

CITY OF NORWALK
FIRE DEPARTMENT



BOARD OF FIRE COMMISSIONERS

MAYOR HARRY W. RILLING
COMMISSIONER OSCAR DESTRUGE
COMMISSIONER CURTIS LANGLEY

REGULAR MEETING
APRIL 19, 2106

ATTENDANCE: Mayor Harry Rilling, Commissioner Oscar Destruge,
Commissioner Curtis Langley

STAFF: Fire Chief Laurence Reilly, Deputy Chief Gino Gatto,
Deputy Chief Bassett, Lefty Petridis, Union President; Michelle
DeLuca, Emergency Operations; Fire Marshal Chris Hansen

CALL TO ORDER

Mayor Rilling called the meeting to order at 3:05 p.m. A quorum was present.

ACCEPTANCE OF THE MINUTES

Regular Meeting March 15, 2016.

**** COMMISSIONER LANGLEY MOVED THE MINUTES OF MARCH 15, 2016
AS CORRECTED AND AMENDED.**

The following corrections were noted:

Page 1, paragraph 1, line 5: please change the following from

“Mayor Rilling said that it would be important to let people” to “Mayor Rilling said
that it would be important to let people know of these kinds of actions that occur almost
daily.”

Page 1, **Regular Meeting – February 16, 2015**, please change the motion from:

**** COMMISSIONER LANGLEY MOVED THE MINUTES OF**

FEBRUARY 16, 2016 .

**** THE MOTION TO APPROVE THE MINUTES OF FEBRUARY 16, 2016 AS SUBMITTED.**

TO:

**** COMMISSIONER LANGLEY MOVED THE MINUTES OF FEBRUARY 16, 2016 AS CORRECTED AND AMENDED.**

**** THE MOTION TO APPROVE THE MINUTES OF FEBRUARY 16, 2016 AS SUBMITTED.**

**** COMMISSIONER DESTRUGE SECONDED.**

**** THE MOTION TO ACCEPT THE MINUTES OF MARCH 15, 2016 AS CORRECTED AND AMENDED PASSED UNANIMOUSLY.**

Special Meeting April 1, 2016

**** COMMISSIONER DESTRUGE MOVED THE MINUTES OF THE SPECIAL MEETING ON APRIL 1, 2016 AS CORRECTED AND AMENDED.**

**** COMMISSIONER LANGLEY SECONDED.**

**** THE MOTION TO ACCEPT THE MINUTES OF THE SPECIAL MEETING ON APRIL 1, 2016 AS CORRECTED AND AMENDED PASSED UNANIMOUSLY.**

Special Meeting April 8, 2016

**** COMMISSIONER DESTRUGE MOVED THE MINUTES OF THE SPECIAL MEETING ON APRIL 8, 2016 AS CORRECTED AND AMENDED.**

**** COMMISSIONER LANGLEY SECONDED.**

**** THE MOTION TO ACCEPT THE MINUTES OF THE SPECIAL MEETING ON APRIL , 2016 AS CORRECTED AND AMENDED PASSED WITH TWO IN FAVOR (RILLING AND DESTRUGE) AND ONE ABSTENTION (LANGLEY).**

ACTION ITEM

Fairfield County Public Protection Classification (PPC)

Chief Reilly said that the ISO rating insurance department does separate ratings for the Norwalk Fire Department and Rowayton Fire Department. He said that the Norwalk Fire Department had their review completed earlier and Rowayton recently had their review completed. He said that he had been given a copy of the final report for Rowayton.

FIRE CHIEF REPORT.

Chief Reilly announced that former Norwalk Firefighter Charlton Hazard passed away on March 24th in Florida.

- **Budget.**

The budget is proceeding. The department is at about 79% as of earlier in the day. Chief Reilly gave a brief overview of the figures.

Chief Reilly informed the Commissioners that the Fire Inspector's Test has been posted. There will be three openings and there are three candidates. Right now there is one position open, so only one candidate will be appointed. Mayor Rilling asked about the details for the Fire Marshal vacancy. Chief Reilly said that this position will be filled after July 1st.

ASSISTANT CHIEF REPORT

- **Operations Report.**

Chief Gatto reviewed the details of the various fire calls which averaged 15 calls per day for the month of March.

- **Awards.**

Four of the Department members received recognition for their actions at the ShopRite call that was discussed at the last Commission meeting. A recent incident where the vehicle went into the water at Main and Wall will result in commendations for the firefighters who went down the embankment and extracted the passenger from the vehicle. Mayor Rilling said that he would like to have the certificates presented to the firefighters at the Commission meetings.

FIRE MARSHAL REPORT

Fire Marshal Hansen gave a brief overview of the Fire Marshal's course and said it had been recently changed from a six month course to a year long course.

Fire Marshal Hansen said that he has been working on automating the information on various aspect of the job. He gave an example of when an underground tank is installed to storage various types of liquids. The office receives many calls for information on those types of tanks and previously, the records search would have to be done by hand. Now there is a listing of those documents printed out so that the public can check to see if there is information available. If there are documents in the file, the parties can request them and a \$25.00 fee per copy will be charged.

The State reports that have to be filed when there has been a fire or other. Incidents will be automated and the parties responsible will receive an automatic reminder if they have not filed the report promptly.

EMERGENCY MANAGEMENT.

Ms. DeLuca said that there were a couple projects underway. At a recent meeting, there was a private donation of a couple AED units. She said that there had been some discussion as to the placement of the units. There are some exterior cabinets and some interior cabinets that will be installed. Once that happens, EMS will install the units. There will be two units at the SoNo Train Station, one at Rowayton and one at East Norwalk. There will be some at the high school fields, one at Nathan Hale and one at West Rocks. Once the units are installed, the hands on portion will start along with free CPR training. The exterior cabinets will be lock with posted instructions to call 9-1-1. The 9-1-1 operator will provide the code for unlocking the cabinet. Ms. DeLuca said that the Department would like to thank the donor for these units.

Cranbury will be having a school-wide evacuation drill later in the month. She reviewed the details with the Commissioners.

Ms. DeLuca said that the someone from Code Red would be contacting the Mayor. The app for the Mayor's phone has been adjusted.

TRAINING REPORT.

• Narcan (Naloxone) Training - Counter Act the Effects of an Opiod Overdose.

Deputy Chief Bassett said that the staff has completed the training for administering the Narcan and permission has been given for the EMS to carry Narcan on the vehicles. The order has been placed and is expected to arrive soon. Discussion followed about the details of the training.

• Quarterly Hazmat Materials Refresher – Air Monitoring

Deputy Chief Bassett reported the course had been completed. There was a review of SOPs and hands-on work.

• Public Safety Cadet Program

Deputy Chief Bassett updated the Commissioner on the status of the combined Police and Fire program. The students meet at the Fire Department on the first Monday of the month for fire service training.

• 2016 Intro to Fire Service.

One of the Public Safety cadets was accepted into the 2016 Introduction to the Fire Service program. A flyer about this program was included in the information packet.

Commissioner Langley asked how the firefighters discern what kind of drug the victim has taken. Deputy Chief Bassett explained that there are signs for Opiod toxicity and if the victim is given a dose of Narcan and it wasn't the thing that was needed, it would have no effect at all.

UNION PRESIDENT

There were no items to consider.

OLD BUSINESS

There were no items to consider.

NEW BUSINESS

There was no items to consider.

CORRESPONDENCE

There were no items to consider.

PERSONNEL

**** MAYOR RILLING MOVED TO ENTER INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS.**

**** COMMISSIONER DESTRUGE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The Commissioners, Chief Reilly and Assistant Chief Gatto entered into Executive Session to discuss personnel issues at 3:38 p.m. They returned to public session at 3:53 p.m. No votes were taken during Executive Session.

ADJOURNMENT

**** MAYOR RILLING MOVED TO ADJOURN.**

**** COMMISSIONER DESTRUGE SECONDED.**

**** THE MOTION PASSED UNANIMOUSLY.**

The meeting adjourned at 3:54 p.m.

Respectfully submitted,
S. L. Soltes
Telesco Secretarial Services

City of Norwalk
Fire Commission
Regular Meeting
April 19, 2016