

**CITY OF NORWALK
BOARD OF FIRE COMMISSIONERS
APRIL 19, 2011**

ATTENDANCE: Carol Andreoli, Chairperson; Richard A. Moccia, Mayor;
Lawrence Reilly, Michael Coffee, Chris King.

CALL TO ORDER

The meeting was called to order at 5:07 p.m. by Ms. Andreoli.

APPROVAL OF MINUTES: JANUARY 26, 2011 MEETING

**** COMMISSIONER COFFEE MOTIONED TO APPROVE THE MINUTES OF
THE JANUARY 26, 2011 MEETING AS SUBMITTED.
** MOTION PASSED UNANIMOUSLY.**

ACTION ITEMS

Assistant Chief Reilly stated that there was equipment swap for action and presented a resolution for approval of the exchange of surplus equipment between the Norwalk Fire Department and Hudson Fire Department. He explained that this was routine procedure and requested the Mayor's signature.

**** COMMISSIONER COFFEE MOTIONED TO APPROVE THE FOLLOWING
RESOLUTION:
BE IT RESOLVED THAT THE NORWALK BOARD OF FIRE COMMISSIONERS
HEREBY APPROVES THE EXCHANGE OF SURPLUS EQUIPMENT
BETWEEN THE NORWALK FIRE DEPARTMENT AND HUDSON FIRE
DEPARTMENT; WHEREBY THE NORWALK FIRE DEPARTMENT WILL
TRANSFER A 1984 PEMFAB CHASSIS WITH A RESCUE BODY TO THE
HASTINGS FIRE DEPARTMENT, AND THE HASTINGS ON HUDSON FOR
DEPARTMENT WILL TRANSFER A 1985 TRACTOR DRAWN AERIAL TO
THE NORWALK FIRE DEPARTMENT. THIS IS CONSIDERED TO BE AN
EXCHANGE OF EQUAL VALUE AND NO TRANSFER OF FUNDS OR OTHER
CONSIDERATION IS INCLUDED. BOTH PARTIES AGREE TO ACCEPT THE
CONDITION OF EQUIPMENT 'AS IS' AND EACH PARTY ACKNOWLEDGES
THAT THE OTHER HAS MADE NO REPRESENTATION AS TO THE
CONDITION, ROAD WORTHINESS OR SUITABILITY FOR ANY
PARTICULAR USE OF THE EQUIPMENT.
** MOTION PASSED UNANIMOUSLY.**

FIRE CHIEF'S REPORT

Assistant Chief Reilly presented the budget reports and stated that everything was on target and they are anticipating a slight surplus versus the budget, as overtime charges are tracking below last year. He added that there was one minor issue which was an upcoming transfer of \$22,000 from salaries to cover over a one-time inventory procedure that is necessary.

ASSISTANT FIRE CHIEF'S REPORT

Assistant Chief Reilly presented the Operations Report (as listed below) and Mayor Moccia commented on the major fire of 3/28 on Powder Horn Road. He explained that the reason for the fire is attributed to an outdoor stove that was vented through the deck and he added that fines are being processed for this violation of such unpermitted use.

NORWALK FIRE DEPARTMENT OPERATIONS REPORT March 2011

NOTABLE INCIDENTS

3/01, 12:43: 33 Muller Av., employee caught his arm in a commercial ironing machine. FD used hand tools to extricate the victim.

3/02, 17:10: 181 Westport Av., MVA, car v. building. A car ran off the road, striking a parked car, which was pushed through the showroom windows of a store.

3/03, 11:23: 261 Ely Av., man down, not breathing. FD started CPR and assisted paramedics on their arrival.

3/03, 13:07: 26 Neptune Av., house fire. FD extinguished fire on the second and third floors of a multi family dwelling. Damage was contained to a second floor exterior wall and a third floor apartment.

3/11, 23:33: 16 Scribner Av, motorcycle accident. FD immobilized the motorcycle operator and assisted paramedics.

3/15, 01:41: 50 Aiken St., EMS, FD personnel assisted Paramedics administering CPR.

3/16, 08:33: 103 Fallow St., car fire extinguished by FD.

3/16, 18:33: Broad St., EMS, FD administered CPR and assisted in ambulance en route to the hospital.

3/25, 13:42: 132 Water St., car fire extinguished by FD.

3/25, 15:52, 26 Belden Av., fire in a parking garage. A fire in a trash compactor was partially extinguished by the sprinkler system. FD completed extinguishment.

3/28, 00:36, 25 Powder horn Rd., house fire. A fire that started at the rear of a house caused very heavy damage to the house. FD used several hose lines and a master stream to extinguish the fire.

3/28, 06:51, Merritt Parkway, northbound, MVA. FD assisted New Canaan FD with an extrication on the Parkway.

FIRE STATION PROJECT REPORT

Assistant Chief Reilly stated that everything is in place with the relocation of operations and the

realignment of personnel and equipment with the move of the ladder truck from Broad River to West Avenue and the Rescue Truck to Broad River. He explained that this shift equalizes equipment and personnel, strengthens the core unit at West Avenue, and improves the capability of response to the Cranbury area. He added that the relocation plan reflects a reorganization of the stations, and the intention is to equalize the personnel, equipment and strengthen response capability. He added that final specs are to be sent out to bid next week and advanced to contract awarding by June 2, with construction scheduled to begin September 22. Mayor Moccia requested that the use of local people should be encouraged considering that the city unemployment rate is 8.8%.

Emergency Management

Assistant Chief Reilly stated that Ms. Deluca could not attend, but that at last week's Public Safety Committee meeting there was a discussion of a refresher workshop of the Emergency Management Preparedness Plan scheduled for the beginning of June.

Training Report

Deputy Officer King reviewed the following:

Training Highlights

- CIRMA Defensive Driving and Accident Investigation class completed on three of the four shifts.
- EMT / MRT Rectification completed for the year
- Started training for members to receive their Q endorsement for their licenses.
- Continuing driver training w/ KME tiller on the road, and at the EVOC course.
- Setting up a qualification check list for all drivers of the tiller to get checked off on before the truck goes in service.
- Meet with area Fire Departments to make up a local resource list so we know what special equipment is available to us if we need it or to other departments. Also discussed training programs and calendars of their department.
- CT. State Fire Marshal office presented a class on fire scene preservation, along with a demonstration of the accelerant K-9 Baxter. Finished classes all members seem to think that this was a great class and they got a lot of it.
- Received evaluation reports from the CFA regarding the 5 recruits. All are still performing average to above average in skills, homework, and quizzes.
- Recruits will be graduating the academy on May 19
- May and June CIRMA will be giving OSHA required Blood Borne Pathogens Class.

FIRE MARSHAL'S OFFICE

The Fire Marshal was not in attendance and there was the Inspector's Activity Summary report

was reviewed, as included in the agenda packet.

UNION PRESIDENT REPORT

The Union President was not present. There was no report.

OLD BUSINESS

There was no old business to report.

NEW BUSINESS

Mayor Moccia announced that a new boat has been purchased through a DEMS grant due to the coordinated efforts by the City of Bridgeport in exchange for Norwalk's emergency assistance offer to Bridgeport. Assistant Chief Riley added that the boat is 34ft. and will be authorized by Common Council approval in May, with the grant funds to follow as reimbursement. He explained that it should be operational by July/August and most likely will be docked at Veteran's Park.

PERSONNEL

- ** COMMISSIONER COFFEY MOVED TO GO INTO EXECUTIVE SESSION
FOR THE PURPOSE OF DISCUSSION OF PERSONNEL ITEMS.**
- ** MS. ANDREOLI SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

The Commissioners went into Executive Session at 6:15 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services