

**CITY OF NORWALK**  
**FIRE DEPARTMENT**



**BOARD OF FIRE COMMISSIONERS**  
**MAYOR HARRY W. RILLING**  
**COMMISSIONER/PASTOR OSCAR DESTRUGE**

**FIRE COMMISSION**  
**REGULAR MEETING**  
**AGENDA**

**Date & Time:** Tuesday, January 16, 2024 @ 03:00pm

**Place:** Via Zoom /Tele Conference

1. **CALL TO ORDER**
2. **ACCEPTANCE OF THE MINUTES**
  - a. Regular Meeting on Tuesday, December 19, 2023
3. **ACTION ITEMS**

There are no items
4. **FIRE CHIEF'S REPORT**
  - a. Budget Report
5. **ASSISTANT FIRE CHIEF OF ADMINISTRATION**
  - a. Station Alerting System Upgrade
    1. Final system training to be scheduled with Purvis.
    2. System cut-over scheduled to occur in February.
  - b. State Radio System Migration
    1. Final system training to be scheduled with Norcom.
    2. System cut-over scheduled to occur in February.
  - c. Buildings
    1. Station 3: Apparatus Floor
      - i. Design work to begin upon contract execution.
    2. Station 5: Bathroom Renovation
      - i. Project nearing completion.

## **6. ASSISTANT FIRE CHIEF OF OPERATIONS**

- a. We have placed an order with Pierce Manufacturing for a new rescue truck to replace the 1993 Marion rescue. The 2009 Marion will move to reserve status when the new truck arrives. Unfortunately, the apparatus industry is currently quoting 46-month delivery times. Longer delivery times stretch the Apparatus Maintenance Division to keep older trucks safe and serviceable.
- b. To augment the rescue company, a new tactical rescue truck has been designed, which will function as a scene support apparatus. The conventional Freightliner chassis will carry, among other equipment, an air compressor and cascade system, which will allow SCBA air bottles to be refilled at fire scenes.
- c. On January 13<sup>th</sup> and 14<sup>th</sup>, our entry-level firefighter exam was held at Brien McMahon High School. 890 applicants took the exam. Results will be forthcoming shortly from the testing company.
- d. Among numerous other emergencies in December, NFD personnel fought a house fire on Christmas morning on Pine Hill Ave. The occupants of the home escaped unharmed. Two dogs were rescued by firefighters. One of the dogs died later at the emergency vet, but fortunately, the other has since healed. The Fire Marshal's Office is working with the homeowner's insurance agency to determine the final cause of the fire.

## **7. FIRE MARSHAL'S REPORT**

- a. Summary of Activities
- b. Fire Reports
- c. Fire Marshal Fees

## **8. EMERGENCY MANAGEMENT**

- a. Emergency Management Update

## **9. TRAINING DIVISION REPORT**

### **a. *Current Activities***

1. EMS Recertification Class all shifts and **platoons** (\*\*intensive on the training schedule)
2. Entry Level FF Written and Oral Examination (1/13 & 1/14/24 @ BMHS)
3. Utilizing Hatch & Bailey Lumberyard vacant properties for both ladder companies to train together
4. Ladder Company task books being worked on by Captains
5. "Q" Licensing & pump operations training for new drivers – ongoing
6. Preparing members of Station 1 for the arrival of refurbished Truck 1
7. Wellness program/Injury Prevention
8. Readyng the new recruits for the upcoming Recruit Class 73

### **b. *Completed Activities***

1. Forcible Entry and Door Breaching Drills with our Police Department partners
2. Fire Behavior/Flow path Training classes – all shifts & platoons
3. Rapid Intervention Team Training
4. Cold water rescue equipment review
5. Marine Operations – charting
6. Rollout of new ballistic gear for Active Assailant incidents

### **c. *Upcoming/Scheduled:***

1. Working with Alan Lo to utilize interior of vacant Hatch and Bailey site for training evolutions and exterior for destructive training evolutions (forcing doors and roof cutting)
2. Next round of Department NFPA Compliant Physicals in process for Early March 2024
3. DFM exam scheduled for 1/25/24 and 1/26/24
4. Host CFA Pump Operator certification course scheduled for May 2024 (6-day class)
5. Recruit Class 73 at the CFA for 3 new hires

**10. LOCAL 830 REPORT**

There are no items

**11. OLD BUSINESS**

a. Update on a New Entry Level Exam

**12. NEW BUSINESS**

There are no items

**13. CORRESPONDENCE**

a. Resignation Letter

**14. PERSONNEL**

There are no items

**15. ADJOURNMENT**

Respectfully Submitted,

**Gino Gatto**

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Fire Chief