

**CITY OF NORWALK
BOARD OF FIRE COMMISSIONERS
APRIL 16, 2013**

ATTENDANCE: Carol Andreoli; Mayor Richard A. Moccia, Michael Coffey.

STAFF: Assistant Chief Lawrence Riley; Deputy Captain Todd Smith,
Michelle Deluca, Emergency Management Director;
Fire Marshall Glenn Iannaccone.

CALL TO ORDER

The meeting was called to order at 5:00 p.m. by Ms. Andreoli.

APPROVAL OF MINUTES: FEBRUARY 19, 2013 MEETING

- ** MAYOR MOCCIA MOVED TO APPROVE THE MINUTES OF THE
FEBRUARY 19, 2013 MEETING AS SUBMITTED.**
- ** MR. COFFEY SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

Action Items: Accept City Property for Purposes of Municipal Fire Department

There was no list of property as documentation, and it was suggested that approval by the Commissioners could be done by phone, if necessary. Mayor Moccia suggested that the item be tabled pending necessary action.

- ** MAYOR MOCCIA MOVED TO TABLE ACTION ON CITY PROPERTY FOR
PURPOSES OF MUNICIPAL FIRE DEPARTMENT PENDING FURTHER
DOCUMENTATION AS REQUIRED.**
- ** MR. COFFEY SECONDED.**
- ** MOTION PASSED UNANIMOUSLY.**

FIRE CHIEF'S REPORT

2012/13 Budget

Assistant Chief Reilly stated that the budget reports in the packet were self explanatory and that there are some accruals at about 75%.

Fire Station Project Report

Assistant Chief Reilly stated that the sheetrock, tiling and painting is being started, and 90% of masonry work is done. He added that the remainder of the power will be done soon, and all is on track with the budget and with timing.

Assistant Chief Report

Operations Report

Assistant Chief Riley referred to the Operations Report of notable incidents for March and stated that the report was self explanatory and he highlighted the major incidents.

Equipment Report:

Assistant Chief Riley reported that the Fire Department took a delivery of a smoke machine for training purposes that was part of AFG award. Also, he noted that DPW has looked at parking areas and aprons for stations 1, 4, and 5 in preparation for specifications for 2013 repaving program with capital budget funds.

Award Citations

Assistant Chief Riley stated that they have started an Awards Committee comprised of the Deputy Chiefs, and he reviewed the incident reports and firefighter list for the following award citations:

1. Unit Certificate of Merit: 261 Ely Avenue
2. Meritorious Service Bar: 45 Maple Street
3. Unit Certificate of Merit. 45 Maple Street.

Assistant Chief Riley provided a narrative report and a list of the Engine, Rescue, and Truck Firefighters as listed in the recommendations and the Commissioners acknowledged the members of the Fire Department involved for this recognition.

Fire Marshall's Report

Fire Marshall Iannaccone presented his report for the month of March along with a summary for the first year of fee implementation. He reported that the fiscal year-to-date total is \$41,200 and April to date is \$3,150.

Emergency Management –

Ms. Deluca reported that EMD has provided gift cards from the relief fund to families affected by fires. She added that the fund is still healthy and has received funds from Red Cross donations.

Ms. Deluca reported that City Emergency Preparedness Committee is moving forward with numbering building doors to ensure that locations can be easily identified and that first responders can readily locate doors. She added the building assessments are on-going and that the Steering Committee meets twice a month of the information on best practices. She reported that they have provided guidance on school assessments for lock down drills and emergency response plans that are specific for high school versus middle and elementary schools because of the range of activities.

Mayor Moccia reported that the Recovery Committee for long term sandy relief has received funds raised from the Mayor's Ball and will be determining assistance for residents.

Recruit Training –

Deputy Chief Todd Smith stated that there is a group in Maryland meeting on a Task Force on Arson. He reviewed life-saving incidents using the defibrillator and "I Saved a Life" certificates

that were issued to Firefighters involved. He reviewed his report, summarized as follows:

EMD Training: Complete with training of both Fire and Police Dispatchers.

Department Training to New Protocols of American Heart Assn.:

CPR Health Care Provider Complete.

Supply Feed Line under Metro North at Jennings Crossing: Almost complete.

Current Round of OSHA Physicals: 3/4 complete.

Union President Report – There was no report.

Personnel – There was no Executive Session.

Other:

Mayor Moccia stated that there was a meeting with New Jersey firefighters, the Norwalk Union President and Jim Hines and they have created Project 26 dedicated to the Newtown tragedy. He reported that this project has recommended a playground at Oyster Shell Park and the Department is to be recognized for their efforts with this project.

Mayor Moccia expressed condolences to the victims of the tragedy at the Boston Marathon and he read an e-mail sent the Mayor of Boston on behalf of the City of Norwalk. Ms. Andreoli called for a moment of silence in remembrance of the victims.

Adjournment

**** MAYOR MOCCIA MOTIONED TO ADJOURN.**

**** MR. COFFEY SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Marilyn Knox
Telesco Secretarial Services