training has been completed

6. **ASSISTANT FIRE CHIEF OF OPERATIONS**

- a. The last two months have been especially busy, as the department responded to 10 working structure fires in that time period. One of the fires involved the removal of dozens of occupants from their apartments due to heavy smoke obstructing their means of egress.
All fire personnel performed exceptionally, as there were no injuries reported from these incidents.
- b. The demolition of the old Cranbury School will provide an opportunity for firefighters to train on the building the week after classes are let out. School administrators and the demolition company met with us and will allow our truck companies to cut the school's flat, commercial roof, which is a rare and valuable training opportunity.
- c. A meeting with the Walk Bridge Construction Company is scheduled to address any hazards and confined spaces that the Fire Department may need to respond to during the first phase of the project. Training and equipment need will be addressed.

7. **FIRE MARSHAL'S REPORT**

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. **EMERGENCY MANAGEMENT**

- a. Emergency Management Update

9. **TRAINING DIVISION REPORT**

- a. Current Activities
 - 1. Wellness Coordinator - Injury Prevention / Fitness Training
 - 2. Man-in-machine extrication training (with PL Vulcan Training) - *See photos 1-3*
 - 3. New firefighter orientation (in-stations with company officers)
- b. Completed Activities
 - 1. Norwalk FD Recruit Academy for 8 new probationary members (Class 23-01)
 - 2. Joint Active Assailant Practical Field Training with NPD and Norwalk EMS
 - 3. Tiller operator training (this is an ongoing thing to consistently train new drivers)
- c. Upcoming/Scheduled:
 - 1. Roof rope rescue training
 - 2. CPR refreshers
 - 3. Flat roof cutting at Cranbury School demolition site
 - 4. Forcible entry and ventilation training at Hatch & Bailey Lumberyard demolition site
 - 5. Heavy vehicle stabilizing and lifting class
 - 6. Propane Truck demonstration with Rural Fuels

10. **LOCAL 830 REPORT**

There are no items

11. **OLD BUSINESS**

There are no items

12. **NEW BUSINESS**

There are no items

13. **CRRESPONDENCE**

- a. Retirement letter attached – Firefighter John Eagen

14. **PERSONNEL**

- a. Executive Session

15. **ADJOURNMENT**

Respectfully Submitted,

Gino Gatto

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Fire Chief