

**CITY OF NORWALK
BOARD OF FIRE COMMISSIONERS
NOVEMBER 16, 2011**

ATTENDANCE: Richard A. Moccia, Mayor; Denis McCarthy, Fire Chief; Michael Coffey, Fire Commissioner; Lawrence Riley, Assistant Fire Chief; Glenn Iannaccone, Fire Marshal

CALL TO ORDER

Mayor Moccia called the meeting to order at 5:00 p.m.

APPROVAL OF MINUTES: OCTOBER 18, 2011

**** MAYOR MOCCIA MOVED TO APPROVE THE MINUTES OF OCTOBER 18, 2011.
** MR. COFFEY SECONDED.
** MOTION PASSED UNANIMOUSLY.**

ACTION ITEMS

There were no items.

FIRE CHIEF REPORT

a. 11/12 Budget Report

Chief McCarthy said he is expecting the 4-month review tomorrow. He said there were a few spikes primarily due to the storm, and he said that the money would be reimbursed. He said that because they expected their expenses to be down due to the move out of the headquarters facility, he expected to see a surplus in a few accounts. He said they are working on next year's budget. He has received the pro-forma from the Finance Director, and the big issue for next year's budget is automobiles. There are 5 cars that are incurring astronomical fees for maintenance.

b. Fire Station Project Report

c. Relocation Timetable

Chief McCarthy said the firm date to move Headquarters' companies out of Central to 100 Fairfield Avenue is Wednesday, November 29th. Final cleaning, painting, etc. occurs this week. He complimented Mr. Alan Lo on his dedication to the project.

ASSISTANT CHIEF REPORT

a. Operations Report

Assistant Chief Reilly said that there was one notable structure fire in the wall on Caldwell Place due to lengthy use of the fireplace, after one of the power outages. There were several serious car accidents involving fires.

Chief McCarthy mentioned that the annual Fire Department physicals, as required by OSHA, are being worked on with the Executive Board and Officers to develop a fitness program that would be done every third year in lieu of the physical. An exercise physiologist would do a complete fitness evaluation and develop a fitness regimen for each employee. It would be updated and redone every third year. The employee would benefit from the program, and the Union is interested in partnering with it. At the national level, the International Association of Fire Chiefs and the International Association of Firefighters have worked on this together, and it will mirror some of the national initiatives.

FIRE MARSHAL'S REPORT

a. Summary of Activities

Fire Marshal Iannaccone said there were 23 3-6 family houses done. There were 16 certificate of occupancy inspections and 17 liquor license inspections. There were 15 inspections done stemming from complaints, and there were 50-60 public education inspections conducted.

b. Fire Reports

c. Fire Marshal Fee Structure & Ordinance

Fire Marshal Iannaccone said the ordinance on the Fee Structure was passed. He said they are now waiting to see who the Chairman will be for the Health and Welfare Committee.

EMERGENCY MANAGEMENT

a. Emergency Management Update

Chief McCarthy said they are working on a \$1M grant.

TRAINING REPORT

a. Recruit Training

Chief McCarthy said there are currently 4 recruits up at the Academy. They will graduate in December. There has been a total of 9 recruits this year.

b. Educational Comments

UNION PRESIDENT REPORT

There were no items.

OLD BUSINESS

There were no items

NEW BUSINESS

There were no items.

CORRESPONDENCE

There were no items.

PERSONNEL

There were no items.

ADJOURNMENT

**** MAYOR MOCCIA MOVED TO ADJOURN.**

**** MR. COFFEY SECONDED.**

**** MOTION PASSED UNANIMOUSLY.**

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Carolyn Marr
Telesco Secretarial Services