

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER/PASTOR OSCAR DESTRUGE
COMMISSIONER RABBI ITA PASKIND
COMMISSIONER HOWARD DIXON

FIRE COMMISSION
REGULAR MEETING
AGENDA

Date & Time: Tuesday, May 21, 2024 @ 03:00pm

Place: Via Zoom /Tele Conference

1. CALL TO ORDER

2. ACCEPTANCE OF THE MINUTES

- a. Regular Meeting on Tuesday, April 16, 2024

3. ACTION ITEMS

There are no items

4. FIRE CHIEF'S REPORT

- a. Budget Report
- b. Long term injury/sick

5. ASSISTANT FIRE CHIEF OF ADMINISTRATION

a. Station Alerting System Upgrade

- 1. Final system testing nearing completion.
- 2. System cut-over is scheduled for June.

b. Buildings

- 1. **Station 1:** Apparatus Floor
 - i. Soil testing and slab inspection to begin in July.
- 2. **Station 3:** Apparatus Floor
 - i. The RFP to hire a contractor has been submitted to purchasing for posting.

3. **Station 4: Building Renovation**

- i. Preliminary work with Alan Lo has begun to obtain an updated cost analysis.

4. **Citywide: Overhead Door Replacement**

- i. Beginning the approval process of the '25 Capital project.

c. **Records Management Software Upgrade**

- 1. The Fire department will be transitioning from ESO to First Due Records Management Software in the next Fiscal Year. Purchasing and IT have already approved the software. It will be placed on the Public Safety & General Government agenda for their May meeting.

6. **ASSISTANT FIRE CHIEF OF OPERATIONS**

- a. STRUCTURE FIRE: On April 10th, NFD was dispatched to 18 Thomas Place to assist the Rowayton Volunteer Fire Department with reported smoke in a residence. Engine 5 arrived first and met with a worker on the scene who brought the crew to the homeowner and the location of the smoke. Workers on scene had been cutting rebar on the exterior of the building in the area where the smoke smell was present. Engine 5 investigated the area as Car 2 and Truck 2 arrived on the scene. During the investigation, Rowayton Fire arrived. Car 2 briefed them on the situation and Rowayton continued the investigation and extinguishment. Norwalk Fire went back in service and cleared.
- b. STRUCTURE FIRE: On April 17th, NFD responded to 4 Crest Rd. to assist the Rowayton Volunteer Fire Department with a working structure fire. Norwalk Engine 5 arrived first on the scene, followed shortly after by Car 2 and Truck 2. Heavy fire was showing from the rear of the house. The homeowner had just been dragged out by a bystander and was suffering from smoke inhalation. In addition, a Rowayton volunteer had just been electrocuted and suffered a resulting serious hand injury. The Norwalk Deputy Chief called for a full structure fire assignment as Norwalk crews went to work extinguishing, venting, and overhauling the fire. A unified command was established with the Rowayton Chief and approximately 10 Rowayton volunteers assisted on scene. The homeowner was transported to Norwalk Hospital and later to Bridgeport burn center.
- c. STRUCTURE FIRE: On April 24th, NFD responded to a structure fire at 15 Tarone Drive. A fire had started in the attic and smoldered under insulation before it was finally discovered. When the first fire companies arrived, smoke was venting from the attic eaves. Engine 4 stretched a hoseline to the attic and extinguished the fire, which had run the floor joists the entire length of the house.
- d. A meeting was held with the Rowayton volunteer Chief following the structure fire on Crest Rd. The result was an agreement to update NFD's automatic aid response SOP to structure fires and high-hazard occupancies in Rowayton. This will ensure adequate NFD personnel and apparatus respond to handle any structure fire efficiently and safely.
- e. Following the tanker and bridge fire on I-95, an after-action review was held with the incident commander and all the officers who worked on that fire. A detailed report will be written, and more details on the incident will be included in next month's agenda.

7. **FIRE MARSHAL'S REPORT**

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

8. EMERGENCY MANAGEMENT

- a. Emergency Management Update

9. TRAINING DIVISION REPORT

a. Current Training Activities

1. Hazmat Operational Refresher Continuing Education Units – Research Resources
2. Trucks 1 & 2 Driver Training and Aerial Familiarization ongoing
3. Online EMS refresher for members who were out during the winter due to injury/illness
4. Marine Operations, deck operations and use of navigational technologies
5. Ongoing NFPA 1582 Physicals
6. Use of Fire Department Standpipe Connection (FDC) at River Street Parking Garage

b. Completed Training Activities

1. ICS 400 at Fairfield Fire School (DC Coppola, FF Chila, Lt. Lyons & Michele Deluca)
2. Pitched Roof Ventilation using our prop at 100 Fairfield Avenue (Photo attached)
3. Rescue Operations, use of the tripod
4. Rescue Operations – Hydro-Fusion Struts
5. Person in the Water Drill with Middlesex/Ciambro Construction at Walk Bridge Site
6. DC Mike Terpak Seminar in Stamford (several members attended)
7. Operating Foam Streams

c. Upcoming/Scheduled Training Activities:

1. Tabletop exercise with King Industries (Tanker vs. Train at Crossing)
2. Probationary Class orientation week starting May 23rd
3. Host CFA Pump Operator certification course scheduled for later this month
4. Fire Officer 1 contract class for our members here in Norwalk tentatively Fall 2024
5. Drafting water from a static water source (Lakota Oaks Property)
6. Norwalk High School & Wegmans Construction Site Walk-throughs)

Special Note:

Through the use of a free training website (CFITrainer.net), DC Coppola was able save training funds used for educational reimbursement from members taking degree programs by the members being able to utilize credit hours obtained through CFITrainer.net. In one case, an NFD member was able to get 8 free elective credits for his degree thus bringing down the needed credits to 13 from 45 resulting in a huge savings to the training budget.

Members are constantly encouraged to take advantage of these free online opportunities by the Training

10. LOCAL 830 REPORT

There are no items

11. OLD BUSINESS

There are no items

12. NEW BUSINESS

There are no items

13. **CORRESPONDENCE**

- a. Thank You letter attached

14. **PERSONNEL**

- a. Executive Session:
 - 1. Firefighters Grievance

15. **ADJOURNMENT**

Respectfully Submitted,

Gino Gatto

Gino Gatto
Fire Chief