

**CITY OF NORWALK
FIRE COMMISSION
REGULAR MEETING
JUNE 19, 2013**

ATTENDANCE: Carol Andreoli, Chair; Mayor Richard Moccia, Michael Coffey (5:18 p.m.)

STAFF: Fire Chief Denis McCarthy, Assistant Chief Lawrence Riley; Michelle DeLuca, Emergency Management; Acting Fire Marshal Chris Hanson

CALL TO ORDER.

Commissioner Andreoli called the meeting to order at 5:11 p.m. A quorum was present.

ACCEPTANCE OF MINUTES.

Regular Meeting – May 21, 2013.

**** MAYOR MOCCIA MOVE TO APPROVE THE MINUTES OF MAY 21, 2013**

**** COMMISSIONER ANDREOLI SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

ACTION ITEMS.

There were no action items to consider at this time.

FIRE CHIEF REPORT.

Fire Station Project Report - Chief McCarthy said that the new fire station was coming along on time and on budget.

12/13 Budget Report - Chief McCarthy reported the department was busy closing out books on current budget and that the department was in good shape financially.

Chief McCarthy went on to say that there had been a good meeting with the Fire Marshal's office. Acting Fire Marshal Hanson and Chief McCarthy met with Mr. Ireland about reviewing any incoming building plans. Mayor Moccia said that he had been speaking with one of the developers recently when the developer commented that Norwalk had unusually good coordination between the Building Department, the Fire Marshal's Office and other permitting agencies.

ASSISTANT CHIEF REPORT.

Operations Report - Assistant Chief Riley reported that it had been a relatively quiet month. Two notable events were the mutual aid coverage in Fairfield due to the train derailment on May 17th and an East Avenue structure fire on May 21st.

EMERGENCY MANAGEMENT.

Ms. DeLuca reported that there was a large Emergency Management team meeting last week in preparation for hurricane season.

TRAINING REPORT.

There are three staff currently out on extended injury.

The department continues to work with Metro North on a variety of issues.

Bar coded IDs are being created and issued so that when firefighters are out of town, they have appropriate ID.

Assistant Chief Riley then said that six photos of the original firehouses were being enlarged and will be printed onto canvas for display on the walls of the new fire station.

Commissioner Michael Coffey joined the meeting at 5:18 p.m.

UNION PRESIDENT REPORT.

No report.

FIRE MARSHAL'S REPORT.

Summary of Activities - Acting Fire Marshal Hanson said that the latest inspector finished up yesterday. All the staff has taken on extra duties to help now that Fire Marshal Iannaccone has retired.

Commissioner Andreoli said that she was pleased to see all the enthusiasm in the office and thanked the staff for stepping up to the plate.

The Fire Marshal's Office has started an After The Fire program where they send out an engine or some inspectors very shortly after a fire to encourage the neighbors to check their smoke detectors. The firefighters go door to door right after a residential fire and give out literature.

The department was just awarded a grant to distribute smoke alarms. Acting Fire Marshal Hanson said that the department is going to have a portable stand to hand out smoke alarms.

Mayor Moccia said that the Notify Norwalk system to make the community aware of the various things in Norwalk. He said that he would consider using the system to do a limited

announcement about the distribution of the free smoke detectors when the firefighters identify a area for distribution.

Acting Chief Hanson said that starting in the new fiscal year, the Fire Marshal's office will have a cash register and reviewed the newly set procedure for handling the fees.

PERSONNEL.

Chief McCarthy reviewed the details of the DROP request.

**** MAYOR MOCCIA MOVED TO APPROVE THE REQUEST FOR LT. MORRISSETTE TO JOIN THE DROP PENSION ON JUNE 15, 2013.**

**** COMMISSIONER COFFEY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

OLD BUSINESS.

There were no items of old business to consider at this time.

NEW BUSINESS.

**** MAYOR MOCCIA MOVED TO SUSPEND THE RULES TO ADD A NEW ITEM TO THE AGENDA REGARDING A GRANT.**

**** COMMISSIONER COFFEY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

A new FEMA grant for Port Security was recently identified Mayor Moccia said. The City is eligible to apply. The application deadline is at the end of the month. This funding will allow dry suits and other equipment to be purchased.

**** COMMISSIONER COFFEY MOVED TO APPROVE SUBMITTING AN APPLICATION FOR THE FEMA PORT SECURITY GRANT.**

**** COMMISSIONER ANDREOLI SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

Chief McCarthy said that he had received an email from Sgt. Lapak praising the four firefighters at the harbor for being very professional.

ADJOURNMENT.

**** MAYOR MOCCIA MOVED TO ADJOURN.**

**** COMMISSIONER COFFEY SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 5:35 p.m.

Respectfully submitted,

Sharon L. Soltes
Telesco Secretarial Services.