

**CITY OF NORWALK  
COMMUNITY SERVICES COMMITTEE  
MARCH 19, 2025  
VIA ZOOM VIRTUAL MEETING**

ATTENDANCE: Nicol Ayers: Chair, Barbara Smyth, Douglas Sutton, Anne Wennerstrand, Heather Dunn, Dajuan Wiggins Sr., Greg Burnett

STAFF: Lamond Daniels; Chief of Community Services.

OTHER: Novellette Peterkin, Kelly Tomlinson, Darlene Hoffler, Deanna D'Amore

**I. CALL TO ORDER / ROLL CALL**

Ms. Ayers called the meeting to order at 7:01 p.m.. She called the roll as indicated above. A quorum was present.

**II. PUBLIC PARTICIPATION**

There was no one present from the public for comment.

**III. ACCEPTANCE OF MINUTES**

A. Regular Meeting: February 19, 2025

**\*\* MS. SMYTH MOVED TO APPROVE THE MINUTES.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

**IV. DISCUSSION**

#### A. Updates from the Chief of Community Services, Lamond Daniels

Chief Daniels thanked the chair for her continued support for their work. He then proceeded to give his update on the Norwalk opioid settlement fund partially funded by the National opioid funding program. He mentioned the RFP draft for the mini-grant program. He informed the committee of the request for additional funding to Staff the Community Resource Hub.

Ms. Smyth asked if they needed help at the BET meeting. Chief Daniels didn't feel it was necessary

Chief Daniels presented a slide show updating the following:

- The Mini Grant Program
- The recommended timeline
- The Opioid Settlement Fund
- The local context
- Their two pronged strategy

Ms. Ayers had a question about the funding for the specialist. Chief Daniels explained they were already paying for two full-time mental health counselors embedded in the police department. This funding would pay for a part-time recovery support specialist.

Ms. Wennerstrand asked if the recovery support specialist was a licensed position. Chief Daniels said he didn't know but added the position would be contracted from the same group they hired the mental health counselors from. He did say the two mental health counselors are master's level and he feels comfortable that the individual would be licensed with the appropriate credentials.

### V. ACTION ITEMS

#### A. COMMUNITY SERVICES

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with Carver Foundation, Inc. to provide financial assistance for the 2025 Summer Enrichment Program in the amount of \$147,000. Account No. 012010-5A0620.

Chief Daniels remarked on the long standing history the city has with the Carver Foundation.

Ms. Smyth thanked Ms. Peterkin for her work, She stated it was a pleasure to support the

summer enrichment program, and she wished they could do more.

Chief Daniels confirmed for Mr. Wiggins that this was the same program they funded last year. Ms. Peterkin went into detail about how the funds were dispersed. She described the six-week program, its cost, and its various components e.g. a certified literacy teacher, a math and science teacher. She elaborated further saying they take at least one trip a week, and there's swimming and project-based learning.

**\*\* MS. AYERS MOVED TO APPROVE THE MOTION.  
\*\* THE MOTION PASSED UNANIMOUSLY.**

## **B. HEALTH**

1. Authorize the Mayor, Harry W. Rilling, to execute any and all agreements, documents, instruments, or amendments as may be necessary with CINTAS Corporation for a period of five (5) years, in the amount of \$2476.00 for year one (1) increased by 3% for each year thereafter. Account # 0120-70-5276.

Ms. Hoffler explained they were looking to update the services for clinical apparel and laundering services. She indicated they had investigated and received quotes from several companies. She stated agreement before them is standard for the industry.

**\*\* MS. AYERS MOVED TO APPROVE THE MOTION.  
\*\* THE MOTION PASSED UNANIMOUSLY**

2. Authorize the Mayor, Harry W. Rilling, to execute agreements with CT State Community College – Norwalk for Health Department staff and volunteers to use space on CT State Norwalk campus for the Know Your Numbers health screening program on various dates between April 1, 2025 and March 31, 2026.

Ms. Tomlinson explained as part of the Know Your Numbers health screening they are looking to partner with CT State to offer screenings to their faculty and staff. She stated as part of that work they asked that a facility and equipment use agreement be signed,

Ms. Ayers wanted clarification on the agreement. Ms. Tomlinson said they were agreeing to have a screening at their location and to use their tables and chairs. The agreement they would be signing was just saying that.

Ms. Wennerstrand wanted a description of the program. Ms. Tomlinson explained they use their staff and ER emergency response team volunteers to offer blood pressure, blood sugar, BMI, and waist circumference screening along with health education. The goal is to help people know and understand their numbers and encourage them to see their healthcare provider regularly.

**\*\* MS. AYERS MOVED TO APPROVE THE MOTION.  
\*\* THE MOTION PASSED UNANIMOUSLY**

Mr. Burnett had a technical issue and wanted it noted that he voted in favor for all three action items

#### **VI. ADJOURNMENT**

**\*\* MR. WIGGANS MOVED TO ADJOURN THE MEETING.  
\*\* THE MOTION PASSED UNANIMOUSLY**

The meeting was adjourned **at 7:30 p.m.**

#### **UPCOMING MEETINGS**

April 16, 2025

Respectfully submitted  
China Mayhew  
Telesco Secretarial Services